

A photograph of five students sitting on a polished wooden floor in front of a large, multi-paned window. The students are looking at books and papers, appearing to be in a study session. The window looks out onto a wooded area with trees. The scene is brightly lit, and the students' reflections are visible on the shiny floor.

2004-2005

Undergraduate and Graduate Catalog

College Misericordia
Dallas, Pennsylvania

We give you

More Ways to Learn

Quality Education

College Misericordia prides itself on a history of quality education and learning. Over the years, our faculty has



grown into a true teaching faculty, sharing knowledge and their passion for their subjects. Your instructor will know your name, listen to your comments, answer your questions and provide the support you need to excel. Whether you're just taking one

course with us or aggressively pursuing your degree,

College Misericordia's academic programs will expand your mind, sharpen your skills and prepare you for the business of life.

Professional Preparation

Part of the College Misericordia experience is professional preparation. Our instructors bring real-life experiences to the



classroom and offer the knowledge and theory you'll need to succeed in your chosen field. Internships are also available through the Insalaco Center for Career Development, giving CM students plenty of "real world" exposure. In fact, our

Guaranteed Placement Program will have you working in your chosen field, attending graduate school, or serving a paid internship within six months of graduation.

Service Leadership

Helping others is part of the College Misericordia experience and is a proven method to build better, more effective leaders. Our Service Leadership Center incorporates service activities as part of the curriculum in many courses, further emphasizing the value of a college education in true-to-life settings—opportunities that challenge, inspire, and educate students in a way textbooks alone cannot.



Student Satisfaction

In national surveys of our full-time students and adult learners, College Misericordia earned high marks in nearly every area of student satisfaction. Our students say they have greater access to faculty and important student services than do students at other comparable colleges. The results show what our alumni already tell us: College Misericordia is a welcoming place of learning that provides for a rich college environment.

More Choices for Success

Our accelerated bachelor's degree program is the quickest road to more opportunities. Designed around your busy schedule, you can complete your bachelor's degree in as little as 2 1/2 years, part time. Major in management, marketing, information technology, health care management,

or professional studies.

Nurses can choose our

accelerated RN to

Bachelor of Science in

Nursing tract. Attend

class just once a week

in Nanticoke, Tannersville,

or Hazleton to complete your degree. Perhaps best of all, you'll enjoy the lowest tuition for a bachelor's degree in the area.

Sessions run all year long. Call us today toll free, at

866-CM and Me (866-262-6363), option 1, then option 3

for Expressway. Or check us out at misericordia.edu/expressway.



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Academic Calendar 2004–2005

Fall 2004

| | | |
|------------------|-------------------|---|
| Wednesday | August 25 | Orientation for new faculty |
| Thursday | August 26 | All-College meeting |
| Friday | August 27 | Convocation (TBA) |
| Friday, Sat, Sun | August 27, 28, 29 | First-year orientation/check-in |
| Sunday | August 29 | All-College check-in |
| Monday | August 30 | First day of classes all students |
| Friday | September 3 | Add period ends 4:30 pm |
| Monday | September 6 | Labor Day; No day or evening classes |
| Tuesday | September 7 | Classes resume 8:00 am |
| Friday | September 10 | Last day to remove summer 2004 incompletes |
| Friday | September 24 | Drop period ends 4:30 pm |
| Friday | October 15 | Fall recess |
| Monday | October 18 | Classes resume 8:00 am |
| Monday | October 18 | Mid-term grades due 8:30 am |
| Monday | October 25 | Last day to withdraw from a course or College |
| Mon–Fri | Oct 25–29 | Advisement week |
| Mon–Tue | November 8–16 | Registration spring 2005 |
| Tuesday | November 23 | Follow Friday class schedule |
| Wed–Sun | November 24–28 | Thanksgiving recess |
| Monday | November 29 | Classes resume 8:00 am |
| Friday | December 10 | Last day of classes |
| Mon–Sat | December 13–18 | Final examinations |
| Monday | December 20 | Grades due 8:30 am |

Spring 2005

| | | |
|-----------|--------------|---|
| Sunday | January 16 | All-College check-in (Schedule pick-up) |
| Monday | January 17 | First day of classes for all students |
| Friday | January 21 | Add period ends 4:30 pm |
| Friday | January 21 | Last day to remove incompletes from fall 2004 |
| Friday | February 11 | Drop period ends 4:30 pm |
| Friday | February 25 | Mid-term grades due 8:30 am |
| Friday | March 4 | Last day for course or College withdraw |
| Mon–Fri | March 7–11 | Spring break |
| Monday | March 14 | Classes resume 8:00 am |
| Mon–Fri | March 14–18 | Advisement week |
| Thur–Mon | March 24–28 | Spring recess |
| Tuesday | March 29 | Classes resume |
| Tue–Mon | Mar 29–Apr 4 | Registration fall 2005 |
| Tuesday | May 3 | Follow Thursday class schedule |
| Wednesday | May 4 | Last day of classes. Follow Friday class schedule |
| Thursday | May 5 | Study day |
| Fri–Fri | May 6–13 | Final examinations |
| Monday | May 16 | Final grades due 8:30 am |
| Saturday | May 21 | Baccalaureate and Commencement |

About College Misericordia

Policy Statements

This catalog contains current information regarding College Misericordia's undergraduate and graduate programs, calendar, admissions policies, degree requirements, fees, and regulations. College Misericordia reserves the right in its sole judgment to promulgate and change rules and regulations and to make changes of any kind in its programs, calendar, admissions policies, procedures and standards, degree requirements, and fees whenever it is deemed necessary or desirable, including changes in course content, the scheduling of classes, and cancellation of scheduled classes and other academic activities.

Students are ultimately responsible for knowing and observing all regulations contained herein that may affect their status at College Misericordia.

College Misericordia accords students of any race, color, religion, sex, nationality, or ethnic origin all the rights, privileges, programs, and activities generally made available to students of the College. College Misericordia does not discriminate on the basis of race, age, color, disability, religion, gender, nationality, marital status, sexual orientation, or ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, athletic, or other College-administered programs.

College Misericordia complies with the Family Education Rights and Privacy Act of 1974 as amended. A copy of the Act is available for inspection in the office of the Vice President of Academic Affairs.

The College does not discriminate on the basis of disability in its hiring or employment practices. This notice is provided as required by the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973.

Mission Statement

College Misericordia is a Catholic, liberal arts-based, co-educational college. It was founded in 1924 and it is sponsored by the Religious Sisters of Mercy. The College offers both undergraduate and graduate programs. In 1978, the Board of Trustees approved a mission statement that describes the nature and purpose of the College, and in 1994 it was revised as follows:

College Misericordia, a co-educational Catholic college sponsored by the Sisters of Mercy of Dallas, is committed to providing quality education to its students and to shape its educational programs and policies so as to express the founding Sisters' values and attitudes of mercy, service, justice, and hospitality. The College welcomes individuals of all faiths.

The educational program is student-focused. Thus, the academic development of each student at the undergraduate level depends on the College's commitment to provide a learning experience which cultivates higher-order thinking skills through the integration of liberal arts and professional studies. To emphasize academic excellence and to develop critical thinking, all undergraduate curriculum provides a common liberal arts base, the objectives of which are further developed in the students' major areas of study. The students' educational programs prepare them for productive careers and continued personal and professional growth.

Graduate programs at College Misericordia emphasize intellectual discourse and focused academic growth. The cornerstone of each program is instruction and practice in methods of critical thinking which promote research and enhanced professional expertise.

As part of its comprehensive educational program, the College is committed to providing a wide range of spiritual, physical, recreational, social, and cultural activities in which all members of the College community can participate.

College Misericordia fosters a cooperative environment in which students, faculty, and staff demonstrate personal concern for each individual as a valued member of the College community.

Diversity Statement

We at College Misericordia recognize the importance of living the mission in our words and our deeds, demonstrating mercy, service, justice, and hospitality, and supporting the ideals of a democratic society. Therefore, we are dedicated to promoting a diverse community in an atmosphere of mutual respect and appreciation of difference.

We believe, as members of a democratic society, that individuals have not only the right to live their lives according to their own values and beliefs, but also the obligation to respect the right of others to do the same.

We believe all people should be treated with civility, deserving to be heard without demeaning judgments of others.

We believe, as an educational community, that we have the responsibility to learn about each other in order to benefit from our diverse population.

We believe our demonstration of individual integrity and mutual respect sets a standard for the community and exemplifies a broader commitment to human understanding and service.

Accreditations

College Misericordia was chartered by the Commonwealth of Pennsylvania on January 31, 1927, and is empowered to grant the following degrees:

- Master of Science in Nursing
- Master of Science in Occupational Therapy
- Master of Science in Physical Therapy
- Master of Science in Speech-Language Pathology
- Master of Science
- Bachelor of Arts
- Bachelor of Science
- Bachelor of Science in Nursing
- Bachelor of Social Work
- Associate of Applied Sciences

College Misericordia is regionally accredited by the:

Commission on Higher Education Middle States Association of Colleges and Schools
3624 Market Street, Philadelphia, PA 19104, (215) 662-5606

The College is also officially recognized by the following accrediting agencies:

Council on Social Work Education

Pennsylvania Department of Education, Harrisburg, PA

Commission on College Nursing Education, One DuPont Circle, NW, Suite 350,
Washington, DC 20036-1120, (202) 887-6791

Accreditation Council for Occupational Therapy Education, 4720 Montgomery Lane,
Bethesda, MD 20814-3425, (301) 652-6611

The Joint Review Committee on Education in Radiologic Technology, Chicago, IL

Commission on Accreditation for Physical Therapy Education, American Physical
Therapy Association

Council of Independent Colleges, Teacher Education Accreditation Council (Initial)

College Misericordia has legal permission from the Pennsylvania State Board of Nurse Examiners to operate a School of Nursing in the Commonwealth of Pennsylvania. Various other state education departments also recognize CM's academic programs.

Contacts for More Information

For more information on particular aspects of College Misericordia, contact the people listed below at (570) 674-6400 (toll-free at 866-CM and Me) between 8:30 am and 4:30 pm. Other College personnel are listed in the College Directory section of this catalog. Address all mail for CM faculty and administration to: College Misericordia, 301 Lake Street, Dallas, PA 18612-1090.

| | |
|--|---|
| Academic Affairs | Dr. Michael J. McGovern <i>Vice President of Academic Affairs</i> |
| Undergraduate Admissions and Financial Aid | Jane Dessoie <i>Executive Director of Admissions and Financial Aid</i> |
| Adult Education and Community Service | Thomas J. O'Neill <i>Director of Adult Education and Community Service</i> |
| Athletics | David Martin <i>Director of Athletics</i> |
| Business Matters | John Risboskin <i>Vice President of Finance and Administration</i> |
| Graduate Services | Tom O'Neill <i>Director of Adult Education and Community Services</i> |
| Institutional Advancement | Susan M. Helwig <i>Vice President of Institutional Advancement</i> |
| Learning Resource Center | Jackie Ghormoz <i>Director of Learning Resource Center</i> |
| Registrar's Office | Edward Lahart <i>Registrar</i> |
| Religious Life | Reverend Michael Bryant <i>Chaplain and Director of Campus Ministry</i> |
| Student Life | Jean Messaros, <small>RSM</small> <i>Dean of Students</i> Kathleen Foley <i>Assistant Dean of Students</i> |
| Institute of Law and Religious Life | Dr. Cecilia Meighan, <small>RSM</small> <i>Executive Director</i> |
| Institute on Sacred Scripture | Dr. Noel Keller, <small>RSM</small> <i>Director</i> |
| The Diversity Institute | Dr. Linda Trompetter <i>Special Assistant to the President for Diversity</i> Arthur Breese <i>Associate Director of the Diversity Institute</i> |
| The Ethics Institute | Rev. Michael Bryant <i>Director</i> |
| Admissions Counselors | Traci Kilgallon, <i>Senior Admissions Counselor</i> tkilgall@misericordia.edu, 674-6298 Tom Griffith, <i>Senior Admissions Counselor</i> tgriffit@misericordia.edu, 674-6463 Angela Rutty, <i>Senior Admissions Counselor</i> afreeman@misericordia.edu, 674-6435 Antonio Serrano, <i>Admissions Counselor</i> aserrano@misericordia.edu, 674-8023 |
| Other Student Contacts | Susan L. Fronzoni, <i>Student Accounts Manager</i> Mark VanEttten, <i>Accounting Manager</i> Mark Lawrence Rebolli <i>Networking and Telecommunications Manager</i> David A. Johndrow, Jr., <i>Manager, User Services</i> Michael H. Baker, <i>Technical Training Manager</i> |

Student Support Services

Bookstore

The campus bookstore is an academically oriented resource, where the need for, and interest in, reading and study engendered in the classroom can be supported and reinforced. It is also an on-campus source of many goods and services required by a college community. The main purpose of the campus bookstore is to provide for the sale of books and supply requirements connected with the academic programs of the College and the sale of such other supplies and services as shall be determined from time to time.

Computer Facilities

We continually upgrade and expand all facets of the hardware and software environment to enable our students to keep pace with technology. Students have ample access to personal computers throughout the campus. Over 100 personal computers are available for use including, 21 laptops in the library, six laptops for commuters, 22 computers in the residence halls, and four computer labs containing 52 computers. Each computer has Microsoft Office (Word, Excel, Access, Powerpoint) available. All residence halls and labs are wired for connection to the campus network and Internet. Each student is provided with a CM Central Portal account by which they will have access to an e-mail account, calendar, current semester courses, clubs and committees, their own personal headlines, and are able to receive personal and campus announcements. Also, students are able to access their current semester grades, academic record, profile information, billing data, and class schedule on-line.

From an academic perspective there are also New Media computer and network labs. They contain PC's, Macintosh computers and network equipment. This equipment provides the ability to accomplish digital audio, video, multi-media editing and network instruction. They include software from Macromedia, Microsoft, Adobe and NewTec. Other software and programming languages include SPSS, Java, Visual Basic, C++, Cobol and Assembler.

Learning Resource Center

The Learning Resource Center offers services to students who wish to improve the quality of their learning. The Center offers comprehensive support services through the following programs: peer tutoring, professional tutoring, personal counseling, peer advocacy, peer education, workshops, and math labs. Individual assessment and intervention services regarding study skills and learning strategies are also offered as well as developmental intervention programs for students who go on academic probation or for those who are not satisfied with their level of performance. The Center is located in the lower level of Alumnae Hall. All services are free of charge.

Counseling Services

The counseling services provides individual and group counseling, along with consultation services, to undergraduate and graduate students, staff, and faculty. College counselors provide information, workshops, and seminars on a wide variety of student development issues for the entire College community. Counseling services' goal is to help people achieve greater independence and career success, to improve relationships with family, friends, and significant others, and to address dilemmas and conflict. The counseling staff is made up of a psychologist, professional counselors, and peer advocates experienced in working with the College population. A holistic approach is used to assist students in focusing on physical health, emotional well being and social development. All of counseling services are available free of charge to the College Misericordia community. All contacts with counseling services are strictly confidential and emphasize sensitivity toward each person's needs. Records of contacts with counseling services are kept separate from a student's medical or academic records. Counseling services is located within the Learning Resource Center, lower level of Alumnae Hall.

Library

The Mary Kintz Bevevino Library is located at the heart of the campus between the Mercy Hall Building and McHale and Gildea Residence Halls. Named to honor the late alumna Mary Kintz Bevevino, a 1987 graduate of the College, the facility encompasses 37,500 square feet and houses stacks for 90,000

volumes. The library offers all traditional library services and a variety of study environments including casual seating, study tables, and individual carrels interspersed throughout the building. Additionally, group study areas are located on the second and third floors above the library entranceway. The McGowan Center on the third floor is used for seminars, community meetings, and other activities.

The role of the library is to provide materials and services in support of the educational objectives of the academic programs. Faculty and students have access to materials in a variety of formats including books, periodicals, and databases. There are also approximately 2,900 videocassettes and videodiscs available for viewing in the library or for three-day loan. Special collections include ANA and NLN nursing publications, as well as a collection of children's books to support the education curriculum.

Students can search for library materials, including materials that faculty have put "on reserve," using SIRSI's UNICORN public access catalog from off-campus as well as in the library. The classification system used by the library is the Dewey Decimal System. A valid College Misericordia ID is required to borrow library materials. UNICORN also provides an automated system of library functions to the library staff.

EBSCOhost offers access via the internet to the following databases: Academic Search Elite, Biomedical Reference Collection: Basic, Business Source Elite, CINAHL, Clinical Pharmacology, EBSCO Animals, ERIC, Funk & Wagnalls New World Encyclopedia, Health Source: Nursing/Academic Edition, MLA Directory of Periodicals, MLA International Bibliography, MEDLINE, Middle Search Plus, Newspaper source, Primary Search. Access is available to all registered borrowers from the library's Data Search Lab, all campus computer labs, and from off campus computers (user name and password required for off campus access). OT Search is available on campus with a user name and password, available from the OT Department. Trained Reference staff is available to assist users with searching techniques. Individual students may request additional instruction by appointment. Laptop computers may be borrowed at the Circulation desk and used at various locations throughout the building. A printer is stationed at the Circulation desk to print information downloaded to a disk.

College Misericordia is a member institution of the Northeastern Pennsylvania Library Network (NPLN), the area consortium of regional academic and public libraries. Additionally, College Misericordia has borrowing agreements with members of the Health Information Library Network of Northeastern Pennsylvania (HILNNEP). These affiliations provide area library users access to over 1.5 million volume collections of participatory libraries via its new online catalog. More information and access to the catalog is available on the web site as www.npln.org.

As a member of PAUNET, a regional network of libraries and information centers, College Misericordia subscribes to the Cataloging and Interlibrary Loan subsystems of the Online Computer Library Center (OCLC) in Dublin, Ohio. The OCLC Interlibrary Loan subsystem affords library staff access to the holdings information of all participating libraries and provides an electronic means for College Misericordia's library to borrow materials from other libraries for students, faculty, and staff.

Bevevino Library is open to members of the local community.

Tutorial Assistance

College Misericordia offers a variety of tutorial options to assist students in achieving academic goals. Group tutoring is provided in most core curriculum courses and some professional courses. Professional staff is available to assist those students who wish to improve their study skills. Tutorial Services operate out of the Learning Resource Center which is located in the lower level of Alumnae Hall. All tutorial services are free of charge.

Campus Life

College Misericordia students take their total educational experience seriously. They recognize that their college experience is richer when they participate in co-curricular and extra-curricular activities which contribute to their total development.

Governing Boards

Student Government Association

An active undergraduate Student Government Association (SGA) is the liaison between students and faculty and between students and administration. The SGA enables students to become involved in a decision making process which affect their governance. The SGA consists of eight executive board members

The Commuter Council

The Commuter Council is attentive to the needs and concerns of non-resident undergraduate students. The Council addresses both the academic and social aspects of college life for commuters.

Clubs and Organizations

Over 35 chartered student clubs and organizations provide opportunities for personal, intellectual, and social development in a wide variety of student interests. These activities include such options as educational workshops, musical attractions, publications, and performing art shows, among others.

Services offered through the Student Activities Department include leadership development programs, SOAR (Student Outdoor Adventure and Recreation) new student orientation programs, activities information, resources for programming and fundraising, a weekly bulletin, and the semester activities calendar.

Student Communications

Students program, manage, and broadcast on WCMR, our campus-wide radio and television stations, available on air and on the Internet. The Highlander campus newspaper is published bi-weekly of the fall and spring semesters, by students and for students. The literary magazine, *Instress*, contains thought-provoking short stories, poetry, essays, art, photography, music, and other creative works from our students and faculty.

Athletics

Intercollegiate athletics for women at College Misericordia include basketball, cheerleading, cross country running, field hockey, tennis, lacrosse, soccer, softball, swimming, track and field, and volleyball. Men compete at the intercollegiate level in baseball, basketball, cheerleading, cross country running, golf, lacrosse, soccer, swimming, and track and field.

Members of the student body, faculty, and administration enjoy a comprehensive intramural athletic program which includes such activities as coed flag football, soccer, basketball, volleyball, tennis, golf, and softball.

Campus Ministry

College Misericordia is a Catholic college. As such, it offers a variety of liturgical, service, and educational opportunities in which all members of the College community can express their religious faith and grow in their values. Persons of all faith and religious denominations find the Campus Ministry Program a focus for religious, social and community service activities.

In keeping with the College's Mercy tradition of justice, service, and hospitality, Campus Ministry sponsors a wide variety of programs that provide direct service to others. These programs offer students the opportunity to test their own sets of values and the chance to develop their own leadership potential. A creative liturgical program guides students in making the connection between their daily lived experiences and their relationship with God and humanity. Thus, the formation of personal values, service to and justice for those in need, and worship become a part of an inclusive approach to spiritual development.

Residential Facilities

The College operates six residential facilities: Gildea Hall, McHale Hall, Alumnae Hall, and an 18-unit townhouse complex, and two houses on Lake Street. Gildea Hall is our newest facility, also for upperclass students, coed by unit, living in three-, six-, or seven-person suites. McHale Hall, our First Year Area, is coed by floor/wing. Residents of McHale Hall live in standard double rooms. Alumnae Hall houses both first-year and upperclass residents. This coed multipurpose residential area is home to MERIT Housing, a Wellness floor where residents choose to live a substance-free, healthy lifestyle. Upperclass students may choose to

live in private single rooms if space is available. The townhouses are for upperclass students and are self-contained units with kitchen facilities. They are coed by unit, and each houses six residents. The Lake Street houses are theme houses meaning the residents live under a certain theme. 120 Lake Street is the Leadership house where residents learn about leadership qualities. 62 Lake Street is the Service House where residents commit to living with service in mind.

The environment in the residential areas is one of living and learning. A vital part of the student's total educational experiences is the relationships that develop from living and sharing with others in the residence halls. Resident students participate in making decisions affecting their environment, and are assisted by the Residence Life staff who work in unison with the students to maintain an environment conducive to academic success and personal growth. Each of the rooms is furnished with beds, desks, bureaus, and closets, and is conveniently located to other areas of campus. Each building also offers study rooms, laundry facilities, kitchenettes, cable television, phone services, Internet access, and recreational lounges.

The Student Health Center

The Student Health Center, located on the lower level of the Anderson Sports/Health Center, is directed by a registered nurse with a masters degree in Nursing Administration, who functions under the medical guidance of the College physician. The health care providers are on campus for Clinic hours on Wednesday and Friday 11:30 am-12:30 pm and are telephone-available to the director for advice and referrals during the remainder of the week. The Health Center also has 2 nurse practitioners on staff. If medical services are needed after hours, the student should contact their respective RA, who will, if necessary, inform the director of the problem.

Services provided by the health care providers at the Health Center are free to students. Prescription medication may be obtained at a local pharmacy, and incurred expenses may be billed to the student's home address.

The Health Center is a modern state-of-the-art facility providing first aid, assessment, and treatment of the common illnesses, referral for more serious health conditions, temporary care until transfer can be arranged to local medical facility, residence hall visits when appropriate, health counseling and education, maintenance of health records, and assistance with student athletic insurance claims, all of which are provided at no cost to the student.

The Health Center requires a medical history, physical examination, and immunization record to be completed and submitted by all new and transfer students before the start of the student's first semester of attendance. It is required that all students receive menomune and hepatitis immunizations prior to beginning their college career. Students enrolled in health science majors (Nursing, Physical Therapy, Occupational Therapy, Speech & Language Pathology and Medical Imaging) have additional yearly requirements as mandated by their respective divisions. Menomune is required by law.

Students requiring hospitalization, or those afflicted with acute or long term illness that requires several days in bed and restriction from class, will be required to return to their homes at the discretion of the Health Care Provider and Director of the Health Center until activity and class attendance can be resumed. For the safety of all students it is required that students diagnosed with a communicable disease (measles, chickenpox) should be sent home. Permission to return to campus must be provided in writing from the student's health care provider.

The Health Center's self-care room is designed as a teaching model to encourage independence in the student population. Brochures and educational displays, and video are available for student instruction. Limited over the counter medications are available free of charge.

All full-time students are required to enroll in a college health insurance plan or provide photocopied proof of membership coverage in their parent's health insurance plan. Information on a College health insurance plan is available at the office of the Dean of Students.

Campus Safety

Our on campus safety department operates 24 hours, seven days a week. All personnel are trained in basic emergency procedures such as first aid, CPR, and cardiac defibrillation. Our safety officers are accessible to students and provide advice and literature to support a safe and comfortable campus for all students.

Career and Placement Services

Insalaco Center for Career Development

Preparing for a successful future demands more than just obtaining a quality education. Successful students begin to develop career planning knowledge as first-year students, only to build upon this knowledge through their academic and professional lives. The Insalaco Center for Career Development has a proven record of providing the resources and assistance necessary to turn academic achievement into career opportunity.

Recognizing that the world of work requires life-long learning, the Insalaco Center promotes the development of short-range goals as part of long-range career plans. This approach helps ensure that students build flexibility into their career plans. The Insalaco Center serves all College Misericordia students and alumnae with our state-of-the art career resource library and professional staff. Our mission is to prepare students for employment or graduate/professional school, and for managing their careers throughout their working lives.

The Insalaco Center coordinates the Guaranteed Placement Program, an approach designed to connect a student's academic and co-curricular learning to position them for success into today's and tomorrow's job market. The Center provides the following services:

- Individual career consultations
- The Choice Program for undeclared students
- Career assessment
- Experiential education (shadowing, internship, externship, part-time, and summer jobs)
- Graduate and professional school advising
- Employment skill development and training
- Recruitment services
- Study abroad advising
- Work-study placements on campus
- Career resource library housing hundreds of print and technical career development resources

For more information about the Insalaco Center for Career Development, visit our office on the first floor of McAuley Hall; phone (570) 674-6409; e-mail csutzko@misericordia.edu; visit us on-line www.misericordia.edu/career

Special Institutes

The Diversity Institute

The Diversity Institute is an educational resource center on campus which works collaboratively with community members to promote multi-cultural understanding and to eliminate prejudice and discrimination. Its mission is educational, and its programs have been shared with a host of area organizations.

The Ethics Institute

The Ethics Institute of Northeast Pennsylvania, located at CM, is directed by 15 community leaders and educators who organize forums, workshops, and symposia dealing with a broad range of ethical topics to provide information and foster open discussion of complex ethical topics.

Institute of Law and Religious Life

The Institute of Law and Religious Life, for those in leadership in Catholic religious orders, offers professional development and practical information in canon and civil law as well as new perspectives on the responsibilities of leadership.

Institute on Sacred Scripture

The Institute on Sacred Scripture relates to those of all educational backgrounds with the simplicity and elegance of the Scriptures themselves. This six-day program marked its 35th anniversary in 2003. Each summer, internationally known scholars make presentations and lead discussion on biblical topics.

Undergraduate Programs

Admission Requirements

General Admission, Full-time First-year Students

College Misericordia encourages applications from those who seek a strong liberal arts base for their chosen baccalaureate education and who present evidence of the ability and desire to pursue an academic program of study.

Candidates for general admission are reviewed on a rolling admission basis by the Committee on Admissions. The decision to admit a student is based on the student's intended field of study and on an evaluation of the student's qualifications. Normally, reservation deposits should be made within six weeks of notification of acceptance. When needed, requests for extensions to the deposit deadline may be submitted to the Office of Admissions.

An applicant for admission who wishes to enter the first-year student class should provide the Admissions Office with the following:

1. Hard copy or electronic (www.misericordia.edu) Application for Admission with non-refundable \$25 fee. The application fee is waived for applicants who have visited campus.
2. Official copy of the secondary school transcript forwarded to the Executive Director of Admissions and Financial Aid by the Guidance Department of the secondary school. The transcript should indicate that the candidate has completed, or is in the process of completing, at least 16 Carnegie Units. The transcript should include current semester courses and all pertinent information regarding the student's educational background. Students who have secured a High School Equivalency Diploma will also be considered for admission, and must submit a copy of their GED.
3. Test results of the Scholastic Aptitude Test (SAT) of the College Entrance Examination Board or the American College Testing (ACT) Program are generally required for admission. Waiving of test requirements is made only by written permission from the Executive Director of Admissions and Financial Aid.
4. A written recommendation from the high school principal, guidance counselor, or teacher is encouraged. For applicants to the Occupational Therapy program, two letters of recommendation and documentation of ten hours of service in an OT setting are also required.

Incoming full-time students who wish to enroll at College Misericordia for either the fall or spring semester must submit a non-refundable reservation deposit of \$200. Although personal interviews are not normally required, applicants are strongly encouraged to arrange for a personal interview and tour.

Transfer Program

Transfer Students without an Associate Degree

College Misericordia welcomes students who wish to transfer from other accredited four-year colleges or universities, or two-year junior or community colleges. Prospective full-time transfer students are encouraged to arrange an interview with the Admissions Office to review academic status and proposed curriculum. Prospective part-time transfer students are encouraged to arrange an interview with the Division of Adult Education and Community Services.

Prospective transfer students will be considered for admission if they have maintained a cumulative GPA of 2.0 or better (based on a 4.0 system). Transfer students must complete a minimum of 30 credits at College Misericordia. The College will accept no more than 60 credits from any single or combination of two year institution(s). Only grades of C or better from an accredited, degree-granting institution will be accepted for transfer credit. The Registrar, however, reserves the right to award or withhold credit. GPA requirements for advancement into the professional level of individual programs vary (see individual curriculum guides in front sections of catalog.) Candidates who meet the GPA requirements for general admission and who seek advanced standing for previous college work must provide the Executive Director of Admissions and Financial Aid with the following:

1. Application for Admission with a non-refundable \$25 fee
2. Official copy of secondary school transcript or GED.
3. Official transcripts from each college previously attended where credit has been earned.

Course for course transfer credit will be awarded for those courses that are equivalent to courses offered at College Misericordia. Other transfer credits may be accepted as elective credit. Grades earned at other institutions are not included in the student's GPA at College Misericordia. Please refer to the section below for specific information which applies to students transferring with an associate degree.

Transferring with an Associate Degree to a Four-year Program

No student admitted to a four-year program with an equivalent major will be required to complete more than 66 credits at College Misericordia and the student has at least 60 transferable credits. Equivalent means that in the process of transcript evaluation, some courses from the Associate Degree can be transferred as required major courses in the four-year program to which the student is admitted. If the combined requirements of the Core and Major exceed 66 credits, and if the Associate Degree is equivalent to the intended major as determined by the Registrar the following will apply:

1. Priority will be given to the major requirements;
2. In distributing other core curriculum requirements, consideration will be given to enriching the student's liberal education and complementing Core equivalencies completed as part of the associate degree. In this case, determination of appropriate Core courses will be done by the student's advisor in consultation with the Registrar;
3. If it is possible within the 66-credit stipulation, students may complete the Core Curriculum as required either directly or by reasonable substitution through transferred credit as prescribed by the College Misericordia Registrar in the course of transcript evaluation. In some cases, approved substitute courses may fulfill requirements of both core and major.
4. The addition of a double major, a minor, a concentration, change of major, or an area of emphasis may require additional credits be completed.

College Misericordia maintains general articulation agreements with both Luzerne County Community College and Lackawanna College, as well as the following program-specific articulation agreements:

With Luzerne County Community College

- Associate in Science Degree in General Studies to Master of Science in Occupational Therapy
- Associate in Science Degree in General Studies to Bachelor of Science in Medical Imaging
- Associate in Science Degree in Business Administration to Bachelor of Science in Sport Management
- Associate in Science Degree in Education to Bachelor of Science in Elementary Education and Special Education

With Lackawanna College

- Associate in Arts in Communication Arts to Bachelor of Arts in Communications

With Keystone College

- Associate in Applied Science in Radiologic Technology to Bachelor of Science in Medical Imaging
- Associate in Applied Science in Nursing to Bachelor of Science in Nursing

With Lehigh Carbon Community College

- Associate in Applied Science in Occupational Therapy Assistant to Master of Science in Occupational Therapy

With Pennsylvania College of Technology

- Associate in Applied Science in Occupational Therapy Assistant to Master of Science in Occupational Therapy

Transferring with an Associate Degree to a Five-year Program

Transfer students with an associate degree in Occupational Therapy (OTA) and Physical Therapy (PTA) should refer to the admissions section of the program to which they are applying which appears elsewhere in this catalog.

Part-time Students

Students wishing to be accepted to Misericordia on a part-time basis in either the Accelerated Degree Program (evening/weekend), the Expressway Program at Luzerne County Community College or the semester format should first contact the Division of Adult Education and Community Service for a personal interview. Curriculum requirements, relevant college policies, the process for transfer credit evaluation, and financial aid referral will be explained in detail at that time.

Although part-time students may begin their studies on a non-matriculating basis, they are expected to apply for formal admission to the college at the earliest possible date. Students applying for part-time admission to the college must:

1. Complete a part-time student application form. Submit a non-refundable \$25 fee with the form.
2. Send two official transcripts from each college previously attended to the Division of Adult Education and Community Service.
3. Send one copy of their secondary school (high school) transcript (or GED) to the Division of Adult Education and Community Service if this is the first time attending college.
4. Registered nurses must send transcripts from their diploma-granting institution, as well as two copies of the RN license to the Division of Adult Education and Community Service office.

Upon receipt of the Application for Admission, the secondary school record/transcript or post-secondary transcripts (if applicable), and the appropriate recommendations, the Division of Adult Education and Community Service office and department faculty review the applicant's portfolio. Candidates are notified by mail of the admission decision usually within three weeks. Certain programs have specific requirements for acceptance into the program. Applicants are referred to the description of programs, which appears earlier in the catalog.

Courses, which apply to the student's field of study, will be evaluated by the College Misericordia Registrar on a course by course comparison with College Misericordia courses and are subject to approval by the department chair in consultation with the Registrar.

Other Undergraduate Admission Information

International Students

College Misericordia welcomes students from all nations. Students for whom English is not their first language must demonstrate proficiency. College Misericordia's Admissions Office can help students register for the Test of English as a Foreign Language (TOEFL) which measures listening and reading comprehension as well as written expression. Because College Misericordia does not offer English as a Second Language (ESL) programs, it is essential that the student demonstrate a mastery of the language sufficient to perform college-level work.

Home Schooled Students

College Misericordia welcomes applications from home schooled students. To apply, home schooled students must submit a completed application for admission with a \$25 application fee (application fee is waived for visitors to campus), a copy of the SAT or ACT score and, when applicable, a copy of the high school transcript (which can be obtained through the home school association). If the applicant is not affiliated with a specific organization, the college will accept a transcript from the home schooling parent which shows course work completed and grades achieved. A GED is not required.

Early Admission

Students who have completed their junior year in high school with an outstanding record of achievement may apply for early admission to College Misericordia.

Advanced Placement

Students who have participated in the College Entrance Examination Board college-level testing program may be granted academic credit at College Misericordia. The decision to award college credit in these cases is made by the Registrar and the department sponsoring the course for which credit is requested.

Readmission

Students in good academic and disciplinary standing who have withdrawn from College Misericordia and wish to re-enroll within one calendar year of their withdrawal must notify both the Vice President of

Academic Affairs and the chair of the academic department to which they hope to return of their intent to re-enroll. Readmission to the College does not automatically imply readmission to the student's former program. If a student wishes to return to the College in a different department from the one in which the student was enrolled at the time of withdrawal, the student must make formal application to that department through the Admissions Office.

Students who have been academically dismissed from a specific academic program but not from the College should consult academic department policies and procedures for specific eligibility requirements for readmission. The readmission process for students who have been academically dismissed from the College must include an interview with, and favorable recommendation from, the chair of the department to which the student is applying. In the case of disciplinary dismissal or a withdrawal for personal reasons, the matter will be referred to the Dean of Students. In all cases, readmission to the College does not imply readmission to one's former academic program.

Financial Aid Information

Tuition and Fees

The following charges are for one semester, unless otherwise noted, during the 2004–2005 academic year.

Generally, all tuition and fees, with the exception of financial aid award amounts, are to be paid in full at the beginning of each semester/term unless special arrangements are made with the Student Accounts Office. Interest is charged on unpaid balances.

Expenses per Semester 2004–2005

| | | |
|-------------------------------------|---------|--|
| Regular Tuition | \$8,925 | Full-time students (12–17 credits) |
| Regular Tuition | \$395 | Part-time students per credit |
| | | Full-time students who wish to take more than 17 credits will be charged for additional credits at \$395/credit. |
| | | Medical technology majors will be charged \$225 per semester in lieu of tuition during the semesters spent in hospital practicum. Those students are also assessed the general fee. |
| General Fee (full-time students) | \$475 | The general fee and its related services help to promote and enhance the educational, recreational, social, and cultural life of the student body. The fee helps to supplement the cost of class dues, student publications, student services, and student government as well as the costs associated with operating facilities available for student use such as the Anderson Sports-Health Center, the Bevevino Library, and the Banks Student Center. |
| Room | \$2,200 | Regular Campus Housing: Alumnae Hall |
| | \$2,250 | Regular Campus Housing: McHale Hall |
| | \$2,300 | Regular Campus Housing: Gildea Hall |
| Theme Housing | \$2,300 | Leadership House and Service House |
| Single Room | \$500 | Based on seniority at the time of housing lottery |
| Townhouse Room | \$2,615 | Provisions for single/private rooms are under the discretion of the Director of Residence Life |
| | | Should vacancies occur in a student room, the remaining student is required to accept another roommate or be reassigned to another |

room. Students in suites or townhouses must maintain the stated minimum occupancy or be removed from the area. If availability permits, the Director of Residence Life may provide an option to maintain the room, suite, or townhouse below the minimum stated occupancy. When this situation occurs, all remaining occupants of the room, suite, or townhouse will be subject to an additional room charge of \$300 beyond the rates stated above.

| | | |
|-------|---------|---|
| Board | \$1,675 | <i>265 Meal Plus \$55 In Cougar Points</i> This plan provides 265 meals per semester with the added convenience of Cougar Points that can be used in the dining room or the Cougar's Den. |
| | \$1,525 | <i>190 Meal Plus \$80 In Cougar Points</i> This plan provides 190 meals per semester with the added convenience of Cougar Points that can be used in the dining room or the Cougar's Den. |
| | \$1,350 | <i>125 Meal Plus \$75 in Cougar Points</i> This plan provides 125 meals per semester with the added convenience of Cougar Points that can be used in the dining room or the Cougar's Den. |
| | \$910 | <i>75 Meal Plus \$50 in Cougar Points</i> This plan provides 75 meals per semester with the added convenience of Cougar Points that can be used in the dining room or the Cougar's Den. |

First-year residents may not choose the 125 or 75 meal plans. The 75 meal plan is only available for students living in a townhouse, Leadership or Service House.

Special Fees, Deposits, and Expenses 2004–2005

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|----------------------|-------|---|
| Graduation Fee | \$125 | |
| Liability Insurance | \$45 | For students enrolled in majors that require clinical experience or field experience |
| Orientation Fee | \$200 | First year |
| | \$70 | Transfer student |
| Parking Fines | \$10 | Per infraction for vehicles registered with the College's Campus Safety Department. Unregistered vehicles will be charged \$20 per infraction. Fines for illegally parking in handicapped areas are \$50 per infraction. Failure to move a vehicle as instructed during times of snow removal will result in a fine of \$100. |
| Parking Permit | \$15 | Annual fee |
| Returned Check Fee | \$15 | A fee will be assessed for each check not accepted and returned by the bank. Two returned checks will cause check-writing privileges to be permanently revoked |
| Room Reservation | \$100 | Room reservation deposit is for upperclassmen only; room deposit is payable by April 15 and is applied to room charges |
| Student ID | \$10 | Replacement of lost, stolen or unusable ID |
| Student Teaching Fee | \$200 | For Education major in teaching placements |
| Summer Housing | \$50 | Per week for students who take 5 or fewer credits. Summer Housing is available at no cost to students who are registered for 6 or more credits in a non-weekend program, have signed a |

Campus Housing Agreement for the 2004–2005 academic year, and who live outside of the greater Wilkes-Barre/Scranton metropolitan area. There is also no cost for students who are employed at the College for the summer and who live outside of the greater Wilkes-Barre/Scranton metropolitan area.

| | | |
|-----------------|-------|--------------------------|
| Transcript Fee | \$5 | Per transcript |
| Weekend College | \$200 | Room rental per semester |

Additional Class Specific Fees

| | | |
|-----------------------|-------|---|
| Applied Music | \$100 | Students enrolled in all sections of Fine Arts 117 |
| Laboratory Fee | \$130 | For students enrolled in the Occupational Therapy, Physical Therapy, Speech-Language Pathology, and majors enrolled in professional level courses |
| Nursing Fee | \$25 | First-year student Nursing major |
| Full-time Day Program | \$50 | Sophomore Nursing major |
| | \$100 | Junior Nursing major |
| | \$100 | Senior Nursing major |

Release of Transcripts or Diplomas

A diploma or transcript (official or unofficial) will not be released until the student's account is paid in full. The cost for each transcript is \$5 and must be requested in writing to the Registrar's Office.

Undergraduate Auditing

Students may audit courses at one-half cost based on full or part-time credit charges. No credit is awarded for audited courses. Auditors are admitted to courses as space is available. Matriculating students who wish to audit a course must seek permission from the Registrar.

Financial Assistance Program

For over 75 years, College Misericordia has helped students and parents afford a superior college education. Through its participation in federal and state financial aid programs, use of institutional resources and contributions by alumni and friends, the financial aid office tries to meet, as fully as possible, each student's financial need.

The College is eligible to participate in a full range of financial aid programs through the U.S. Department of Education. Eligible students may qualify for aid through the Federal Pell Grant Program, and the Federal Family Education Loan Program, as well as federal campus-based programs including Supplemental Educational Opportunity Grants, Perkins Loans, and the Federal Work-Study Program.

The College participates in the Nursing Loan Program under the auspices of the Department of Health and Human Services.

College Misericordia is also designated as an eligible institution by the Pennsylvania Higher Education Assistance Agency (PHEAA), allowing qualified students access to the Pennsylvania State Grant Program.

In general, the College offers three types of financial assistance:

Scholarships/Grants: Gift aid given directly to full-time students based on financial need or some area of achievement, such as an outstanding academic record, evidence of leadership, etc. Students do not need to repay this type of award.

Loans: Monies borrowed by students to meet educational expenses. Students and/or their families repay these funds after withdrawal or graduation. Interest is charged on loans, however, interest charges vary with different loan programs.

Work-Study: Employment which allows full-time students to earn a portion of the money needed to meet educational expenses.

Application Procedures

All students who wish to be considered for financial assistance must file a College Misericordia Application for Financial Assistance and the Free Application for Federal Student aid. These applications must be filed each year.

New Students: New students must complete the application for financial assistance, which is part of the admissions application. The application should be returned to the Admissions Office. New students must also file the Free Application for Federal Student Aid. Students must be admitted to the College before an application for financial aid will be considered.

Returning Students: Returning students must complete both the College Misericordia Application for Financial Assistance and the Free Application for Federal Student Aid. Students must be registered for classes in the academic year for which aid is requested.

The College uses the information collected on these applications to determine eligibility for college administered need-based programs, including Perkins Loans, Supplemental Opportunity Grants, Nursing Loans, and Work-Study. Out-of-state students must check with their high school or state agency to determine eligibility for grant assistance from their home state.

Veterans: College Misericordia welcomes the opportunity to provide education to veterans of the armed services. College Misericordia is approved by the Veterans Administration for the education and training of veterans.

Veterans enrolling at the institution for the first time should notify their local Veterans Administration Office in order to apply for educational benefits. This application should be filed six weeks prior to the beginning of the semester. Students must contact the Registrar's Office to initiate the process.

Deadlines

Applications for financial assistance must be submitted by **March 1** for incoming First-year Students and Transfer Students and **April 1** for Returning Students.

Applications and financial aid forms will be accepted later than these dates, but no assurances can be made that funds will be available for late applicants. Students applying for state grant assistance must comply with deadlines set by the state agency.

Definition of an Academic Year

Financial aid is awarded for one academic year. College Misericordia defines its academic year as the period of at least 30 weeks of instructional time that begins on the first day of classes in the fall semester and ends on the last day of examinations in the spring semester. During this period, a full-time undergraduate student would be expected to complete a minimum of 24 credits.

Renewal of Aid

Aid is renewed for subsequent years provided:

- The student requests assistance each year by completing all appropriate forms as described above and:
- The student has financial need.
- The student exhibits satisfactory academic progress toward a degree.

Satisfactory Academic Progress Policy

In order to receive or continue to receive federal, state, or college financial aid, all students must meet the following progress requirements:

1. Minimum grade point average required at the end of the academic year:

| | |
|---------------------------|------|
| First-year undergraduates | 1.75 |
| All other undergraduates | 2.00 |

Academic Scholarship requirements are more stringent. Recipients of these awards must refer to the scholarship notification letter for grade point requirements.

2. Successful completion of minimum number of credits per academic year

| | |
|-----------------------------------|------------|
| Full-time Undergraduate | 24 credits |
| Three-quarter-time Undergraduate | 18 credits |
| Half-time Undergraduate | 12 credits |
| Less than half-time Undergraduate | 6 credits |

The minimum number of required credits is based on the assumption that the student is in attendance at the same enrollment status for the full academic year. If the student changes enrollment status i.e. full-time fall, half-time spring, the required number of credits will differ. If you have questions, please contact the financial aid office at (570) 674-6280.

3. Maximum time frame:

An undergraduate student may receive aid under most programs for 12 semesters if full-time and 24 semesters if half-time.

Any deficiencies in academic progress must be made up at the student's expense by successfully completing courses at College Misericordia or another accredited institution. Permission to take credits at another institution requires the permission of the Vice-President of Academic Affairs. Once the deficiency has been remedied, students must request that aid be reinstated for subsequent periods of enrollment. In the case of enrollment at another institution, the financial aid office will take into consideration the number of credits completed and the grades obtained. This financial aid policy differs from the institutional policy that accepts credits in transfer only, not grades obtained.

For purposes of Financial Aid, satisfactory progress is defined using the following classifications:

| | |
|----------------------------|---|
| <i>First Year</i> | Those who have earned between 0-29.5 credits |
| <i>Sophomores</i> | Those who have earned between 30-59.5 credits |
| <i>Juniors</i> | Those who have earned between 60-89.5 credits |
| <i>Seniors</i> | Those who have earned between 90-119.5 credits |
| <i>Fifth Year</i> | Those who have earned 120 credits or above |
| <i>Second Degree</i> | Students who have earned a baccalaureate degree and are pursuing a second Baccalaureate degree |
| <i>Full-time</i> | Students carrying a minimum of twelve credits in a regular semester format |
| <i>Part-time</i> | Students carrying less than twelve credits in a regular semester format. Students enrolled in Accelerated or Weekend classes may carry twelve credits, but are still considered part-time |
| <i>Three-quarter-time</i> | Students carrying 9-11.5 credits |
| <i>Half-time</i> | Students carrying 6-8.5 credits |
| <i>Less than half-time</i> | Students carrying .5-5.5 credits |
| <i>Non-matriculated</i> | Students who have not been formally accepted to a degree or certificate program |
| <i>Matriculated</i> | Students who have been formally accepted into a degree or certificate program |
| <i>Certificate</i> | Students following a sequence of courses leading to an educational certificate |

Right to Appeal

If a student feels that satisfactory progress was impossible to attain because of mitigating circumstances, i.e. death in the family, extended illness, etc., the student may request, in writing, a review of financial aid eligibility. This letter of appeal must be sent to the financial aid office and describe in detail the reason for failure to make satisfactory academic progress.

Additional Requirements and Rights

A student applying for aid must supply all required information as described above. The student's enrollment status is then verified, and the financial aid office will determine the student's financial aid in accordance with school policy. The student will then receive an award letter.

Aid from outside sources must be reported to the financial aid office. Such outside aid may result in a change in eligibility status.

Aid will vary according to enrollment status (full- or part-time) and housing status (resident, off-campus, or commuter). Students must inform the financial aid office of any status changes after their aid is packaged. Students may request an appointment with the financial aid office to review the information that determines their aid for the year, and the amount of their financial aid package.

Students have the right to request that their aid be re-evaluated if conditions arise which change their ability to meet the expenses of their education.

Sources of financial aid are described below. More information may be obtained from the financial aid office at (570) 674-6280.

Pell Grant

This federal program provides grants that currently range from \$400–\$4,050 depending on financial need and educational costs. Students who have not yet completed their first undergraduate degree may apply. Application is made by completing the Free Application for Federal Student Aid.

Supplemental Educational Opportunity Grant

This federal program is available to undergraduate students with demonstrated financial need. Awards range from \$200–\$500 yearly depending on need, available funds, and other aid received by the student. Application is made by completing the Free Application for Federal Student Aid.

Pennsylvania Higher Education Assistance Agency (PHEAA) Grant

The PHEAA Grant is a Pennsylvania State Grant. All Pennsylvania residents are expected to apply for the PHEAA Grant. Application is made by completing the Free Application for Federal Student Aid. Eligibility and grant amounts are determined by the Pennsylvania Higher Education Assistance Agency (PHEAA). The deadline for application is usually May 1 prior to the start of the academic year for which aid is requested.

Other State Grants

Many states provide grants to their residents that may be used at colleges in other states. These states include Ohio, Rhode Island, Connecticut, Massachusetts, West Virginia, Delaware, Washington D.C., and Vermont. Prospective students should contact their high school guidance office or their state higher education office to learn more about their state programs and obtain applications.

Academic Scholarships

To demonstrate its commitment to academic excellence, the College awards financial assistance to incoming full-time first-year and transfer students who have attained outstanding academic records. All applicants are screened for scholarship eligibility upon formal admission to the College. Awards range from \$2,000–\$12,000 annually. Scholarships are renewable until graduation, provided minimum grade point averages are maintained. The minimum averages required for retention of the award are outlined in the scholarship notification letter.

McAuley Awards

The nature and type of activities in which a student participates in high school, including involvement in extra-curricular activities, are indicative of a student's potential success at College Misericordia. Full-time students who have served as volunteers in the community, demonstrated leadership, been active in extracurricular activities in high school and who have financial need may be eligible for a McAuley award. These awards range from \$1,000 to \$5,000 and are renewable provided the student maintains satisfactory academic progress. The Admissions office screens prospective students.

School Partnership Scholarships

To support Federal initiatives to bring 100,000 new teachers into the nation's elementary schools the College offers School Partnership Scholarships to eligible full-time students majoring in Education. Students who have been recommended by their high school guidance officers as being excellent candidates for teaching careers, have maintained a high school average of B or better, and have demonstrated through their involvement in their communities an interest in working with children may be eligible to receive scholarships of \$2,500 annually. The Admissions office will screen applicants. Awards are renewable providing the student maintains satisfactory academic progress and continues in the major.

Partners in Nursing Scholarship

College Misericordia has a long history of educating exceptional nurses. In response to a shortage of qualified nurses, the College offers Partners in Nursing Scholarships to full-time students majoring in Nursing. These awards will be offered to applicants who have maintained a high school average of B or better, have attained an SAT score of 1000 or above, and have demonstrated a desire to enter the nursing profession. The Admissions Office will screen applicants. Awards are \$2,500 annually and are renewable provided the student maintains satisfactory academic progress and remains in the major.

Partners in Service Scholarship

The mission of College Misericordia is deeply rooted in the traditions of justice, service, mercy and hospitality. College Misericordia values students whose life goal is to pursue a career in a service profession. College Misericordia will offer Partners in Service Scholarships to full-time students majoring in Psychology or Social Work who have maintained a high school average of B or better, rank in the top third of their high school graduating class or have attained a minimum SAT score of 1000, have engaged in service activities and have demonstrated a desire to enter a service profession. The Admissions Office will screen applicants. Awards of \$2,500 annually are renewable provided the student maintains satisfactory academic progress requirements and does not change majors.

Partners in Business Scholarships

A business degree combined with an emphasis in technology is recognized as an excellent background for career growth. College Misericordia will offer Partners in Business Scholarships to students majoring in Business, Management Information Systems, or Computer Science who have maintained a high school average of B or better, have attained an SAT score of 1000 or above, and who desire to become leaders in business and experts in technology. The Admissions Office will screen applicants. Awards of \$2,500 annually are renewable provided the student maintains satisfactory academic progress requirements and does not change majors.

Medical Imaging Partnership Scholarships

In response to a shortage of qualified medical imagers which is becoming more severe each year, College Misericordia offers Medical Imaging Partnership Scholarships to students majoring in Medical Imaging. Students who have maintained a high school average of "B" or better, have a minimum SAT score of 1000, and have demonstrated a desire to become a Medical Imager may qualify for this award. The admissions office will screen applicants. Awards of \$2,500 annually are renewable provided the student maintains satisfactory academic progress requirements and remains a Medical Imaging major.

Partners in Occupational Therapy

College Misericordia has a long history of educating exceptional Occupational Therapy students. The College offers the Partners in Occupational Therapy Scholarship to full-time students majoring in Occupational Therapy. Applicants must have a high school average of "B" or better, and a minimum SAT score of 1000. The admissions office will screen applicants. Awards of \$2,500 annually are renewable provided students maintain satisfactory academic progress, and remain an Occupational Therapy major.

Partners in Speech and Language Therapy

College Misericordia offers the Partners in Speech and Language Therapy Scholarships to full-time students majoring in Speech and Language Therapy. Applicants must have a high school average of "B" or better and a minimum SAT score of 1000. The admissions office will screen applicants. Awards of \$2,500 annually are renewable provided the student maintains satisfactory academic progress and continues in the major.

Legacy Grants

Sons and daughters of College Misericordia alumni are eligible for a \$1,000 annual Legacy Grants. Stepchildren of College Misericordia alumni are eligible provided they reside with the parent who is the alumnus and are full-time students. The Admissions Office will screen applicants. Awards are renewable provided the student maintains satisfactory academic progress requirements.

College Grants

Through its own fund raising efforts, College Misericordia maintains an extensive College grant program which helps over 65 percent of Misericordia students meet their college costs. These awards are available to undergraduate full-time students with demonstrated financial need. Awards range from \$600–\$5,000 yearly depending on need, available funds and other aid received by the student. Students who receive College grants must maintain satisfactory academic progress and file the required financial aid applications to renew their award.

Non-Pennsylvania Resident Grants

Out-of-state students who wish to reside on campus and are ineligible for state grant funds due to residency requirements, may be eligible for Non-Pennsylvania Resident Grants. These \$1,000 awards are renewable provided on-campus residency is maintained and satisfactory academic progress requirements are met.

Sibling Grants

Full-time upperclassmen whose sibling is also enrolled full-time at College Misericordia are eligible for a \$1,000 sibling grant. The award is renewable provided the student maintains sufficient academic progress requirements, and both siblings are enrolled full-time.

Federal Stafford Loan (Subsidized)

This loan program allows financially eligible full- and half-time students to borrow money to help meet educational expenses. The borrowing limits are as follows:

| | | |
|----------|-------------------------|---------|
| Year 1 | 0–29.5 credits earned | \$2,625 |
| Year 2 | 30–59.5 credits earned | 3,500 |
| Year 3 | 60–89.5 credits earned | 5,500 |
| Year 4 | 90–119.5 credits earned | 5,500 |
| Year 5 | 120+ credits earned | 5,500 |
| Graduate | | 8,500 |

The interest rate, which is set annually by the federal government, varies but will not exceed 8.25%. Repayment begins six months after the student graduates, withdraws, or enrolls in fewer than 6 credits. Repayment may extend for up to ten years. The exact amount of loan eligibility is determined by the following formula: educational costs minus financial aid, minus expected family contribution as calculated from the Free Application for Federal Student Aid.

Federal Stafford Loan (Unsubsidized)

This loan program provides assistance to dependent students who do not qualify for a fully subsidized Stafford loan, up to the loan limits described above. Credit worthy independent and graduate students, and dependent undergraduates who meet federal criteria may also be eligible to borrow the following amounts in addition to the borrowing limits specified for the subsidized Stafford loan:

| | |
|-------------------|---------|
| Years 1 and 2 | \$4,000 |
| Years 3, 4, and 5 | 5,000 |
| Graduate | 10,000 |

Like the Stafford subsidized loan, repayment of principal may be deferred until after the student graduates, withdraws, or enrolls for fewer than six credits. However, interest must be paid on the loan while the student is enrolled, or capitalized upon repayment.

Aggregate Maximum Loan Limits

Dependent undergraduate students may borrow up to \$23,000 in subsidized Stafford loan funds. Independent undergraduate students may borrow up to \$46,000 in both subsidized and unsubsidized loans.

Federal PLUS loan

This program allows credit-worthy parents of full- or half-time dependent undergraduates to borrow up to the total of College costs minus other financial aid. The interest on the PLUS loan varies but will not exceed 9%. Although limited deferment provisions may be applicable to some borrowers, repayment normally begins within sixty days of disbursement with up to ten years to repay.

Perkins Loan

This program provides low-interest loan assistance to students who demonstrate financial need. Students who properly complete the aid application process as previously described will be automatically evaluated for eligibility for Perkins Loan assistance. If eligible, the student will receive notification from the financial aid office. The current interest rate on a Perkins loan is 5% with repayment deferred until nine months after the student graduates, withdraws, or drops below 6 credits. Additional provisions for deferment of repayment are available from the Bursar's office.

Nursing Loan

This program makes low interest funds available to Nursing majors who demonstrate financial need. The application and awarding process, as well as the interest rate and repayment terms are the same as for the Perkins loan.

Federal Work-Study

Funded by the federal government and the College, this program provides part-time jobs for eligible students during the academic year and the summer. Jobs are available on campus and in the local community. Students must document financial need to be eligible. Whenever possible, students will be assigned jobs related to their educational interests.

College Work-Study

The College maintains this work-study program through its own funding. It assists students who are not eligible to participate in the federal program, but who need to earn part of their college expenses through employment.

Part-time Jobs

Some parttime employment is available in the community for students. Students who are interested in parttime employment opportunities should inquire at the offices of the Insalaco Center for Career Development.

Refunds of Overpayments

Refunds of credit balances on student accounts caused by overpayment (either from financial aid or personal transaction) will be processed in the controller's office within 14 days from the date on which the credit balance occurs. The 14 days gives the Controller's Office time to verify the amount of refund, to check on any other charges, and to confer with the financial aid director.

Student refund requests must be approved by the controller and the financial aid director. Refund application forms are available in the Controller's Office. Students are advised to begin the academic year with sufficient funds to pay for books and living expenses until refund checks are issued.

Tuition Payment Options

Payment Policy for Part-Time Students

At the time of registration, a part-time student must make arrangements for paying tuition and fees. The student may either pay for the course in full, have financial aid to cover the amount due, or participate in either the Deferred Payment Plan or the Tuition Reimbursement Payment Plan. The details of the two payment plans are discussed below.

Tuition Reimbursement Payment Plan for Part-Time Students

Students who receive tuition benefits from their employer may be eligible to participate in College Misericordia's Tuition Reimbursement Payment Plan. Generally, this payment plan permits tuition and fees to be paid up to 30 days after the issuance of grades instead of at the time of registration for the course.

The requirements of the plan are as follows:

- Only part-time students are eligible.
- A tuition reimbursement letter from the employer must be on file prior to registration and must be updated annually. The letter must state the terms of the benefit.
- Students must keep the original invoice and final grades for employer verification. Duplicate invoices and grade sheets will not be issued.
- It is the responsibility of the student, not the employer, to ensure that payment is made within the 30-day period. Students who fail to make payment within the 30-day grace period may be removed from the Tuition Reimbursement Payment Plan.
- The 30-day grace period does not apply to graduating students. Tuition and fees must be paid prior to graduation.
- Students who are receiving only partial tuition benefits must make arrangements to pay the costs that are not covered by the employer at the time of registration.

Deferred Payment Plan for Part-Time Students

College Misericordia provides an option for students or parents to pay tuition, fees and other charges on a deferred payment plan. The plan permits educational costs to be spread over a period of time. The requirements of the plan are as follows:

- Only part-time students are eligible.
- A down payment of 20 percent of the total term/semester charges is required before the start of classes.
- Deferments are limited to one term/semester; the unpaid balance must be paid before final examinations for that term/semester. Failure to pay charges in full before final exams may result in loss of credit for the term/semester.
- At the close of each month, the unpaid balance will be charged a 1 percent finance charge.
- Students who fail to meet their deferred payment obligations will be dropped from the plan.
- Participants in the plan must sign and receive a copy of the deferred payment plan.

Tuition Payment Plan for Full-Time Students

Full-time students may arrange to pay all or part of their college costs in monthly installments. A \$45 annual fee is charged to cover the processing of payments. Students must be enrolled in the installment plan prior to the start of the academic year. The plan is managed by Academic Management Service, Inc., Swansea, Massachusetts. Contact the Controller's office at (570) 674-6222 for additional information.

Credit Card Payments

College Misericordia accepts VISA, MasterCard, and Discover credit cards for payment of tuition and fees.

Finance Charge

It is a College policy that any outstanding balances will be charged a 1 percent finance charge at the close of the second month of the semester and each month thereafter. Finance charges are waived for the following students:

- Students enrolled in the Academic Management Services program (see Tuition Payment Plan for Full-Time Students).
- Students who receive rehabilitation benefits or Veterans' Education benefits.
- Part-time students who participate in the Tuition Reimbursement Payment Plan.

Refund Policies

Full-time Traditional Day

When a full-time traditional student enrolled in day classes for the full 15-week semester withdraws from the College, she or he must file an official notice of withdrawal with the Dean of Students.

Full-time Non-traditional Day

When a full-time non-traditional student enrolled in day classes for the full 15-week semester withdraws from the College, she or he must file an official notice of withdrawal with the Division of Adult Education.

Part-time Day and Once-per-week

If a part-time student enrolled in traditional day (15-week semester) or once-per-week evening classes (15-week semester) withdraws from the College, he or she must file an official notice of withdrawal with the Division of Adult Education.

The percentage of charges for full-time traditional day students, full-time non-traditional day students, part-time day, and once-per week evening students is determined by the date that the Dean of Students or the Division of Adult Education receives official notice of withdrawal.

Tuition, fees, room, and board charges will be cancelled at the following percentage rates:

| <i>Time of Withdrawal</i> | <i>Amount</i> |
|---------------------------|---------------|
| First Week | 100 % |
| Second Week | 90 % |
| Third Week | 80 % |
| Fourth Week | 70 % |
| Fifth Week | 60 % |
| Sixth Week | 60 % |
| Seventh Week | 50 % |
| Eighth Week | 40 % |
| Ninth Week | 40 % |

No refunds of charges are allowed after the ninth week. There are no refunds on room deposits.

Financial aid received by students who withdraw may also be adjusted. In accordance with federal regulation, students who receive federal Title IV funds (Federal Pell grants, SEOG grants, Perkins Loans, Nursing Loans, Stafford Loans, and PLUS loans), and who withdraw during the first 60 percent of a semester will have their aid adjusted based on the percent of the semester completed prior to withdrawal. The school must return the unearned aid by repaying funds to the following sources in order, up to the total amount disbursed from each source:

1. Unsubsidized FFEL Stafford loan
2. Subsidized FFEL Stafford loan
3. Perkins loan
4. FFEL PLUS loan
5. Pell grant
6. FSEOG
7. Other Title IV programs

Students who do not officially withdraw, but stop attending all classes will be considered to have withdrawn at the 50 percent point of the semester unless attendance is documented after that time. There will be no adjustment to federal or institutional aid after the completion of at least 60 percent of the semester. The calculation of Title IV refunds will be computed by the Financial Aid Office.

Students who receive a refund of financial aid prior to withdrawing may owe a repayment of federal financial aid received. Students who fail to return federal funds as required will be ineligible for aid until repayment is made.

Change of Academic Status

If a student drops from full- to part-time during the first two weeks of classes, adjustment to tuition charges will be made as follows:

1. The full-time tuition charges originally assessed will be reduced according to the official date on the drop/add slip from the Vice President of Academic Affairs office, and by applying a percentage adjustment based on the following:

| | |
|-------------|---------------|
| First Week | 100 % tuition |
| Second Week | 75 % tuition |

No adjustment will be made to tuition charges or financial aid after the second week.

2. Part-time tuition charges will then be computed by multiplying the actual number of credits being taken after the drop, by the appropriate credit charge.

Parttime Accelerated Evening

When a part-time accelerated student drops a course or withdraws from the College, official notice must be filed with the Division of Adult Education and Community Service.

Tuition and other charges will be cancelled at the following percentage rates:

| | |
|--------------------------|-------|
| Prior to the second week | 100 % |
| Prior to the third week | 70 % |
| Prior to the fourth week | 60 % |
| During fourth week | 40 % |

No refund will be given after the fourth week.

Weekend College

When a weekend college student drops a course or withdraws from the College, official notice must be filed with the Division of Adult Education and Community Service. Tuition and other charges will be cancelled at the following percentage rates:

| | |
|-----------------------------|-------|
| Prior to the second weekend | 100 % |
| Prior to the third weekend | 70 % |
| Prior to the fourth weekend | 50 % |
| On the fourth weekend | 40 % |

No refund will be given after the fourth weekend.

Summer Session I through IV

Students enrolled in Summer Session I and II who drop courses or withdraw from the College must file official notice with the Division of Adult Education and Community Service. Tuition and other charges will be cancelled at the following percentage rates:

| | |
|--------------------------|-------|
| Prior to the second week | 100 % |
| Prior to the third week | 70 % |
| Prior to the fourth week | 50 % |
| During fourth week | 30 % |

No refund after the fourth week. Financial aid will be adjusted according to the same policy used for full-time students.

Administrative Regulation and Payment of Tuition and Fees

College Misericordia students are expected to pay their bills in a timely manner. The Controller's Office and the Financial Aid Office assist students in meeting their financial obligations and will discuss reasonable payment schedules in extraordinary cases. In order to assure the collection of money due the College, students with unpaid balances for tuition, fees, bookstore charges, library fines, parking fines, or any other College Misericordia approved fee or fine will be denied the following privileges or services:

1. Class registration.
2. Participation in graduation ceremonies and the awarding of diplomas. Also, seniors may be denied final exams.
3. Transcript issue.
4. Residence hall reservation privileges.

Endowed Scholarships

Individuals and businesses close to College Misericordia sponsor scholarships, which are available to qualified students each year.

Eligibility criteria and award information are available in the financial aid office.

Academic Endowment

Louis and Barbara T. Alesi Scholarship

College Misericordia Alumni Board Scholarship

Geraldine Ruth Daley Anderson Scholarship

Robert S. Anderson MD, Pre-Medical Scholarship

Robert S. Anderson MD, Science Scholarship
 Art Gallery Endowment
 Francis H. Wilcheck Beisel Scholarship
 Monsignor John Bendik Scholarship
 Benedetti Family Scholarship
 Carol Flanagan Zoeller Brown Scholarship
 Bishop J. Carroll McCormick Scholarship
 Victoria Cadwalader Nursing Scholarship
 Bridget Carney Scholarship
 Robert J. Clark Scholarship
 The Anthony and Elizabeth Colonna and Family Scholarship
 James J. Connery Scholarship
 Rose and George Cook, Sr. Scholarship
 Dr. Joseph and Mrs. Marion Cooper Endowed Scholarship Fund
 Georgia Slocum Cornell Opportunity Through Education Scholarship
 Rose Marie Miano Coughlin '60 Scholarship
 Cronin Family Scholarship
 Dallas Junior Women's Club Scholarship
 Theresa Decker Scholarship
 John L. Dorris, MD FACS Scholarship
 Sharon Drasnin Scholarship
 Edith Elliot Scholarship
 Leslie Fay Scholarship
 Fine Arts Scholarship
 Jean Chorazy Fink Scholarship
 Charles D. Flack Scholarship
 Catherine and Daniel J. Flood Endowment for Humanities Scholarship
 Helen Barbara Fogel Scholarship
 Fortinsky Scholarship
 Sidney and Pauline Friedman Scholarship
 Mary Elizabeth "Mollie" Gallagher Scholarship
 Sr. Wilfred Gallagher, RSM Memorial Scholarship
 Gates/Milnamow Scholarship
 College Misericordia General Endowment
 Anna and Frank Gerold Scholarship
 Frederick and Sarah Joyce Gerrity Endowed Scholarship
 Catherine "Kitty" Rooney Gould '50 Memorial Prize
 Henry and Sylvia Greenwald Scholarship
 William Randolph Hearst Scholarship
 The Rosenn Scholarship Honoring Father William B. Hill and Sister M. William Joseph Lydon
 InterMetro Scholarship
 Walter and Catherine Janasie Scholarship
 Mrs. John F. Kenny Scholarship
 Marie Wittman Kilgallon '41 Scholarship
 Genevieve Mullin Kimbro Scholarship
 Helen McCarthy Kirk Scholarship
 The Mary McDermott Klatt '54 Memorial Scholarship
 The Joan Krause Emergency Fund
 Dr. Louis Maganzin Scholarship
 Joan W. Martin for Women with Children Scholarship
 Maslow Family Foundation Scholarship for Women with Children
 Sister Celestine McHale Scholarship

Elizabeth Grady McNamara '41 Scholarship
 Mercy Health System — Northeast Region Scholarship
 Margaret C. Morrissey Scholarship
 Sister Theresa Mary Moyles Scholarship
 John Mullany Scholarship
 Jean Olash Murphy '50 Scholarship
 Charlotte Newcombe Scholarship
 Helen McAndrew O'Connor Scholarship
 Sr. Miriam Theresa O'Donnell and Family Scholarship
 Madyln Sholtis Parrish Scholarship
 The Margaret C. Paye '49 Scholarship
 Patricia Ann Lynott Perez '54 Scholarship
 Penn State Geisinger Scholarship
 Perrella Family Scholarship
 Reverend John Petrasko Scholarship
 John and Sharon Randolph Scholarship
 Bertie Fowler Rasmussen Scholarship for Women with Children
 Sisters of Mercy Scholarship
 Nelson F. Rodda and Rose M. Rodda Scholarship
 Rosenn Family Scholarship
 Rosemary A. Sigmond Scholarship
 Theresa Husic Silliman '54 Alumni Scholarship
 Karen Smulowitz Scholarship
 Catherine Stefanchik Scholarship
 Grace Jones Spain Scholarship
 Dr. Joseph Tomasovic Scholarship
 Leona M. Ulichney Scholarship
 Elizabeth Richards Umphred Scholarship
 Anne Louise Wittman '56 Scholarship

College Misericordia Annual Scholarships

Choice One Federal Credit Union Scholarship
 Judith A. Ellis '88 Scholarship
 Coughlin Family Scholarship
 Mary Louise Faber Annual Scholarship
 Julia Hannagan Scholarship
 Stanley T. Lysiak Scholarship
 Julius Tibolla Scholarship Fund Jean Tyrell Weinberg '52 Nursing Scholarship

Academics at CM A College Misericordia Education

The Trinity of Learning

An education at CM combines quality academics, professional preparation, and service leadership — our Trinity of Learning. The Trinity of Learning prepares students for a lifetime of learning and achievement.

Student Satisfaction

According to recent national surveys,* 89 percent of our first-year students said they were satisfied or very satisfied with their college experience, compared to 78 percent at other schools. They cited greater contact with faculty; orientation, advisement, and academic assistance; financial aid services; computer, classroom, library, health and recreational facilities; and housing as major reasons why they felt comfortable and supported at CM.

* The Higher Education Research Institute at UCLA, Your First College Year 2001-2003

Part-time students and others enrolled in our adult learning programs ranked us at the top for student satisfaction, citing access to advisement, instructor effectiveness, and overall customer service. §

§ The Noel-Levitz Center

Undergraduate Educational Goals

In fulfillment of its mission, College Misericordia provides a learning community which prepares its baccalaureate graduates to:

1. Reflect the values of mercy, justice, and hospitality in their actions.
2. Contribute their communities through service and leadership
3. Consider ethical issues and values and make reasoned judgements about them
4. Think independently and creatively, analyze information critically, and solve problems.
5. Respect and understand cultural differences.
6. Understand global perspectives.
7. Communicate and interact effectively.
8. Understand and appreciate the arts, humanities, science, and technology.
9. Succeed in their academic disciplines.
10. Pursue life-long learning.

Academic Policies and Procedures

Family Educational Rights and Privacy Act (Buckley Amendment)

College Misericordia adheres to the rights accorded to students with regard to their educational records as set forth in the Family Educational Rights and Privacy Act (FERPA) of 1974 and as subsequently amended. Educational records are all records that contain information that is directly related to a student and are maintained by an educational agency or institution or by a party acting for the agency or institution. This federal legislation protects the confidentiality of students' educational records. It also affirms the student's right to inspect the contents of his/her educational records, to seek to have the records amended, and to have some control over the disclosure of information from the records. Educational records are maintained in the offices of the Dean of Students, Assistant Dean of Students, Registrar, Comptroller, Financial Aid, Academic Departments and/or Advisor.

College Misericordia reserves the right to release "directory information" as defined by FERPA. The College releases the following directory information: name, class, hometown and state, major field of study, participation in the officially-recognized sports, degrees, awards and honors achieved in the curricular and co-curricular life of the College, the most recent previous educational institution attended by the student, and individually identifiable photographs of the student solicited by or maintained directly by Misericordia as part of the educational record.

A full copy of the College policy with regards to FERPA and forms for consent to release, and request to withhold release of directory information are available in the Registrar's Office. Students have an opportunity to complete these forms during the check-in process every fall and may request in writing to release or withhold specific information annually. This policy is subject always to the provisions of the Family Educational Rights and Privacy Act of 1974 and as subsequently amended.

Academic Integrity

Any form of cheating or dishonesty, including plagiarism, is a fundamental violation of the nature and purpose of College Misericordia. Such behavior will not be tolerated and will result in academic penalty.

Plagiarism is using someone else's ideas or words and claiming them as one's own. Students who use another person's words must copy them accurately, enclose them in quotation marks, and identify the source clearly. If another person's ideas are used in a student paper, the source must still be identified, and the author of the ideas given credit. Students are responsible to make sure they are using sources properly and documenting them properly.

The primary responsibility for maintaining personal integrity and honor in academic activities rests with the student. Each faculty member will provide information on academic integrity to students in the course

outline at the beginning of the semester, including any necessary explanation of violations (or a reference to this policy) and an explanation of possible sanctions. Such information will include possible infractions of academic integrity and the scope of sanctions, e.g., warning, lowering of grade on assignment or course, or course failure. Each faculty member will inform the student when that faculty member discovers that a violation of academic integrity has occurred, and may also notify the Vice President of Academic Affairs.

Violations of the Academic Integrity Policy may also result in dismissal of the student from the program of study and/or the College. In a case where dismissal from the College is contemplated, the Vice President of Academic Affairs will consult with the student's advisor, program director, and division chair. In addition, prior notice to the student is required when either dismissal is being considered.

Students have the right to file a grievance, according to the normal academic grievance procedure, if they believe that they have been unfairly accused of a violation of the Academic Integrity Policy.

Cancellation of Classes

The following information concerns cancellation of classes. Students may call (570) 674-6311 for information regarding the closing of the College. If the College is to close or to be placed on compressed schedule because of weather or other special conditions, the decision will be made as soon as possible and relayed promptly to local radio and television stations. Individual class cancellations are posted by the Vice President of Academic Affairs as they are reported.

Change of Status

Students who wish to change from full-time to part-time status are required to consult with their academic advisor and to submit the appropriate form with all requisite signatures to the office of the Vice President of Academic Affairs for processing. Students considering such a change should also consult with the Director of Financial Aid for information about the implications of the decision on financial aid eligibility. Students will then be referred to the Division of Adult Education and Community Service for registration information.

Students who want to change from part-time to full-time status must address a letter to the Executive Director of Admissions and Financial Aid stating their intention.

Change in Resident Status

Each residential student must sign the Campus Housing Agreement. This agreement is binding for the entire fall and spring semesters and states that the student will remain in residence for the duration of this agreement. Any release from this agreement is permitted only under the conditions of academic withdrawal, dismissal, verified medical reasons or other extreme extenuating circumstances, and only with the written approval of the Director of Residence Life. Any request for release must be submitted in writing to the Director of Residence Life and will be evaluated on a case-by-case basis in CM's sole discretion. A student from the greater Dallas area wishing to leave campus housing and move home (with their immediate family) must petition, in writing, for a release from their Campus Housing Agreement for the spring semester by December 2, to the Office of Residence Life. Percentage of refund of room and board fees will be determined by the actual date of departure established by officially checking out and returning all keys to the Residence Life Office.

Class Attendance

It is the responsibility of the student to be aware of the attendance policy of each faculty member in whose classes they are enrolled. The College recognizes that there are circumstances when a student must miss class and these necessary absences should not incur academic penalty. It is the responsibility of the student to consult with the appropriate faculty member prior to the absence to determine and confirm arrangements for make-up work.

Drop/Add

Students should consult the academic or adult education calendars for the dates of the drop/add period, during which time schedule changes may be made with the Registrar. Drop/add forms are available in the Registrar's Office and the Division of Adult Education. The drop/add form must be signed by the student's advisor before it may be processed. Drop/add is not official unless the form is received and processed by the Registrar or the Adult Education Office during the drop/add period.

Registration

A registration form must be completed by students and signed by their advisors prior to their scheduled registration and must be submitted to the Registrar's Office or the Division of Adult Education at the time of registration.

Academic Advising

Students are assigned an academic advisor, ordinarily within the department in which a student is majoring. Advisors will also be assigned to students who are undecided about a major. The academic advisor is the student's liaison with other college offices. Advisors should be consulted often for guidance and advice. In addition to lending academic guidance, advisors can provide information on where to obtain and how to complete necessary forms pertaining to academics. Advisors must sign student schedules and all other academic paperwork. Students meet with advisor individually for pre-registration consultation each semester.

Undergraduate Academic Grievance

The College provides a uniform method by which students can pursue grievable issues. Grievable issues are either complaints about alleged violations of the institution's academic policies or about unfairness in the application of policies.

If the grievance pertains to an alleged policy violation associated with program or college dismissal or with an alleged policy violation that affects a student's grade, the student must initiate the grievance process immediately upon receipt of grades or dismissal notification. The grievance process must be completed before the end of the add period.

In all cases, formal grievances must be filed and resolved within one semester of the occurrence of the event being grieved. Summer enrollment period is considered as a semester.

A student who has a grievance must attempt to resolve it by using the following procedures:

1. Prior to initiating a grievance, the student must attempt to resolve the matter by speaking to the person with whom the complaint rests. If unable to reach a resolution, the student discusses the matter with the program director or department chair who supervises the person against whom the complaint is lodged. If the matter is not satisfactorily resolved at that level, the student proceeds to the chair of the division to discuss the issue. If the matter is not resolved at that level, the student proceeds to the office of the Vice President of Academic Affairs where a formal grievance may be filed.
2. To initiate the formal grievance process the student informs the Vice President of Academic Affairs in writing of his or her intent to seek formal redress through the grievance procedure, indicating the nature of the complaint.

Within 14 calendar days of receipt of the written complaint, the Vice President of Academic Affairs will convene the Academic Grievance Committee and provide the chair of the committee with the student's statement of complaint. The Academic Grievance Committee is composed of one administrator and one faculty member appointed by the Vice President of Academic Affairs, and the academic affairs coordinator of Student Government.

At least two days in advance of the hearing, the chair of the committee will notify parties to the grievance of the time and place of the hearing, the specification and nature of the complaint, the composition of the committee, and the right of the individual charged to be present when charges and evidence are presented to the committee, to question and to give evidence on his or her behalf.

At any hearing, committee members may question witnesses to evaluate all relevant facts of a given case. All committee meetings shall be private; witnesses shall be excluded except for the period of their questioning.

The report and recommendation of the committee shall be in writing, including the committee's rationale for the decision and including any dissenting opinion. Only those committee members who have heard all testimony and evidence in a given case may vote on the committee's recommendation.

The committee's report and recommendations shall be forwarded to the Vice President of Academic Affairs within ten calendar days of the hearing.

The Vice President of Academic Affairs will make the final determination and formally advise the parties involved.

Academic Honors

The Dean's List, which is issued at the close of each semester, recognizes students who have completed a minimum of 12 graded credit hours and have earned a grade point average of 3.55 (on a 4.0 system) for the semester. Part-time students will be eligible for the Dean's List after they have completed 12 credits at College Misericordia and in 12 credit increments thereafter.

Undergraduate students are awarded baccalaureate degrees with distinction for exceptional academic achievement. Honors are awarded as follows:

| <i>Distinction</i> | <i>Grade Point Average at Graduation</i> |
|--------------------|--|
| Summa Cum Laude | 3.90 and above |
| Magna Cum Laude | 3.70 – 3.89 |
| Cum Laude | 3.50 – 3.69 |

A student must have completed at least 60 credits at College Misericordia to qualify for these honors. Commencement honors for the highest scholastic average can be earned only by a student who has matriculated at the College for four full years.

Students who complete the College Honors Program while achieving a GPA of 3.25 or higher will be awarded an Honors degree (see page 38 for a description of program requirements).

Academic Standing

All students must maintain an acceptable cumulative grade point average to remain in good academic standing. Failure to do so will result in either academic probation or academic dismissal as noted below. Some majors have academic performance criteria which are program specific.

Probation

College academic probation is the automatic and minimum penalty for failing to maintain an acceptable cumulative grade point average. Students failing to maintain an acceptable grade point average are also subject to dismissal from the College. Students who have attempted between 12 and 23 credits will be placed on probation if their cumulative grade point average is below 1.75. Those who have attempted between 24 and 37 credits will be placed on probation if their cumulative grade point average is below 1.90. Students who have attempted 38 or more credits will be placed on probation if their cumulative grade point average is below 2.0.

Transfer students whose cumulative grade point average at College Misericordia falls below 2.0 after attempting 12 credits will be placed on probation. If a transfer student's grade point average at College Misericordia falls below 2.0 after attempting 30 credits, the student will be dismissed.

Students will also be placed on academic probation for failure to maintain an acceptable cumulative grade point average in courses taken to fulfill the core curriculum requirements. Student who have attempted 30 credits or above will be placed on academic probation if their cumulative grade point average for core requirements is below 2.0.

Students on academic probation are required to carry a restricted academic load. A student on academic probation is prohibited from representing the College in any official capacity. This prohibition includes, but is not limited to, holding any elected or appointed office or seat in student government, or on the Executive Board of Student Government, serving as a Resident Advisor, or participating in intercollegiate athletics. Furthermore, they may have their participation in non-prohibited extracurricular activities curtailed if in the judgment of the Vice President of Academic Affairs such activities could interfere with their academic performance.

Academic probation will begin with the first class meeting of the semester (Fall, Spring or Summer) following the decision to place a student on academic probation.

Students who are placed on probation will normally have one semester to raise their cumulative grade point average to 2.0. Failure to make satisfactory academic progress will result in academic dismissal. Students who have been removed from academic probation must maintain a 2.0 status throughout the remainder of their academic program. A student who is academically dismissed will not be permitted to attend classes on a non-matriculating basis.

Change of Academic Major

Students who wish to change from one major program to another will consult with their assigned academic advisor. The student must secure approval for the change from the department chair of the major program into which the student wishes to transfer. Forms which must be completed in order to change one's major may be obtained in the offices of the Registrar and Adult Education. The change of major does not take place until the appropriate form is properly executed and filed with the Registrar.

Change of Name/Address

Students are responsible for notifying the Registrar's office in writing of any change in name and/or address. It will then be appropriately processed throughout the College.

Credit Load Full-time

A College Misericordia baccalaureate degree requires a minimum of 120 credits. A maximum semester load is 17 credits. Students who wish to take more than 17 credits in one semester must have a minimum GPA of 2.75, and must receive written permission from the Vice President of Academic Affairs prior to registration. Students must also pay an additional per-credit charge for every credit taken over 17. (See tuition and fees.) No student may take more than 21 credits a semester.

Credit Load Part-time

Ordinarily, students who are classified as part-time may take no more than 12 credits in any combination of traditional, accelerated, or weekend formats in any one semester period while being charged the per-credit tuition rate.

Contract Learning

Two types of Contract Learning are available at College Misericordia: (1) Directed Study; (2) Independent Study. Students must be formally admitted to the College in order to register for Contract Learning. A student can earn no more than 15 credits via the Contract Learning option. A maximum of 6 Contract Learning credits may be carried in a semester. Contract Learning (i.e., either Independent Study or Directed Study) will be delivered to the student at no additional cost above the regular tuition fees.

Directed Study

When a full-time student must take a specific college course in a given semester but it is not part of the offerings in that semester, the student may petition for a directed study. Students may apply for directed study only in exceptional situations. Students may not use a directed study to repeat a course or for a grade replacement. Students who wish to apply for a directed study must have at least a 2.5 GPA.

A student interested in this option must first discuss this possibility with the advisor, and then approach the appropriate department and division chairpersons sponsoring the course under consideration. If the contract is approved at that level, the student will approach the appropriate faculty member to determine his/her availability. Faculty retain the right to decline a request for a Directed Study. Final approval of this arrangement is made by the Vice President of Academic Affairs. A written contract will be drafted between the instructor and the student.

The minimum number of times that a student and instructor are to meet will be included in this document. Copies of the contract are to be forwarded to the Vice President of Academic Affairs, the student's advisor, the instructor, and the Registrar. The student must register prior to the beginning of a semester for a Contract Learning Directed Study. Ideally the contract should be drafted during the previous semester. Students will be expected to assume much of the responsibility for actually writing the contract. Forms are available in the offices of the Registrar and Adult Education.

Independent Study

Independent study is the special investigation of a selected topic. It may be undertaken by a junior or senior student whose academic requirements cannot be met by regular catalog offerings. Independent Study may not be taken simply to accrue existing course credits. Only elective credits may be used for Independent Study. Depending on the depth and scope of an Independent Study, from 1 to 6 credits may be earned. (Determination of assigned credits is made by the appropriate department chair and faculty member.)

Students who wish to apply for an Independent Study must have at least a 3.0 GPA. The student must have demonstrated the ability to pursue independent work. To apply for Independent Study, students must (a) define the topic or issue to be pursued; (b) discuss their plan with their advisor; (c) contact the chairperson of the appropriate department/program to request approval of their proposal; (d) if the independent study is approved, the student will approach a faculty member in the department that sponsors the Independent Study to serve as a mentor. Faculty are free to choose whether or not to mentor a student for Independent Study.

Part of the intent of an independent study is to foster self-directed learning. Therefore, after a student has specified the content area to be studied and has diagnosed his/her learning needs, the mentor and student will jointly negotiate course objectives; learning resources and methodology; and procedures for evaluation. The minimum number of meeting times will also be specific. A written contract is to be drafted and signed by both parties, which includes these areas. Copies are to be forwarded to the Vice President of Academic Affairs, the student's advisor, the mentor, and the Registrar.

Independent work is not governed by the academic calendar. A project may be started and ended at any point during the semester. Students should register for an independent study when their work is initiated; if the project extends beyond the end of a given semester, an In Progress (IP) can be issued.

Independent study application forms may be obtained from the Registrar and the Adult Education office.

Grading System

The grade point average is computed by dividing honor points earned by credits attempted. Any courses failed will be charged as credits attempted through the final calculation of a student's grade point average. A minimum of a 2.0 cumulative grade point average both overall and in the core curriculum is required to graduate with a baccalaureate degree.

Some majors require a higher cumulative grade point average for graduation and program retention. Students should consult individual academic program descriptions for major requirements.

| <i>Grades</i> | <i>Honor Points Per Credit Hour</i> |
|------------------------|-------------------------------------|
| A | 4.0 |
| A- | 3.7 |
| B+ | 3.3 |
| B | 3.0 |
| B- | 2.7 |
| C+ | 2.3 |
| C | 2.0 |
| C- | 1.7 |
| D | 1.0 |
| F | 0.0 |
| I Incomplete | 0.0 |
| AU Audit | Not calculated |
| W Withdrawn | Not calculated |
| IP In progress | Not calculated |
| S Satisfactory: pass | Not calculated |
| U Unsatisfactory: fail | Not calculated |

Please note the following implications of this grading system:

1. A grade of "W" is given to students who withdraw prior to the end of the Withdraw period. As noted in the college calendar, no academic penalty is incurred. Withdrawal forms may be obtained from the Registrar's Office. The date on which the form is received by the Registrar's Office is considered as the date of withdrawal and the refund of the tuition and grade assigned are based on this date (see Refund Policy)
2. If a student does not officially withdraw from a course and ceases to attend it, a grade of "F" is incurred, except in extenuating circumstances.
3. It is the responsibility of the undergraduate student to contract with the instructor in writing to

apply for a grade of Incomplete "I." An "I" must be removed within six weeks after the end of the semester or an earlier date determined by the faculty member and agreed upon by the student or the Incomplete becomes a grade of "F."

4. Incomplete Grades for Graduate Program

The grade of "I" will be issued only for those courses in which a student has not completed the necessary requirements for graduate courses (500 and 600 level courses) because of extenuating circumstances.

Should conditions arise that prohibit the student from completing required course assignments by specified due dates, the student must negotiate with the course professor for a grade of Incomplete ("I"). The student must contact the course professor and file an Incomplete Contract Grade Form with the professor at least two weeks prior to the date semester grades are due to the Registrar. The form is signed by the student and the faculty member and a copy is retained by the student. The course professor has the right to determine the length of time for completion of the course requirements within the maximum time limits allowed. The grade of "I" must be removed within a maximum of one semester or the "I" automatically becomes an "F."

Emergencies may arise which do not allow a two-week notice. In that event, the student must contact the Director of Adult Education and Community Service who will, in turn, inform the course faculty involved.

A grade of "IP" (In Progress) will only be issued for Profession Contribution or Thesis courses. The "IP" must be removed within a maximum of one calendar year or the "IP" automatically becomes an "F."

Note: A student who will be negotiating a grade of "I" or "IP" must obtain an Incomplete Contract Grade Form from the Office of Graduate Registration.

5. Pass/Fail grading is limited to those courses designated in the College catalog to be on a S/U basis. The letter grade of S (satisfactory) or U (unsatisfactory) will be assigned to these courses. S and U grades are listed on the transcript but are not calculated in the grade point average. Credits for these courses are not included in the 12 graded credit hours required for the Dean's List.

Graduation Requirements

The minimum number of credits required of a baccalaureate degree from College Misericordia is 120 credits. To obtain a Baccalaureate Degree a student must complete the minimum hours of credit required by the declared major program requirements if that number exceeds 120 credits. A transfer student must complete a minimum of 30 credits at College Misericordia for any given degree. That number may exceed 30 contingent on the number of credits a student is allowed to transfer into the College. Students should consult individual program descriptions.

A degree application form, available from the Registrar's Office, must be completed in the year of graduation by the student and advisor. This form is to be submitted to the Registrar's Office during the fall semester prior to spring graduation. All bills must be paid in advance in order for a student to be eligible to graduate. Failure to do so in a timely manner may delay the date of receiving your diploma.

Only students completing all academic requirements in May or August will be permitted to process in the May ceremony of that same year. *Example:* Students completing all requirements in May or August 2004 will be eligible to walk in May 2004 ceremony. Students completing all requirements by December of 2004 will be eligible to participate in the May 2005 ceremony.

Technical Competency Requirement

The Technical Competency Requirement is a non-credit online course designed to provide all incoming students with core technology competence for application throughout the academic experience and beyond.

All entering full-time matriculating students, as of the Fall 2004 semester will automatically be registered for this course. The course must be completed within the first three (3) semesters or 45 credit hours. Successful completion of the Technical Competency Requirement will be a graduation requirement for all undergraduate students at College Misericordia.

The course will consist of four (4) modules, as follows:

- Information Literacy
- General Computer Operation
- Computer Communications and Networks
- Office Management and Productivity

The Technical Competency Requirement will use a grading system of "S" or "U." If the student does not complete the courses in the first semester, they will receive an "IP" (which WILL NOT rollover to an "F"). The student who does not complete the competencies will be automatically re-enrolled the following semester in the Technical Competency course up to the 45 credit hour or first three (3) semesters deadline.

The College Misericordia Guidelines for Appropriate Computing Behavior will be applicable.

Students with Special Needs

The College, through the Assistant Dean of Students and the Director of the Alternative Learners Program (ALP), coordinates its efforts to integrate students with disabilities into all areas of campus life. All academic support services/accommodations needed for classroom/clinical/field experiences are coordinated by the Director of the ALP Program. To access services, contact the Assistant Dean of Students or the Director of the ALP Program.

Services from the ALP program will not be provided until all required documentation is reviewed. Contact the Director of the Program or the Assistant Dean of Students.

The Assistant Dean of Students whose office is located in the Banks Student Life Center coordinates all other services. Should a student with a disability feel that he/she is a victim of discrimination, he/she can file a grievance through the Assistant Dean of Students.

College Misericordia does not discriminate on the basis of disability in admission to its programs, services, in access to them, in treatment of individuals with disabilities or in any aspect of their operations. The College also does not discriminate on the basis of disability in its hiring or employment practices.

This notice is provided as required by the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. Questions, complaints or requests for additional information regarding the ADA and Section 504 may be forwarded to the Assistant Dean of Students who is the designated ADA and Section 504 compliance coordinator.

This notice is available from the ADA and Section 504 compliance coordinator in large print, on audio tape and in Braille.

The Alternative Learners Project

Students with disabilities may apply to participate in the Alternative Learners Project, a program which provides selected students with training to use learning strategies and accommodations, and support through individualized programs of accommodations associated with their schedules of regular courses during the school year. Information is available from the Admissions Office or from the Director of the ALP program. Students participating in the ALP program will be charged a fee of \$500 per semester.

Off-campus Courses

Off-campus courses are defined as those not sponsored by College Misericordia or by our consortium partners, Kings College and Wilkes University. Students may complete a maximum of 12 credits in approved off-campus courses, of which no more than 6 credits may be in college core courses.

Once matriculated to the College, transfer students may not transfer more than 6 additional credits in approved off-campus courses, of which no more than 3 credits may be in the college core. A student who has completed 60 credits of academic work, whether on campus or in transfer, must take all additional transfer credits at an accredited four-year institution.

All off-campus courses must be evaluated and approved as to their equivalency to College Misericordia courses. This determination will be made in consultation between the Department Chair in the discipline which sponsors the course at College Misericordia and the Registrar.

Off-campus course approval forms are available in the office of the Registrar.

Course Repeat Policy

A currently enrolled and matriculated student who receives an "F" in a required course must repeat that course and earn a passing grade. A currently enrolled and matriculated student who receives a grade that does not meet program requirements in a required course must repeat that course and earn an acceptable grade to maintain/continue matriculation status in the program. If a grade of "F" is received in a free elective, that course does not have to be repeated.

Grade Replacement Policy

A student may choose to replace a grade in a course in which he or she has received a grade of "D" or "F." All course replacements must be taken at College Misericordia. The repeated course will appear on the transcript twice. The original grade will be replaced with an "R". Only the new grade, even if it is lower than the original, will be used in calculating the student's GPA.

A student is eligible for a maximum of five grade replacements over the course of the student's baccalaureate program at College Misericordia. However, the same course can be repeated only one time for the purpose of grade replacement.

The student must indicate his/her intention of replacing the old grade with the new one by filing the appropriate form with the Registrar at registration. If a student attempts to replace a grade for which the proper forms have not been filed with the Registrar, both the original and replacement grades will be used in GPA calculations.

Once a student has graduated, the student's record prior to graduation is not subject to change through this policy.

Academic Restart Policy

Undergraduate students who have been academically dismissed from College Misericordia may apply for readmission to the college one time under the Academic Restart Policy. In order to qualify, a student must not have attended College Misericordia for twenty-four months following the dismissal date, or must have completed at least 12 credits with a minimum cumulative GPA of 2.00 at a college or university approved in advance by College Misericordia.

Students admitted under the Academic Restart Policy will have their cumulative index reset to 0.00 at the time of their readmission. Courses taken and grades earned before the restart will remain on the student's transcript (permanent record), but they will be treated as the equivalent of transfer credits for the purposes of calculating the cumulative GPA and for the determination of their academic status. In the application of other academic policies, they will be considered as the equivalent of transfer students. Credit will be awarded only for grades of "C" or better. Students admitted under this policy are not automatically readmitted to any given program.

Readmission to College Misericordia under this policy will be granted at the sole discretion of the College.

Second Degree

Students who wish to obtain a second baccalaureate degree may do so if they fulfill the following conditions.

1. The student must be officially admitted into the major program in which the second degree is desired.
2. The student must meet all of the curriculum requirements of the second degree.
3. The student must complete a minimum of 30 credit hours in addition to the credits taken in the first degree program.
4. For the purposes of a second degree, the core curriculum is waived with the exception of those courses required for the major.

Withdrawal from the College

Traditional students who wish to withdraw from the College must go to the Office of the Dean of Students to begin the withdrawal process. Generally, students who are in good academic standing both in their program and institutionally at the time of withdrawal, are granted a period of up to one calendar year from the time of withdrawal to return to the institution. In extraordinary circumstances,

students may request an extension of this time period. Requests for an extension must be submitted in writing to the Vice President of Academic Affairs who will consult with the appropriate department chairs. Each request will be evaluated on an individual basis. Students should contact the appropriate academic department for specific requirements for returning to an academic program.

This policy does not bind the institution to offer the student's curriculum or major program which may have been discontinued or substantially altered during the period in which the student was not enrolled.

The following must be completed before an official withdrawal can be granted:

- Return books to the library
- Return residence hall keys to a member of the residence life staff
- Return parking permit, student ID, meal card, and mailbox key to the Dean of Students' Office
- Clear student balance in the Controller's Office
- Complete withdrawal form and exit interview with all appropriate signatures

The date of withdrawal will be determined by the completion of the above. That date will determine if any refund of tuition is warranted. Cancellation of charges will depend on the date that the withdrawal is official (see Refund Policy).

Withdrawal from a Course

A student may withdraw from a course from the end of the fourth through the eighth week of the semester (see academic calendar for specific date) only with the signatures of both the instructor and the student's academic advisor(s). A grade of "W" will be issued for the course at that time. Thereafter a student may withdraw from a course for medical reasons, supported by a written excuse from a physician, or other serious circumstance, determined by the Vice President of Academic Affairs in consultation with the course instructor.

The student is responsible to initiate the withdrawal process by obtaining a withdrawal form from the Registrar's Office, having it signed by the appropriate personnel, and returning it to the Registrar's Office within the eight week period described above. A grade of "F" will be assigned by the instructor and recorded for all courses in which no official withdrawal has been completed by the student.

Note: Students taking classes exclusively on weekends may contact the Office of Adult Education for assistance in completing these requirements.

Special Programs

First-Year Experience

The First-Year Experience Program (FYE) at College Misericordia is a two-part program designed primarily to orient first-year students to the institution and to help them integrate themselves into the College community. Its secondary purpose is to help students assess their potential for leadership and to encourage them to seek opportunities to develop leadership skills. Through an introductory session at orientation and subsequent weekly classroom workshops in the first semester, all first year students have the opportunity to become familiar with key offices, services and resources on campus. FYE provides first year students with an opportunity to develop a support network consisting of fellow students, student service personnel, and faculty. The leadership component is offered during the second semester of the academic year.

Honors Program

Directors Marnie Hiester and Catherine Turner

The Honors Program is an interdisciplinary community of undergraduate students and faculty working together to create an intellectually stimulating and challenging environment for learning. Honors students take a common sequence of core curriculum courses in place of the regular core offerings, participate each semester in our Honors Explorations Seminar, and produce a professional quality paper or project as part of the Honors Capstone. The Honors Program also sponsors a variety of extra-curricular programs, such as travel to local and regional historical venues and cultural events, opportunities for presenting original research, and participation in conferences sponsored by the National Collegiate Honors Council and other colleges and universities. We make program-related decisions and plan activities with input from both Honors faculty and students. Honors students also receive recognition on their transcript, at College awards ceremonies, and at commencement.

The academic portion of the Honors Program consists of three components. The first is an alternative 36-credit core sequence in the Humanities and Social Sciences. All students must complete a core curriculum, but Honors students take Humanities and Social Sciences classes designed specifically for them (science and math requirements are taken as part of the regular core). Honors classes are not necessarily harder, but approach course material in different ways. They tend to be small and interactive, emphasize discussion and critical analysis, and use primary sources in addition to textbooks. Additionally, Honors courses are interdisciplinary, linked by common principles and ideas. All Honors core courses are listed as "Section 07" in each semester's schedule of classes. In combination they include: two semesters each in English, fine arts, history, philosophy, and religious studies, plus one semester each in psychology and either sociology or economics. Elective Honors courses in math, science, and the health sciences may also be offered.

The second academic component requires student participation in the non-credit Explorations Seminar (HNR 300), which meets three times per semester. Within this seminar, students and faculty together explore a theme or topic that often relates to issues being explored in the Honors courses. While the seminar may take different forms, such as a debate, a roundtable, or a guest lecture, it always involves discussion among students and faculty.

The final academic component of the Program is the Capstone Project (HNR 401) in which students create a professional-quality project that advances their research and presentation skills. Students develop their projects after a process of self-directed research and writing under faculty and peer guidance. The final projects are presented in a public forum to the College community and published in the Honors journal *Honorus*.

Students are admitted to the Honors Program by application only. Admissions decisions for first-year students are based on high school academic record, involvement in extra-curricular activities, evidence of intellectual curiosity, and overall "fit" with the Program. Application materials may be requested by any qualified, interested high school senior. In addition, current and transfer students can determine their eligibility for admission to the Program by contacting the Program directors. To remain in the Honors Program, students must maintain a 3.0 GPA in their first and sophomore years, and a 3.25 GPA subsequently.

All Honors courses are open to non-Honors first-year students and sophomores with a 3.0 GPA or higher, and to juniors and seniors with a 3.25 GPA or higher, with the professor's approval assuming space is available.

Act 101 Program

ACT 101 is a Pennsylvania State grant funded program that provides academic and personal support to qualified students. Its primary goal is to assist students in developing strong academic skills, leadership potential, and positive study habits. Services provided by the program include academic support; peer tutoring; professional tutoring; personal counseling; peer support; leadership development; workshops; and career exploration. The ACT 101 Program is located in the Learning Resource Center, in the lower level of Alumnae Hall.

Learning Resource Center

The Learning Resource Center offers services to students who wish to improve the quality of their learning. The Center offers comprehensive support services through the following programs: peer tutoring, professional tutoring, personal counseling, peer advocacy, peer education, workshops, and math labs. Individual assessment and intervention services regarding study skills and learning strategies are also offered as well as developmental intervention programs for students who go on academic probation or for those who are not satisfied with their level of performance. The Center is located in the lower level of Alumnae Hall. All services are free of charge.

Consortium Programs

Students at College Misericordia may register for courses at King's College and/or Wilkes University in Wilkes-Barre, if those courses are not part of Misericordia's curricula. The program is reciprocal. Full-time students in good academic standing who meet specific course prerequisites are eligible. Ordinarily, cross registration is available only to juniors and seniors who have received permission from their major department to participate in the program. Cross-registered courses are considered part of a student's regular course load; no additional tuition fees are charged and courses carry full academic credit and grade value.

Study Abroad Programs

College Misericordia has consortial agreements with Webster University and the Beaver College Center for Education Abroad. Students may choose to study abroad for one or two semesters, normally in their junior year. They must consult with their academic advisor regarding courses and numbers of credits to be taken at the institution abroad. Students who wish to use courses taken abroad to satisfy specific course requirements at Misericordia, whether in the core or the major, must secure the approval in advance of the appropriate department chair.

Off-campus Request Forms must be filled out for each course; the off-campus credit limitation, however, does not apply to study abroad. In all other respects, study abroad credits are treated as transfer credits. All students planning a study abroad experience must consult with the Director of Financial Aid to determine appropriate financial responsibility.

Tutorial Assistance

College Misericordia offers a variety of tutorial options to assist students in achieving academic goals. Individual and group tutoring is provided in most core curriculum courses and some professional courses. Professional staff is available to assist those students who wish to improve their study skills. Tutorial Services operate out of the Learning Resource Center which is located in the lower level of Alumnae Hall. All tutorial services are free of charge.

Air Force ROTC

Through cooperative programs with Wilkes University, College Misericordia students can take part in Air Force Reserve Officers' Training Corps. The Air Force ROTC program is based at Wilkes University. Students who participate in ROTC at this institution do so without penalty to their full-time academic status at College Misericordia. Free elective courses are awarded by the College for ROTC participation. Tuition for ROTC courses is paid directly to the institutions offering the programs. More information about ROTC may be obtained from the Registrar.

Army ROTC Military Science

The College Misericordia offers students the opportunity to participate in Army ROTC at King's College in nearby Wilkes-Barre through the University of Scranton Reserve Officer Training Corps Battalion. Students who participate in this program do so without penalty to their full-time academic status. The College awards free elective credit for participation in any ROTC course.

The primary objective of the Reserve Officer Training Program is to develop leadership capabilities in students and to train future officers for the active Army, US Army Reserve and the Army National Guard. ROTC is a flexible program that can be tailored to the individual students schedule particularly in the first and sophomore years. Military Science instruction is offered at King's College campus with both two and four programs leading to a commission as an officer in one of the three components of the United States Army. To obtain a commission qualified male and female students must pass a physical examination and complete either the two or the four-year program of Military Science courses. Students normally take one course per semester during their normal four-year course of study.

All students receiving ROTC scholarships as well as juniors and seniors participating in ROTC are contracted with the Army and receive a monthly stipend. The stipend starts at \$250 per month during their first year, increases to \$300 during their sophomore year, \$350 during their junior year and \$400 during their senior year. The Stipend is paid directly to the student each month that they are in school. The Military Science Department provides all uniforms, equipment and textbooks required for the classes. I

n addition to the academic classes students may also participate on a voluntary basis in many additional training opportunities such as physical training and hands on equipment training each week. Each semester there is a military social event and at least one optional weekend training session that includes such events as military marksmanship, cross country orienteering, military rappelling, leadership application courses and obstacle/confidence courses. During breaks and vacations students can volunteer for active army training such as military parachute operations, helicopter operations, military mountain climbing and training with active army units in the United States and overseas. All training is cost free to the student and students are paid for some summer training courses.

The ROTC program consists of two programs, the basic course normally given during the first year and sophomore years consisting of MS 211, MS212, MS 221, and MS 222. The advanced course normally taken during the junior and senior years consists of MS 231, MS 232, MS 241, MS 242, and MS 251.

Students who have completed basic training in any U.S. service may qualify for placement into the advanced course. Additionally students who have not completed the ROTC basic course may qualify for the advanced course by attending a paid five week long Leadership Training Course conducted at Fort Knox, Kentucky. First-year and sophomore students can compete for two and three year ROTC scholarship that pay up to \$17,000 per year for tuition and up to \$600 per year for books. The Army will commission successful graduates as a second lieutenant with a starting salary of over \$30,000 per year plus medical and dental benefits as well as 30 days paid vacation per year.

For more information of the ROTC program at College Misericordia contact the Military Science Department at 570-208-5900 ext 5305 or ext 5301.

Credit Options Outside the Classroom

College Misericordia recognizes that significant, meaningful learning often occurs in settings other than structured, college-sponsored courses. For adult students who would like to receive credit for knowledge they have already acquired, CLEP and Prior Learning Assessment permit them to translate their learning into college credit. No more than a total of 40 credits may be earned through credit options outside the classroom.

CLEP (College Level Examination Program)

Allows adult students to demonstrate their knowledge in a wide range of subject areas. CLEP examinations are standardized tests which measure a person's knowledge of the material covered in introductory college courses. The knowledge may have been obtained through on-the-job experiences, professional workshops, classes at business or technical schools, volunteer activities, or avocational pursuits. CLEP credit is treated as transfer credit and is awarded on a credit/no credit basis. Only passing grades appear on transcripts. Call the Division of Adult Education at (570) 674-6450 for more information.

Contract Learning

Provides students the convenience of continuing their college studies despite temporary work or family demands that prevent them from attending regularly scheduled classes. An independent study arrangement, contract learning can be set up for either course offerings from our catalog or for topics that students would like to study in more depth.

Prior Learning Assessment (PLA) Credits

Prior Learning Assessment (PLA) credits allow students the opportunity to validate their relevant learning in a written document called a portfolio. The portfolio information is to be organized to correspond as closely as possible to comparable courses from Misericordia's inventory of undergraduate offerings. Emphasis will be placed on the satisfactory presentation of the student's knowledge relative to each course's learning objectives.

For each challenged course, a faculty assessor from each of the involved divisions will be selected by that division's chair. The assessors will review the portfolio according to the following criteria: the learning will be demonstrated to be college level; the learning is current, particularly in quickly changing fields such as computer science and business; the learning must be able to be generalized and transferred, i.e., it can be applied outside of the specific context or situation in which it was acquired; the learning must be somehow measurable; the learning must have a theoretical as well as a practical component; credits will be awarded for competence and actual learning—outcomes not merely the experience; the credits awarded will not duplicate other earned college credits. This includes transferred credits, CLEP credits, Misericordia-awarded credits, ACT, PEP exams, etc.

Students who request assessment of their prior learning must:

1. Be matriculated at the College with a declared major;
2. Limit requests for assessment to those course areas that will fulfill degree requirements in their declared major;
3. Have had all transfer credits officially evaluated prior to attempting this credit option.

Students will not be required to have any previously earned CM credits; thus there will be no minimum GPA requirements. Students who have been awarded Prior Learning Assessment Credits at another institution will not automatically be awarded such credit in transfer. They will, however, have the opportunity to present their portfolios, with updated information, to our PLA committee. For more information contact the Division of Adult Education and Community Service at (570) 674-6154.

The option for Prior Learning Assessment will be available only during fall and spring semesters. Students will attend an initial orientation session (free of charge) to familiarize them with the College policy and process of PLA. The credit free workshop, portfolio requirements, and fee structures will be explained. Students will be charged a faculty assessment fee as follows:

1-9 credits \$150 10-40 credits \$300

For further information contact the office of the Director of Adult Education and Community Service at (570) 674-6154.

Women with Children Program

The Program is designed for academically qualified single mothers and provides the opportunity to live on campus with their children while attending classes.

Flexible Programs

Parttime Day and Evening

Flexible scheduling enables many students to work towards a degree without giving up full-time work or family care.

The Adult Education office is open while students are on campus, including weekends and evenings.

Accelerated Evening Classes on Campus

The accelerated evening classes are designed for part-time adult learners who must balance family and career responsibilities while pursuing their education. Classes meet in "Terms" which consist of seven Monday or Thursday evenings (5:40 pm-9:40 pm). Two terms per semester are offered. Students may take up to two classes per term, which allows them to accelerate their course load.

Weekend College Classes on Campus

Weekend College is a special accelerated educational model for adult learners who must balance family and career responsibilities while pursuing their education. Students may earn credit toward a bachelor's degree by attending classes every other weekend. The program emphasizes independent, self-motivated study. Weekend College classes meet seven times a semester on Saturdays or Sundays (8am-Noon and/or 1pm-5pm).

For further information contact the Division of Adult Education and Community Service at (570) 674-6450 or 674-6451.

Expressway: College Misericordia at Luzerne County Community College (LCCC), and Northampton Community College (NCC), Monroe Campus

The Expressway Program is an accelerated bachelor's degree completion program designed for students who have an associate's degree and at least three years' work or relevant life experience. Classes are held at LCCC in Nanticoke, Hazleton, and NCC in Tannersville one evening per week. Classes are also held in Nanticoke every third weekend. On-line classes are also available. Classes are scheduled in five-week or seven-week formats. Students can earn up to 9 credits in a 15-week semester. This program is also available for students who want to earn a second bachelor's degree.

Expressway faculty are professionals within a field of expertise and have been carefully selected and trained to facilitate adult learners in this innovative learning environment.

For further information on the Expressway Program contact the Expressway office at (570) 674-6791.

Academic Program Definitions

Academic programs fall into five inter-related groups, majors, specializations, certifications, minors and elective areas of study. These program areas are defined below

| | |
|-------------------------|--|
| Majors | Areas of study in a formal discipline for which a degree is awarded, for example, a bachelor of arts degree in History, a bachelor of social work degree in Social Work, a bachelor of science degree in Mathematics, or a master of science degree in Occupational Therapy |
| Specializations | Focused programs of extended study closely associated with a specific degree program. Specializations are generally available only to students who have been accepted into the major for the specific degree, for example, BA, History (Pre-Law) or BS, Biology (Pre-Medicine). |
| Certificates | Certificates are awarded to students who complete specified coursework independent of a defined degree program. Certificate Programs are offered in Addictions Counseling, Child Welfare Services, and Gerontology. NOTE: Completion of a Certificate Program does not equate to certification in any of the programs. |
| Certifications | Prescribed programs of study designed to meet requirements of official agencies which recognize the certification as a valid credential; for example, Early Childhood Education certification recognized by the Pennsylvania Department of Education. |
| Minors | Focused programs of study which involve specific clusters of courses around a general area of study. Minors are not associated with particular degree programs and are therefore open to all undergraduate students; for example, Writing, Philosophy, and Religious Studies |
| Elective Areas of Study | Clusters of courses which are not as a group directly associated with a specific degree program. These elective courses are intended to augment the liberal arts background of any interested student; for example, philosophy or sociology. |

Academic Program Listings

| | |
|--------------------------|---|
| Specific Degree Programs | In the academic program listings which follow, majors, specializations, and certifications are combined into one section and are listed alphabetically by program name. They have been grouped together by virtue of their common factor; each requires defined course sequences. |
| Minor Programs | Minors, which are open to all students, may be taken in association with any degree program. Minors involve 15 to 22 credits in specific areas. The minors offered and their course requirements are listed after each major. |
| Elective Areas | Elective areas of study are briefly described in the <i>Elective Areas of Study</i> section. |
| Course Descriptions | Specific information regarding every course offered may be found in the <i>Course Descriptions</i> section. Core Curriculum requirements are defined below. |

Undergraduate Curricula

Academic Divisions

College Misericordia's academic programs are administered by four distinct divisions. The programs offered by each division are listed below.

Division of Behavioral Science, Education, and Business

James Calderone, *Chair*; George Hunter, *Associate Chair*

- Majors Accounting, page 53
 Business Administration, page 55
 Education–Graduate, page 247
 Elementary Education, page 79
 Health Care Management, page 105
 Information Technology, page 58
 Management, page 62
 Marketing, page 63
 Psychology, page 166
 Social Work, page 183
 Special Education, page 91
 Sport Management, page 64
 Organizational Management–Graduate, page 273
- Minors Accounting, page 201
 Addictions Counseling, page 201
 Child Welfare Services, page 203
 Gerontology Services, page 207
 Health Care Informatics, page 209
 Internet Media, page 210
 Management (for medical imaging majors) page 122
 Management Minor, page 210
 Management Information Systems, page 210
 Marketing, page 211
 Multimedia, page 212
 Psychology, page 214
- Certificates/Certifications Addictions Counseling, Certificates, page 226
 Child Welfare Services, Certificates, page 226
 Early Childhood Education, Certifications, page 231
 Elementary Education, Certifications, page 231
 Gerontology, Certificates, page 233
 Health Care Informatics, page 233
 Special Education, Certifications, page 232
- Specializations Addictions Counseling, page 235
 Child Welfare Services, page 235
 Gerontology, page 235
 Health Care Marketing Informatics, page 106
 Management Information Systems (Information Technology), page 235
 New Media (Information Technology), page 235
 Select Sequence (Business), page 48

The Division of Behavioral Science, Education, and Business offers master of science degrees in organizational management, education, and educational technology. See graduate curricula.

Division of Health Sciences

Mari P. King, *Chair*; Ellen McLaughlin, *Associate Chair*

- Majors Health Science, BS degree for professional master's degree students, page 199

Nursing, BSN, (Traditional and Part-time Evening Format), RN-BSN, RN-MSN, FNP, page 132
 Medical Imaging, BS, page 115
 Occupational Therapy, MSOT, (Traditional & Weekend Format), page 143
 Physical Therapy, MSPT, page 156
 Speech-Language Pathology, MSSLP, page 190

Minor Health Care Informatics, page 209
 Management (for medical imaging majors) page 122

Specializations Education (for medical imaging majors) page 123
 Management (for medical imaging majors) page 122

Certificates/Certifications Diagnostic Medical Sonography, page 226
 Family Nurse Practitioner, page 261
 Health Care Informatics, page 105
 Pediatrics (for occupational therapy majors) page 272

The Division of Health Sciences offers professional master of science degrees in Occupational Therapy, Physical Therapy, Speech-Language Pathology, and a post-professional master of science degree in Nursing. See graduate curricula.

Division of Humanities

Richard Lynch, *Chair*

Majors Communications, page 66
 English, page 99
 History, page 107
 History/Pre-law, page 238
 Interdisciplinary Studies*, page 199
 Philosophy, page 152
 Professional Studies, page 200
 * *Program Administered Interdivisionally*

Minors Communications, page 205
 English, page 206
 Ethics, page 206
 History, page 209
 Philosophy, page 212
 Political Science, page 212
 Religious Studies, page 214
 Social Studies, page 216
 Theater, page 217
 Writing, page 217

Certification Secondary Education, English, page 87
 Secondary Education, History, page 88

Specializations Pre-law, page 237

Division of Mathematical and Natural Sciences

Frank DiPino, *Chair*

Majors Biochemistry, page 172
 Biology, page 174
 Chemistry, page 177
 Computer Science, page 69
 Mathematics, page 112
 Medical Technology, page 181

Minors Biology, page 203
 Chemistry, page 203
 Computer Science, page 205
 Mathematics, page 211

| | |
|----------------|---|
| Certifications | Secondary Education, Biology, page 83 |
| | Secondary Education, Chemistry, page 85 |
| | Secondary Education, Mathematics, page 89 |
| Specialization | Pre-dentistry, page 235 |
| | Pre-medicine, page 235 |
| | Pre-optometry, page 235 |
| | Pre-veterinary Medicine, page 235 |

Core Curriculum Requirements

All undergraduate students, regardless of major, are required to complete a minimum of 48 credit hours of core courses. These courses must be taken in accordance with the distribution of credit hours by area of study described below, and must be selected from the list of core course titles on the following page, or from the list of approved substitutes noted below.

Some courses must be taken in sequence, and both semesters of courses which are offered over two semesters must be completed.

| Area of Study | Credits | Area of Study | Credits |
|------------------------------|---------|-------------------|---------|
| Behavioral Science* | 6 | Philosophy | 6 |
| English Literature | 6 | Religious Studies | 6 |
| Fine Arts | 6 | Natural Science | 6 |
| History or Political Science | 6 | | |
| Mathematics§ | 6 | | |

* Students are required to choose two out of three courses among economics, psychology, and sociology.

§ All students are required to take 6 credits of mathematics: 3 from Bank I and 3 from Bank II.

Students are required to choose among the American history, western civilization, or political science sequences. Students must take 6 credits in each of the Humanities disciplines: history/political science, literature, fine arts, philosophy, and religious studies. These 30 credits must also be distributed as follows: 12 credits of courses designated ancient and medieval (C); 12 credits designated modern (M); and 6 credits designated global/multicultural (G). In addition, at least two of the core courses in Humanities must be designated "writing intensive." The designation will appear in the schedule of classes offered each semester.

Mathematics Bank I

Determined by Mathematics Program

| | |
|---------|------------------------|
| MTH 120 | Mathematical Reasoning |
| MTH 151 | Calculus I |
| MTH 160 | Discrete Mathematics |

Mathematics Bank II

Specified by Program

| | |
|---------|----------------------|
| MTH 115 | Statistics |
| MTH 151 | Calculus I |
| MTH 152 | Calculus II |
| MTH 160 | Discrete Mathematics |

| Core Areas | Required Credits | Course Number | Course Title | Credits |
|---|------------------|---------------|--|---------|
| Behavioral Science <i>Select any two</i> | 6 | PSY 123 | Introduction to Psychology | 3 |
| | | SOC 101 | Comparative Sociology | 3 |
| | | BUS 207 | Contemporary Economics | 3 |
| English <i>Select any two</i> | 6 | ENG 101C | Literature of Values: Ancient and Medieval | 3 |
| | | ENG 102M | Literature of Discovery: Modern/Early Modern | 3 |
| | | ENG 104M | Literature of Discovery: American Literature | 3 |
| | | ENG 108G | African American Literature | 3 |
| | | ENG 109G | Modern World Literature | 3 |
| | | ENG 111G | Literature of American Immigrants | 3 |

| | | | | |
|--|---|-------------|--|----|
| Fine Arts <i>Take 102C and 104M, or take either plus one "G" course</i> | 6 | FA 102C | Cultural Synthesis in Ancient World | 3 |
| | | FA 104M | Art, Self, Community in the Modern World | 3 |
| | | FA 205G | Jazz Age Culture | 3 |
| | | FA 206G | Voices of Liberation | 3 |
| | | FA 207G | World Music | 3 |
| History/Political Science <i>Select one sequence</i> | 6 | HIS 101C | Western Civilization I | 3 |
| | | HIS 102M | Western Civilization II | 3 |
| | | or | | |
| | | HIS 103M | US History I | 3 |
| | | HIS 104G | US History II | 3 |
| | | or | | |
| | | POL 100M | American National Government | 3 |
| Mathematics | 6 | POL 103G | Global Politics | 3 |
| | | MTH | Mathematics Bank I | 3 |
| | | | Mathematics Bank II | 3 |
| Philosophy <i>Take 100 and select one other</i> | 6 | PHL 100C | Introduction to Philosophy | 3 |
| | | PHL 102M | Introduction to Ethics | 3 |
| | | PHL 105M | Introduction to Logic | 3 |
| | | PHL 111M | Makers of the Modern Mind (Honors) | 3 |
| | | PHL 202G | Environmental Philosophy | 3 |
| | | PHL 205C | Medieval Philosophy | 3 |
| | | PHL 210M | Philosophy of Person | 3 |
| | | PHL 220M | Philosophy and Literature | 3 |
| | | PHL 223M | Social Ethics | 3 |
| | | PHL 257M | Philosophy of Religion | 3 |
| | | PHL 261G | Philosophy of Women | 3 |
| | | PHL 270M | Social and Political Philosophy | 3 |
| Religious Studies <i>Select any two</i> | 6 | RLS 100C | Biblical Studies | 3 |
| | | RLS 104G | World Religions | 3 |
| | | RLS 106M | Theology and Human Experience | 3 |
| | | RLS 107G | Women and Spirituality | 3 |
| | | RLS 113M | Theology of the Church | 3 |
| | | RLS 114C | Introduction to Christian Thought | 3 |
| | | RLS 115M | Religion in America | 3 |
| | | RLS 116M | American Catholicism | 3 |
| | | RLS 120G | Mayan Religion and Culture | 3 |
| Natural Sciences <i>Select one sequence</i> | 6 | BIO 103-104 | General Biology I and II | 6 |
| | | BIO 101-102 | General Botany and Zoology | 8* |
| | | CHM 104-105 | General Chemistry and Introduction to Organic Chemistry | 6* |
| | | CHM 133-134 | Chemical Principles | 8* |
| | | PHY 107-108 | Introduction to Physics I and II | 6 |
| | | PHY 221-222 | General Physics | 8* |

* Courses with an asterisk require a stronger background in mathematics and science.
Free Elective Credits

Students are encouraged to take free electives whenever their program of study permits. Courses taken as part of a minor, specialization, or certification pursuit may be included as the nine credits of free electives, provided that they are outside the major.

Bachelor's Degree Programs

Business Programs

Division of Behavioral Science, Education, and Business

Department Chair Fred J. Croop, MBA, CMA

Faculty

Mary B. Carden, Assistant Professor of Business, BS College Misericordia; MA New York University; MBA University of Scranton

Fred J. Croop, Associate Professor of Business, BS, MBA Wilkes University; CMA Institute of Certified Management Accountants

Deron G. Grabel, Assistant Professor of Sport Management, BS Springfield College; MS Lehman College

John L. Kachurick, Associate Professor of Business and Organizational Management, BA King's College; MBA Wilkes University; MS College Misericordia; DBA Nova University

Soonhwan Lee, Assistant Professor of Sport Management, BA Myong Ji University; MS Illinois State University; DSM United State Sports Academy

John Mellon, Assistant Professor of Business, BS The Pennsylvania State University; MBA University of New Haven; EdD George Washington University

Daniel O'Hara, Assistant Professor of Information Technology, BS and PhD St. Johns University

Donald C. Skiff, Associate Professor of Business, BA Parsons College; MBA Youngstown State University

Adjunct Faculty

Leo Carr, BS, MS, College Misericordia

Joan Foster, BS College Misericordia; MBA Wilkes University

Susan Fronzoni, BS, MS College Misericordia

Amy Lahart, MS College Misericordia

Ed Lahart, MS College Misericordia

Barbara Leggat, BA, MS College Misericordia

James Luksh, BS, MBA Wilkes University

Anthony Manorek, BS Newark College of Engineering; MS Newark College of Engineering; MBA Rutgers University Graduate School of Management

Paul Nardone, BS, MS College Misericordia

Mary Ellen Petcavage, BA College Misericordia; MS University of Scranton

Graceann Platukas, BS King's College; MBA Wilkes University

Ellen Raineri, BA Wilkes University; MBA Marywood University; PhD Capella University

Salvatore Savatteri, BS College Misericordia; MS University of Scranton

Cathy Silveri, BA College Misericordia

John Sumansky, BA Youngstown State University; MA, PhD, The Pennsylvania State University

Thomas Sweetz, BA Moravian College; MS College Misericordia

Stacie Telnock, BA East Stroudsburg University; MS College Misericordia

General Business Course Descriptions (BUS)

100 Computing for Business

3 credits

An introduction to computing emphasizing the use of software packages in problem-solving. Emphasis is on the understanding of computer history, theory, and logic as well as computer hardware, system software, word processing, electronic spreadsheets, and database software.

- 105 Basic Computer Technology** **3 credits**
This course covers the use of technology necessary to succeed in current society. The student gains an understanding of computer hardware and experience in the use of typical software.
- 107 Essential Communication for Leaders** **3 credits**
This comprehensive course focuses on communication theory, techniques, and applications essential within the organization today. A wide variety of verbal, nonverbal, and writing tools are presented in a "hands-on" fashion that emphasizes traditional principles as well as state-of-the-art technology. Business effectiveness and ethics principles are worked on throughout the course topics.
- 205 Macroeconomics** **3 credits**
An introduction to the science of economics, with particular attention to scarcity, market mechanisms of supply and demand, unemployment, inflation, money, banking, Federal Reserve, government, and the application of fiscal and monetary policy to solve current economic problems.
- 206 Microeconomics** **3 credits**
Topics covered include supply and demand, elasticity, consumer behavior, costs of production, and the market structures of competition, monopoly, monopolistic competition, and oligopoly. Students run a business, using a computer simulation, which demonstrates these economic concepts.
- 207 Contemporary Economics** **3 credits**
This course will include coverage of the nature and scope of economics, scarcity and choice, the U.S. economic system, the role of supply and demand, production, cost and profit, perfect and imperfect competition, money in the U.S. economy, the Federal Reserve and the money supply, measuring output and income in the U.S., macroeconomic models/analysis, employment, income distribution, business cycles, microeconomic policies, national debt, and international trade.
- 208 Principles of Management** **3 credits**
The basic principles of management are studied with an emphasis on planning, organizing, leading, and controlling. The nature of the managerial process within the formal and informal structure are also studied.
- 269 Principles of Marketing** **3 credits**
A general overview of the basic marketing philosophies, principles and practices relevant to small and large profit and nonprofit organizations, buyers and sellers, and special emphasis on the marketing mix: product, price, promotion, and distribution.
- 300 Quantitative Methods I** **3 credits**
A study of the use of quantitative methods with emphasis on data collection and organization, data presentation, measures of central tendency and dispersion, probability, probability distributions, estimation, and hypothesis testing. Computer applications are utilized.
- 301 Quantitative Methods II** **3 credits**
A study of the use of quantitative methods for decision making with emphasis on chi square, analysis of variance, simple and multiple correlation and regression, forecasting, network models, decision trees, linear programming, sensitivity analysis, transportation networks, assignment methods, simulations, and queues. Computer applications are utilized.
Prerequisite: BUS 105 or equivalent, BUS 300 or consent of instructor On demand
- 304 Sales and Sales Management** **3 credits**
This course is oriented to the managerial and the strategic aspects of sales management. Emphasis will be placed upon recruitment of the sales force, compensation policies, effective territorial alignments, time management, and financial responsibilities. Interpersonal selling techniques are explored and discussed.
Prerequisite: BUS 269
- 306 Organizational Behavior** **3 credits**
This course studies behavior patterns and motivational dynamics of different types of organizations and focuses on the leadership skills and interpersonal relationships necessary to achieve organizational goals while developing human potential. Topics include micro and macro

models of organizational behavior applied to the management of organizational processes and design, motivation, leadership, structural design, and workforce diversity.

Prerequisite: BUS 208

- 307 Management Science** **3 credits**
This course provides students with a solid conceptual understanding of the role that management science plays in the decision-making process. This course also introduces students to procedures used to solve problems, such as the decision-making process, linear programming, transportation, assignment, transshipment, project scheduling, waiting line models, simple linear regression, and multiple linear regression.
Prerequisites: BUS 105 or permission of instructor, MTH 115
- 312 Retailing** **3 credits**
This course provides a basic foundation of the retail industry and a complete presentation of the many and diverse facets that make up the dynamic world of retailing. Areas that are discussed include retail institutions, human factors in retailing, the importance of location, merchandise management, and promotion.
Prerequisite: BUS 269
- 321 Product/Service Marketing** **3 credits**
This course provides an overview of key issues in the marketing of products and services. It guides the student to reassess the four P's of marketing in the context of products and services. Utilizing a case approach, this course examines how the marketing of services differs from that of products. Other marketable entities, like organizations, persons, places, and ideas, are included.
Prerequisite: BUS 269
- 335 Retail Buying** **3 credits**
A study of foundation knowledge of the current policies and procedures used in retail buying and merchandising. Included are merchandise control, pricing, and merchandise arithmetic. The focus is on developing the skills necessary for decision making in a retail buyers' day-to-day world of planning and control. Discussion includes assortment planning and quantitative merchandising.
Prerequisite: BUS 269
- 340 Advertising and Sales Promotion** **3 credits**
A comprehensive study of the theory and practical applications of advertising and sales promotions as forms of communication in marketing. The student gains an understanding of strategic planning, objective setting, tactical decision making, research, message and vehicle selection and execution.
Prerequisite: BUS 269
- 345 Consumer Behavior** **3 credits**
A study of the dynamics of consumer markets and their significance to marketing executives. Subtopics include the identification and measurement of market segments, the analysis of these segments' behavioral patterns in regards to shopping and purchasing, and the application of this knowledge in developing marketing strategy.
Prerequisite: BUS 269
- 350 Money and Banking** **3 credits**
A study of the principles of money, interest, inflationary and deflationary pressures, and the development of the banking system with emphasis on the federal reserve system, and monetary and fiscal policy.
Prerequisite: BUS 207 or BUS 205

- 352 Business Law** **3 credits**
 Through law, society establishes values and goals. The purpose of American business law is to bring reason, fairness, and stability to the marketplace. This course enables students to anticipate the legal consequences of business decisions and behaviors.
- 360 Management of Human Resources** **3 credits**
 A study of the role of work in our society and its effect on organizations including the nature of personnel management, the legal influences on personnel decisions, recruitment, selection, training, compensation, service and benefit programs, and the major problems and recent developments in labor relations. Computers may be utilized to apply these concepts.
Prerequisite: BUS 208
- 371 Business Financial Management** **3 credits**
 A study of the financial problems associated with the life cycle of a business. Includes estimating the financial needs of an enterprise, breakeven point, operating leverage, capital structure, stocks and bonds, and working capital management. Microcomputers are used to aid in problem-solving.
Prerequisite: ACC 101
- 385 Production and Operations Management** **3 credits**
 A systematic study of current production theories and practices including facilities provision and maintenance, capacity planning, facility location, layout planning, product design, inventory control, and aggregate planning and scheduling. Emphasis is on terminology, general concepts, and specifics of different solution techniques and methodologies.
Prerequisites: BUS 105, BUS 208
- 401 Channel Strategies** **3 credits**
 This course focuses on how to design, develop, and maintain effective relationships among channel members, including retailers and wholesalers. Students learn the logistics of distribution and the economics of channel decisions. Channel management policies and constraints are discussed.
Prerequisite: BUS 269
- 402 Pricing Strategies** **3 credits**
 This practical course provides a comprehensive, managerially focused guide to formulating pricing strategy. It is a guide to profitable decision making and provides a basis for analyzing pricing alternatives.
Prerequisite: BUS 269
- 403 Strategic Marketing** **3 credits**
 Strategic Marketing examines the concepts and processes for gaining a competitive advantage in the marketplace. This Capstone course presents a series of problem cases of actual firms, and focuses on helping students gain an appreciation for decision making in real-world situations.
Prerequisite: All required marketing courses
- 406 Current Issues and Trends in Business** **3 credits**
 This course looks at emerging paradigms and administrative issues that face today's managers. Students are exposed to a variety of topics.
Prerequisite: Senior status or permission of instructor
- 415 International Business** **3 credits**
 The intent of this course is to provide a blend of solid research-based information coupled with real world, current, interesting application examples that help explain international business topics. An active learning approach is used in relating text material with real world international situations.

The topics include the perspective and environment of international business, the human resource management functions, as well as the strategies and functions of international operations.

Prerequisites: BUS 208

420 Small Business Management 3 credits

Focuses on management practices unique to small businesses, preparation of the student for small business ownership, identifying characteristics of small businesses, and describing the rewards and problems involved in managing retail stores, service firms, and manufacturing firms.

Prerequisites: BUS 208, BUS 269, BUS 371, ACC 101 or permission of instructor

421 Special Topics in Marketing 3 credits

An opportunity for students to explore nontraditional marketing phenomena. Great societal marketing opportunities exist in organizations other than business firms. Special areas of marketing that need attention include nonprofit, health care, education, ideas, places, political candidates, service, and international marketing.

Prerequisite: BUS 269 or consent of instructor

440 Marketing Management 3 credits

A comprehensive study of the management function in marketing. Focus is on analysis, planning, and control of the marketing mix. Decision-making skills are developed through the use of a computer simulation, the case study approach, or through the development of a marketing plan. In either scenario students are required to demonstrate decision-making skills on product, price, placement, and promotions, as well as market segmentation.

Prerequisites: ACC 101, BUS 208, BUS 269

450 Marketing Research 3 credits

A comprehensive and practical overview of the field of marketing research emphasizing an applied approach with applications that give students an understanding of the scope of marketing research. Computers are utilized to analyze research data.

Prerequisite: BUS 269

465 Special Topics in Business 1–6 credits

Topics vary from semester to semester and are announced with preregistration information.

Prerequisite: Permission of instructor

472 Business Administration Internship 1–6 credits

On-the-job training in the business community. Students must have senior status, a GPA of 2.5 or above, and division approval to participate.

480 Independent Study 1–3 credits

Special investigation, with the assistance of a faculty member, of a selected topic of interest. A GPA of 3.0 or above, program director, division chair and vice-president of academic affairs approval required.

491 Seminar in Business Policies 3 credits

The case-method technique is used to study managerial problems and the decision-making process. Areas covered include strategic planning, setting goals and objectives, marketing, managing, production, public relations, human resources, human relations, and financial management. Computer simulations are used to involve students in decision making in the various areas of the business firm. Graduating seniors and qualified juniors only.

Prerequisites: ACC 101, BUS 105, BUS 207, BUS 208, BUS 269, BUS 352, BUS 371, BUS 306

Accounting Major

Degree BS, Accounting
Department Chair and Program Director Fred J. Croop, MBA CMA

Accounting is the language of business that allows different entities to communicate effectively with each other. The accounting profession provides this vital service to management and owners of business firms, investors, creditors, labor unions, government agencies, and, most importantly, to the general public. The curriculum of the Accounting major is designed to provide individuals with communication, critical thinking, and analytical skills, as well as the technical proficiency to become professional accountants.

The American Institute of Certified Public Accountants and other accounting organizations continually emphasize the value of a broad approach to education. The liberal arts core and business support courses that are required of all accounting majors address this need and help individuals acquire the necessary skills that will contribute to a productive life and satisfying career. The accounting faculty emphasizes the importance of these abilities in accounting courses that also contain the profession's technical body of knowledge. Accounting courses also integrate an extensive use of computers and standard business software into instruction and student assignments.

In recognizing the importance of writing and speaking across the curriculum, the major uses the Five Chapter Model for research papers and includes presentations in many major courses. Students are given instruction in business writing and presentation skills.

Work experience is a powerful educational tool in a discipline such as Accounting. Thus, on-campus interviews are scheduled with accounting firms and companies for student placement in accounting internship positions. All Accounting majors are encouraged to serve an internship in the spring of their senior year. Placement of students in internships is dependent upon successful completion of required course work, availability of placement employers, and the student's interview.

Sequence of Required Courses

First Year

| First Semester | Total Credits | 15 | Second Semester | Total Credits | 15 |
|-----------------------------------|---------------|----|----------------------------------|---------------|----|
| Core | 3 | | Core | 3 | |
| Core | 3 | | Core | 3 | |
| Core | 3 | | Core | 3 | |
| BUS 105 Basic Computer Technology | 3 | | BUS 107 Essential Communications | 3 | |
| ACC 101 Principles of Accounting | 3 | | BUS 208 Principles of Management | 3 | |

Sophomore Year

| First Semester | Total Credits | 15 | Second Semester | Total Credits | 15 |
|-----------------------------------|---------------|----|---|---------------|----|
| Core | 3 | | Core | 3 | |
| Core | 3 | | Core | 3 | |
| ACC 340 Intermediate Accounting I | 3 | | ACC 341 Intermediate Accounting II | 3 | |
| BUS 269 Principles of Marketing | 3 | | MIS 110 Introduction to Information Systems | 3 | |
| Elective | 3 | | BUS 207 Contemporary Economics | 3 | |

Junior Year

| First Semester | Total Credits | 15 | Second Semester | Total Credits | 15 |
|-------------------------------------|---------------|----|---------------------------------|---------------|----|
| Core | 3 | | Core | 3 | |
| Core | 3 | | Core | 3 | |
| ACC 401 Taxes | 3 | | ACC 440 Advanced Accounting | 3 | |
| Core | 3 | | BUS 306 Organizational Behavior | 3 | |
| ACC 342 Intermediate Accounting III | 3 | | BUS 307 Management Science | 3 | |

Senior Year

| First Semester | Total Credits | 15 | Second Semester | Total Credits | 15 |
|----------------|---------------|----|-----------------|---------------|----|
|----------------|---------------|----|-----------------|---------------|----|

| | | | | | |
|---------|------------------------|---|---------|-----------------|---|
| | Core | 3 | ACC310 | Cost Accounting | 3 |
| BUS 352 | Business Law | 3 | | Elective | 3 |
| ACC 410 | Auditing | 3 | | Elective | 3 |
| BUS 371 | Finance | 3 | ACC 472 | Internship | 6 |
| BUS 415 | International Business | 3 | | | |

Total required for graduation 120 credits

Accounting Course Descriptions (ACC)

- 101 Principles of Accounting** **3 credits**
 An introduction to basic accounting principles, concepts, and procedures. Topics include the accounting cycle, preparation of financial statements, accounting systems and special-purpose journals, internal control methods, inventory costing, short-term liquid assets. A manual practice set is completed.
- 310 Cost Accounting** **3 credits**
 A study of the broad range of cost concepts includes job order costing, process costing, accounting for materials, labor, and the allocation of factory overhead, standard costs, variance analysis, and accounting for joint-products and by-products. Electronic spreadsheet projects are completed.
Prerequisite: ACC 101
- 311 Managerial Accounting** **3 credits**
 Uses of accounting data in planning and controlling business activities. Manufacturing cost systems, budgeting, standard costs, and responsibility accounting are some of the topics discussed. Analysis of financial statements are emphasized. Microcomputer electronic spreadsheet applications are utilized. Accounting majors should not take this course.
Prerequisite: ACC 101
- 321 Advanced Managerial Accounting** **3 credits**
 A continued study of selected accounting techniques required in compiling and interpreting accounting data to be used in planning, control, and managerial decisions made within the business organization.
Prerequisite: ACC 310 or ACC 311
- 340 Intermediate Accounting I** **3 credits**
 This course explores the theoretical framework, assumptions, and principles associated with accounting. Using this body of knowledge, the student completes a practice set and solves problems on topics such as the preparation and analysis of financial statements, accounting for receivables, inventories, and property, plant and equipment.
Prerequisite: ACC 101 and BUS 105
- 341 Intermediate Accounting II** **3 credits**
 Continues the in-depth discussion of key accounting issues. This course focuses on accounting topics such as depreciation methods, intangible assets, current and long-term liabilities, and stockholders' equity issues.
Prerequisite: Intermediate Accounting I
- 342 Intermediate Accounting III** **3 credits**
 Concentrates on advanced concepts in accounting. This course focuses on accounting concepts such as dilutive securities, investments, revenue recognition, income taxes, and accounting for pension benefits and leases.
Prerequisite: Intermediate Accounting II

- 401 Taxes I** **3 credits**
 The analysis and preparation of federal and state individual income tax returns based on current tax law. Tax planning is also stressed. A tax return preparation and planning software program is utilized.
Prerequisite: ACC 101 or consent of instructor.
- 402 Taxes II** **3 credits**
 The analysis and preparation of federal and state corporation, partnership, and fiduciary tax returns based on current tax law. Tax consequences of the formation, operation, and liquidation of the various forms of a corporation are discussed in-depth.
Prerequisite: ACC 101 or consent of instructor
- 410 Auditing** **3 credits**
 A systematic evaluation of generally accepted accounting principles and applicable auditing principles, standards, and procedures. Other topics include the study and evaluation of internal control, verification of account balances, professional ethics, and statistical sampling. A practice set is completed.
Prerequisite: ACC 341
- 440 Advanced Financial Accounting** **3 credits**
 Focuses on several major areas in accounting. The first is accounting for mergers and acquisitions. The focus is on the differences between the cost and equity methods of accounting for the investment in a subsidiary and the pooling of interest and the purchase methods of recording a business expansion. The second area of interest is governmental accounting and accounting for non-profit organizations. The third area is partnership accounting and accounting for estates and trusts.
Prerequisite: ACC 342 or consent of instructor
- 472 Accounting Internship** **1-6 credits**
 These credits provide on-the-job accounting experience for accounting majors with either a public accounting firm, government agency, or private industry. Internships are offered on a competitive basis following student interviews with prospective companies. Accounting internships are reserved for Accounting majors in their senior year who have completed all major course work.
- 480 Independent Study** **1-3 credits**
 Special investigation, with the assistance of a faculty member, of a selected topic of interest.
Approval of division chair and vice-president of academic affairs required
- 485 Special Topics in Accounting** **3 credits**
 Topics vary from semester to semester and are announced with preregistration information.

Business Administration Major

Degree BS, Business Administration

Department Chair Fred J. Croop, MBA, CMA

Program Director Mary Carden, MBA

Students who major in business administration choose to focus on a specific area of business. The Business Administration major allows students to choose a minor sequence in areas such as management, accounting, marketing, or management information systems. The major requires all students to take at least 12 required courses, at least 15 credits in the minor sequence, and 18 credits in free electives. Majors must complete the 48-credit College core as required by all students.

The Business Administration major permits students to freely fashion their studies to meet their professional and personal needs. The curriculum contains sufficient flexibility to meet most needs and

expectations of students, both those who intend to go on to graduate school and those who seek immediate entrance into the profession. Students in the major need to work very closely with their advisor in the selection of courses. While Business Administration major may choose a minor sequence in marketing or management, they may not declare a marketing or management minor. Marketing and Management majors cannot choose Business Administration as a second major.

The major permits students to take an aggressively quantitative or qualitative track or an equal balance between the "management by numbers" position and the "management through people" concept.

In recognizing the importance of writing and speaking across the curriculum, the major uses the Five Chapter Model for research papers and includes presentations in many major courses. Students are given instruction in business writing and presentation skills.

Sequence of Required Courses

First Year

| <i>First Semester</i> | <i>Total Credits 15</i> | <i>Second Semester</i> | <i>Total Credits 15</i> |
|----------------------------------|-------------------------|----------------------------------|-------------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| BUS 105 Basic Technology | 3 | BUS 107 Essential Communications | 3 |
| BUS 208 Principles of Management | 3 | BUS 269 Principles of Marketing | 3 |

Sophomore Year

| <i>First Semester</i> | <i>Total Credits 15</i> | <i>Second Semester</i> | <i>Total Credits 15</i> |
|----------------------------------|-------------------------|---|-------------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| BUS 207 Contemporary Economics | 3 | Minor Sequence Course | 3 |
| ACC 101 Principles of Accounting | 3 | MIS 110 Introduction to Information Systems | 3 |
| Elective | 3 | Elective | 3 |

Junior Year

| <i>First Semester</i> | <i>Total Credits 15</i> | <i>Second Semester</i> | <i>Total Credits 15</i> |
|-----------------------|-------------------------|----------------------------|-------------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| Minor Sequence Course | 3 | Minor Sequence Course | 3 |
| BUS 352 Business Law | 3 | Elective | 3 |
| Elective | 3 | BUS 307 Management Science | 3 |

Senior Year

| <i>First Semester</i> | <i>Total Credits 15</i> | <i>Second Semester</i> | <i>Total Credits 15</i> |
|--------------------------------|-------------------------|---------------------------------|-------------------------|
| Core | 3 | Core | 3 |
| Free elective | 3 | BUS 306 Organizational Behavior | 3 |
| Minor Sequence Course | 3 | Minor Sequence Course | 3 |
| BUS 371 Finance | 3 | Elective | 3 |
| BUS 415 International Business | 3 | Elective | 3 |

Total required for graduation 120 credits

Business Administration Major

With a Minor Sequence (choose five from one area)

Management Minor Courses

| | |
|---------|--------------------|
| BUS 205 | Macroeconomics |
| BUS 206 | Microeconomics |
| BUS 307 | Management Science |
| BUS 350 | Money and Banking |

| | |
|---------|---|
| BUS 360 | Management of Human Resources |
| BUS 385 | Production and Operations Management |
| BUS 406 | Current Issues and Trends in Business |
| BUS 420 | Small Business Management |
| BUS 465 | Special Topics in Business |
| BUS 472 | Business Administration Internship |
| BUS 491 | Seminar in Business Policies (required) |
| ACC 311 | Managerial Accounting |

Marketing Minor Courses

| | |
|---------|---------------------------------|
| BUS 304 | Sales and Sales Management |
| BUS 401 | Channel Strategies |
| BUS 335 | Retail Buying |
| BUS 340 | Advertising and Sales Promotion |
| BUS 345 | Consumer Behavior |
| BUS 421 | Special Topics in Marketing |
| BUS 321 | Product/Service Marketing |
| BUS 450 | Marketing Research |
| BUS 402 | Pricing Strategies |
| BUS 403 | Strategic Marketing (required) |

Accounting Minor Courses

| | |
|---------|----------------------------------|
| ACC 310 | Cost Accounting |
| ACC 340 | Intermediate Accounting I |
| ACC 341 | Intermediate Accounting II |
| ACC 342 | Intermediate Accounting III |
| ACC 401 | Taxes I |
| ACC 402 | Taxes II |
| ACC 410 | Auditing |
| ACC 440 | Advanced Financial Accounting |
| ACC 472 | Accounting Internship (required) |
| ACC 480 | Independent Study |
| ACC 485 | Special Topics in Accounting |

MIS Minor Courses

| | |
|---------|---|
| MIS 101 | Programming I |
| MIS 121 | Programming II |
| MIS 200 | Systems Analysis, Design, and Implementation |
| MIS 220 | Applied Networking Design |
| MIS 221 | Introduction to Computer Systems |
| MIS 231 | Introduction to File Processing |
| MIS 232 | Data Structures |
| MIS 310 | Managerial Applications of Object-Oriented Programming I |
| MIS 311 | Managerial Applications of Object-Oriented Programming II |
| MIS 312 | Software Engineering |
| MIS 420 | Teleprocessing |
| MIS 432 | Data Base Management Systems Design |
| MIS 491 | Information Technology Management (required) |

Select Specialization Minor

The Select Specialization is available only to transfer students with a minimum of 15 completed credit hours (grade of "C" or better) in a business-related field not offered at CM. Students with credits in a business-related field not offered at CM may apply those credits as a minor sequence in the Business Administration major.

Information Technology Major Management Information Systems Specialization

Degree BS, Information Technology

Department Chair Fred J. Croop, MBA, CMA

Program Director Daniel O'Hara, PhD

The Information Technology degree with a specialization in MIS constitutes an interdisciplinary approach to modern information systems, providing strong foundations in business and computer science as they relate to business information management, development, and operations. It provides a melding of the two disciplines since the development of a computer-based information system is not merely a technological exercise; it also has managerial, organizational, and behavioral implications. The Information Technology degree with a specialization in MIS offers a strong foundation in computer science, business theory and practice, and the related role of information flow within an organization.

The Information Technology degree with a specialization in MIS provides majors a balance of theory and practice in both disciplines and prepares students for entry-level positions in such fields as systems analysis, systems design, and information systems management.

In recognizing the importance of writing and speaking across the curriculum, the major uses the Five Chapter Model for research papers and includes presentations in many major courses. Students are given instruction in business writing and presentation skills.

Sequence of Required Courses

First Year

| First Semester | Total Credits 15 | Second Semester | Total Credits 15 |
|----------------------------------|------------------|---|------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| BUS 105 Basic Technology | 3 | BUS 107 Essential Communications | 3 |
| BUS 208 Principles of Management | 3 | MIS 110 Introduction to Information Systems | 3 |

Sophomore Year

| First Semester | Total Credits 15 | Second Semester | Total Credits 15 |
|----------------------------------|------------------|---------------------------------|------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| BUS 207 Contemporary Economics | 3 | MIS 121 Programming II | 3 |
| MIS 101 Programming I | 3 | BUS 269 Principles of Marketing | 3 |
| ACC 101 Principles of Accounting | 3 | ACC 311 Managerial Accounting | 3 |

Junior Year

| First Semester | Total Credits 15 | Second Semester | Total Credits 16-18 |
|--|------------------|---------------------------------|---------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| MIS 310 Managerial Applications of OOP I | 3 | MIS 312 Software Engineering | 3 |
| MIS 200 Systems Analysis | 3 | BUS 306 Organizational Behavior | 3 |
| BUS 352 Business Law | 3 | BUS 307 Management Science | 3 |
| | | Elective | 1-3 |

Senior Year

| First Semester | Total Credits 16 | Second Semester | Total Credits 12-15 |
|---|------------------|---|---------------------|
| Core | 3 | Core | 3 |
| MIS 231 Introduction to File Processing | 4 | MIS 432 Database Management | 3 |
| MIS 220 Applied Networking Design | 3 | Elective | 2-3 |
| BUS 371 Finance | 3 | MIS 491 Information Technology Management | 3 |
| BUS 415 International Business | 3 | Elective | 1-3 |

Total required for graduation 124 credits

Management Information Systems Course Descriptions (MIS)

- 101 Programming: I** 3 credits
Problem-solving methods; algorithm development; procedural and data abstraction; program design, programming. Intended for students who plan to continue with other Computer Science courses
- 110 Introduction to Information Systems** 3 credits
An interdisciplinary study that views information as an economic resource. The course focuses on computer-based information systems that support the operations, management, and decision functions of an organization and explores the basic technical, behavioral, economic, and organizational concepts relevant to information, decision making, and systems. Topics include the methodology and practice of developing a computerized information system, the organization, management and control of the information system; and the social impact of information technologies.
- 121 Programming: II** 3 credits
Control structures, top-down programming, and stepwise refinement. Debugging, testing, and documentation. Lecture: 2 hours. Laboratory: 2 hours.
- 200 Systems Analysis, Design, and Implementation** 3 credits
A study of systems analysis from the standpoint of the life-cycle phases of information systems. Emphasis is on the development of information systems, information requirements analysis, the system design phase, the implementation phase, and system administration.
Prerequisite: MIS 110
- 220 Applied Networking Design** 3 credits
This course examines recent advances and new applications in the field of computer networks and telecommunications. Technical fundamentals, architectures and design of computer networks, strategies, tool and techniques of network planning, implementation, management, maintenance, and security are also covered.
- 231 Introduction to File Processing** 4 credits
File terminology, structure, and manipulation techniques. Sequential and random access bulk storage devices. Applications of data structures and file processing techniques. Introduction to COBOL. Lecture: 3 hours. Laboratory: 2 hours. *Alternate years*
- 310 Managerial Applications of Object-Oriented Programming I** 3 credits
This course provides a study of an object-oriented programming language as it pertains to managerial applications. In addition, the course introduces the use of object-oriented programming methodologies.
- 311 Managerial Applications of Object-Oriented Programming II** 3 credits
This course expands object-oriented skills taught in Managerial Applications of Object-Oriented Programming I. The emphasis in this course is on object-oriented development tools and development in a client-server environment.
Prerequisite: MIS 310
- 312 Software Engineering** 3 credits
Software development and procurement is an important part of information system design. This course emphasizes a disciplined approach to analyzing requirements and specifications; designing; implementing through programming, procurement, and reuse; delivering with adequate testing and documentation; and maintaining by adapting and extending the application software for an information system.
Prerequisites: MIS 200, MIS 310
- 420 Teleprocessing** 3 credits
An introduction to teleprocessing and communication networks with emphasis on exchange of data between systems.
Prerequisite: MIS 110

- 425 EDP Audit and Control** **3 credits**
 An introduction to the fundamentals of EDP auditing. Emphasis is on understanding EDP controls, the types of EDP audits, and concepts and techniques used in EDP audits.
- 432 Data Base Management Systems Design** **3 credits**
 Introduction to database concepts, data models, data description languages, query facilities, file, and index organization. Data integrity, reliability, and security. Students work with real database management systems.
Prerequisite: MIS 110
- 491 Information Technology Management** **3 credits**
 An examination of the relevant management issues in information technology and their impact on a firm's competitiveness. Case study method is used. Senior status only.
Prerequisites: MIS 200, MIS 432

Information Technology Major New Media Specialization

Degree BS, Information Technology

Department Chair Fred J. Croop, MBA, CMA

Program Director Daniel O'Hara, PhD

The Information Technology degree with a specialization in New Media addresses the development of the interface for web-based business and its interaction with legacy systems. Graduates earning the BS in IT with a New Media specialization will enter careers in eCommerce where they will provide the functionality for the industry. With the strong academic foundation in Business, they will have the educational background to quickly move into managerial positions.

In recognizing the importance of writing and speaking across the curriculum, the major uses the Five Chapter Model for research papers and includes presentations in many major courses. Students are given instruction in business writing and presentation skills.

Sequence of Required Courses

First Year

| <i>First Semester</i> | <i>Total Credits 15</i> | <i>Second Semester</i> | <i>Total Credits 15</i> |
|---|-------------------------|----------------------------------|-------------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| NM 100 Intro. to New Media Technologies | 3 | NM 111 Systems and Hardware | 3 |
| NM 110 Introduction to eCommerce | 3 | BUS 107 Essential Communications | 3 |

Sophomore Year

| <i>First Semester</i> | <i>Total Credits 15</i> | <i>Second Semester</i> | <i>Total Credits 15</i> |
|-------------------------------------|-------------------------|-----------------------------------|-------------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| NM 220 Web Design | 3 | NM 230 Web Animation | 3 |
| NM 201 Graphics and Digital Imaging | 3 | MIS 220 Applied Networking Design | 3 |
| BUS 208 Principles of Management | 3 | BUS 269 Principles of Marketing | 3 |

Junior Year

| <i>First Semester</i> | <i>Total Credits 18</i> | <i>Second Semester</i> | <i>Total Credits 15</i> |
|----------------------------------|-------------------------|------------------------------------|-------------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| NM 310 Web-Server Development | 3 | NM 320 Web Application Development | 3 |
| ACC 101 Principles of Accounting | 3 | BUS 306 Organizational Behavior | 3 |
| BUS 352 Business Law | 3 | BUS 207 Contemporary Economics | 3 |
| Elective | 3 | | |

Senior Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 15 |
|----------------|--------------------------|------------------|-----------------|---------------------------|------------------|
| | Core | 3 | | Core | 3 |
| NM 340 | Interactive Multimedia I | 3 | NM 402 | Interactive Multimedia II | 3 |
| BUS 371 | Finance | 3 | NM 420 | eCommerce Integration | 3 |
| BUS 415 | International Business | 3 | BUS 307 | Management Science | 3 |
| | Elective | 3 | | Elective | 3 |

Total required for graduation 123 credits

New Media Course Descriptions (NM)

100 Introduction to New Media Technologies 3 credits

This course introduces the two core elements of all information technology endeavors, hardware and software. It explains the interaction of these two elements with a specific emphasis in the conveyance of New Media products through a variety of delivery systems. With respect to hardware, the course discusses network topologies, technologies, and protocols. With respect to software, the course discusses operating systems, services software (i.e., Web server software) multimedia delivery technologies, database technologies, object oriented programming concepts, and industry technologies utilized to deliver New Media content via changing media technologies.

110 Introduction to eCommerce 3 credits

From Web ethics to customer service, this course covers the basic principles of eCommerce. Starting with obtaining a domain name, to studying current laws and business models, the student gains valuable insight and the skills needed to succeed in the electronic business environments of today's global economy.

111 Systems and Hardware for Digital Media 3 credits

This course presents an overview of system environments used in multimedia, Web production, non-linear media, and networking topologies. Students examine parallels between operating systems and hardware specifications as well as study components used in new media workstations, Web servers, and media servers.

201 Graphics and Imaging for Digital Media 3 credits

This course introduces computer graphic art. Emphasis is placed on image manipulation and vector-based graphics for digital video, CD-ROM production and Internet applications. Topics include image optimization, typography, page layout, color theory, digitizing techniques, photo imagery, and three-dimensional graphics.

220 Web Design 3 credits

This course introduces the fundamentals of Web page hosting and creation. Topics include the role of Web servers, markup and scripting languages use to program Web pages, and design principles. Students create Web pages through editing source code and commonly used Web application development environments.

Prerequisite: NM 100, NM 201

230 Web Animation 3 credits

This course deals with the creation of animated media for both optical disc (such as CD and DVD) and the World Wide Web. The current concepts and trends in animated media development are covered. Students also create animated media using industry-standard development environments.

Prerequisite: NM 201

310 Web Server Development 3 credits

This course deals with computer, telecommunications, and networking hardware that supports the World Wide Web. Students study the components that make the Web possible. Topics include Web servers, routers, server software, Web site databases, and other host components. The administration of a Web server is also covered.

Prerequisites: NM 111, NM 220

320 Web Application Development **3 credits**

This course deals with interactive programming for the World Wide Web. Web programming is continually evolving and this course covers the concepts and trends in the present state of interactive Web page development. Students use software development tools to create Web applications.

Prerequisite: NM 220, NM 100

340 Interactive Multimedia I **3 credits**

This course deals with the authoring of CD, DVD, and other computer-based multimedia. Interface design theories and principles are covered. Students create multimedia using industry-standard development tools.

Prerequisites: NM 201, NM 230, NM 100

402 Interactive Multimedia II **3 credits**

This course explores scripting in languages such as Lingo to create advanced interactive multimedia products. Scripting in languages such as Lingo is high-level, object-oriented programming native to development environments such as Macromedia Director Shockwave Studio that enables students to create enhancements to standard Graphical User Interface tools and behaviors.

Prerequisite: NM 340

420 eCommerce Integration **3 credits**

As eBusiness continues to grow, business leaders are looking for ways to carry out the technical complexities of eCommerce integration. This integration involves skill of the Internet, application design and development as well as a solid understanding of network design and security. This course addresses the framework of how eBusiness network infrastructures support store fronts, shopping carts, user of certificates, as well as network development and maintenance issues.

Prerequisites: NM 110, NM 111

472 New Media Internship **1–3 credits**

Students work as team members on comprehensive projects with industry advisors and program faculty.

Prerequisites: program director approval; specific prerequisites or co-requisites depend upon the nature of the project or placement

Management Major

Degree BS, Management

Department Chair Fred J. Croop, MBA, CMA

Program Director Mary Carden, MBA

To succeed in a professional business atmosphere, individuals must have a well-rounded background in all aspects of business as well as a firm grounding in the liberal arts. The Business Administration program provides the proper balance of both theory and practice. Its goals are to provide students with an understanding of the nature of society and to assist them in developing a social philosophy, which is necessary for responsible citizenship; to familiarize students with the American economic system and the major functional areas of business; and to afford students the opportunity to develop and to increase their capacity for analysis, evaluation, and strategic implementation of concepts.

In recognizing the importance of writing and speaking across the curriculum, the major uses the Five Chapter Model for research papers and includes oral presentations in many major courses. Students are given instruction in business writing and presentation skills.

Sequence of Required Courses

First Year

| First Semester | | Total Credits 1.5 | Second Semester | | Total Credits 1.5 |
|----------------|--------------------------|-------------------|-----------------|--------------------------|-------------------|
| | Core | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |
| BUS 105 | Basic Technology | 3 | BUS 107 | Essential Communications | 3 |
| BUS 208 | Principles of Management | 3 | BUS 269 | Principles of Marketing | 3 |

Sophomore Year

| First Semester | | Total Credits 1.5 | Second Semester | | Total Credits 1.5 |
|----------------|--------------------------|-------------------|-----------------|----------------------------------|-------------------|
| | Core | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |
| BUS 207 | Contemporary Economics | 3 | BUS 206 | Microeconomics | 3 |
| ACC 101 | Principles of Accounting | 3 | MIS 110 | Introduction to Information Sys. | 3 |
| | Elective | 3 | ACC 311 | Managerial Accounting | 3 |

Junior Year

| First Semester | | Total Credits 1.5 | Second Semester | | Total Credits 1.5 |
|----------------|-------------------------------|-------------------|-----------------|-------------------------|-------------------|
| | Core | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |
| BUS 360 | Management of Human Resources | 3 | BUS 350 | Money and Banking | 3 |
| BUS 352 | Business Law | 3 | BUS 306 | Organizational Behavior | 3 |
| | Elective | 3 | BUS 307 | Management Science | 3 |

Senior Year

| First Semester | | Total Credits 1.5 | Second Semester | | Total Credits 1.5 |
|----------------|-------------------------------|-------------------|-----------------|-------------------------------|-------------------|
| | Core | 3 | | Core | 3 |
| BUS 406 | Current Issues and Trends | 3 | BUS 491 | Seminar in Policies | 3 |
| | Upper-Level Business Elective | 3 | | Upper-Level Business Elective | 3 |
| BUS 371 | Finance | 3 | BUS 420 | Small Business Management | 3 |
| BUS 415 | International Business | 3 | | Elective | 3 |

Total required for graduation 120 credits

Marketing Major

Degree BS, Marketing

Department Chair Fred J. Croop, MBA, CMA

Program Director John Mellon, EdD

Marketing concentrates on exchange processes. This major goes beyond the traditional, preparing students for employment in business as well as non-business organizations. Those who are or will be involved in managing private, public, for-profit, or non-profit organizations can benefit from this program.

Opportunities in the field of marketing are expanding rapidly as organizations discover the importance of marketing techniques to their continued success. Products are not the only things marketed. Services, ideas, places, political candidates, health care facilities, educational institutions, and many more organizations and concepts also benefit from using marketing tools.

Students obtain jobs in a variety of organizations and in a variety of positions, such as advertising, public relations, sales, product and brand management, marketing research, purchasing, retailing, wholesaling, and many others.

In recognizing the importance of writing and speaking across the curriculum, the major uses the Five Chapter Model for research papers and includes presentations in many major courses. Students are given instruction in business writing and presentation skills.

Sequence of Required Courses

First Year

| <i>First Semester</i> | <i>Total Credits 15</i> | <i>Second Semester</i> | <i>Total Credits 15</i> |
|----------------------------------|-------------------------|----------------------------------|-------------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| BUS 105 Basic Technology | 3 | BUS 107 Essential Communications | 3 |
| BUS 208 Principles of Management | 3 | BUS 269 Principles of Marketing | 3 |

Sophomore Year

| <i>First Semester</i> | <i>Total Credits 15</i> | <i>Second Semester</i> | <i>Total Credits 15</i> |
|-----------------------------------|-------------------------|---|-------------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| BUS 207 Contemporary Economics | 3 | BUS 321 Product and Service Marketing | 3 |
| ACC 101 Principles of Accounting | 3 | MIS 110 Introduction to Information Systems | 3 |
| BUS 340 Promotion and Advertising | 3 | Elective | 3 |

Junior Year

| <i>First Semester</i> | <i>Total Credits 15</i> | <i>Second Semester</i> | <i>Total Credits 15</i> |
|------------------------------------|-------------------------|---------------------------------|-------------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| BUS 304 Sales and Sales Management | 3 | BUS 401 Channel Strategies | 3 |
| BUS 352 Business Law | 3 | BUS 306 Organizational Behavior | 3 |
| Elective | 3 | BUS 307 Management Science | 3 |

Senior Year

| <i>First Semester</i> | <i>Total Credits 15</i> | <i>Second Semester</i> | <i>Total Credits 15</i> |
|--------------------------------|-------------------------|-------------------------------|-------------------------|
| Core | 3 | Core | 3 |
| BUS 450 Marketing Research | 3 | BUS 403 Strategic Marketing | 3 |
| Upper-Level Business Elective | 3 | Upper-Level Business Elective | 3 |
| BUS 371 Finance | 3 | BUS 402 Pricing Strategies | 3 |
| BUS 415 International Business | 3 | Elective | 3 |

Total required for graduation 120 credits

Sport Management Major

Division of Behavioral Science, Education, and Business

Degree BS, Sport Management

Department Chair Fred J. Croop, MBA, CMA

Program Director Deron Grabel, MS

The Sport Management major provides a business-oriented curriculum devised to produce graduates who will be successful in today's sports management environment as well as prepared for its future. The major allows students to fashion their studies to meet their professional and personal needs.

Sequence of Required Courses

First Year

| <i>First Semester</i> | <i>Total Credits 15</i> | <i>Second Semester</i> | <i>Total Credits 15</i> |
|-------------------------------------|-------------------------|----------------------------------|-------------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| SMG 101 Introduction to Sport Mgmt. | 3 | SMG 110 Sport in Society | 3 |
| BUS 105 Basic Technology | 3 | BUS 107 Essential Communications | 3 |
| BUS 208 Principles of Management | 3 | BUS 269 Principles of Marketing | 3 |

Sophomore Year

| <i>First Semester</i> | <i>Total Credits</i> 18 | <i>Second Semester</i> | <i>Total Credits</i> 18 |
|-----------------------------------|-------------------------|--|-------------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| SMG 201 Sport and Athletic Admin. | 3 | SMG 210 Sport Event and Facility Mgmt. | 3 |
| ACC 101 Principles of Accounting | 3 | BUS 306 Organizational Behavior | 3 |
| Elective | 3 | Elective | 3 |

Junior Year

| <i>First Semester</i> | <i>Total Credits</i> 15 | <i>Second Semester</i> | <i>Total Credits</i> 15 |
|-------------------------|-------------------------|--|-------------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| Core | 3 | SMG 310 Sport Law | 3 |
| SMG 301 Sport Marketing | 3 | BUS 307 Management Science | 3 |
| BUS 352 Business Law | 3 | MIS 110 Introduction to Information Sys. | 3 |

Senior Year

| <i>First Semester</i> | <i>Total Credits</i> 15 | <i>Second Semester</i> | <i>Total Credits</i> 12 |
|--------------------------------|-------------------------|------------------------|-------------------------|
| Core | 3 | SMG 410 Internship | 12 |
| SMG 401 Sport Economics | 3 | | |
| BUS 371 Finance | 3 | | |
| BUS 415 International Business | 3 | | |
| Elective | 3 | | |

Total required for graduation 123 credits

Sport Management Course Descriptions (SMG)

101 Introduction to Sport Management 3 credits

The course examines the discipline of sport management. Areas to be covered include: careers in the industry, growth trends in the industry, and an overview of the management of a variety of sport organizations including professional and intercollegiate athletics.

110 Sport in Society 3 credits

This course provides students with an understanding of the relationship between sport and the society we live in. Theoretical framework, assumptions, and principles associated with this phenomenon will be examined. Students will be encouraged to think critically about sport and the place it holds in social life. Using this body of knowledge, the student will complete a research paper on a topic such as deviance in sport, youth sports, sport and race, etc.

201 Sport and Athletic Administration 3 credits

Sport and Athletic Administration will provide the student an understanding of the various components and activities involved in an athletic or sport program administration. The inter-relationship within the institution, tasks to be performed, policies, and procedures will be examined. Attention will also be given to the role of the organizations sport or athletic leader.

210 Sport Event and Facility Management 3 credits

This course investigates the fundamental principles in sport event and facility management. Various managerial practices will be analyzed. Topics to be discussed include, but are not limited to, risk management, event planning, housekeeping and maintenance, and current trends in the industry.

220 Practicum in Sport Management 1-3 credits

This course provides students with the opportunity to apply learned sport management skills, theories, and ideas in a work experience. This course will allow a student to bridge the gap between classroom learning and practical application in a sport setting. This course is optional. The practicum will be a minimum of four weeks working forty hours per credit earned.

- 301 Sport Marketing** **3 credits**
 This course focuses on the application of marketing principles and practices relevant to the sport industry. Theoretical and practical applications of marketing professional and amateur sports are examined.
Prerequisite: BUS 269
- 310 Sport Law** **3 credits**
 Sport Law examines the legal environment in which professional and amateur sports presently operate. Included will be aspects of tort, contract, labor, and antitrust law as they apply to the sport industry.
Prerequisite: BUS 352
- 401 Sport Economics** **3 credits**
 This comprehensive course focuses on methods and procedures as they apply to the economics of sport. Areas such as cost analysis, purchasing, budgeting, and what a franchise means to a municipality will be examined.
Prerequisite: BUS 208
- 410 Sport Management Internship** **12 credits**
 This course provides students with the opportunity to apply learned sport management skills, theories, and ideas in a work experience. The internship is designed to be an in-depth experience and students are encouraged to consider internship sites that reflect their own career interests in the sport industry. The internship will be a minimum of twelve weeks working forty hours per week.
Prerequisite: Junior or senior status or permission of instructor

Communications Major

Division of Humanities

Degree BA, Communications

Program Director David Bradbury, PhD

Faculty

David E. Bradbury, Jr., Associate Professor of Communications, BA Heidelberg College; MA West Virginia University; PhD Temple University

Adjunct Faculty

David Phoenix, LBA Colgate College

The Communications major is designed to prepare students for careers in such areas as advertising, public relations, journalism (both print and broadcast), video and audio production, and writing for print and electronic media. There is a heavy emphasis on the development of good writing, presentation, and analytic skills.

Majors must complete 45 credits in Communications and 9 credits in related areas. Communications courses include mass media (3 credits), media criticism (3 credits), video production I (3 credits), audio production (3 credits), and senior seminar (3 credits). Majors are also required to take 6 credits of practicum (e.g., supervised work on student media) and 3 credits of Internship with a newspaper, public relations office, radio stations, TV station, or similar media organization. Internships provide valuable practical experience and contacts with professionals in the media. The remaining hours in the major are selected by the student in consultation with their advisor. Related course requirements include public speech, English composition, and one of the following: history 410, advanced writing, or advanced literature.

General Requirements

Incoming first-year students seeking admission as Communications majors must meet the general and specific requirements as stated in this catalog. Where a student does not fully meet those requirements, a personal interview is required. Continuation as a Communications major requires that the student maintain a minimum GPA of 2.0 or "C" average, both in the major and in the overall grade point average.

Transfer students must complete all of the requirements as listed in the sequence of required courses in this catalog. Final approval for transfer credits in Communications or approval of off-campus courses in Communications rests with the program director.

Recommendations

To receive a recommendation for graduate school, students must maintain a minimum GPA of 3.3 or B+ average, both in the major and in the overall grade point average.

Sequence of Required Courses

First Year

| <i>First Semester</i> | | <i>Total Credits</i> | <i>15</i> | <i>Second Semester</i> | | <i>Total Credits</i> | <i>16</i> |
|-----------------------|--------------------|----------------------|-----------|------------------------|---------------------|----------------------|-----------|
| ENG | Core | 3 | | ENG | Core | 3 | |
| HIS | Core | 3 | | HIS | Core | 3 | |
| BSEB | Core | 3 | | PHL 101 | Self Images | 3 | |
| MTH | Mathematics Bank I | 3 | | MTH | Mathematics Bank II | 3 | |
| COM 105 | Mass Media | 3 | | ENG 112 | Speech | 3 | |
| | | | | COM 173 | Practicum | 1 | |

Sophomore Year

| <i>First Semester</i> | | <i>Total Credits</i> | <i>16</i> | <i>Second Semester</i> | | <i>Total Credits</i> | <i>16</i> |
|-----------------------|-----------|----------------------|-----------|------------------------|------------------|----------------------|-----------|
| FA | Core | 3 | | ENG | Composition | 3 | |
| PHY 107 | Physics I | 3 | | PHY 108 | Physics II | 3 | |
| PHL | Core | 3 | | BSEB | Core | 3 | |
| COM 230 | Video I | 3 | | COM 240 | Audio Production | 3 | |
| COM | Elective | 3 | | COM | Elective | 3 | |
| COM 272 | Practicum | 1 | | COM 273 | Practicum | 1 | |

Junior Year

| <i>First Semester</i> | | <i>Total Credits</i> | <i>16</i> | <i>Second Semester</i> | | <i>Total Credits</i> | <i>16</i> |
|-----------------------|-----------------|----------------------|-----------|------------------------|---------------|----------------------|-----------|
| FA | Core | 3 | | RLS | Core | 3 | |
| RLS | Core | 3 | | COM | Elective | 3 | |
| COM 306 | Media Criticism | 3 | | COM | Elective | 3 | |
| COM | Cognate | 3 | | | Free Elective | 3 | |
| COM | Elective | 3 | | | Free Elective | 3 | |
| COM 372 | Practicum | 1 | | COM 373 | Practicum | 1 | |

Senior Year

| <i>First Semester</i> | | <i>Total Credits</i> | <i>16</i> | <i>Second Semester</i> | | <i>Total Credits</i> | <i>15</i> |
|-----------------------|---------------|----------------------|-----------|------------------------|----------------|----------------------|-----------|
| COM 470 | Internship | 3 | | COM 490 | Senior Seminar | 3 | |
| COM | Elective | 3 | | COM | Elective | 3 | |
| | Free Elective | 3 | | | Free Elective | 3 | |
| | Free Elective | 3 | | | Free Elective | 3 | |
| | Free Elective | 3 | | | Free Elective | 3 | |
| COM 472 | Practicum | 1 | | | | | |

Total required for graduation 126 credits

Communications Course Descriptions (COM)

- 105

Mass Media and Society

3 credits
- A survey of the American mass media. Emphasizes the history, technology, organization and function of the media in society.
- 173,272,273,372,373,472

Practicum

1 credit
- Directed experiences in working with the various campus media.

- 204 Art of Film** **3 credits**
 This course is an introduction to the art, language, history and theory in film. Students will study films from the 1940's through the present.
- 207 Scriptwriting** **3 credits**
 Instruction and practice in writing short and long form material for radio, television, and multi-media.
- 220 Journalism I** **3 credits**
 Introduction to basic news writing and reporting. Emphasis on developing a journalistic style and learning to cover events and conduct interviews.
Prerequisite: ENG 105
- 221 Journalism II** **3 credits**
 Introduction to copy editing and layout for the print media.
Prerequisite: COM 220 Journalism I
- 230 Video I** **3 credits**
 Instruction and practice in the fundamentals of video production from pre-production to finished product. Emphasis will be placed on the basics from idea to finished product in a studio setting.
- 231 Video II** **3 credits**
 Instruction and practice ENG/EFP. Emphasizes shooting and editing both short and long format productions.
Prerequisites: COM 230, COM 240
- 240 Audio Production** **3 credits**
 Instruction and practice in the creation of audio tracks for radio, television and multi-media.
- 251 Introduction to Public Relations** **3 credits**
 Instruction and practice in the need for, and implementation of public relations activities.
Prerequisite: COM 105
- 306 Media Criticism** **3 credits**
 Instruction and practice in analysis and evaluation of the mass media content and structure. Course includes theoretical criticism and ethical considerations.
Prerequisites: COM 105 plus 9 additional credits in Communications
- 307 Communication Research** **3 credits**
 This course will study and practice the various methodologies in communication research.
- 323 Broadcast Journalism** **3 credits**
 Instruction and practice in news reporting, writing, editing and production of news for the electronic media.
Prerequisite: COM 220
- 325 Feature Writing** **3 credits**
 Instruction and practice in writing long form pieces for newspapers and magazines.
Prerequisite: COM 220
- 332 Video III** **3 credits**
 Advanced work in production emphasizing non-linear editing and long-form productions.
Prerequisites: COM 230 , COM 231, COM 240
- 338 Broadcast Performance** **3 credits**
 Instruction and practice in on-air performance techniques including voice and physical movement.
Prerequisites: COM 230, COM 240

- 352 Advanced Public Relations** 3 credits
Instruction in the analysis and creation of public relations campaigns.
Prerequisite: COM 251
- 360 Media Management** 3 credits
This course presents a framework for the understanding of practices, problems and issues in managing a media outlet.
Prerequisite: COM 105
- 361 Media Programming** 3 credits
Instruction and practice in the programming of electronic media outlets considering the industry structures and public demand.
Prerequisite: COM 105
- 470 Internship** 3 credits
Directed experiences at local media outlets.
Prerequisite: Junior standing and department permission
- 480 Independent Study** 3 credits
An in-depth study of a specific topic selected in consultation with faculty directing the study.
Prerequisite: Department permission
- 485 Special Topics** 3 credits
Topics will vary from semester to semester and will be announced with pre-registration information. In this course, students will acquire expertise in a specialized field of communication.
Prerequisite: Department permission
- 490 Senior Seminar** 3 credits
Reading and study of issues related to the mass media. Emphasis will be placed on the development of individual projects for public presentation.
Prerequisites: Senior standing and COM 105, 306, 230, 240, 470

Computer Science Major

Division of Mathematical and Natural Sciences
Degree BS, Computer Science
Department Chair Pat Lapczynski, RSM, MS

Faculty

Patricia Lapczynski, RSM, Assistant Professor of Computer Science, BA Douglass College; MS Dartmouth College

Adjunct Faculty

Paul Moran, BS, MS Shippensburg University

Several different computer science programs are available to respond to a variety of interests and career goals. The computer science curricula follow the recommendations of the Association of Computing Machinery and provides career-oriented education within a strong liberal arts program. The Computer Science major leads to a bachelor of science in Computer Science. The program prepares students to pursue careers in scientific or industrial programming and systems analysis, or to continue their education at the graduate level. Students have ample access to computer labs stocked with IBM PC compatibles. All facets of hardware and software are continually upgraded to ensure that students work with the most recent components of this dynamic technology.

In addition, a double major of Computer Science and Mathematics is available by completing five additional approved mathematics courses. Contact the department chair for details.

Sequence of Required Courses

First Year

| First Semester | | | Total Credits | 15 | Second Semester | | | Total Credits | 15 |
|----------------|-----------------------------|---|---------------|----|-----------------|----------------------|---|---------------|----|
| CPS 101 | Introduction to Programming | 3 | | | CPS 121 | Computer Programming | 3 | | |
| MTH 151 | Calculus I | 3 | | | MTH 152 | Calculus II | 3 | | |
| | Core | 3 | | | | Core | 3 | | |
| | Core | 3 | | | | Core | 3 | | |
| | Core | 3 | | | | Core | 3 | | |

Sophomore Year

| First Semester | | | Total Credits | 17 | Second Semester | | | Total Credits | 13 |
|----------------|----------------------------------|---|---------------|----|-----------------|-----------------------|---|---------------|----|
| PHY 221 | General Physics I | 4 | | | PHY 222 | General Physics II | 4 | | |
| MTH 225 | Calculus III | 4 | | | | Core | 3 | | |
| MTH 244 | Set Theory and Logic | 3 | | | CPS 222 | Computer Organization | 3 | | |
| | Free elective | 3 | | | CPS 485 | Special Topics | 3 | | |
| CPS 221 | Introduction to Computer Systems | 3 | | | | | | | |

Junior Year

| First Semester | | | Total Credits | 16 | Second Semester | | | Total Credits | 15 |
|----------------|------------------------------|---|---------------|----|-----------------|------------------------|---|---------------|----|
| MTH 241 | Linear Algebra | 3 | | | CPS 232 | Data Structures | 3 | | |
| | Core | 3 | | | CPS | Free elective | 3 | | |
| CPS 321 | Operating Sys., Architecture | 3 | | | | Core | 3 | | |
| CPS 231 | File Processing | 4 | | | | Core | 3 | | |
| CPS 331 | Organization Program Lang. | 3 | | | MTH 215 | Mathematics Statistics | 3 | | |

Senior Year

| First Semester | | | Total Credits | 15 | Second Semester | | | Total Credits | 15 |
|----------------|------------------------------|---|---------------|----|-----------------|----------------------------|---|---------------|----|
| CPS 480 | Independent Study | 3 | | | CPS | Free elective | 3 | | |
| CPS | Free elective | 3 | | | CPS | Free elective | 3 | | |
| | Free elective | 3 | | | | Free elective | 3 | | |
| | Core | 3 | | | | Core | 3 | | |
| CPS 431 | Software Design, Development | 3 | | | CPS 432 | Database Management Design | 3 | | |

Total required for graduation 121 credits

Upper-division courses are offered in alternate years, so that a student's schedule may not follow this sequence exactly. For example, courses that are shown in the senior year may be taken in the junior year and vice versa.

Computer Science Course Descriptions (CPS)

- 101 Introduction to Programming** 3 credits
 Problem-solving methods; algorithm development; procedural and data abstraction; and program design, programming. Intended for students who plan to continue with other computer science courses.
Fall only
- 121 Computer Programming** 3 credits
 Control structures, top-down programming and stepwise refinement. Debugging, testing, and documentation. Lecture: 2 hours Laboratory: 2 hours.
Prerequisite: CPS 101 or knowledge of language used in CPS101 and permission of instructor *Spring only*
- 221 Introduction to Computer Systems** 3 credits
 Basic concepts of computer systems and computer architecture. Machine and assembly language programming. Lecture: 2 hours Laboratory: 2 hours.
Prerequisite: CPS 121 *Fall only*

- 222 Introduction to Computer Organization** **3 credits**
 Organization and structure of the major computer components, mechanics of information transfer and control within the digital computer system, fundamentals of logic design and computer arithmetic.
Prerequisite: CPS 121 *Spring only*
- 231 Introduction to File Processing** **4 credits**
 File terminology, structure, and manipulation techniques. Sequential and random access bulk storage devices. Applications of data structures and file processing techniques. Introduction to COBOL. Lecture: 3 hours Laboratory: 2 hours.
Prerequisite: CPS 121 *Fall only*
- 232 Data Structures and Algorithm Analysis** **3 credits**
 Design and analysis of non-numeric algorithms, particularly for sorting/merging/searching. Algorithm testing and complexity.
Prerequisite: CPS 231 *Spring only*
- 321 Operating Systems and Computer Architecture** **3 credits**
 Organization and architecture of computer systems at the register-transfer and programming levels; operating systems principles; inter-relationship of the operating system and the architecture of computer systems.
Prerequisites: CPS 221, CPS 222 (CPS 231 also recommended) *Fall only*
- 331 Organization of Programming Languages** **3 credits**
 Features, limitations, organization, and run-time behavior of programming languages. Formal study of programming language syntax, grammar, and data and control structures. Examples of language implementations. Continued development of problem-solving and programming skills.
Prerequisites: CPS 121 (CPS 221 and 231 strongly recommended) *Fall only*
- 412 Computers and Society** **3 credits**
 Concepts of social value and valuations; the effects of computers on society; professional ethics in decisions concerning social impact; and tools and techniques used to solve problems related to social consequences of computers.
Prerequisites: CPS 121 and one of either CPS 221, CPS 222, or CPS 231 *Spring only*
- 431 Software Design and Development** **3 credits**
 Design techniques, organization and management of large scale software development. Students work in programming teams on a major development project. Course is equated with MIS 200.
Prerequisite: CPS 232 (CPS 331 strongly recommended) *Fall only*
- 432 Database Management Systems Design** **3 credits**
 Introduction to database concepts, data models, data description languages, query facilities, file, and index organization. Data integrity, reliability, and security. Students work with real database management systems.
Prerequisite: CPS 232 *Spring only*
- 470 Computer Science Cooperative Education** **1-3 credits**
 Academic study combined with work experience in the community.
Prerequisite: Approval of faculty
- 480 Independent Study** **1-3 credits**
 Special investigation of a selected topic.
- 485 Special Topics in Computer Science** **1-3 credits**
 Topics vary from semester to semester and will be announced with preregistration information.
Prerequisite: CPS 101 or consent of instructor

Teacher Education Programs

Division of Behavioral Science, Education, and Business
Department Chair K. Monica Kruger, EdD

Faculty

Stephen Broskoske, Assistant Professor of Education, BS College Misericordia; MS Wilkes University, EdD Lehigh University

Joan L. Krause, Associate Professor Emeritus of Education, BS College Misericordia; MS Marywood University; MS University of Scranton

Kathryn Monica Kruger, Associate Professor of Education, BS East Stroudsburg University; MEd Lehigh University; EdD University of Pennsylvania

Patricia Marie McCann, *RSM*, Associate Professor of Education, BS College Misericordia; MS University of Scranton; EdD Lehigh University

Rita Mundy, Assistant Professor of Education, BS College Misericordia; MS Lehigh University; PhD Temple University

Joseph P. Rogan, Professor of Education, BA Kutztown University; MA Marywood University; EdD Lehigh University

Susan R. Tomascik, Associate Professor of Education, BA Wilkes College; MS College Misericordia; PhD Marywood University

Molly Vitale, Associate Professor of Education, BS College Misericordia; MA, PhD Pennsylvania State University

Adjunct Faculty

Carol Blundell, BS College Misericordia; MS Marywood College

Karen Boback, BS, MS College Misericordia

Glenn Davis, BS Millersville University; MS Bloomsburg University

Nancy Edkins, BS State University of New York at Cortland; MS St. Lawrence University

Kathleen Fanelli, BS, MS, PhD Marywood University

Augustine Grant, BS East Stroudsburg University; MS University of Scranton; EdD Nova/Southeastern University

Tina MacDowell, BA Trinity University; MA University of Colorado

Crystal Mahler, BS, MS College Misericordia

Mission

The Teacher Education Department is committed to preparing excellent teachers. One of the College's first majors, the teacher education program embraces CM's long-standing mission and continues to reflect the values of our founders: mercy, justice, service, and hospitality. Through the teacher education program, we seek to develop teachers who are masters of the content they will teach and who will teach in pedagogically sound ways that inspire all students to learn. Using educational theory and methodology courses within the liberal arts core, we intend to provide a variety of learning opportunities to facilitate a thorough knowledge of human development and an appreciation of its diversity so that, as teachers, graduates will understand, respect, and respond to the unique strengths, needs, and desires presented by students and their families. Through coursework and field-based activities conducted in collaboration with partnering schools and agencies, our teacher candidates study, observe, and apply strategies that structure learning experiences and environments and which are responsive to students' needs. Through teaching, supervision, and personal example, faculty intend to establish the expectation that we and our students will conduct ourselves at all times in accordance with the highest standards of ethical practice and professionalism. The faculty strives to develop in our graduates a commitment to on-going professional and personal growth.

The Teacher Education Department

Since its inception in 1924, College Misericordia has prepared thousands of excellent teachers for our nation's classrooms. Currently, the Division of Behavioral Science, Education, and Business and its Teacher Education Department (TED) sponsor undergraduate majors in Elementary Education, Special Education, and in five areas of Secondary Education—Biology, Chemistry, Citizenship/Social Studies, English, and Mathematics. In combination with its Elementary Education major, the TED also sponsors a certification program in Early Childhood Education. The faculty has developed an integrated program that combines Elementary and Special Education. At the graduate level, the Teacher Education Department sponsors specializations in Elementary Education, Educational Technology, and Supervisor of Curriculum and Instruction.

All of the College's teacher education programs have been reviewed and approved by the Middle States Association of Colleges and Schools and the Pennsylvania Department of Education. The programs qualify students for Instructional, Specialist, or Supervisory certifications awarded by the Pennsylvania Department of Education. Additionally, the programs offered by the Teacher Education Department have earned "candidate status" awarded by the prestigious Teacher Education Accreditation Council (TEAC), a national accrediting agency affiliated with the Commission on Higher Education of the United States Department of Education.

Undergraduate Specializations

Early Childhood Education

This program prepares teachers to work in preschool through third grade.

Elementary Education

This program prepares teachers to work in Kindergarten through sixth grade.

Secondary Education

This program prepares teachers to work in secondary education (junior and senior high schools). They prepare to teach Biology, Chemistry, Citizenship/Social Studies, English, or Mathematics.

Special Education (Cognitive, Behavior, Physical/Health Disabilities)

This program prepares teachers to work with students with mental and/or physical disabilities from birth through age 21. These students include those with mental retardation, learning disabilities, emotional disturbances, physical handicaps, and multi-handicaps.

Graduate Specializations

Elementary Education

This program prepares teachers currently certified in other areas to teach in elementary schools (K-6). See pages 251

Instructional Technology

This program prepares teachers currently certified to plan and direct technology-based programs in schools and organizations. See pages 250

Supervisor of Instruction and Curriculum

This graduate program prepares teachers currently certified to direct curriculum development programs and to supervise teachers. See pages 249

Graduate Certificate Programs

Teaching English As A Second Language (ESL)

This program prepares teachers currently certified to obtain an ESL Program Specialist certificate. Further information about this certificate program is located under Teaching English As A Second Language. See pages 232–233.

Selection, Retention, Advancement, and Graduation Criteria, Undergraduate

To ensure quality, the TED uses a series of assessments to monitor students' progress through their programs. Information gathered from these assessments is used to make admission, program entry, retention, advancement, and graduation decisions. Procedures specific to the policies that govern

retention in the TED program are delineated in the TED Guide Book. All students will enter TED programs as *Pre-Education* majors and are eligible to register for 100 and 200 level TED courses only. Students must qualify for *Education Major* status in order to be eligible to register for 300- and 400-level TED courses.

A. Undergraduate Admissions Process (traditional and transfer students)

Initial admissions decisions are made by the Admissions Office. The TED suggests that applicants be accepted to the College to participate in programs offered by the TED only if they meet the following criteria:

1. Participation in a rigorous high school curriculum, with posted grades that placed them in the top half of their graduating high school classes or in which they earned a B or better average. External (from other colleges) and internal transfers (from other CM majors) must have a 3.0 GPA. Prospective transfer students must meet with the TED's chair before enrolling in any TED courses.
2. Demonstration of an interest and commitment to becoming teachers by participating in volunteer, extracurricular, and/or independent activities in which they interacted with groups of children.
3. The ability to demonstrate that they can meet a series of "essential performance skills" typically expected of classroom teachers.

B. Sophomore Competency Examination

During finals week of the sophomore spring semester, students (including recent transfers, even if they have not completed the five courses listed below) must complete the Sophomore Competency Examination, which assesses their ability to integrate information learned in the following courses:

| | |
|------------------------------|---------------------|
| TED 231 Learning | TED 241 Development |
| TED 251 Curriculum | TED 261 Teaching |
| TED 271 Classroom Management | |

C. Formal Program Acceptance Process

Faculty considers the results of the Initial Review Process, and the Sophomore Competency Examination, along with other information such as GPA and PRAXIS I scores, before it formally admits students to the Teacher Education Department. To apply for formal program acceptance as sophomores, students must present:

1. An application for TED formal acceptance,
2. Results of the Sophomore Competency Examination,
3. Satisfactory grades/reports from TED 292 Sophomore Field 1 and TED 293 Sophomore Field 2,
4. Satisfactory completion of ENG 103 English Composition, ENG English Literature Core (American or British Literature), ENG English Literature Core (any), MTH Mathematics Bank I, MTH Mathematics Bank II (Statistics) as required by major.
5. Evidence of participation in professional associations and organizations, including the CM Education Club or CM Secondary Education Club, and at least one major-related professional organization,
6. Information which indicates they have respected the TED's Ethics Policy,
7. At least one TED faculty recommendation,
8. A cumulative GPA of 3.0 or above after at least 48 credits, which include English composition, American literature, and two college-level math courses. In all TED courses, students must earn a C+ or better, and
9. Scores from PRAXIS I (Reading, Writing, and Math subtests) that meet or exceed the state's cut scores.

D. Junior Independent Project

During the fall semester, juniors must individually suggest, develop, and publicly present a poster session on a topic approved by their TED Advisors. The presentations take place during American Education Week (third week of November).

E. Junior Group Project

During the spring semester, juniors, in cooperation with a least two and no more than four peers, must suggest, develop, and publicly present a poster session on a topic approved by their TED advisors. The presentations take place during the last week of the semester (i.e., in relation to National Teacher Recognition Day)

F. Student Teaching Acceptance Process

At the end of the junior year, the TED faculty review all juniors. The review is used to determine which students will be recommended for student teaching and graduation. Data which must be submitted by students include:

1. A completed Application for TED 497 Student Teaching,
2. Grades/reports from TED 394 Junior Field,
3. Grades/reports from TED 395 Junior Practicum,
4. Evidence of participation in professional associations and organizations, including the CM Education Club or CM Secondary Education Club, and at least one major-related professional organization,
5. Evidence they have completed the PRAXIS II ~Fundamental Subjects: Content Knowledge test [All K-6 & K-12 Instruc. Areas (not 7-12)],
6. Information which indicates they have respected the TED's Ethics Policy,
7. At least two TED faculty recommendations, and
8. A cumulative GPA of 3.0 or above.

G. National Teachers Examination

Senior students must complete sections of PRAXIS II - The National Teachers Examination (i.e., those required of their specialization—see www.pde.state.pa.us), and meet or exceed the cut scores established by PDE in order to apply for certification.

H. Senior Portfolio Presentation

Throughout their programs, TED students are expected to continually develop portfolios which they may eventually use in employment interviews. In TED 401 Senior Seminar, students receive guidance in developing Presentation Portfolios, and during the spring semester of their senior year, students must share their Presentation Portfolios with the TED faculty. Presentation Portfolios must include:

1. A letter written by the student which reviews why he or she wants to be a teacher, and introduces portfolio reviewers to the contents of his or her portfolio,
2. A current résumé,
3. A CM transcript, the results of all assessment activities (i.e., PRAXIS I and II scores), and clearances (e.g., Act 34 and 151),
4. A photographic essay of their work during Student Teaching,
5. A video/audio taped sample lesson,
6. Samples projects done in courses and field experience, including Student Teaching,
7. As appropriate, parts of ten completed TED Cross Course Modules, and
8. Three letters of recommendation, one written by a peer, two by TED faculty.

I. Course Requirements

To ensure that the educational experiences offered by the TED are both uniform and developmental, the TED faculty has established two sets of "modules" (i.e., Learning Activity Packages). One set is course-based; the other transcends course boundaries and migrates with students through their programs

Each course has specified numbers of objectives to complete. There is one Course Module for each objective. Each Course Module structures teaching and learning with a series of prescribed activities and is assessed with a module-referenced assessment (both equal to 50 percent of final grade). Each course also has a course project (10 percent of final grade) and a final examination (50 percent of final grade).

Rather than just hope its courses and experiences mesh, the faculty uses Cross Course Modules to help students knit courses and experience into meaningful wholes. A Cross Course Module might start in one course, be developed in a second, and completed in a third. Students must independently complete the Cross Course Modules by the time they enter TED 401 Senior Seminar. Most Course Projects (listed in each course syllabus) can be included in one or more of the Cross Course Modules. There are 10 Cross Course Modules, including:

1. Foundations
2. Development
3. Learning
4. Curriculum
5. Teaching/Testing
6. Technology and Media
7. Issues and Research
8. Professional and Career Development
9. Field Placements
10. Resources

J. Grading

The TED faculty believes it is dangerous to allow students who know only a small percentage of what they are supposed to know to progress in their programs. Therefore, TED students are not allowed to progress, to student teach, or to graduate until and unless they have demonstrated (through quizzes, projects, examinations, etc.) that they have mastered all of the TED's objectives. Students must earn a C+ or better in all TED courses.

The TED faculty uses module-based assessments formatively. Students who earn less than a mastery-level score on an assessment may be required, with certain restrictions (and perhaps with additional instruction) to make a second attempt to demonstrate mastery. While it would be ideal to allow additional attempts, the TED faculty believes that, at the college level, two opportunities to demonstrate mastery are sufficient.

Because they are usually not done or submitted until toward the end of a semester, the TED faculty can only use Course Projects summatively. While students are working on their projects, they may seek help and feedback from instructors; however, once they submit their projects, they will be graded.

Final exams, which in all cases are cumulative (all of a course's objectives are assessed), will be graded only summatively.

Although the TED faculty refuse to "teach to the test," they construct and administer assessments and final examinations to parallel PRAXIS II- The National Teacher Examination.

TED faculty convert assessment and exam raw scores to produce percentage scores for objective items (multiple choice, etc.) and, eventually, letter grades. They score essays included on quizzes and final examinations and projects against rubrics.

Students must post at least a C+ in all TED courses.

K. Academic Integrity and the TED Honor Code

At the beginning of every course, instructors inform students of the details of the TED's Academic Integrity Policy (see TED Guidebook). The policy states that students are expected to do their own work (except when cooperative projects are assigned). If it is demonstrated that a student has submitted work done by others or falsified information; the student's work is awarded a failing grade and the student is charged with a violation of the TED's Academic Integrity Policy.

L. Student Teaching

Student Teaching (TED 497) is semester long formal experience that takes place during a student's last semester before graduation and/or certification. It is a culminating experience and is accompanied by a Student Teaching Professional Seminar that meets several times throughout the semester. The PA Department of Education requires the formal evaluation of all students with the Pennsylvania Statewide Evaluation Form for Student Professional Knowledge

and Practice (PDE-430 Form). The PDE 430 Form is a performance-based assessment that serves as a permanent record of a student teacher's professional performance on specific criteria during the student teaching experiences. To comply with the PDE-430 mandate the TED faculty believe it is in the best interest of each student to be supervised by a College Misericordia trained Supervisor. As a result students applying for student teaching are required to select student teaching placements that fall within a 50-mile radius from College Misericordia.

M. Graduation

Students must meet all of the requirements for at least one TED program to be recommended for graduation. If students have met all requirements except Student Teaching and if they have amassed at least 120 credits, they may graduate with a degree in Professional Studies but will not be candidates for certification.

N. Teacher Certifications

Students who have completed one or more of the programs sponsored by the TED and a series of other requirements set by accrediting organizations (PRAXIS I and II scores, Act 34 and 151 clearances, etc.), may be recommended for certification to the Pennsylvania Department of Education and/or other certifying organizations. Students may also opt to qualify for certifications provided by other states.

Program Goals

TED faculty have combined the goals of the College with those suggested by PDE and other groups to produce 15 departmental goals, from which they have identified a series of objectives (i.e., "competency" statements which students must meet). The objectives for given courses are listed in course syllabi.

Communication Skills

Graduates of TED shall demonstrate they have the knowledge and skills needed to confidently and effectively, orally and in writing, communicate with students, other professionals, families, and with members of their communities.

Mental and Physical Skills

Graduates of TED shall demonstrate that they possess the mental and physical skills and tolerance for stress needed to function as classroom teachers.

Commitment to Students

Graduates of TED shall demonstrate a sincere commitment to the education of all students and be willing to advocate for children and their families.

Foundations of Education

Graduates of TED shall explain sociological and philosophical factors that have led to the development of and that currently support and regulate educational practices, including Pennsylvania's Code of Conduct and Practice for Teachers. In doing so, they shall evidence a clear understanding of the roles and responsibilities classroom teachers, as well as the rights and responsibilities of students and their families.

Growth and Development

Graduates of TED shall explain how students grow and develop and demonstrate a willingness and ability to adjust their teaching to meet the needs of individual students, including students with special needs. Graduates shall be especially sensitive to the challenges faced by female students, students with disabilities, and members of minority groups.

Learning

Graduates of TED shall use research to explain the processes and complexities of learning and use this knowledge to plan and implement teaching and learning activities that support the intellectual, social, emotional, career, and personal development of students.

Curriculum Structure

Graduates of TED shall explain how curriculum is developed, structured, regulated, and used by teachers to plan, monitor, and evaluate instruction and students' learning. Students shall demonstrate a clear understanding of the Pennsylvania Academic Standards.

Content Mastery

Graduates of TED will demonstrate mastery of the curriculum they will be expected to teach and a willingness to engage in professional development activities which ensure their continued mastery.

Basic Teaching Processes

Graduates of TED shall demonstrate the ability to effectively organize classrooms and educational spaces so that they are conducive to learning and which ensure students' safety and security; analyze data and situations to make decisions which benefit students; and plan, implement, and assess direct instruction within a mastery learning paradigm.

Advanced Teaching Processes

Graduates of TED shall effectively implement a variety of advanced teaching procedures that allow students, independently and cooperatively, multiple pathways to learning and which challenge them to explore and understand challenging concepts, topics, and issues.

Classroom Management

Graduates of TED shall demonstrate a willingness and ability to use an understanding of individual and group motivation and behavior to create learning environments that encourage positive social interaction, active learning, critical thinking and problem-solving, and independence. They will be devoted to creating schools and classrooms which are welcoming, caring, stimulating, inclusive, and safe places in which students are challenged to take risks, make choices, work independently and collaboratively, and be supported in their growth and development.

Family Involvement

Graduates of TED shall acknowledge and respect the roles and responsibilities of parents and families and shall be willing to enter into partnership arrangements with those interested in the education of students.

Respect for Diversity

Graduates of TED shall see diversity as normal, and evidence an authentic respect for all students, families, coworkers, and school personnel. They should see themselves as teachers prepared to work with all students without regard to factors related to gender, race, creed, economic status, physical attributes, or ability.

Personal and Collegial

Graduates of TED shall know and be comfortable with themselves in ways which cause them to be willing and able to work effectively with students, other professionals, and parents.

Professional

Graduates of TED shall be fully aware of their profession's standards and practices, including its codes of ethics (e.g., Pennsylvania's Code of Conduct and Practice for Teachers); look forward to being contributing members and active leaders of their profession; and function ethically and responsibly as members of their communities.

Structure of the Curriculum

The College's undergraduate teacher education programs have five components:

1. Core

All TED students are expected to complete the College's general education requirement (i.e., the "Core"). Thirty core credits, of which at least six must be writing-intensive, must be taken in areas sponsored by the Division of Humanities (i.e., six each in history/government, religious studies, fine arts, literature, and philosophy); six must be

taken in mathematics; six in science; and six in areas sponsored by the Division of Behavioral Science, Education, and Business (i.e., comparative sociology, contemporary economics, and/or introduction to psychology). Additionally, students must complete English composition.

2. Introductory and Generic TED Courses

All TED students must complete a set of introductory-level teacher education requirements. Additionally, all seniors will have to complete TED 497 Student Teaching and attend the Student Teaching Professional Seminar.

3. Specializations

All TED students must complete the requirements of one or more of the TED's specializations (e.g., Elementary Education).

4. Field Experiences

All TED students must complete a developmental series of field experiences that begin during the first year and culminate with a full semester of student teaching. By the time they graduate, students will have completed more than 700 hours of observation and practicum in community classrooms.

Field experiences are arranged at Partnership School Districts by the TED. Students must possess professional liability insurance and various clearances (for example, Act 34 and Act 151) to participate in field placements. Students must arrange their own transportation.

5. Professional Involvement

All students will be expected to participate in activities and organizations related to the profession of teaching.

Early Childhood Education and Elementary Education Major

Elementary Education Certifications

Early Childhood Education and Elementary Education Certifications

Degree BS, Elementary Education

Department Chair K. Monica Kruger, EdD

The Early Childhood Education (ECED) Program is designed to prepare teachers to work with preschool children, either as teachers or as operators of private preschool or nursery centers (nursery through third grade). The program builds upon the Elementary Education (ELED) program (kindergarten through sixth grade).

Preservice teachers in ELED/ECED must successfully complete the liberal arts core curriculum, a series of generic Teacher Education Department (TED) courses and field experiences, and the courses and experiences required by the two TED specializations—Early Childhood and Elementary Education.

ELED/ECED majors must satisfactorily complete a series of field experiences that begin during the second semester of the first year and continue every semester until graduation. By graduation, our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semesters, they must complete a 15-week student teaching assignment (actually, two separate placements for at least seven weeks each). One placement is in ECED and the other is in an ELED.

Students who successfully complete the ELED/ECED program are eligible for recommendation by the College to the Pennsylvania Department of Education for two teacher certifications. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on the PRAXIS I and II, qualify graduates for "Instructional I" certificates. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

Sequence of Required Courses

First Year

| First Semester | | | Second Semester | | |
|----------------|--------------------------------------|------------------|-----------------|-------------------------------|------------------|
| | | Total Credits 15 | | | Total Credits 15 |
| ENG 103 | English Composition | 3 | ENG | English Literature Core (any) | 3 |
| BIO/CHM | Natural Science | | BIO/CHM | Natural Science | |
| /PHY | Core (one sequence) | 3 | /PHY | Core (one sequence) | 3 |
| HIS/POL | Hist/Pol Sci Core (one seq.) | 3 | HIS/POL | Hist/Pol Sci Core (one seq.) | 3 |
| ENG | Eng Lit Core (Amer or Brit Lit req.) | 3 | TED 111 | Introduction to Education | 3 |
| PSY 123 | Introduction to Psychology | 3 | TED 121 | Educational Technology | 3 |
| TED 101 | First-Year Seminar or | 0 | TED 191 | First-Year Field | 0 |
| TED 102 | Transfer Seminar | 0 | | | |

Sophomore Year

| First Semester | | | Second Semester | | |
|----------------|----------------------------|------------------|-----------------|----------------------------------|------------------|
| | | Total Credits 15 | | | Total Credits 17 |
| SOC 101 | Comparative Sociology | 3 | RLS | Religious Studies | 3 |
| PHL 100 | Introduction to Philosophy | 3 | FA | Fine Arts Core | 3 |
| MTH | Mathematics Bank I | 3 | MTH | Mathematics Bank II (Statistics) | 3 |
| TED 231 | Learning | 3 | TED 251 | Curriculum | 3 |
| TED 241 | Development | 3 | TED 261 | Teaching | 3 |
| TED 292 | Sophomore Field I | 0 | TED 271 | Classroom Management | 2 |
| | | | TED 293 | Sophomore Field II | 0 |

Junior Year

| First Semester | | | Second Semester | | |
|----------------|-----------------------|------------------|-----------------|------------------------|------------------|
| | | Total Credits 18 | | | Total Credits 17 |
| TED 381 | Reading Methods I | 3 | TED 382 | Reading Methods II | 3 |
| TED 384 | Math Methods I | 3 | TED 385 | Math Methods II | 3 |
| TED 353 | Curriculum/Elementary | 1 | TED 386 | Art Methods | 1 |
| TED 363 | Methods/Elementary | 2 | TED 387 | Music Methods | 1 |
| TED 388 | Methods/Language Arts | 3 | TED 373 | Management/Elementary | 1 |
| TED 389 | Methods/Science | 3 | TED 390 | Methods/Social Studies | 2 |
| TED 394 | Junior Field | 0 | TED 391 | Methods/Health | 2 |
| TED 352 | Curriculum/ECED | 3 | TED 362 | Methods/ECED | 3 |
| | | | TED 395 | Junior Practicum | 1 |

Senior Year

| First Semester | | | Second Semester | | |
|----------------|------------------------|------------------|-----------------|------------------|------------------|
| | | Total Credits 15 | | | Total Credits 12 |
| PHL | Philosophy Core | 3 | TED 497 | Student Teaching | 9-12 |
| FA | Fine Arts | 3 | | | |
| RLS | Religious Studies Core | 3 | | | |
| TED 383 | Reading Methods III | 3 | | | |
| TED 360 | Children's Literature | 2 | | | |
| TED 443 | Parent Conferencing | 1 | | | |
| TED 401 | Senior Seminar | 0 | | | |
| TED 496 | Senior Field | 0 | | | |

Elementary Education Major Elementary Education Certification

Degree BS, Elementary Education

Department Chair K. Monica Kruger, EdD

The Elementary Education (ELED) Program has been continually refined to keep pace with developments in the field of education and to meet the ever-increasing standards of various professional and accrediting groups. The program is approved by the Pennsylvania Department of Education and leads to a teaching

certificate valid in Pennsylvania (kindergarten through sixth grade) and transferable to many other states. Currently Pennsylvania has signed an Interstate Agreement with 45 other states/jurisdictions

Preservice teachers in ELED must successfully complete the College's liberal arts core curriculum, a series of generic Teacher Education Department (TED) courses and field experiences, and the courses and experiences required by at least one TED specialization (for example, Elementary Education).

ELED majors must satisfactorily complete a series of field experiences that begin during the second semester of the first year and continue every semester until graduation. By graduation, our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semester, they must complete a 15-week student teaching assignment (actually, two separate placements of at least seven weeks each).

Students who successfully complete the ELED program are eligible for recommendation by the College to the Pennsylvania Department of Education for state teacher certification. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on PRAXIS I--The Preprofessional Skills Test and PRAXIS II--The National Teacher Examination, qualify graduates for an "Instructional I" certificate in elementary education. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

ELED majors may elect to complete the requirements for certification in Early Childhood Education (ECED) and/or they may choose to declare a second TED major in Special Education (SPED). The additional coursework might require additional semesters, or at least summer study.

Sequence of Required Courses

First Year

| <i>First Semester</i> | | | <i>Second Semester</i> | | |
|-----------------------|--------------------------------------|-------------------------|------------------------|-------------------------------|-------------------------|
| | | <i>Total Credits 15</i> | | | <i>Total Credits 15</i> |
| ENG 103 | English Composition | 3 | ENG | English Literature Core (any) | 3 |
| BIO/CHM | Natural Science | | BIO/CHM | Natural Science | |
| /PHY | Core (one sequence) | 3 | /PHY | Core (one sequence) | 3 |
| HIS/POL | Hist/Pol Sci Core (one seq.) | 3 | HIS/POL | Hist/Pol Sci Core (one seq.) | 3 |
| ENG | Eng Lit Core (Amer or Brit Lit req.) | 3 | TED 111 | Introduction to Education | 3 |
| PSY 123 | Introduction to Psychology | 3 | TED 121 | Educational Technology | 3 |
| TED 101 | First-Year Seminar or | 0 | TED 191 | First-Year Field | 0 |
| TED 102 | Transfer Seminar | 0 | | | |

Sophomore Year

| <i>First Semester</i> | | | <i>Second Semester</i> | | |
|-----------------------|----------------------------|-------------------------|------------------------|----------------------------------|-------------------------|
| | | <i>Total Credits 15</i> | | | <i>Total Credits 17</i> |
| SOC 101 | Comparative Sociology | 3 | RLS | Religious Studies | 3 |
| PHL 100 | Introduction to Philosophy | 3 | FA | Fine Arts Core | 3 |
| MTH | Mathematics Bank I | 3 | MTH | Mathematics Bank II (Statistics) | 3 |
| TED 231 | Learning | 3 | TED 251 | Curriculum | 3 |
| TED 241 | Development | 3 | TED 261 | Teaching | 3 |
| TED 292 | Sophomore Field I | 0 | TED 271 | Classroom Management | 2 |
| | | | TED 293 | Sophomore Field II | 0 |

Junior Year

| <i>First Semester</i> | | | <i>Second Semester</i> | | |
|-----------------------|-----------------------|-------------------------|------------------------|------------------------|-------------------------|
| | | <i>Total Credits 15</i> | | | <i>Total Credits 17</i> |
| TED 381 | Reading Methods I | 3 | TED 382 | Reading Methods II | 3 |
| TED 384 | Mathematics Methods I | 3 | TED 385 | Mathematics Methods II | 3 |
| TED 353 | Curriculum/Elementary | 1 | TED 386 | Art Methods | 1 |
| TED 363 | Methods/Elementary | 2 | TED 387 | Music Methods | 1 |
| TED 388 | Methods/Language Arts | 3 | TED 373 | Management/Elementary | 1 |
| TED 389 | Methods/Science | 3 | TED 390 | Methods/Social Studies | 2 |
| TED 394 | Junior Field | 0 | TED 391 | Methods/Health | 2 |
| | | | TED 395 | Junior Practicum | 1 |
| | | | | Free Elective | 3 |

Senior Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 12 |
|----------------|------------------------|------------------|-----------------|------------------|------------------|
| PHL | Philosophy Core | 3 | TED 497 | Student Teaching | 9-12 |
| FA | Fine Arts | 3 | | | |
| RLS | Religious Studies Core | 3 | | | |
| TED 383 | Reading Methods III | 3 | | | |
| TED 360 | Children's Literature | 2 | | | |
| TED 443 | Parent Conferencing | 1 | | | |
| TED 401 | Senior Seminar | 0 | | | |
| TED 496 | Senior Field | 0 | | | |

Special Education and Elementary Education Majors

Special Education and Elementary Education Certifications

Degree BS, Special Education

Department Chair K. Monica Kruger, EdD

Students majoring in Special Education may also major in Elementary Education, thus earning two certifications. Doing so may take longer than the standard eight semesters.

Both certification programs are fully approved by the Pennsylvania Department of Education and lead to "Instructional I" teaching certifications (CBP-HD and ELED) honored in Pennsylvania and many other states.

SPED/ELED majors must satisfactorily complete a series of field experiences that begin during the second semester of the first year and continue every semester until graduation. By graduation, our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semester they must complete a 15-week student teaching assignment (actually, two separate placements for about seven weeks each). One placement is in Elementary Education and the other in Special Education.

Students who successfully complete the SPED/ELED program are eligible for recommendation by the College to the Pennsylvania Department of Education for two state teacher certifications. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on PRAXIS I and II, qualify graduates for two "Instructional I" certificates in Special Education and Elementary Education. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

Sequence of Required Courses

First Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 15 |
|----------------|--------------------------------------|------------------|-----------------|-------------------------------|------------------|
| ENG 103 | English Composition | 3 | ENG | English Literature Core (any) | 3 |
| BIO/CHM | Natural Science | | BIO/CHM | Natural Science | |
| /PHY | Core (one sequence) | 3 | /PHY | Core (one sequence) | 3 |
| HIS/POL | Hist/Pol Sci Core (one seq.) | 3 | HIS/POL | Hist/Pol Sci Core (one seq.) | 3 |
| ENG | Eng Lit Core (Amer or Brit Lit req.) | 3 | TED 111 | Introduction to Education | 3 |
| PSY 123 | Introduction to Psychology | 3 | TED 121 | Educational Technology | 3 |
| TED 101 | First-Year Seminar or | 0 | TED 191 | First-Year Field | 0 |
| TED 102 | Transfer Seminar | 0 | | | |

Sophomore Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 17 |
|----------------|----------------------------|------------------|-----------------|----------------------------------|------------------|
| SOC 101 | Comparative Sociology | 3 | RLS | Religious Studies | 3 |
| PHL 100 | Introduction to Philosophy | 3 | FA | Fine Arts Core | 3 |
| MTH | Mathematics Bank I | 3 | MTH | Mathematics Bank II (Statistics) | 3 |
| TED 231 | Learning | 3 | TED 251 | Curriculum | 3 |

| | | | | | |
|---------|-------------------|---|---------|----------------------|---|
| TED 241 | Development | 3 | TED 261 | Teaching | 3 |
| TED 292 | Sophomore Field I | 0 | TED 271 | Classroom Management | 2 |
| | | | TED 293 | Sophomore Field II | 0 |

Junior Year

| First Semester | | | Second Semester | | |
|----------------|-----------------------|------------------|-----------------|--------------------------|------------------|
| | | Total Credits 18 | | | Total Credits 21 |
| TED 381 | Reading Methods I | 3 | TED 382 | Reading Methods II | 3 |
| TED 384 | Math Methods I | 3 | TED 385 | Math Methods II | 3 |
| TED 353 | Curriculum/Elementary | 1 | TED 390 | Methods/Social Studies | 2 |
| TED 354 | Curriculum/Special | 1 | TED 391 | Methods/Health | 2 |
| TED 363 | Methods/Elementary | 2 | TED 365 | Methods/Learning Support | 2 |
| TED 388 | Methods/Language Arts | 3 | TED 373 | Management/Elementary | 1 |
| TED 389 | Methods/Science | 2 | TED 374 | Management/Special | 1 |
| TED 342 | Characteristics MPH | 3 | TED 375 | Management/Support | 1 |
| TED 394 | Junior Field | 0 | TED 364 | Methods/Life Skills | 3 |
| | | | TED 386 | Art Methods | 1 |
| | | | TED 387 | Music Methods | 1 |
| | | | TED 395 | Junior Practicum | 1 |

Senior Year

| First Semester | | | Second Semester | | |
|----------------|------------------------------|------------------|-----------------|------------------|------------------|
| | | Total Credits 17 | | | Total Credits 12 |
| PHL | Philosophy Core | 3 | TED 497 | Student Teaching | 9-12 |
| FA | Fine Arts | 3 | | | |
| RLS | Religious Studies Core (any) | 3 | | | |
| TED 383 | Reading Methods III | 3 | | | |
| TED 360 | Children's Literature | 2 | | | |
| TED 443 | Parent Conferencing | 1 | | | |
| TED 322 | Assistive Technology | 2 | | | |
| TED 401 | Senior Seminar | 0 | | | |
| TED 496 | Senior Field | 0 | | | |

Biology Major Secondary Education Certifications

Program Director Frank DiPino, PhD

Secondary Education Director K. Monica Kruger, EdD

The Secondary Education Program in Biology (BIO/SECED) is designed to prepare junior high school and secondary school teachers of biology. Our BIO/SECED program has been continually refined to keep pace with developments in the profession. It is approved by the Pennsylvania Department of Education and leads to a teaching certificate valid in Pennsylvania (grades 7-12) and is transferable to many other states. A unique aspect of the program is that it prepares teachers to effectively deal with students with disabilities who are likely to be included in their classes.

Effectively, students majoring in BIO/SECED must complete two majors, one in Teacher Education and one in Biology. Accordingly, they have two academic advisors who cooperate to keep students on track. Each semester, they must meet with both of their advisors.

Pre-service teachers in BIO/SECED must successfully complete the liberal arts core curriculum, a series of generic Teacher Education Department (TED) courses and field experiences, the courses and experiences required by the SECED specialization, and a Content Area major in Biology.

BIO/SECED majors must satisfactorily complete a series of field experiences that begin during the second semester of the first year and continue every semester until graduation. By graduation, our pre-service teachers will have spent at least 700 hours in community classrooms. During students' final semester they must complete a 15-week student teaching assignment (actually two separate

placements for at least seven weeks each). All field experiences and teaching assignments are arranged by CM. Transportation to and from field experience and student-teaching assignments is the responsibility of the student.

Students who successfully complete the BIO/SECD program are eligible for recommendation by CM to the Pennsylvania Department of Education for state teacher certification. This recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on the National Teacher Examination, qualify graduates for an "Instructional I" certificate. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

Sequence of Required Courses

First Year

| <i>First Semester</i> | <i>Total Credits 17</i> | <i>Second Semester</i> | <i>Total Credits 17</i> |
|--|-------------------------|-----------------------------------|-------------------------|
| CHM 133 Chemical Principles I | 4 | TED 111 Introduction to Education | 3 |
| TED 101 First-Year Seminar | 0 | TED 121 Education Technology | 3 |
| or | | TED 191 First-Year Field | 0 |
| TED 102 Transfer Seminar | 0 | BIO 102 General Zoology | 4 |
| BIO 101 General Botany and | | CHM 134 Chemical Principles II | 4 |
| Biological Principles | 4 | MTN 152 Calculus II | 3 |
| ENG Eng Lit Core (Amer or Brit Lit req.) | 3 | | |
| MTN 151 Calculus | 3 | | |
| ENG 103 English Composition | 3 | | |

Sophomore Year

| <i>First Semester</i> | <i>Total Credits 18</i> | <i>Second Semester</i> | <i>Total Credits 19</i> |
|-----------------------------|-------------------------|------------------------------|-------------------------|
| TED 231 Learning | 3 | TED 251 Curriculum | 3 |
| TED 241 Development | 3 | TED 261 Teaching | 3 |
| TED 292 Sophomore Field I | 0 | TED 271 Classroom Management | 2 |
| BIO 241 Genetics | 4 | TED 293 Sophomore Field II | 0 |
| BIO 251 Comparative Anatomy | | BIO 243 General Microbiology | 4 |
| and Histology | 4 | CHM 244 Organic Chemistry | 4 |
| CHM 243 Organic Chemistry | 4 | ENG English Literature Core | 3 |

Junior Year

| <i>First Semester</i> | <i>Total Credits 19</i> | <i>Second Semester</i> | <i>Total Credits 19</i> |
|---------------------------------------|-------------------------|---|-------------------------|
| TED 352 Curriculum in Secondary Educ. | 1 | TED 374 Classroom Manage. Second. Educ. | 1 |
| TED 363 Methods In Secondary Educ. | 2 | TED 395 Junior Practicum | 1 |
| TED 394 Junior Field | 0 | BIO 346 General Physiology | 4 |
| BIO 345 Developmental Biology | | PHY 222 General Physics II | 4 |
| or | | FA Core | 3 |
| BIO 435 Cell Biology | 3 | HIS Core | 3 |
| CHM 353 Biochemistry I | 3 | PHL 100 Introduction to Philosophy | 3 |
| PHY 221 General Physics I | 4 | | |
| PSY 123 Introduction to Psychology | 3 | | |
| HIS Core | 3 | | |

Senior Year

| <i>First Semester</i> | <i>Total Credits 17</i> | <i>Second Semester</i> | <i>Total Credits 12-15</i> |
|-----------------------------|-------------------------|--------------------------|----------------------------|
| TED 443 Parent Conferencing | 1 | TED 497 Student Teaching | 9-12 |
| TED 401 Senior Seminar | 0 | RLS Core | 3 |
| TED 496 Senior Field | 0 | | |
| BIO 425 Ecology | 4 | | |

| | | |
|---------|-----------------------|---|
| PHL | Core | 3 |
| SOC 101 | Comparative Sociology | 3 |
| RLS | Core | 3 |
| FA | Core | 3 |

Total required for graduation 141 credits

Chemistry Major Secondary Education Certification

Department Chair Michael J. Duffy, PhD

Secondary Education Director K. Monica Kruger, EdD

Faculty

Michael J. Duffy, Assistant Professor of Chemistry, BS State University of New York at Stony Brook; MS, PhD, Adelphi University

Larry Pederson, Professor of Chemistry, BS Clarkson College of Technology; MS, PhD Yale University

Charles Saladino, Jr., Assistant Professor of Chemistry, BA, MA Hofstra University; PhD Iowa State University

Adjunct Faculty

David Morgan, BS, MA University of Scranton

The Secondary Education Program in Chemistry (CHM/SECED) is designed to prepare junior high school and secondary school teachers of chemistry. The CHM/SECED program has been continually refined to keep pace with developments in the profession. It is approved by the Pennsylvania Department of Education and leads to a teaching certificate valid in Pennsylvania (grades 7-12) and transferable to many other states. A unique aspect of the program is that it prepares teachers to effectively deal with students with disabilities who are likely to be included in their classes.

Effectively, students majoring in CHM/SECED must complete two majors, one in Teacher Education and one in Chemistry. Accordingly, they have two academic advisors who cooperate to keep students on track. Each semester they must meet with both of their advisors. Pre-service teachers in CHM/SECED must successfully complete the liberal arts core curriculum, a series of generic Teacher Education Department (TED) courses and field experiences, the courses and experiences required by the SECED specialization, and a Content Area Major in Chemistry.

CHM/SECED majors must satisfactorily complete a series of field experiences that begin during the second semester of the first year and continue every semester until graduation. By graduation, our pre-service teachers will have spent at least 700 hours in community classrooms. During students' final semester, they must complete a 15-week student-teaching assignment (actually, two separate placements for at least seven weeks each). All field experiences and teaching assignments are arranged by CM. Transportation to and from field experience and student teaching assignments is the responsibility of the student. Students who successfully complete the CHM/SECED program are eligible for recommendation by CM to the Pennsylvania Department of Education for state teacher certification. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on the National Teacher Examination, qualify graduates for an "Instructional I" certificate. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

Sequence of Required Courses

First Year

| First Semester | Total Credits | 16 | Second Semester | Total Credits | 16 |
|----------------|--------------------------------|----|-----------------|---------------------------------|----|
| CHM 133 | Chemical Principles I | 4 | CHM 134 | Chemical Principles II | 4 |
| MTH 151 | Analytic Geometry & Calculus I | 3 | MTH 152 | Analytic Geometry & Calculus II | 3 |
| TED 101 | First-Year Seminar | 0 | TED 111 | Introduction to Education | 3 |
| | or | | TED 121 | Educational Technology | 3 |
| TED 102 | Transfer Seminar | 0 | TED 191 | First-Year Field | 0 |

| | | | | | |
|---------|--------------------------------------|---|-----|-------------------------|---|
| ENG 103 | English Composition | 3 | ENG | English Literature Core | 3 |
| PHL | Philosophy Core | 3 | | | |
| ENG | Eng Lit Core (Amer or Brit Lit req.) | 3 | | | |

| | |
|---------------|-----------------------------|
| Summer | <i>Total Credits 3 or 6</i> |
| History Core | 3 or 6 |

Sophomore Year

| <i>First Semester</i> | <i>Total Credits 18</i> | <i>Second Semester</i> | <i>Total Credits 19</i> |
|---|-------------------------|-------------------------------|-------------------------|
| CHM 243 Organic Chemistry I | 4 | CHM 244 Organic Chemistry II | 4 |
| PHY 221 Physics I | 4 | CHM 210 Descriptive Chemistry | 3 |
| MTH 225 Analytic Geometry & Calculus III | 4 | PHY 222 Physics II | 4 |
| TED 231 Learning | 3 | TED 251 Curriculum | 3 |
| TED 241 Development | 3 | TED 261 Teaching | 3 |
| TED 292 Sophomore Field | 0 | TED 271 Classroom Management | 2 |
| | | TED 293 Sophomore Field II | 0 |

Junior Year

| <i>First Semester</i> | <i>Total Credits 17</i> | <i>Second Semester</i> | <i>Total Credits 16</i> |
|-------------------------------|-------------------------|--|-------------------------|
| CHM 355 Physical Chemistry I | 4 | CHM 356 Physical Chemistry II | 4 |
| CHM 350 Chemical Literature | 1 | CHM 411 Instrumental Analysis | 3 |
| CHM 353 Biochemistry I | 3 | CHM 412 Instrumental Lab I | 1 |
| TED 352 Curriculum, Secondary | 1 | TED 374 Classroom Management, Secondary | 1 |
| TED 363 Methods, Secondary | 2 | TED 395 Junior Practicum | 1 |
| RLS Religious Studies Core | 3 | PHL 100 Introduction to Philosophy | 3 |
| TED 394 Junior Field | 0 | CHM 254 Biochemistry II | 3 |
| FA Fine Arts Core | 3 | | |

Senior Year

| <i>First Semester</i> | <i>Total Credits 18</i> | <i>Second Semester</i> | <i>Total Credits 12-15</i> |
|--------------------------------------|-------------------------|-------------------------------|----------------------------|
| CHM 410 Advanced Inorganic Chemistry | 3 | TED 497 Student Teaching | 9-12 |
| CHM 413 Instrumental Lab II | 1 | SOC 101 Comparative Sociology | 3 |
| CHM 475 Chemistry Seminar | 1 | | |
| TED 443 Parent Conferencing | 1 | | |
| TED 401 Senior Seminar | 0 | | |
| TED 496 Senior Field | 0 | | |
| FA Fine Arts Core | 3 | | |
| RLS Religious Studies Core | 3 | | |
| PSY 123 Introduction to Psychology | 3 | | |
| ENG Core | 3 | | |

Total required for graduation 132 credits

English Major

Secondary Education Certification

Degree BA, English

Acting Department Chair Richard Lynch, PhD

Secondary Education Director K. Monica Kruger, EdD

The Secondary Education Program in English (ENG/SECED) is designed to prepare junior high school and secondary school teachers of English. Our ENG/SECED program has been continually refined to keep pace with developments in the profession. It is fully approved by the Pennsylvania Department of Education and leads to a teaching certificate valid in Pennsylvania (grades 7-12) and transferable to many other states. A unique aspect of the program is that it

prepares teachers to deal effectively with students with disabilities who are likely to be included in their classes.

ENG/SECED majors have two advisors, one in teacher education and one in English. Each semester they must meet with both of them. Preservice teachers in ENG/SECED must successfully complete the College's liberal arts core curriculum, the major in English, and a series of generic Teacher Education Department (TED) courses.

ENG/SECED majors must also satisfactorily complete a series of field experiences that begin during the second semester of the first year and continue every semester until graduation. By graduation, our preservice teachers will have spent at least 700 hours in community classrooms. During their final semester, students must complete a 15-week student teaching assignment (actually, two separate placements for at least seven weeks each). All field experiences and teaching assignments are arranged by the College. Transportation to and from field experience and student teaching assignments is the responsibility of the student.

Students who successfully complete the ENG/SECED program are eligible for recommendation by the College to the Pennsylvania Department of Education for state teacher certification. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on the National Teacher Examination, qualify graduates for an "Instructional I" certificate. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

Sequence of Required Courses

First Year

| <i>First Semester</i> | | <i>Total Credits 16</i> | <i>Second Semester</i> | | <i>Total Credits 15</i> |
|-----------------------|----------------------------|-------------------------|------------------------|----------------------------------|-------------------------|
| ENG | Core | 3 | ENG | Core | 3 |
| HIS | Core | 3 | HIS | Core | 3 |
| PSY 123 | Introduction to Psychology | 3 | MTH | Mathematics Bank II (Statistics) | 3 |
| PHL 100 | Introduction to Philosophy | 3 | TED 111 | Introduction To Education | 3 |
| MTH | Mathematics Bank I | 3 | TED 121 | Educational Technology | 3 |
| TED 101 | First-Year Seminar or | | TED 191 | First-Year Field | 0 |
| TED 102 | Transfer Seminar | 0 | | | |
| ENG 120 | Theatre Production | 1 | | | |

Sophomore Year

| <i>First Semester</i> | | <i>Total Credits 18</i> | <i>Second Semester</i> | | <i>Total Credits 17</i> |
|-----------------------|--------------------------------|-------------------------|------------------------|-----------------------------|-------------------------|
| FA | Core | 3 | FA | Core | 3 |
| SCI | Core | 3 | SCI | Core | 3 |
| ENG 203 | Advanced Expository Writing or | | ENG | 300-level Literature Course | 3 |
| ENG 341 | Imaginative Writing | 3 | TED 251 | Curriculum | 3 |
| ENG 215 | Shakespeare | 3 | TED 261 | Teaching | 3 |
| TED 231 | Learning | 3 | TED 271 | Class Management | 2 |
| TED 241 | Development | 3 | | | |
| TED 292 | Sophomore Field | 0 | | | |

Junior Year

| <i>First Semester</i> | | <i>Total Credits 15</i> | <i>Second Semester</i> | | <i>Total Credits 17</i> |
|-----------------------|-----------------------------|-------------------------|------------------------|-----------------------------|-------------------------|
| HIS | Advanced History Elective | 3 | HIS | Advanced History Elective | 3 |
| ENG | 300-level Literature Course | 3 | ENG | 300-level Literature Course | 3 |
| ENG | 300-level Literature Course | 3 | ENG 415 | Selected Studies | 3 |
| RLS | Core | 3 | PHL | Core | 3 |
| TED 356 | Curriculum in Secondary Ed. | 1 | RLS | Core | 3 |
| TED 367 | Methods in Secondary Ed. | 2 | TED 377 | Class Mgmt./Secondary Ed. | 1 |
| TED 394 | Junior Field | 0 | TED 395 | Junior Practicum | 1 |

Senior Year

| First Semester | | | Total Credits 13 | Second Semester | | | Total Credits 12-15 |
|----------------|-----------------------------|---|------------------|-----------------|-------------------|--|---------------------|
| ENG | 300-level Literature Course | 3 | | TED 497 | Student Teaching | | 9-12 |
| ENG 415 | Selected Studies | 3 | | ENG 420 | Senior Seminar or | | 3 |
| ENG 318 | Language Studies | 3 | | ENG 450 | Senior Thesis | | |
| TED 443 | Parent Conference | 1 | | | | | |
| TED 401 | Senior Seminar | 0 | | | | | |
| TED 496 | Senior Field | 0 | | | | | |
| SOC 101 | Comp. Sociology or | 3 | | | | | |
| BUS 207 | Contemporary Economics | | | | | | |

Total required for graduation 123 credits

History Major Secondary Education Certification

Degree BA, History

Department Chair David Wright, PhD

Director of Secondary Education K. Monica Kruger, EdD

The Secondary Education Certification in Social Studies (CIT/SECED) is designed to prepare junior high school and secondary school teachers of history and the other social studies. The program emphasizes studies in history with a number of courses in political science, geography, sociology, and anthropology. The CIT/SECED program has been continually refined to keep pace with developments in the profession. Approved by the Pennsylvania Department of Education, it leads to a teaching certificate valid in Pennsylvania (grades 7-12) and transferable to many other states. A unique aspect of the program is that it prepares teachers to effectively work with students with disabilities who are likely to be included in their classes.

Effectively, students majoring in CIT/SECED must complete two majors, one in Teacher Education and one in History. Accordingly, they have two academic advisors who cooperate to keep them on track. Each semester, students must meet with both advisors.

Preservice teachers in CIT/SECED must successfully complete the liberal arts core curriculum, a series of Teacher Education Department (TED) courses and field experiences, the courses and experiences required by the SECED specialization, and a Content Area Major in History.

CIT/SECED majors must satisfactorily complete a series of field experiences that begin during the second semester of the first year and continue every semester until graduation. By graduation, our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semesters, they must complete a 15-week student-teaching assignment, consisting of two separate placements for at least seven weeks each. All field experiences and teaching assignments are arranged by the College. Transportation to and from field experience and student teaching assignments is the responsibility of the student.

Students who successfully complete the SOC/SECED program are eligible for recommendation by the College to the Pennsylvania Department of Education for state teacher certification. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on the National Teacher Examination, qualify graduates for an "Instructional I" certificate. Once certified in Pennsylvania, our graduates usually are able to become certified in other states.

Sequence of Required Courses

First Year

| First Semester | | | Total Credits 15 | Second Semester | | | Total Credits 18 |
|----------------|----------------------------|---|------------------|-----------------|--|--|------------------|
| HIS 101 | Western Civilization I | 3 | | HIS 102 | Western Civilization II | | 3 |
| MTH | Mathematics Bank I | 3 | | MTH | Mathematics Bank II (Statistics) | | 3 |
| ENG 103 | English Composition | 3 | | ENG | English Lit Core (Amer or Brit Lit req.) | | 3 |
| PHL 100 | Introduction to Philosophy | 3 | | TED 111 | Introduction to Education | | 3 |

| | | | | | |
|---------|----------------------------|---|---------|----------------------------|---|
| PSY 123 | Introduction to Psychology | 3 | TED 121 | Introduction to Technology | 3 |
| TED 101 | First-Year Seminar or | 0 | TED 191 | First-Year Field | 0 |
| TED 102 | Transfer Seminar | 0 | FA | Fine Arts Core | 3 |

Sophomore Year

| First Semester | | | Second Semester | | |
|----------------|-------------------------|------------------|-----------------|--------------------------|------------------|
| | | Total Credits 18 | | | Total Credits 17 |
| ENG | English Literature Core | 3 | FA | Fine Arts Core | 3 |
| SCI | Science Core | 3 | SCI | Science Core | 3 |
| PHL | Philosophy Core | 3 | HIS 104 | United States History II | 3 |
| HIS 103 | United States History I | 3 | TED 251 | Curriculum | 3 |
| TED 231 | Learning | 3 | TED 261 | Teaching | 3 |
| TED 241 | Development | 3 | TED 271 | Classroom Management | 2 |
| TED 292 | Sophomore Field I | 0 | TED 293 | Sophomore Field II | 0 |

Junior Year

| First Semester | | | Second Semester | | |
|----------------|-----------------------------|------------------|-----------------|----------------------------------|------------------|
| | | Total Credits 18 | | | Total Credits 17 |
| HIS 405 | Seminar on History | 3 | HIS 491 | Junior Research Seminar | 3 |
| RLS | Core | 3 | GEO 202 | Cultural World Geography | 3 |
| TED 367 | Methods in Secondary Ed. | 2 | TED 377 | Classroom Mgmt. in Secondary Ed. | 1 |
| TED 356 | Curriculum in Secondary Ed. | 1 | TED 395 | Junior Practicum | 1 |
| POL 100 | American National Govt. | 3 | POL 103 | Global Politics | 3 |
| BUS 207 | Contemporary Economics | 3 | HIS/POL | Free Elective | 3 |
| HIS | Advanced Elective | 3 | ENG | Advanced Elective | 3 |
| TED 394 | Junior Field | 0 | | | |

Senior Year

| First Semester | | | Second Semester | | |
|----------------|---------------------|------------------|-----------------|-------------------|---------------------|
| | | Total Credits 17 | | | Total Credits 12-15 |
| HIS | Advanced Elective | 3 | TED 497 | Student Teaching | 9-12 |
| ENG | Advanced Elective | 3 | HIS | Advanced Elective | 3 |
| TED 443 | Parent Conferencing | 1 | | | |
| SOC 221 | Cultural Minorities | 3 | | | |
| HIS 210 | History of England | 3 | | | |
| RLS | Religion Core | 3 | | | |
| TED 401 | Senior Seminar | 0 | | | |
| TED 496 | Senior Field | 0 | | | |

Total required for graduation 131 credits

Mathematics Major Secondary Education Certification

Degree BS or BA, Mathematics

Department Chair Jerry Bradford, PhD

Director of Secondary Education K. Monica Kruger, EdD

The Secondary Education Program in Mathematics (MTH/SECED) is designed to prepare junior high school and secondary school teachers of mathematics. The MTH/SECED program has been continually refined to keep pace with developments in the profession. It is approved by the Pennsylvania Department of Education and leads to a teaching certificate valid in Pennsylvania (grades 7-12) and is transferable to many other states. A unique aspect of the program is that it prepares teachers to effectively deal with students with disabilities who are likely to be included in their classes.

Effectively, students majoring in MTH/SECED must complete two majors, one in Teacher Education and one in Mathematics. Accordingly, they have two academic advisors who cooperate to keep students on track. Each semester they must meet with both of them. Preservice teachers in MTH/SECED must successfully complete the liberal arts core curriculum, a series of generic Teacher Education Department (TED) courses and field experiences, the courses and experiences required by the SECED specialization, and a Content Area Major in Mathematics.

MTH/SECED majors must satisfactorily complete a series of field experiences that begin during the second semester of the first year and continue every semester until graduation. By graduation, our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semesters, they must complete a 15-week student teaching assignment (actually, two separate placements of at least seven weeks each). All field experiences and teaching assignments are arranged by the College. Transportation to and from field experience and student teaching assignments is the responsibility of the student.

Students who successfully complete the MTH/SECED program are eligible for recommendation by the College to the Pennsylvania Department of Education for state teacher certification. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on the National Teacher Examination, qualify graduates for an "Instructional I" certificate. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

Sequence of Required Courses

First Year

| <i>First Semester</i> | <i>Total Credits</i> | <i>15</i> | <i>Second Semester</i> | <i>Total Credits</i> | <i>18</i> |
|--|----------------------|-----------|-----------------------------------|----------------------|-----------|
| CPS 101 Intro. to Programming: C++ | 3 | | CPS 121 Computer Programming | 3 | |
| MTH 151 Calculus I | 3 | | MTH 152 Calculus II | 3 | |
| ENG 103 English Composition | 3 | | ENG Eng Lit Core | 3 | |
| ENG Eng Lit Core (Amer or Brit Lit req.) | 3 | | Core | 3 | |
| | 3 | | TED 111 Introduction to Education | 3 | |
| TED 101 First-Year Seminar or | 0 | | TED 121 Educational Technology | 3 | |
| TED 102 Transfer Seminar | 0 | | TED 191 First-Year Field | 0 | |

Sophomore Year

| <i>First Semester</i> | <i>Total Credits</i> | <i>17</i> | <i>Second Semester</i> | <i>Total Credits</i> | <i>18</i> |
|------------------------------|----------------------|-----------|---------------------------------------|----------------------|-----------|
| MTH 225 Calculus III | 4 | | MTH 363 Abstract Algebra I | 3 | |
| MTH 244 Set Theory and Logic | 3 | | PHY 222 General Physics II | 4 | |
| PHY 221 General Physics I | 4 | | MTH 215 Statistics for Mathematicians | 3 | |
| TED 231 Learning | 3 | | TED 251 Curriculum | 3 | |
| TED 241 Development | 3 | | TED 261 Teaching | 3 | |
| TED 292 Sophomore Field I | 0 | | TED 271 Classroom Management | 2 | |
| | | | TED 293 Sophomore Field II | 0 | |

Junior Year

| <i>First Semester</i> | <i>Total Credits</i> | <i>19</i> | <i>Second Semester</i> | <i>Total Credits</i> | <i>16</i> |
|---|----------------------|-----------|--------------------------------|----------------------|-----------|
| MTH 364 Abstract Algebra II | 3 | | MTH 341 Real Analysis I | 3 | |
| MTH 241 Linear Algebra | 3 | | MTH 242 Differential Equations | 3 | |
| MTH 200 Historical Perspective of Math. | 3 | | Core | 3 | |
| Core | 3 | | Core | 3 | |
| Core | 3 | | Core | 3 | |
| TED 350 Curriculum in Secondary Educ. | 1 | | TED 395 Junior Practicum | 1 | |
| TED 377 Class Mgmt. in Secondary Educ. | 1 | | | | |
| TED 367 Methods in Secondary Ed. | 2 | | | | |
| TED 394 Junior Field | 0 | | | | |

Senior Year

| <i>First Semester</i> | <i>Total Credits</i> | <i>16</i> | <i>Second Semester</i> | <i>Total Credits</i> | <i>12-15</i> |
|-----------------------------|----------------------|-----------|--------------------------|----------------------|--------------|
| TED 443 Parent Conferencing | 1 | | TED 497 Student Teaching | 9-12 | |
| MTH 342 Real Analysis II | 3 | | Free elective | 3 | |
| MTH 351 Geometry | 3 | | Free elective | 3 | |
| Free elective | 3 | | | | |

| | | |
|---------|----------------|---|
| | Core | 3 |
| | Core | 3 |
| TED 401 | Senior Seminar | 0 |
| TED 496 | Senior Field | 0 |

Total required for graduation 131 credits

Special Education Major Special Education Certification

(Cognitive, Behavior, Physical/Health Disabilities)

Division of Behavioral Science, Education, and Business

Degree BS, Special Education

Department Chair K. Monica Kruger, EdD

The Special Education (SPED) program is designed to prepare teachers to work with individuals with cognitive, behavioral, and physical/health disabilities (that is, students who are mentally retarded, learning disabled, emotionally disturbed, physically handicapped, or multihandicapped) between the ages of birth and 21. The program is fully approved by the Pennsylvania Department of Education and leads to an "Instructional I" teaching certificate (CBP-HD) honored in Pennsylvania and many other states.

Preservice teachers in SPED must successfully complete the liberal arts core curriculum, a series of generic Teacher Education Department (TED) courses and field experiences, and the courses and experience required by the SPED specialization.

SPED majors must satisfactorily complete a series of field experiences that begin during the second semester of the first year and continue every semester until graduation. By graduation, our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semester they must complete a 15-week student teaching assignment (actually, two separate placements for at least seven weeks each).

Students who successfully complete the SPED program are eligible for recommendation by the College to the Pennsylvania Department of Education for a state teacher certification. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on PRAXIS I and II, qualify graduates for an "Instructional I" certificate. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

SPED majors may choose to declare a second major in Elementary Education. SPED/ELED graduates would be eligible for certification in both Elementary and Special Education.

Sequence of Required Courses

First Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 15 |
|----------------|--------------------------------------|------------------|-----------------|---------------------------------|------------------|
| ENG 103 | English Composition | 3 | ENG | Eng Lit Core | 3 |
| PSY 123 | Introduction to Psychology | 3 | BIO/CHM | Natural Science Core | 3 |
| ENG | Eng Lit Core (Amer or Brit Lit req.) | 3 | /PHY | | |
| BIO/CHM | Natural Science Core | 3 | HIS/POL | History/Pol Sci Core (one seq.) | 3 |
| /PHY | | | TED 111 | Introduction to Education | 3 |
| HIS/POL | History/Pol Sci. Core (one seq.) | 3 | TED 121 | Educational Technology | 3 |
| TED 101 | First-Year Seminar or | 0 | TED 191 | First-Year Field | 0 |
| TED 102 | Transfer Seminar | 0 | | | |

Sophomore Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 17 |
|----------------|----------------------------|------------------|-----------------|----------------------------------|------------------|
| SOC 101 | Comparative Sociology | 3 | RLS | Religious Studies Core | 3 |
| PHL 100 | Introduction to Philosophy | 3 | FA | Fine Arts Core | 3 |
| MTH | Mathematics Bank I | 3 | MTH | Mathematics Bank II (Statistics) | 3 |

| | | | | | |
|---------|-------------------|---|---------|----------------------|---|
| TED 231 | Learning | 3 | TED 251 | Curriculum | 3 |
| TED 241 | Development | 3 | TED 261 | Teaching | 3 |
| TED 292 | Sophomore Field I | 0 | TED 271 | Classroom Management | 2 |
| | | | TED 293 | Sophomore Field II | 0 |

Junior Year

| <i>First Semester</i> | | | <i>Second Semester</i> | | |
|-----------------------|-----------------------|-------------------------|------------------------|--------------------------|-------------------------|
| | | <i>Total Credits 16</i> | | | <i>Total Credits 19</i> |
| TED 381 | Reading Methods I | 3 | TED 382 | Reading Methods II | 3 |
| TED 384 | Math Methods I | 3 | TED 385 | Math Methods II | 3 |
| TED 354 | Curriculum/Special | 1 | TED 390 | Methods/Social Studies | 2 |
| TED 388 | Methods/Language Arts | 3 | TED 391 | Methods/Health | 2 |
| TED 389 | Methods/Science | 3 | TED 365 | Methods/Learning Support | 2 |
| TED 342 | Characteristics MPH | 3 | TED 373 | Management/Elementary | 1 |
| TED 394 | Junior Field | 0 | TED 374 | Management/Special | 1 |
| | | | TED 375 | Management/Support | 1 |
| | | | TED 364 | Methods/Life Skills | 3 |
| | | | TED 395 | Junior Practicum | 1 |

Senior Year

| <i>First Semester</i> | | | <i>Second Semester</i> | | |
|-----------------------|------------------------|-------------------------|------------------------|------------------|-------------------------|
| | | <i>Total Credits 17</i> | | | <i>Total Credits 12</i> |
| PHL | Philosophy Core | 3 | TED 497 | Student Teaching | 9-12 |
| FA | Fine Arts Core | 3 | | | |
| RLS | Religious Studies Core | 3 | | | |
| TED 383 | Reading Methods III | 3 | | | |
| TED 360 | Children's Literature | 2 | | | |
| TED 443 | Parent Conferencing | 1 | | | |
| TED 322 | Assistive Technology | 2 | | | |
| TED 401 | Senior Seminar | 0 | | | |
| TED 496 | Senior Field | 0 | | | |

General Education Course Descriptions (TED)

101 First-Year Seminar 0 credits

This non-credit seminar (which is conducted during the first third of the semester) introduces students who intend to major in teacher education (all majors) to TED's curriculum and requirements.

102 Transfer Seminar 0 credits

This non-credit seminar (which is conducted during the first third of the semester) introduces transfer students who intend to major in teacher education (all majors) to TED's curriculum and requirements.

111 Introduction to Education 3 credits

This introductory course introduces first-year students (all majors) to the foundations and structures of contemporary education. It surveys the historical, sociological, and philosophical issues and research which shaped education in America; reviews how America's schools are currently regulated and structured; and highlights the roles and responsibilities of contemporary classroom teachers. Additionally, the course introduces students to contemporary issues and trends in American education.

121 Educational Technology 3 credits

This first-year level course introduces students to educational technology. In addition to preparing students to select and use equipment and software, this course prepares students to effectively use technology as a teaching tool.

- 191 First-Year Field** **0 credits**
 After completing TED 101 First-Year Seminar, students participate in this on-campus seminar (last two-thirds of the semester). It introduces students (all majors) to the purposes and expectations of TED's field experience requirements. Faculty and guest presenters, including district administrators and classroom teachers, help students prepare to effectively participate in required field experiences. Students must "shadow" a teacher for an entire day.
- 231 Learning** **3 credits**
 This sophomore-level course introduces students to contemporary learning theories, including those which explain atypical learning styles. In doing so, the course prepares students to use learning theories to explain and critique teaching and testing methods used with students at various stages of development. During this course students learn about and how to administer and use the results of formal standardized tests.
TED 231 and TED 241 should be taken during the same semester
- 241 Development** **3 credits**
 This sophomore-level course introduces students (all majors) to factors which interact to govern how children and adolescents grow and develop. The processes and stages of growth and development are explored, including those which explain atypical growth and development experienced by exceptional children and adolescents.
TED 241 and TED 231 should be taken during the same semester
- 251 Curriculum** **3 credits**
 This sophomore-level course introduces students (all majors) to the foundations, structures, and expectations of curriculum (including Individualized Education Programs). In addition to explaining the purposes of curriculum, how curriculum is regulated, and how it is structured and stated, the course prepares students to develop and use curriculum to develop units and lesson plans. During this course students learn about and how to develop, administer, and use the results of informal tests.
Prerequisites: TED 231, TED 241
Note: TED 251 and TED 261 should be taken during the same semester
- 261 Teaching** **3 credits**
 This sophomore-level course prepares students (all majors) to implement units and lessons that follow models for group-oriented direct instruction, in content areas. During this course, students prepare and present (to their classmates) a series of demonstration lessons. In addition, students learn how to establish classrooms and to conduct the many non-instructional duties that must be performed by classroom teachers. Materials and resources used by teachers are highlighted.
Prerequisites: TED 231, TED 241
Note: TED 251 and TED 261 should be taken during the same semester
- 271 Classroom Management** **2 credits**
 This course introduces students (all majors) to the basic roles and responsibilities of classroom teachers as they relate to managing classrooms and behaviors. Students explore the challenges they are likely to face as classroom teachers, including those presented by students with disabilities, and prepare to understand and use a series of theory and research-based routines and techniques to manage students' behaviors across levels and settings.
- 292 Sophomore Field I** **0 credits**
 This course introduces students (all majors) to the basic roles and responsibilities of classroom teachers as they relate to managing classrooms and behaviors. Students explore the challenges they are likely to face as classroom teachers, including those presented by students with disabilities, and prepare to understand and use a series of theory and research-based routines and techniques to manage students' behaviors across levels and settings.

- 293 Sophomore Field II** **0 credits**
 During the spring semester, sophomores are expected to spend approximately one half-day per week observing veteran classroom teachers and students in classroom situations. While participating in the experience, students must complete a series of projects.
- Note:** Only students formally admitted to the TED may take 300 and 400 level courses listed below
- 322 Assistive Technology** **2 credits**
 This course prepares SPED majors to identify and use adapted equipment and assistive devices in the classroom with students, including those which require computer assistance.
- 342 Characteristics MPH** **3 credits**
 This junior-level course prepares students to identify and explain the characteristics of students with profound to moderate mental and physical disabilities.
Prerequisite: TED 231
- 343 Autism** **1 credit**
 This junior-level course prepares students to identify and explain the characteristics of students with Pervasive Developmental disorders, specifically autism. Theories and researches related to possible causes and current educational treatments are explored.
Prerequisite: TED 241
- 352 Curriculum in Early Childhood Education** **3 credit**
 This junior-level course prepares students to identify and explain the curriculum and setting demands of early childhood education (i.e., nursery schools, preschools, and kindergartens). National, state, and local standards are highlighted.
Prerequisites: TED 231, TED 241, TED 251, TED 261
- 353 Curriculum in Elementary Education** **1 credit**
 This junior-level course prepares students to identify and explain the curriculum and setting demands of elementary education (i.e., K–6). National, state, and local standards are highlighted.
Prerequisite: TED 251
- 354 Curriculum in Special Education** **1 credit**
 This junior-level course prepares students to identify and explain the purposes, curriculum, and demands which control special education, including those identified as Life Skills Programs, Academic Support Programs, and Emotional Support Programs. National, state, and local standards are reviewed, including those suggested by the Council for Exceptional Children (CEC).
Prerequisite: TED 251
- 355 Curriculum in Middle Level Education** **1 credit**
 This junior-level course prepares MLED students to identify and explain the general curriculum and setting demands of middle level education (i.e., middle schools and junior high schools). In addition, MLED students thoroughly explore the curricula their content area certifications will allow them to teach. National, state, and local standards are highlighted, including those suggested by the National Middle Schools Association.
Prerequisite: TED 251
- 356 Curriculum in Secondary Education** **1 credit**
 This junior-level course prepares SECED students to identify and explain the general curriculum and setting demands of secondary level education (i.e., high schools). In addition, MLED students thoroughly explore the curricula their content area certifications will allow them to teach. National, state, and local standards are highlighted.
Prerequisite: TED 251

- 360 Children's Literature** **2 credits**
Curriculum topics in elementary literature are explored. Uses of children's literature and storytelling techniques are developed. Additionally, students prepare to use a series of specialized methods and materials designed to teach students with atypical learning styles, including those with disabilities.
- 362 Methods in Early Childhood Education** **3 credits**
This junior-level course prepares ECED students to identify/develop and use a variety of materials and methods (including educational technology) unique to early childhood education (i.e., nursery schools, preschools, and kindergartens, including those which include students with disabilities). During the course, students are required to develop and present demonstration lessons to their classmates, including lessons which integrate content and technology.
Prerequisites: TED 231, TED 241, TED 261, TED 352,
- 363 Methods in Elementary Education** **2 credits**
This junior-level course prepares ELED students to identify/develop and use a variety of materials and methods (including educational technology) unique to elementary education (i.e., first through sixth grades, including those which include students with disabilities). During the course, students are required to develop and present demonstration lessons to their classmates, including lessons which integrate content and technology.
Prerequisites: TED 251, TED 353
- 364 Methods in Special Education Skills** **3 credits**
This junior-level course prepares SPED students to identify/develop and use a variety of materials and methods (including educational technology) unique to life skills programs (i.e., primary, elementary, intermediate, and secondary programs for students with profound to moderate mental and physical disabilities). During the course, students are required to develop and present demonstration lessons to their classmates, including lessons which integrate content and technology.
Prerequisites: TED 261, TED 354
- 365 Methods in Special Education/Learning Support** **2 credits**
This junior-level course prepares SPED students to identify/develop and use a variety of materials and methods (including educational technology) unique to learning and emotional support programs (i.e., primary, elementary, intermediate, and secondary programs for students with learning and emotional disabilities in academic areas). During the course, students are required to develop and present demonstration lessons to their classmates, including lessons which integrate content and technology.
Prerequisite: TED 261
- 366 Methods in Middle Level Education** **2 credits**
This junior-level course prepares MLED students to identify/develop and use a variety of materials and methods (including educational technology) unique to middle level education (i.e., middle schools and junior high schools, including those which include students with disabilities). During the course, students are required to develop and present demonstration lessons to their classmates, including lessons which integrate content and technology.
Prerequisite: TED 261
- 367 Methods in Secondary Education** **2 credits**
This junior-level course prepares SECED students to identify/develop and use a variety of materials and methods (including educational technology) unique to secondary education (i.e., high schools, including those which include students with disabilities). During the course, students are required to develop and present demonstration lessons to their classmates, including lessons which integrate content and technology.
Prerequisite: TED 261

- 373 Classroom Management in Elementary Education** **1 credit**
 This junior-level course identifies the classroom management challenges unique to elementary classrooms. It identifies a series of routines and techniques which might be used by teachers in elementary classrooms.
Prerequisite: TED 271
- 374 Classroom Management in Special Education** **1 credit**
 This junior-level course identifies the classroom management challenges unique to learning support classrooms. It identifies a series of routines and techniques which might be used by teachers in elementary classrooms. This junior-level course identifies a series of routines and techniques which might be used by teachers in Life Skills Support Programs.
Prerequisite: TED 271
- 375 Classroom Management in Emotional Support** **1 credit**
 This junior-level course identifies the classroom management challenges unique to special education programs. It identifies a series of routines and techniques which might be used by teachers in programs which serve students with severe behavior problems, including those in Learning Support and Emotional Support Programs. The role of the consultant/support teacher is identified.
Prerequisite: TED 271
- 376 Classroom Management in Middle Level Education** **1 credit**
 This junior-level course identifies the classroom management challenges unique to middle level classrooms. It identifies a series of routines and techniques which might be used by teachers in middle level classrooms.
Prerequisite: TED 271
- 377 Classroom Management in Secondary Education** **1 credit**
 This junior-level course identifies the classroom management challenges unique to secondary classrooms. It identifies a series of routines and techniques which might be used by teachers in high school classrooms.
Prerequisite: TED 271
- 381 Reading Methods I** **3 credits**
 This course prepares students (ECED, ELED, and SPED) to understand the expectations of a developmental reading curriculum and to use methods and materials to teach groups of students to develop reading skills. During the course, students are required to develop and present demonstration lessons to their classmates. Topics include principles and goals of reading, emergent literacy, and phonemic awareness.
Prerequisite: TED 251
- 382 Reading Methods II** **3 credits**
 This course prepares students (ECED, ELED, and SPED) to adapt and enhance methods and materials to teach reading skills to allow groups and/or individuals multiple pathways to learning. Additionally, students prepare to use a series of specialized methods and materials designed to teach students with atypical learning styles, including those with disabilities. During the course, students are required to tutor a student in reading. Topics include word recognition, prior knowledge and vocabulary.
Prerequisite: TED 381
- 383 Reading Methods III** **3 credits**
 This course provides preservice teachers (ECED, ELED, and SPED) with an opportunity to work intensely under the direction of veteran reading teachers in a tutoring setting. During the internship, students plan and implement individualized teaching/learning activities. Topics include assessment, comprehension, and instructional strategies.
Prerequisites: TED 381, TED 382

- 384 Math Methods I** **3 credits**
 This course prepares students (ECED, ELED, MLED, and SPED) to understand the expectations of developmental elementary math curriculum and to use the methods and materials commonly used to teach children to develop math competencies. During the course, students are required to develop and present demonstration lessons to their classmates and to tutor a student in mathematics.
Prerequisite: TED 261
- 385 Math Methods II** **3 credits**
 This course prepares students (ECED, ELED, MLED, and SPED) to adapt and enhance methods and materials to teach mathematics to allow groups and/or individuals multiple pathways to learning. Additionally, students prepare to use a series of specialized methods and materials designed to teach students with atypical learning styles, including those with disabilities. During the course, students are required to tutor a student in mathematics.
Prerequisite: TED 261
- 386 Art Methods** **1 credit**
 This junior-level course prepares ECED and ELED students to use the visual arts to teach content skills. During the course, students are required to develop and present demonstration lessons to their classmates.
Prerequisites: TED 261, TED 352
- 387 Music Methods** **1 credit**
 This junior-level course prepares ECED and ELED students to use the music and drama to teach content skills. During the course, students are required to develop and present demonstration lessons to their classmates.
Prerequisites: TED 261, TED 352
- 388 Language Arts Methods** **3 credits**
 Prepares students to provide instruction for elementary students in the language arts. The primary focus is to familiarize students with state standards, current trends, curriculum, methods, materials, and assessment measures used to implement effective teaching and learning. Emphasis is given to the teaching of handwriting, the writing process, composition and grammar, spelling, listening skills, and speaking skills. During this course, students prepare to use a series of specialized methods and materials designed to teach students with atypical learning styles, including those with disabilities.
- 389 Science Methods** **3 credits**
 Prepares students to provide instruction for elementary students in science. The primary focus is to familiarize students with state standards, current trends, curriculum, methods, materials, and assessment measures used to implement effective teaching and learning. During this course, students prepare to use a series of specialized methods and materials designed to teach students with atypical learning styles, including those with disabilities.
- 390 Social Studies Methods** **2 credits**
 Prepares students to provide instruction for elementary students in social studies. The primary focus is to familiarize students with state standards, current trends, curriculum, methods, materials, and assessment measures used to implement effective teaching and learning. During this course, students prepare to use a series of specialized methods and materials designed to teach students with atypical learning styles, including those with disabilities.
- 391 Health Methods** **2 credits**
 Prepares students to provide instruction for elementary students in health and physical education. The primary focus is to familiarize students with state standards, current trends, curriculum, methods, materials, and assessment measures used to implement effective teaching and learning. During this course, students will be given the opportunity to become certified in various areas (e.g., CPR, etc.). Additionally, students prepare to use a series of

specialized methods and materials designed to teach students with atypical learning styles, including those with disabilities.

- 394 Junior Field** **0 credits**
During the semester they are not enrolled in TED 395 Junior Practicum, juniors are expected to spend approximately one half-day per week assisting veteran classroom teachers and students in classroom situations, paying special attention to classroom management issues. While participating in the experience, students must complete a series of projects.
- 395 Junior Practicum** **1 credit**
This junior-level field experience provides students (all majors) with a structured opportunity to function as teachers. Students spend approximately one day each week for an entire semester serving as teachers-in-training in selected community classrooms. During the practicum, students must plan, implement, and assess a unit of instruction and a series of related lessons with actual students. Their work is supervised and critiqued by a master teacher and a college supervisor.
- 401 Senior Seminar** **0 credits**
This semester-long seminar prepares students (all majors) to participate in the National Teachers Examination and other high stakes assessments used in teacher certification. It also helps students identify and negotiate the processes and procedures they must complete to become certified in Pennsylvania and in other states. The seminar prepares students to identify open teaching positions, prepare applications and presentation portfolios, interview for teaching positions, and plan and present demonstration lessons.
- 443 Parent Conferencing** **1 credit**
This senior-level course prepares students (all majors) to plan and conduct parent conferences and to participate in meetings, such as those conducted by planning teams for IEPs. It emphasizes ways to develop partnerships and cooperation with parents and families. Students prepare to develop written educational reports.
- 445 Independent Study** **Variable credits**
This course provides students with the opportunity to work independently with TED faculty to explore specific topics in education.
- 480 Special Topics** **Variable credits**
Topics vary from semester to semester and will be announced with pre-registration information.
- 496 Senior Field** **0 credits**
During the semester they are not enrolled in TED 497 Student Teaching, seniors are expected to independently propose and then complete a series of activities. The activities might be completed in a specially selected community classrooms or in related settings (e.g., a group home, a tutorial setting, a business or industry, etc.). **Students majoring in SECED/Biology or SECED/CHE must complete their Senior Field on campus assisting professors in lab classes.**
- 497 Student Teaching** **9–12 credits**
The culminating activity of the College's Teacher Education program places students (all majors) in classroom situations where they complete their development as teachers by demonstrating their abilities to fully function as classroom teachers. TED students spend the first half of the student-teaching semester in one setting and the second half in another. In each placement, student teachers work under the guidance and supervision of master teachers and college supervisors.

English Major

Division of Humanities
Degree BA, English
Acting Department Chair Richard Lynch, PhD

Faculty

W. Scott Blanchard, Professor of English, BA Middlebury College; PhD Columbia University
Mitchum Huehls, Assistant Professor of English, BA Ohio Wesleyan; PhD University of Wisconsin
Ruth Kelly, RSM, Professor Emeritus of English, BA College Misericordia; MA Villanova University
Richard P. Lynch, Professor of English, BA St. Michael's College; MA, PhD Southern Illinois University
Rebecca Steinberger, Assistant Professor of English, BA Wilkes College; MA University of Scranton; PhD Indiana University of Pennsylvania
Catherine Turner, Assistant Professor of English, BA University of North Carolina at Chapel Hill; MA; PhD University of Texas at Austin

Adjunct Faculty

Amy Lynch-Binie, English, BA Wilkes University; MA State University of New York at Binghamton

The English curriculum emphasizes the development of critical reading and writing skills as an essential preparation for professional life or graduate school. Students in English most often seek careers in writing, editing, web design, journalism, law, or teaching at the high school or college level. The English major gives students the ability to adapt to different job markets and career changes. In addition to its focus on improving writing and analytical skills, the program ensures a familiarity with different critical approaches to literature and an understanding of different literary forms, movements, and periods, particularly in the literature of Ireland, Great Britain, and America.

Students may choose from two tracks: Literature or Professional Writing.

The Literature Track provides students with a firm background in English and American literature, in addition to courses in a variety of areas of interest to the faculty, such as Russian literature, film and literature, the protest novel in America, and the literature of revolution. This track has the largest number of free electives and allows students to specialize in pre-law, obtain secondary education certification, or minor in any area of interest. The Literature Track also provides excellent preparation for those planning to go on to graduate school.

The Professional Writing Track is designed for those interested in careers in writing and related fields such as journalism, feature writing, magazine article writing, publishing, editing, technical writing, advertising, script writing for radio and television, screen writing for film, and other kinds of creative writing. It is also appropriate for students interested in teaching writing.

The sequence of required courses below is for the Literature Track. Requirements for the Professional Writing Track are as follows: 12 credits of advanced writing courses, including 3 credits of ENG 203 and 9 credits selected from ENG 325, ENG 339, ENG 341 (may be taken twice, for up to 6 credits), ENG 343, and ENG 345; 6 credits of internship at local media outlets, PR offices, etc; 18 credits of advanced literature, including Shakespeare, at least four 300-level period courses, and at least one ENG 415; 3 credits of either ENG 420 (Senior Seminar) or ENG 450 (Senior Thesis). Students in the Writing Track also have to meet the advanced history requirement.

Sequence of Required Courses

First Year

| First Semester | | | Second Semester | | |
|------------------|--------------------|---|------------------|---------------------|---|
| Total Credits 15 | | | Total Credits 15 | | |
| ENG | Core | 3 | ENG | Core | 3 |
| HIS | Core | 3 | HIS | Core | 3 |
| PHL | Core | 3 | PHL | Core | 3 |
| BSS | Core | 3 | BSS | Core | 3 |
| MTH | Mathematics Bank I | 3 | MTH | Mathematics Bank II | 3 |

Sophomore Year

| First Semester | | | Total Credits | 15 | Second Semester | | | Total Credits | 15 |
|----------------|------------------------|--|---------------|----|-----------------|-----------------------------|--|---------------|----|
| FA | Core | | 3 | | FA | Core | | 3 | |
| SCI | Core | | 3 | | SCI | Core | | 3 | |
| RLS | Core | | 3 | | RLS | Core | | 3 | |
| ENG 215 | Shakespeare | | 3 | | ENG | 300 Level Literature Course | | 3 | |
| ENG 203 | Advanced Expository or | | | | | Free elective | | 3 | |
| ENG 341 | Imaginative Writing | | 3 | | | | | | |

Junior Year

| First Semester | | | Total Credits | 15 | Second Semester | | | Total Credits | 15 |
|----------------|-----------------------------|--|---------------|----|-----------------|-----------------------------|--|---------------|----|
| ENG | 300 Level Literature Course | | 3 | | ENG | 300 Level Literature Course | | 3 | |
| HIS | Advanced History | | 3 | | ENG | 300 Level Literature Course | | 3 | |
| ENG 318 | Language Studies | | 3 | | | Free elective | | 3 | |
| | Free elective | | 3 | | | Free elective | | 3 | |
| | Free elective | | 3 | | | Free elective | | 3 | |

Senior Year

| First Semester | | | Total Credits | 15 | Second Semester | | | Total Credits | 15 |
|----------------|-----------------------------|--|---------------|----|-----------------|------------------|--|---------------|----|
| ENG | 300 Level Literature Course | | 3 | | ENG 415 | Selected Studies | | 3 | |
| ENG 420 | Senior Seminar or | | 3 | | HIS | Advanced History | | 3 | |
| ENG 450 | Senior Thesis | | | | | Free elective | | 3 | |
| ENG 415 | Selected Studies | | 3 | | | Free elective | | 3 | |
| | Free elective | | 3 | | | Free elective | | 3 | |
| | Free elective | | 3 | | | | | | |

Total required for graduation 120 credits

In unusual situations, the English Department Chair may approve changes in specific course requirements. Final approval for transfer credits in English or approval of off-campus courses in English rests with the English Department Chair.

Specializations

English majors interested in the legal profession may specialize in pre-law. CM's pre-law specialization was developed in accordance with the Association of American Law Schools, which recommends that prospective law students have a broad liberal arts background. The combination of English and pre-law makes an excellent preparation for the LSAT. For further information on the Pre-law specialization, please see page 237.

The Secondary Education Program in English prepares students to teach English at the junior-high and high-school level. In addition to providing the necessary knowledge base in language and literature, the program gives students the skills to identify and assist those with learning disabilities and to use technology effectively in the classroom. The program is fully approved by the Pennsylvania Department of Education and leads to a teaching certificate valid in Pennsylvania for grades 7 through 12 which is transferrable to many other states. For further information on the Secondary Education Program in English, see pages 86.

Internships

English majors and others may receive academic credit for supervised and evaluated work on *Instress*, the student literary magazine, and *The Highlander*, the student newspaper. English majors often do internships for credit during their junior and senior years at local media outlets and other businesses. These outlets include two daily newspapers, weekly newspapers, several local radio stations and public relations offices, and local TV affiliates for ABC, CBS, NBC, FOX, and PBS. Internships are available for students in English/Pre-Law at local law offices and offices at the County Courthouse.

General Requirements

Incoming first-year students seeking admission to the college as English majors must meet the general and specific admissions requirements of the College as stated in this catalog. When the student does

not fully meet those requirements, a personal interview is required. Continuation as an English major requires that the student maintain a minimum 2.0 or "C" average, both in the major and in the overall grade point average.

After transfer credits are applied, transfer students must complete all of the remaining English requirements as listed in the sequence of required courses in this catalog.

Recommendations

To receive a recommendation for graduate school or law school, students must maintain a minimum 3.0 or "B" average, both in the major and in the overall grade point average.

English Course Descriptions (ENG)

101C Literature of Values: Ancient and Medieval Literary Texts 3 credits

This course is a survey of major works selected from ancient Greek and Roman literature, and Western European literature of the middle ages. Emphasis is on the ways in which specific works reflect the cultural values and historical situations of the peoples who produced them.

102M Literature of Discovery: Modern and Early Modern Literary Texts 3 credits

This course includes readings in Western European literature from the Renaissance to the 20th century. Emphasis is placed on the ways in which specific works reflect changing values and modern intellectual movements.

103 Composition 3 credits

Instruction and practice in writing skills for college and professional life.

104M Literature of Discovery: American Literature 3 credits

This course includes readings in American literature from the first Europeans to the 20th century. Emphasis is placed on the ways in which specific works reflect changing values and modern intellectual movements.

105 The Research Paper 3 credits

Instruction and practice in writing research papers from the choice of a topic to completion of the final draft. Variable lecture/discussion and laboratory hours.

Prerequisite: ENG 103 or two writing-intensive courses

108G African American Literature 3 credits

This course examines the major African American authors in America, how their texts reflect their sense of identity, and how these texts fit into larger frameworks of American literature. The course also investigates the cultural history behind these works and issues such as stereotyping.

109G Modern World Literature 3 credits

This course focuses on the literatures of modern cultures other than those of Western Europe or North America. Works and authors are discussed in relation to their native cultures and in relation to the ways in which the literature reveals cultural and historical assumptions different from our own.

111G Literature of American Immigrants 3 credits

This course investigates the experiences of different ethnic groups in America. It considers both their introductory experiences to America and their experiences attempting to integrate into American culture. Finally, the course examines ways in which the idea of immigration has remained central to the American myth, while immigrants themselves have often remained marginalized.

112 Speech Communication 3 credits

A content- and performance-oriented course designed to teach the importance of speech communication in today's society. Basic principles of speech communication; application of principles through the creation of communication messages; giving and receiving constructive criticism; avoiding communication breakdowns.

- 120 Theatre Production** **1 credit**
 The preparation and presentation of productions including rehearsal, performance, stage management, scenery production, constructing properties, lighting, sound, costumes, programs, box office, publicity, etc. May be repeated for credit.
Cross registration with FA 120
- 203 Advanced Expository Writing** **3 credits**
 Advanced practice in writing clear prose using various modes of exposition, with an emphasis upon developing and improving style.
Prerequisite: ENG 103 or two writing-intensive courses
- 205 Beginning Acting** **3 credits**
 Analysis and experience of dramatic literature through performance. Emphasis is placed on building a basic performance vocabulary and technique, and developing confidence and critical thinking skills.
Cross registration with FA 200
- 215 Shakespeare** **3 credits**
 Introduces the student to Shakespeare through a careful reading and analysis of two or more genres of Shakespearean drama in seven or eight of the major plays. A number of approaches may be taken to the plays, such as their dramaturgy and structural composition, as well as the intellectual and social background of Shakespeare's age.
Prerequisite: Literature core
- 220 Theatre in Performance** **3 credits**
 Examination of dramatic texts in performance and the history of dramatic production in a variety of cultures. Main focus is on Western traditions, but some Eastern traditions are included.
Prerequisite: Literature core
- 300 Classics of Western Literature** **3 credits**
 A study of the major works which have influenced Western writers, with emphasis on the characteristics of different types of literature and cultural backgrounds. Readings include works by Homer, Dante, and Goethe.
Prerequisite: Literature core
- 301 Teaching Writing** **3 credits**
 This course offers practice in writing short essays and in responding to the writing of others. Review of grammar and sentence construction is included as needed.
- 302 Myth and Symbol** **3 credits**
 This course surveys texts that focus on a major literary symbol or myth across time and genre, and examines how these devices have provided continuity for authors from different centuries, and how they have changed in response to cultural changes. Examples include the underworld, the journey, the knight, and the machine.
Prerequisites: ENG 101C, ENG102M
- 318 The Study of Language** **3 credits**
 An introduction to the phonology, morphology, lexicon, and syntax of English. Approaches include both an overview of the development of English from the perspective of historical linguistics and an analysis of English from the perspective of structural linguistics. Topics covered include the IPA phonetic system, Indo-European roots of English, borrowings into English, traditional and transformational grammar, and dialect.
- 320 19th Century American Literature** **3 credits**
 A survey of major 19th century American authors in the Romantic and Realist traditions, with special attention to cultural backgrounds.
Prerequisites: ENG 101C, ENG102M

- 321 20th Century American Literature** 3 credits
A study of the major American novelists, poets, and dramatists of the 20th century. Emphasis will be on the realistic/naturalistic school and on cultural backgrounds that influenced American writers.
Prerequisites: ENG 101C, ENG102M
- 325 Feature and Magazine Writing** 3 credits
Practice in writing longer articles suitable for both newspaper and magazine publishing
Prerequisite: ENG 103 or two writing-intensive courses; cross-listed with COM 325
- 339 Technical Writing** 3 credits
Technique and practice in writing basic technical reports. Guidelines for scientific reporting, memoranda, progress reports, and formal documents.
Prerequisites: Two writing-intensive courses or ENG 103
- 341 Imaginative Writing** 3–6 credits
Practice and development of writing skills in poetry, fiction, and drama. The course will be conducted as a workshop.
Prerequisite: ENG 103 or two writing-intensive courses
- 343 Writing for Media** 3 credits
Basic communication technique with an emphasis on news values, reporting, and writing.
Prerequisite: ENG 103 or two writing-intensive courses
- 345 Fiction Writing**
A workshop in the writing of short fiction. Students will analyze the techniques of story writers, write their own original stories, and take part in class critiques of drafts.
Prerequisite: ENG 341 or permission of instructor
- 347 17th Century Literature** 3–6 credits
Intensive study of one or more selected authors, genres or movements, including such topics as Cavalier and Metaphysical poetry, the Age of Milton, religious poetry and prose, and the epic. May be repeated once on a different topic.
Prerequisite: Literature core
- 350 Medieval and Renaissance Literature** 3–6 credits
Intensive study of a number of authors from the late medieval and Renaissance periods in European literature. Topics for each offering will be specified in advance, but may include Renaissance humanism and the imitation of classical literary models, the development of the lyric, medieval and Renaissance traditions of allegory, or the literary expression of dissent in medieval and Renaissance literature. May be repeated once on a different topic.
Prerequisite: Literature core
- 351 Restoration and 18th Century Literature** 3 credits
Intensive study of authors genres, and movements between 1660 and 1800, including Restoration drama, the mock-epic, satire, and the beginning of the novel. Literary works are discussed in the context of political events such as the Puritan Revolution and its aftermath, and social changes, especially the increasing importance of the middle class.
Prerequisite: Literature core
- 352 19th Century British Literature** 3 credits
Intensive study of the literature of the Romantic and Victorian periods. Emphasis is placed on the historical and cultural contexts of the French and Industrial Revolutions, and their influence on major Romantic poets and Victorian poets and novelists.
Prerequisite: Literature core

- 353 20th Century British Literature** **3 credits**
 Intensive study of selected 20th century authors and movements. Covers major Modernist figures such as Eliot and Joyce, and relates them to changes in 20th-century society. Also covers Postmodernism in poetry and fiction.
Prerequisite: Literature core
- 354 Russian Literature** **3 credits**
 A survey of the most important Russian writers of narrative poetry and fiction in the 19th century, from about 1825 to 1905. Emphasis will be placed on ways in which the literature reflects both European literary influence and specifically Russian history, culture, and ideas.
Prerequisite: Literature core
- 360 Fairy and Folk Tales** **3 credits**
 An examination of the development of fairy and folk tales from the Italian Renaissance through the literary fairy tale of late 17th century France to 19th and 20th century examples of the genre. Emphasis will be placed on the cultural circumstances that produced the tales and the consequent views of their function in society.
Prerequisite: Literature core
- 415 Selected Studies in Literature** **3-9 credits**
 Intensive study of a specific author, period, genre, literary circle, or topic. Topics vary quite broadly and frequently contain interdisciplinary components; students may also request areas for study.
Prerequisite: Literature core
- 420 Senior Seminar** **3 credits**
 Students engage in a semester-long research project while also acquiring some knowledge of advanced literary criticism and critical theory. Texts will vary depending on instructor. Must be taken if ENG 450 (Senior Thesis) is not chosen.
Prerequisite: Senior English major status
- 450 Senior Thesis** **3 credits**
 Students will write an independently chosen thesis under the careful supervision of a faculty mentor. Students will master all phases of the research process, including the gathering of research from traditional and electronic bibliographical sources, standard systems of bibliographical citation, and organization of a developed and original argument.
Prerequisites: Senior English Major status *Fall only*
- 470 Internship** **3-12 credits**
 Academic study combined with work experience in the community at newspapers, radio and TV stations, public relations offices, and other media outlets requiring good communication skills.
Prerequisites: ENG 103, 203, or three writing-intensive courses
- 480 Independent Study** **1-6 credits**
 Special investigation of a selected literary topic. English majors only.
Prerequisite: Literature core

Health Care Management Programs

Division of Behavioral Science, Education, and Business
Department Chair Fred J. Croop, MBA, CMA

The Health Care Management Degree is offered with specializations in Marketing and Health Care Informatics. It provides a strong, interdisciplinary approach to each segment of health care from a management and operations perspective. It includes the examination of the various delivery models from and distribution channels for health care products and services; and it provides a broad-based understanding of cost, revenue, and reimbursement factors for a broad range of health care entities.

Health Care Management Major Health Care Informatics Specialization

Program Director Joseph Grilli, DPA
Degree BS, Health Care Management

The specialization in Health Care Informatics provides a strong, generalist foundation in this rapidly, developing science. This specialization is designed to prepare students for entry into the health care informatics field and to enhance career advancement opportunities. The course sequence emphasizes a strong, basic background in information technology and provides students with the requisite skills needed to prepare them to work with health care informatics applications such as use of the electronic health record and telehealth. Students who complete the Health Care Informatics specialization will be prepared to analyze, design and implement technology systems within a health care organization. The sequence may also be taken as a certificate.

Sequence of Required Courses

First Year

| First Semester | | Total Credits | 15 | Second Semester | | Total Credits | 15 |
|----------------|---------------------------|---------------|----|-----------------|-------------------------------|---------------|----|
| | Core | 3 | | | Core | 3 | |
| | Core | 3 | | | Core | 3 | |
| | Core | 3 | | | Core | 3 | |
| BUS 105 | Basic Computer Technology | 3 | | HCM 101 | Intro. to Health Systems | 3 | |
| ACC 101 | Principles of Accounting | 3 | | MIS 110 | Intro. to Information Systems | 3 | |

Sophomore Year

| First Semester | | Total Credits | 15 | Second Semester | | Total Credits | 15 |
|----------------|--------------------------|---------------|----|-----------------|----------------------------------|---------------|----|
| | Core | 3 | | | Core | 3 | |
| | Core | 3 | | | Core | 3 | |
| HP 110 | Intro. to HC Informatics | 3 | | BUS 107 | Essential Communications | 3 | |
| BUS 207 | Contemporary Economics | 3 | | BUS 269 | Principles of Marketing | 3 | |
| BUS 208 | Principles of Management | 3 | | HP 120 | Current Issues and Trends in HCI | 3 | |

Junior Year

| First Semester | | Total Credits | 15 | Second Semester | | Total Credits | 15 |
|----------------|----------------------|---------------|----|-----------------|--------------------------|---------------|----|
| | Core | 3 | | | Core | 3 | |
| | Core | 3 | | | Core | 3 | |
| BUS 371 | Financial Management | 3 | | BUS 307 | Management Science | 3 | |
| BUS 352 | Business Law | 3 | | BUS 306 | Organizational Behavior | 3 | |
| MIS 200 | Systems Analysis | 3 | | HCM 371 | HC Reimburse and Finance | 3 | |

Senior Year

| First Semester | | Total Credits | 15 | Second Semester | | Total Credits | 15 |
|----------------|----------------------|---------------|----|-----------------|--------------------|---------------|----|
| | Core | 3 | | | Core | 3 | |
| | Core | 3 | | | Core | 3 | |
| BUS 371 | Financial Management | 3 | | BUS 307 | Management Science | 3 | |

| | | | | | |
|---------|------------------|---|---------|--------------------------|---|
| BUS 352 | Business Law | 3 | BUS 306 | Organizational Behavior | 3 |
| MIS 200 | Systems Analysis | 3 | HCM 371 | HC Reimburse and Finance | 3 |

Total required for graduation 120 credits

Health Care Management Major Marketing Specialization

Program Director Joseph Grilli, DPA

Degree BS, Health Care Management

The Health Care Management Degree with a Marketing Specialization explores both provider and consumer perspectives of health care marketing, market distribution channels, and the impact the Internet has had on both marketing and market distribution. The Marketing specialization will prepare students for a marketing or sales career in Health Care by offering a strong base of business-related marketing courses, along with marketing specifically related to the health care industry. It will prepare students for careers in a broad range of health care institutions, both public and private. Hospitals, skilled nursing facilities, home health agencies, pharmaceutical and biotechnology companies are examples of those employing sales and marketing professionals.

Sequence of Required Courses

First Year

| First Semester | Total Credits 15 | Second Semester | Total Credits 15 |
|-----------------------------------|------------------|---------------------------------------|------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| BUS 105 Basic Computer Technology | 3 | BUS 107 Essential Communications | 3 |
| ACC 101 Principles of Accounting | 3 | MIS 110 Intro. to Information Systems | 3 |

Sophomore Year

| First Semester | Total Credits 15 | Second Semester | Total Credits 15 |
|----------------------------------|------------------|----------------------------------|------------------|
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| Core | 3 | Core | 3 |
| BUS 207 Contemporary Economics | 3 | BUS 269 Principles of Marketing | 3 |
| BUS 208 Principles of Management | 3 | HCM 101 Intro. to Health Systems | 3 |

Junior Year

| First Semester | Total Credits 15 | Second Semester | Total Credits 15 |
|------------------------------|------------------|----------------------------------|------------------|
| Core | 3 | Core | 3 |
| BUS 371 Financial Management | 3 | BUS 321 Product and Service Mktg | 3 |
| BUS 352 Business Law | 3 | BUS 306 Organizational Behavior | 3 |
| BUS 360 Human Resource Mgmt | 3 | HCM 371 HC Reimburse and Finance | 3 |
| Free elective | 3 | BUS 307 Management Science | 3 |

Senior Year

| First Semester | Total Credits 15 | Second Semester | Total Credits 15 |
|------------------------------------|------------------|---------------------------------------|------------------|
| Core | 3 | Core | 3 |
| BUS 450 Marketing Research | 3 | BUS 401 Channel Strategies | 3 |
| HCM 403 Health Care Strategic Mgmt | 3 | HCM 469 Health Care Marketing | 3 |
| BUS 415 International Business | 3 | HCM 406 Current Iss. and Trends in HC | 3 |
| Free elective | 3 | Free elective | 3 |

Total required for graduation 120 credits

Health Care Management Course Descriptions (HCM)

101 Introduction to Health Systems 3 credits

The course is designed to give students a basic understanding of the health care system in the United States. It describes the basic components of the delivery system, and examines the history and evolution of the system. Trends in health care management, delivery, and financing are analyzed, including a critical analysis of the system, examining its strengths and weaknesses. The features of Medicare and Medicaid programs, including possible future funding scenarios, are thoroughly examined.

371 Health Care Reimbursement and Finance 3 credits

This course provides a broad-based overview of the managerial aspects of health care finance, beginning with a brief review of accounting systems in health care institutions. A comprehensive review of health care reimbursement structures is presented for acute care facilities, nursing homes, rehabilitation facilities, home health, and hospitals. Cost behavior and cost analysis concepts are examined. Budgeting and internal control, including auditing concepts and techniques, are explored. Service volume financial modeling techniques are explained.

469 Health Care Marketing 3 credits

Health Care Marketing will provide an examination of marketing principles and processes related to health care organizations. It is an introduction to the process of marketing products, services, and organizations in the health care industry to meet the needs of domestic and global customers. Product, price, distribution channels, service and marketing communication strategies are examined. It explores the provider and consumer perspectives of marketing, as well as the impact of the Internet on delivery systems. Company analysis, market segmentation, the use of market research, product pricing and distribution, advertising, and target markets are examined.

403 Health Care Strategic Management 3 credits

In this course the student will develop skills to manage health services organizations from a strategic perspective. It will examine the use of systematic assessment of both the internal and external environment of the organization. Emphasis will be placed on the development of business strategies to meet the needs of multiple markets. Recent successes and failures in the health care industry will be studied.

406 Current Issues and Trends in Health Care Management 3 credits

This is an issues-oriented course that examines the health care delivery system in the United States that reviews the entire continuum of care relative to current trends and recent changes in legislation, market forces, and consumer attitudes and preferences. The key issues confronting health care today will be identified, causes will be examined, and reasonable solutions will be proposed and debated.

History Major

Division of Humanities

Degree BA, History

Department Chair David Wright, PhD

Faculty

Allan W. Austin, Assistant Professor of History, BA, MA Bowling Green State University; PhD University of Cincinnati

Donald O. Fries, Professor of History, BA, MA, University of Michigan, PhD Michigan State University

Louis Maganzin, Professor Emeritus of History, BA St. Bonaventure; MA, PhD Georgetown University

Margaret Puskar-Pasewicz, Professor of History, BA Carnegie Mellon University, MA, PhD, Indiana University

David C. Wright, Associate Professor of History, BA Kenyon College; MA, PhD University of Wisconsin-Madison

Adjunct Faculty

Irene Wisnieski, History, BS College Misericordia; MA Marquette University

Following a major course of study in history provides a student with a strong liberal arts background. The study of history can broaden a student's perspective on local, national, and international issues. It fosters an understanding of the complexity of human motivation and action, providing a critical approach to looking at the past. The History program cultivates the ability to think, write, and speak clearly with thoroughness and independence.

History majors must fulfill the core curriculum requirements in addition to completing 33 credits in history. Advanced history courses require 6 credits of core history/political science courses as prerequisites.

History Pre-law Specialization

Division of Humanities

Degree BA, History

Department Chair David Wright, PhD

Pre-Law Director Rosemarie Savelli, JD

The Pre-Law specialization was developed in accordance with the Association of American Law Schools which recommends that prospective law students have a broad liberal arts background. The program provides a sound preparation for the Law School Admission Test and the graduate study of law. For further information on the Pre-Law specialization, please see page 238.

History, Secondary Education Certification

Degree BA, History

Department Chair David Wright, PhD

Director of Secondary Education Monica Kruger, EdD

The Secondary Education Program in History is designed to prepare secondary school social studies teachers, and particularly to equip them with the skills to identify and assist students with learning disabilities. The emphasis is on history, along with a number of courses in political science, geography, sociology, anthropology, and economics. This program has been continually refined to keep pace with developments in the field of education. Fully approved by the Pennsylvania Department of Education, this program leads to a teaching certificate valid in Pennsylvania (grades 7-12) and transferable to many other states. For further information on history/secondary education, please see page 88.

General Requirements

Incoming first-year students seeking admission as History majors must meet the general and specific admissions requirements of the College as stated in this catalog. In cases where the student does not fully meet them, a personal interview is required.

Continuation as a History major requires that the student maintain a minimum of a 2.0 or "C" average in the major and a similar total grade point average. A student on Academic Probation for two consecutive semesters will be dismissed from the major.

Transfer students must complete all the History requirements as listed in the sequence of courses in this catalog.

Internship

Internships for History majors are assigned on the basis of availability. Pre-Law internships are required as a part of the Pre-Law specialization. Majors who desire to pursue internships must receive prior approval of the Department Chair or work out the details with the Pre-Law advisor. Internships may only be taken if the student has a "B" average in the major and Pre-Law specialization and is a fully accredited junior or senior.

Recommendations

To receive a recommendation for graduate study or law school, the student must maintain the minimum of a "B" in the major, Pre-Law specialization, and total grade point average.

Sequence of Required Courses (without specialization or certification)

First Year

| <i>First Semester</i> | | <i>Total Credits 15</i> | <i>Second Semester</i> | | <i>Total Credits 15</i> |
|-----------------------|----------------------------|-------------------------|------------------------|-------------------------|-------------------------|
| HIS 101 | Western Civilization I | 3 | HIS 102 | Western Civilization II | 3 |
| MTH | Mathematics Bank I | 3 | MTH | Mathematics Bank II | 3 |
| ENG | Core | 3 | ENG | Core | 3 |
| PHL 100 | Introduction to Philosophy | 3 | PHL | Core | 3 |
| POL 100 | American Natl. Government | 3 | POL 103G | Global Politics | 3 |

Sophomore Year

| <i>First Semester</i> | | <i>Total Credits 15</i> | <i>Second Semester</i> | | <i>Total Credits 15</i> |
|-----------------------|-----------------------------|-------------------------|------------------------|-----------------------------|-------------------------|
| FA | Core | 3 | FA | Core | 3 |
| SCI | Core | 3 | SCI | Core | 3 |
| BEB | Sociology, Psych., or Econ. | 3 | BEB | Sociology, Psych., or Econ. | 3 |
| HIS 103 | United States History I | 3 | HIS 104 | United States History II | 3 |
| | Free elective | 3 | | Free elective | 3 |

Junior Year

| <i>First Semester</i> | | <i>Total Credits 15</i> | <i>Second Semester</i> | | <i>Total Credits 15</i> |
|-----------------------|--------------------|-------------------------|------------------------|-------------------------|-------------------------|
| HIS 405 | Seminar on History | 3 | HIS 491 | Junior Research Seminar | 3 |
| RLS | Core | 3 | RLS | Core | 3 |
| HIS 210 | History of England | 3 | HIS | Free elective | 3 |
| | Free elective | 3 | HIS | Free elective | 3 |
| HIS/POL | Free elective | 3 | | Free elective | 3 |

Senior Year

| <i>First Semester</i> | | <i>Total Credits 15</i> | <i>Second Semester</i> | | <i>Total Credits 15</i> |
|-----------------------|---------------|-------------------------|------------------------|---------------------------|-------------------------|
| HIS | Free elective | 3 | HIS/POL | Free elective | 3 |
| ENG | Free elective | 3 | ENG | Free elective | 3 |
| HIS/POL | Free elective | 3 | SOC 221 | Cultural Minorities | 3 |
| | Free elective | 3 | | Free elective | 3 |
| | Free elective | 3 | GEO 202 | Cultural World Geography. | 3 |

Total required for graduation 120 credits

History Course Descriptions (HIS)

101 History of Western Civilization I 3 credits

This course is a study of the main currents in Western cultural, social, political, and intellectual history from the classical period to the Napoleonic era. Emphasis is on the social development of culture and the intellect of the classical period and how Western society has transformed and strengthened them. The course includes discussions of texts from a critical point of view along with written assignments.

102 History of Western Civilization II 3 credits

This course is a study of the main currents in Western cultural, social, political, and intellectual history from the Napoleonic era to the present. Emphasis is on the social themes which influenced and shaped the modern Western world. The course will include discussions of texts from a critical point of view along with written assignments.

103 United States History to 1865 3 credits

A survey of significant political, economic, social, and intellectual themes in the development of the United States from Colonial times until 1865.

- 104 United States History since 1865** **3 credits**
 American society is based upon combined cultures and groups. This course is a study of how that multicultural framework is embedded in the narrative of American history since the Civil War. Emphasis is on the participation, problems, and contributions of women, Native Americans, African Americans, immigrants, labor, and other minority groups. This course includes analytical writing and discussion of readings.
- 201 History of 19th Century Revolutions** **3 credits**
 Detailed study of the political, social and intellectual events which culminated in the revolutions of 1789, 1830, and 1848. Emphasis on the industrial and economic conditions which led to late 19th century radical movements.
Prerequisite: Two semesters of History/Political Science Survey On demand
- 204 Survey of Latin America: Modern** **3 credits**
 History 204 begins the survey of Latin American civilization from 1810, the era of Independence, to the contemporary period. Part I takes up the history of nineteenth-century Latin America, first analyzing the challenges of Independence, and then describing the impact of economic modernization from 1870. Part II examines the 20th century — the era of Latin American Revolutions. HIS 203 recommended.
Prerequisite: Two semesters of History/Political Science Survey On demand
- 207 History of Russia** **3 credits**
 Study of the great Kievan empire, the Mongol yoke, the rise of Muscovite Tsars, the expansion of absolutism, and empire and social revolution.
Prerequisite: Two semesters of History/Political Science Survey Alternate years
- 208 History of the Soviet Union** **3 credits**
 The development of the Soviet Union from its revolutionary beginnings in 1917 through social upheaval, the terror of the purges, the tragedy and triumph of World War Two, and the dismantling of the Soviet system.
Prerequisite: Two semesters of History/Political Science Survey Alternate years
- 210 History of England** **3 credits**
 A detailed study of the Tudor-Stuart period. Emphasis is on the reigns of Henry VIII and Elizabeth I. The course culminates with the crisis between crown and parliament under the Stuart kings.
Prerequisite: Two semesters of History/Political Science Survey Alternate years
- 211 History of Britain** **3 credits**
 The development of British history from 1689 to the present. This course stresses the development of parliamentary government, the growth of the empire, and the emergence of Great Britain as a leading world power.
Prerequisite: Two semesters of History/Political Science Survey Alternate years
- 213 Modern French History** **3 credits**
 This course surveys the events of the Napoleonic Era, Restoration Period, July Monarchy, Second Republic, Second Empire, and Third Republic. It concludes by examining France during and since World War II. In addition to the country's stormy political history, social and cultural changes are also analyzed.
Prerequisite: Two semesters of History/Political Science Survey Alternate years
- 320 Selected Studies in History** **3 credits**
 A lecture and discussion approach to the study of special themes in history. On request, students may take this course more than once if the theme they are studying differs.
Prerequisite: Two semesters of History/Political Science Survey On demand

321 Nazi Germany **3 credits**

An in-depth study of totalitarianism focusing primarily in Germany from 1920–1945. Emphasis on the career of Adolph Hitler, the SS, the Nazi state, the destruction of European Jewry, and World War Two. Secondary emphasis on the phenomena of racism and nationalism.

Prerequisite: Two semesters of History/Political Science Survey. *Alternate years*

322 World Wars, Cold War, and Beyond **3 credits**

In the 20th century, the United States emerged as the world's strongest nation. This course offers a survey of U.S. foreign relations during that time. It examines issues, including both World Wars, origins and history of the Cold War, episodes of international revolutionary nationalism, wars in Korea, Vietnam, and the Persian Gulf, U.S./Latin American relations, years of nuclear deterrence, and the challenges of globalization.

Prerequisite: Two semesters of History/Political Science core sequence

On demand

325 The Civil War Era **3 credits**

This course examines the regional events leading to the outbreak of the Civil War, the prosecution of the War, and its aftermath. It surveys the experiences of Americans—southern and northern, white and black, exploring how they were affected by and how they influenced, the events of the time and nation.

Prerequisite: History/Political Science core sequence

Alternate years

328 American Women's History **3 credits**

This course explores women's experience in the United States from Colonial times to the present. It surveys women of different ethnic, racial, and class backgrounds, exploring how women were affected by, and how they themselves influenced, the historic events of the nation.

Prerequisite: History/Political Science core sequence

Alternate years

330 Immigration and American Ethnic History **? credits**

This course examines the history of the United States as the history of immigration. Emphasis is placed on better understanding the multicultural history of the United States through the study of both primary and secondary evidence.

Prerequisite: Two semesters of History/Political Science Survey *Alternate years*

340 Film and History **3 credits**

This course examines the relationship between film and history, with an emphasis on the utility of studying film to better understand the past.

Prerequisite: Two semesters of History/Political Science Survey *Alternate years*

405 History Seminar **3 credits**

A reading and discussion seminar focusing on one of the following topics: Recent American History or European Intellectual History.

Prerequisite: Two semesters of History/Political Science Survey *Offered annually*

407 European Cultural Movements **3 credits**

The course introduces the student to the major artistic and literary movements of late 19th and early 20th century continental Europe. The student develops an understanding of the historical and aesthetic significance of such avant-garde movements.

Prerequisite: Two semesters of History/Political Science Survey *Alternate years*

408 Europe Since 1945 **3 credits**

This course describes and analyzes the economic, social, political, and cultural developments that have taken place in Europe since 1945. Major topics that are studied include rebuilding Europe physically and psychologically after World War II, the advent of the Cold War, the events of 1968, and recent problems, such as reactions to immigration.

Prerequisite: Two semesters of History/Political Science Survey *Alternate years*

- 410 Seminar on Global Issues** **3 credits**
 A reading and discussion seminar focusing on different political, social, and economic issues which affect the late 20th-century world. This course explores current issues in an historical perspective. *On demand*
- 413 History Cooperative Education** **3-12 credits**
 Academic study combined with work experience in the community.
Prerequisite: Permission of director *On demand*
- 450 History Internship** **3 credits**
 Directed field experience in archival and/or museum projects for junior and senior students at the Wyoming Historical and Geological Society. Students supervised by the professional staff of the Society in cooperation with history faculty. Permission of the instructor required.
Prerequisite: Permission of director *On demand*
- 480 Independent Study** **1-3 credits**
 Special investigation of a selected topic. *On demand*
- 491 Junior Research Seminar** **3 credits**
 An introduction to historical methods and research. Students select a topic for a bachelor thesis and are guided in their research and writing. Offered annually. Required of junior history majors.
Prerequisites: Two semesters of History/Political Science Survey

Mathematics Major

Division of Mathematical and Natural Sciences

Degree BS or BA, Mathematics

Department Chair Jerry Bradford, PhD

Faculty

Jerry Bradford, Associate Professor of Mathematics, BA Indiana Wesleyan University; MS, PhD The University of Iowa

Jay Stine, Assistant Professor in Mathematics, BA Shippensburg University, MS, PhD, University of Miami

Patrick Touhey, Professor of Mathematics, BA Fordham University; PhD City University of New York

Adjunct Faculty

Dan Blessner, BS, MS The Pennsylvania State University

Ed Lahart, BS King's College; MS College Misericordia

Mathematics has been called the queen of the sciences. In recent years, the increased use of statistics and quantitative methods, combined with the computer revolution, have caused mathematics to pervade not only the physical sciences, but the life and social sciences as well. Mathematical techniques are widely used in research, in industry, manufacturing, commerce, and government. Recognizing these broad applications, this major in Mathematics was designed to expose students to both classical and contemporary areas.

The Mathematics major prepares students for careers in business, industry or government, or for future study in graduate or professional school.

Students may choose to pursue either a BS or BA degree in Mathematics. The required mathematics courses for either degree are the same. Students who choose a BA must complete PHY 221-222; those choosing a BS must complete PHY 221-222 and either CHM 133-134 or BIO 101-102.

Sequence of Required Courses

First Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 15 |
|----------------|-----------------------|------------------|-----------------|----------------------|------------------|
| CPS 101 | Intro. to Programming | 3 | CPS 121 | Computer Programming | 3 |
| MTH 151 | Calculus I | 3 | MTH 152 | Calculus II | 3 |
| | Core | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |

Sophomore Year

| First Semester | | Total Credits 17 | Second Semester | | Total Credits 16 |
|----------------|----------------------|------------------|-----------------|-------------------------|------------------|
| MTH 225 | Calculus III | 4 | MTH 363 | Abstract Algebra I | 3 |
| MTH 244 | Set Theory and Logic | 3 | MTH 215 | Mathematical Statistics | 3 |
| PSY 221 | General Physics I | 4 | PHY 222 | General Physics II | 4 |
| | Core | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |

Junior Year

| First Semester | | Total Credits 16 | Second Semester | | Total Credits 16 |
|----------------|---------------------|------------------|-----------------|------------------------|------------------|
| MTH 364 | Abstract Algebra II | 3 | MTH 341 | Real Analysis I | 3 |
| MTH 241 | Linear Algebra | 3 | MTH 242 | Differential Equations | 3 |
| MTH | Free elective | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |
| | Free elective | 4 | | Free elective | 4 |

Senior Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 12 |
|----------------|-------------------|------------------|-----------------|---------------|------------------|
| MTH 342 | Real Analysis II | 3 | | Free elective | 3 |
| | Free elective | 3 | | Free elective | 3 |
| MTH 480 | Independent Study | 3 | | Core | 3 |
| | Free elective | 3 | | Free elective | 3 |
| | Core | 3 | | | |

Total required for graduation 122 credits

Upper-division courses are offered in alternate years (see course descriptions for details), so that a student's schedule may not follow this sequence exactly. The above would be typical for a traditional first-year student whose first semester begins in the fall of an odd numbered year (e.g., 2007).

Mathematics Course Descriptions (MTH)

115 Basic Statistics 3 credits

An introduction to the use of statistical methods with emphasis on practical applications. Descriptive statistics, introduction to probability, estimation of parameters, introduction to hypothesis testing, correlation, and linear regression.

120 Mathematical Reasoning 3 credits

Development of quantitative problem solving. Methods of problem solving. Reading, determining, and solving problems using basic arithmetic, algebra, and geometry. Common mathematical models of everyday phenomena.

151 Analytic Geometry and Calculus I 3 credits

Basic concepts, limits, derivatives, and applications.

- 152 Analytic Geometry and Calculus II** **3 credits**
 Transcendental functions, techniques of integration, and applications.
Prerequisite: MTH 151 *Each Spring*
- 160 Discrete Mathematics** **3 credits**
 Emphasizes the application of discrete mathematics, including combinatorics, graphs, recursively defined sequences, social choice, fair division, etc.
- 200 History of Mathematics** **3 credits**
 The place of mathematics in human enterprise and the central role it has played in the development of civilization. Topics chosen include the history of mathematics, contributions by various cultures, geometry, calculus, number theory, modern logic, and unsolved problems.
Prerequisite: MTH 152 *Fall (odd years only)*
- 215 Mathematical Statistics** **3 credits**
 Probability theory, games of chance, probability distributions, testing of hypotheses, curve fitting, and correlation.
Prerequisite: MTH 152 *Spring (odd years only)*
- 225 Analytic Geometry and Calculus III** **4 credits**
 Polar coordinates, parametric equations, partial derivatives, multiple integrals, sequences, and series.
Prerequisite: MTH 152 *Each Fall*
- 241 Linear Algebra** **3 credits**
 Systems of linear equations, vector space, inner products, determinants, eigenvalues and eigenvectors, applications.
Prerequisite: MTH 152 *Fall (odd years only)*
- 242 Differential Equations** **3 credits**
 Equations of first order and degree, higher order, and degree equations, including linear with constant coefficients, systems of equations.
Prerequisite: MTH 225 *Each Spring*
- 244 Set Theory and Logic** **3 credits**
 Introduction to set theory, equivalence and order, Boolean algebra, introduction to logic, rules of inference.
Each Fall
- 341 Real Analysis I** **3 credits**
 Real number system, topology, sequences, limits, continuity, and differentiability.
Prerequisites: MTH 225, MTH 241 *Spring (even years only)*
- 342 Real Analysis II** **3 credits**
 Continuation of MTH 341, including measure and integration.
Prerequisite: MTH 341 *Fall (even years only)*
- 351 Geometry** **3 credits**
 History of geometry, axiom systems, types of geometries, axiomatic development of a geometric theory.
Fall (even years only)
- 363 Abstract Algebra I** **3 credits**
 Introduction to abstract algebra, groups, introduction to rings and fields.
Prerequisite: MTH 225 *Spring (odd years only)*

| | | |
|------------|---|------------------------------|
| 364 | Abstract Algebra II | 3 credits |
| | Rings, integral domains, fields, polynomials. <i>Prerequisite: MTH 363.</i> | <i>Fall (odd years only)</i> |
| 413 | Math Cooperative Education | 3–6 credits |
| | Academic study combined with work experience in the community | |
| 480 | Independent Study | 1–3 credits |
| | Special investigation of a selected topic. <i>On demand</i> | |
| 486 | Special Topics in Mathematics | 1–3 credits |
| | Topics vary from semester to semester and will be announced with preregistration information. | |
| 490 | Mathematics Seminar | 3 credits |
| | <i>Prerequisite: Permission of department</i> <i>On demand</i> | |

Medical Imaging Programs

Division of Health Sciences

Department Chair Elaine Halsey, EdD, RT, (R)(QM)

Faculty

Elaine D. Halsey, Professor of Medical Imaging, AAS College Misericordia; BS Bloomsburg University; MS College Misericordia; EdD Nova Southeastern University

Mari P. King, Associate Professor of Medical Imaging, AAS, BS College Misericordia; MPA Marywood University; EdD Lehigh University

Paula Pate-Schloder, Associate Professor of Medical Imaging, AS Pima Community College-Tucson; BS Northern Arizona University-Flagstaff; MS College Misericordia

Loraine D. Zelna, Associate Professor of Medical Imaging, BS Bloomsburg University; MS College Misericordia

Adjunct Faculty

Gina Cordiano, BS College Misericordia

Michele Hotchkiss, BS College Misericordia

Karen Klimas, BS College Misericordia

Lori Soroka, BS College Misericordia

Medical Imaging Major

Degree BS, Medical Imaging

Options: Management Minor; Education Specialization; General Track; BS/MS

Organizational Management; Combined BS/Certificate in Diagnostic Medical Sonography

Certificate Diagnostic Medical Sonography (DMS)

The Medical Imaging program is accredited by the Joint Review Committee on Education in Radiologic Technology as well as by the Pennsylvania Department of Education. The most recent accreditation review in 1998 awarded the program the maximum accreditation period that could be granted. The next review is scheduled for 2006.

With a focus on radiography, the program provides students with didactic and laboratory instruction in conjunction with practical application to human subjects. This instruction provides students with knowledge and practical skills necessary to assume positions in diagnostic radiology or other imaging modalities, or to pursue certification in specialty areas. Students are eligible to sit for the American Registry of Radiologic Technologists examination in radiography upon graduation.

Philosophy

The Medical Imaging Department subscribes to the philosophy of the College (page 7) and believes that the radiographer (radiologic technologist) is an integral member of the health care team. Our program is designed to provide the professional skills, progressive maturity, and the intellectual, social, emotional, and spiritual values for the student to be entrusted with the responsibilities that go along with being a member of the health care team.

The curriculum is based on these philosophical and theological implications, making it necessary for the student to learn the necessary scientific principles as well as accept responsibilities for the patient, fellow human beings, the profession, and self.

The philosophy, then, of the Medical Imaging Program is to educate the student to become a holistic and professional person who is not only educated in the art and science of Medical Imaging, but one who also, through education and experience, has become a well rounded, mature, concerned, and skilled professional.

Program Outcomes

All graduates of the Medical Imaging program will:

1. Recognize the needs of the patient are first and foremost and possess the knowledge and skills to attend those needs, while adhering to the ARRT Code of Ethics.
2. Interact and communicate with the community, medical staff, and fellow colleagues in a professional and humanistic manner.
3. Recognize emergency patient conditions and initiate life-saving first aid and basic life-support procedures.
4. Use knowledge and skills obtained through program education to demonstrate competency as a radiologic technologist at the appropriate level.
5. Using independent judgement, interpret and evaluate the finished radiograph for its technical merits.
6. Demonstrate concern for staying abreast of new developments in the field, as well as further self-development.
7. Demonstrate critical thinking and/or writing skills.
8. Apply the knowledge and skills obtained through program education to successfully pass the examination given by the ARRT.
9. Apply the principles of radiation protection for the patient, self and others.

Curricula

The bachelor of science degree in Medical Imaging incorporates the College's core curriculum requirements that provide a liberal arts foundation. Building on the broad-based general education the program provides all necessary course work as mandated by The Joint Review Committee on Education in Radiologic Technology (JRCERT), a national accrediting agency for medical imaging programs in the United States.

Students have the opportunity to pursue one of five degree options, which reflect the diversity of career paths in Medical Imaging. All five of the curricula prepare students to be radiographers, and no matter what option is chosen, students at the same level in the program will be enrolled in the same medical imaging courses.

Option 1: BS, Medical Imaging: General Program

This curriculum provides the same solid education as the first two, but allows for more flexibility to pursue other areas of interest through free electives.

Option 2: BS, Medical Imaging with a Minor in Management

This curriculum provides students with a strong background in the skills and theory necessary for supervisory or administrative positions.

Option 3: BS, Medical Imaging with Specialization in Education

This curriculum provides students with a strong background in the methodology and theory necessary for positions as medical imaging instructors in hospitals or institutions of higher learning.

Option 4: BS, Medical Imaging with MS, Organizational Management

Another option within the undergraduate degree in Medical Imaging is to pursue a combined five-year, BS/MS degree. Students considering pursuing the Minor in Management track within the BS major may wish to consider expanding that education to an earned master's degree. This option provides students with the knowledge and skills to function in positions of medical imaging services by using management skills in organizational environments.

Within the Organizational Management curriculum is the choice for students to specialize in either Human Resources or Management. Upon successful completion of the Medical Imaging requirements after year four, students are eligible to sit for the national certification exam in radiography. Upon successful completion of the fifth-year requirements, students will be awarded an MS in Organizational Management (OM). In the event a student pursues this option but decides not to complete the fifth year, he or she can still earn a BS in Medical Imaging and a with a minor in Management, providing all undergraduate requirements for those areas are met.

Entrance requirements for both the Medical Imaging major and graduate program in OM must be met, and an academic advisor from each program will be assigned. Students must have continuous advisement by advisors in both programs. Additional details about this option can be obtained from the director of either program.

Admission Criteria

In addition to the admission criteria for the graduate Organizational Management (OM) program:

1. An applicant must submit an application for admission to the Organizational Management graduate program in April of the junior year for traditional Medical Imaging students, and in the preceding December for non-traditional Medical Imaging students.
2. Applicants are eligible for full admission to the graduate program providing they meet the admission criteria outlined in the OM section of this catalog, have an overall GPA of 3.0 at the time of application, and the approval of their academic advisor, the Medical Imaging department chair and the Organizational Management graduate program director.

For complete information on the admission requirements at graduate level of the Organizational Management program, see page 23.

Option 5: BS Medical Imaging, Certificate-Diagnostic Medical Sonography (DMS)

This curriculum combines both the medical imaging education with the sonography program to prepare students to become highly qualified individuals in both disciplines, with the ability to perform diagnostic patient services in both diagnostic radiography and ultrasound.

Formal accreditation through the Joint Review Committee in Diagnostic Medical Sonography (JRC/DMS) is presently being pursued.

Additional Information

Computer literacy is an expectation for this major. E-mail addresses and Internet access are provided for students who do not have personal access.

Internship Option

The internship option is an intensive experience in a particular specialty area of medical imaging in order to gain cross-training and/or experience under the direct supervision of a radiographer skilled in that area. The student has the option of applying for an internship in one of the following areas (availability of areas may vary depending upon commitments from clinical education centers): CT, Nuclear Medicine, Ultrasound, Magnetic Resonance Imaging (MRI), Mammography, Cardiac Catheterization, Special Procedures, Bone Densitometry, or Radiation Oncology.

Policies

In addition to the general policies of College Misericordia, the following regulations apply:

Transfer students will be considered, providing the entrance requirements are met and space is available; however, they must follow the sequence of courses for the major as listed in the catalog beginning with the fall semester sophomore year. Depending upon the number of

credits accepted for transfer, students may complete all graduation requirements for the Medical Imaging program by December of the senior year. Grades of "C-" or below from external schools do not transfer.

The Medical Imaging program has formal articulation agreements with both Luzerne County Community College's associate in science degree in General Studies Program and Keystone College's associate degree in Applied Science in Radiologic Technology Program. Graduates of either program who have successfully completed the stated curricula may enter College Misericordia's Medical Imaging program at the professional level under the dual-admission agreement.

Classification of Students

Due to the sequential nature of the Medical Imaging curricula, students are identified in levels, regardless of their standing according to the program's classification, as:

| | |
|------------|---|
| First Year | Those students enrolled in MI 101, Introduction to Medical Imaging; |
| Sophomore | Those students enrolled in MI 112, Methods of Patient Care (fall), and MI 140, Clinic I (spring); |
| Junior | Those students enrolled in MI 225, Clinic III (fall), and MI 245, Clinic IV (spring); |
| Senior | Those students enrolled in MI 265, Clinic VI (fall), and MI 275, Clinic VII (spring). |

Clinical Placement/Experience

To be eligible for clinical placement, a student must have completed all prerequisite courses that apply toward the major and have an overall GPA of 2.0. Once a student is selected for placement in a clinical education center, the complete set of the policies and procedures as published in the program relating to the clinic is expected to be read thoroughly by each student and will be reviewed by clinical faculty prior to the start of the clinical experience.

Students are required to provide their own transportation to and from the clinical education centers.

College Mordia is currently affiliated with the following clinical education centers:

Center for Diagnostic Imaging, Forty Fort, Pennsylvania
Community Medical Center, Scranton, Pennsylvania
Geisinger Wyoming Valley Medical Center, Plains Township, Pennsylvania
Geisinger Wyoming Valley Medical Building, Plains Township, Pennsylvania
Geisinger Wyoming Valley Medical Center, Kistler Clinic, Wilkes-Barre, Pennsylvania
Marian Community Hospital, Carbondale, Pennsylvania
Mercy Health System Northeast Region, South, Wilkes-Barre, Pennsylvania
Mercy Health System Northeast Region, North, Scranton, Pennsylvania
Moses Taylor Hospital, Scranton, Pennsylvania
Professional Orthopedic Associates, Scranton, Pennsylvania
Tyler Memorial Hospital, Tunkhannock, Pennsylvania
Valley Open MRI and Diagnostic Center, Kingston, Pennsylvania
Viewmont Medical Services, Scranton, Pennsylvania
Wilkes-Barre Imaging Center, Wilkes-Barre, Pennsylvania

Additional clinical education centers available to students during their senior year are:

Chiavaccu Orthopedies, PC, Old Forge, Pennsylvania
Good Samaritan Regional Medical Center, Pottsville, Pennsylvania
InterMountain Medical Group, Kingston, Pennsylvania
Lehigh Valley Hospital, Allentown, Pennsylvania
Muhlenberg MRI Center, Bethlehem, Pennsylvania
Pocono MRI, Stroudsburg, Pennsylvania
Radiation Medicine Specialists, Forty Fort, Pennsylvania
Wyoming Valley Health Care Systems, Inc., Wilkes-Barre, Pennsylvania
Wyoming Valley Imaging Center, Wilkes-Barre, Pennsylvania

Health Examination

Before students can begin the clinical experience, they must submit a health clearance form report to the Director of Health Services each year they are enrolled in a clinical experience. A complete list of required exams and immunizations will be provided to all Medical Imaging majors in the summer prior to their first clinical rotation.

The health clearance form **MUST** be submitted to the Director of Health Services of College Misericordia by the student and as one complete packet no later than the date specified in correspondence by the department chair. Normal results are good for one year from the date of test.

Special Expenses

In addition to tuition and fees, expenses for the Medical Imaging major may include CPR certification and re-certification, malpractice liability insurance, uniforms, Clinical Education Manual and Student Handbook, Log book, identification markers, name tag, American Registry Examination fee, health examination fees, immunization fees, and fee for criminal record check (Act 34).

Admission, Retention, and Graduation Requirements

The following policies with respect to retention, promotion, graduation, probation, and dismissal supersede any policy statements and/or information set forth in previous College catalogs.

Admission to Medical Imaging

A candidate who wants to be considered for the Medical Imaging program must meet the College's general admissions requirements. In addition, a student applying for admission should also have at least three years of high school mathematics and one year of biology, achieving a minimum grade of "C" in each course. Chemistry and physics are recommended but not required. The statement regarding the program's essential functions, pregnancy policy, and American Registry of Radiologic Technologists (ARRT) exam eligibility policy will be sent to all accepted students.

For external transfer students and present CM students wishing to change majors, advanced placement may be considered, providing clinical space is available, the student has a minimum GPA of 2.0, has earned a minimum of 24 credits that apply toward the major, and all pre-admission criteria have been met, including BIO 211, 212, or equivalent.

If admission is granted conditionally upon completion of all pre-admission criteria, requirements for course grades of "C-" or better apply to courses taken at CM. Off-campus courses require a minimum grade of "C" to transfer, per college policy.

Retention

First-Year Students

Cumulative GPA of 2.0 at the end of the spring semester. A GPA of 1.70–1.99 may be considered providing clinical space is available; however, the student will be on program probation and stipulations regarding retention may be required by the department chair. (See Probation Policy.)

Sophomore, Junior, and Senior Year

Cumulative GPA of 2.0 at the end of the spring semester of each year. A minimum grade of "C-" in all MI coded courses, BIO 211/212, and PHY 107/108.

Promotion

Cumulative GPA of 2.0 at the end of each year. Satisfactory completion of all required courses.

Additional Promotion Requirements:

- A. Submission of CPR certification to the clinical coordinator prior to the start of clinic and re-certification prior to expiration as long as the student is enrolled in a clinical experience. The student is responsible for attending to expiration dates.
- B. Submission of the health clearance form to the Director of Health Services which confirms the student's ability to successfully fulfill all program requirements.
- C. Submission of results of Criminal Record Check (Act 34) to the program director.
- D. Documentation of HIPAA education prior to Clinic I.

Graduation

Cumulative GPA of 2.0, minimum of 124 credits, depending on the track chosen, a score at or above 74 percent on the assessment test administered in MI 415, Senior Seminar, and satisfactory completion of all College requirements (both financial and academic).

Probation

The student will be placed on program probation for the following semester if any one of the following occurs:

- a. The cumulative grade point average is below the stipulated requirement.
- b. The student does not attain a score at or above the stipulated percentage on the assessment test administered in MI 415.

The student will be placed on immediate probation if a recorded violation of the code of ethics occurs at any time. The code of ethics can be found in the program *Clinical Education Manual and Student Handbook*.

The student will be removed from program probation when:

- a. The stipulated cumulative grade point average is achieved.
- b. The terms of probation are met.

Students can be placed on program probation only one time.

Dismissal

Dismissal of the student from the Medical Imaging program will result if any one of the following occurs:

- a. The student commits a "serious" infraction of the Code of Ethics.
- b. The student fails to meet the terms of probation.
- c. An infraction occurs justifying a second probation.
- d. The student does not earn a grade of "C-" or above in all Medical Imaging courses (any course with a MI code), as well as BIO 211/212 and PHY 107/108.

Re-admission

Once a student is dismissed from the Medical Imaging program, he or she may apply for re-admission for the following year. This is due to the sequential nature of the curricula. The student has the opportunity to submit a letter of intent to the department chair for re-admission into the program. The request will be presented to the full-time Medical Imaging faculty for consideration providing the following criteria are met: an achieved GPA of 2.0, successful completion of all criteria that were the reason(s) for the initial dismissal, and the provision that clinical space is available.

In addition, students who wish to be considered for re-admission must first grade-replace all MI and/or science courses in which a grade of "C-" or above was not earned. Previous performance in both clinical and didactic courses will also be considered. Notification of re-acceptance will be in writing from the department chair prior to June 1 for the fall semester, or January 1, depending upon which semester this student is re-entering.

Depending upon the reason for the original dismissal as well as the length of time until the student re-enters, students may be required to audit specific program and/or cognate courses as a stipulation for re-admission. These requirements will be determined by the full-time program faculty and communicated to the student in writing for consideration of acceptance of the re-admission offer. Failure by the student to agree to the conditions for re-admission will result in the offer being revoked. In addition, all re-admitted students must successfully repeat all previously completed clinical competencies on pass/fail basis only. If re-admission is granted, a minimal overall G.P.A. of 2.0 must be maintained through graduation. In addition, if a student is required to audit lab courses, a fee for monthly film badges may be the responsibility of the student.

If a student is dismissed a second time, he or she will not be re-admitted.

The Medical Imaging department reserves the right to make changes in these policies as the need arises.

Medical Imaging Major General Program *Class of 2008 and Beyond*

Sequence of Required Courses

First Year

| <i>First Semester</i> | | | <i>Second Semester</i> | | |
|-----------------------|-----------------------------|-------------------------|------------------------|---------------------------|-------------------------|
| | | <i>Total Credits 16</i> | | | <i>Total Credits 16</i> |
| BIO 211 | Anatomy and Physiology I | 4 | BUS 105 | Basic Computer Technology | 3 |
| ENG | Core Elective | 3 | BIO 212 | Anatomy and Physiology II | 4 |
| HIS/PS | Core Elective | 3 | ENG | Core Elective | 3 |
| HP 100 | Intro to Health Professions | 2 | HIS/PS | Core Elective | 3 |
| MI 101 | Intro to Medical Imaging | 1 | MTH 115 | Statistics | 3 |
| MTH | Math Core (Bank I) | 3 | | | |

Sophomore Year

| <i>First Semester</i> | | | <i>Second Semester</i> | | |
|-----------------------|-----------------------------|-------------------------|------------------------|---------------------------------|-------------------------|
| | | <i>Total Credits 14</i> | | | <i>Total Credits 14</i> |
| PHL 101 | Contemporary Self Images | 3 | PHY 107 | Physics I | 3 |
| MI 106 | Medical Terminology | 1 | MI 114 | Rad. Procedures II | 4 |
| MI 112 | Methods of Patient Care | 2 | MI 126 | Rad. Exposure and Processing II | 2 |
| MI 113 | Radiographic Procedures I | 4 | MI 140 | Clinic I (T,R) | 2 |
| MI 125 | Rad. Exposure, Processing I | 3 | MI 206 | Diagnostic Assessment | 2 |
| MI 251 | Rad. Image Evaluation I | 1 | MI 252 | Rad. Image Evaluation II | 1 |

Summer **Term A-6 wks.** *Total Credits 2*

MI 160 Clinic II (40 hours per week Monday-Friday) (Term A-6 wks.)

Junior Year

| <i>First Semester</i> | | | <i>Second Semester</i> | | |
|-----------------------|-----------------------------|-------------------------|------------------------|---------------------------------------|-------------------------|
| | | <i>Total Credits 17</i> | | | <i>Total Credits 14</i> |
| FA | Core Elective | 3 | HP 410/ | Intro to Research | 3 |
| PSY 123 | Intro to Psych (BSEB Core) | 3 | PSY 232 | | |
| PHY 108 | Physics II | 3 | MI 220 | Rad. Physics | 2 |
| MI 214 | Rad. Biology and Protection | 2 | MI 245 | Clinic IV (M,W,F) | 3 |
| MI 221 | Special Procedures | 2 | MI 290 | Intro. to Cross-Sectional Anatomy | 2 |
| MI 225 | Clinic III (T,R) | 2 | MI 305 | Advanced Medical Imaging | 2 |
| MI 253 | Imaging Pathology | 2 | MI 450 | Quality Management in Medical Imaging | 2 |

Summer **Term B-6 wks.** *Total Credits 2*

MI 260 Clinic V (40 hours per week Monday-Friday) (Term B-6 wks.)

Senior Year

| <i>First Semester</i> | | | <i>Second Semester</i> | | |
|-----------------------|---|-------------------------|------------------------|--------------------------------------|-------------------------|
| | | <i>Total Credits 15</i> | | | <i>Total Credits 14</i> |
| BSEB | Behavioral Science Core Elective | 3 | PHL 223 | Social Ethics | 3 |
| FA | Core Elective | 3 | MI 275 | Clinic VII (T,R) (Internship option) | 2 |
| MI 265 | Clinic VI (M,W) (Internship option) | 2 | MI 415 | Senior Seminar | 0 |
| MI 400 | Issues in Medical Imaging (First 7 weeks) | 1 | | (Last 7 weeks - May grads only) | |
| MI 415 | Senior Seminar (Last 7 weeks - Dec. grads only) | 0 | RLS | Core Elective | 3 |
| | | | | Free Elective | 3 |
| RLS | Core Elective | 3 | | Free Elective | 3 |
| | Free Elective | 3 | | | |

Total required for graduation 124 credits

Medical Imaging Major Minor In Management 21 Credits Class of 2008 and Beyond

Sequence of Required Courses

First Year

| <i>First Semester</i> | | | <i>Total Credits 16</i> | <i>Second Semester</i> | | | <i>Total Credits 16</i> |
|-----------------------|---------------------------------|---|-------------------------|------------------------|----------------------------------|---|-------------------------|
| BIO 211 | Anatomy and Physiology I | 4 | | BIO 212 | Anatomy and Physiology II | 4 | |
| ENG | Core elective | 3 | | ENG | Core elective | 3 | |
| HIS/PS | Core elective | 3 | | HIS/PS | Core elective | 3 | |
| HP 100 | Intro. to Health Professions | 2 | | MTH 115 | Statistics * (Core) | 3 | |
| MTH | Math Core | 3 | | PSY 123 | Intro. to Psychology (BSEB Core) | 3 | |
| MI 101 | Introduction to Medical Imaging | 1 | | | | | |

Sophomore Year

| <i>First Semester</i> | | | <i>Total Credits 17</i> | <i>Second Semester</i> | | | <i>Total Credits 14</i> |
|-----------------------|--------------------------------|---|-------------------------|------------------------|----------------------------|---|-------------------------|
| PHL 101 | Contemporary Self Images | 3 | | PHY 107 | Physics I | 3 | |
| MI 106 | Medical Terminology | 1 | | MI 114 | Radiographic Procedures II | 4 | |
| MI 112 | Methods of Patient Care | 2 | | MI 126 | Rad. Exp. & Processing II | 2 | |
| MI 113 | Rad. Procedures I | 4 | | MI 140 | Clinic I (T,R) | 2 | |
| MI 125 | Rad. Exposure and Processing I | 3 | | MI 206 | Diagnostic Assessment | 2 | |
| MI 251 | Rad. Image Evaluation I | 1 | | MI 252 | Rad. Image Evaluation II | 1 | |
| BUS 105 | Basic Computer Technology | 3 | | | | | |

Summer Term A-6 wks. *Total Credits 2*

MI 160 Clinic II (40 hours per week Monday-Friday) (Term A-6 wks.)

Junior Year

| <i>First Semester</i> | | | <i>Total Credits 17</i> | <i>Second Semester</i> | | | <i>Total Credits 14</i> |
|-----------------------|---------------------------|---|-------------------------|------------------------|-----------------------------------|---|-------------------------|
| BUS 208 | Principles of Management* | 3 | | RLS | Core Elective | 3 | |
| PHY 108 | Physics II | 3 | | MI 220 | Radiation Physics | 2 | |
| PSY 232/ | Intro to Research | 3 | | MI 245 | Clinic IV (M,W, F) | 3 | |
| HP 410 | | | | MI 290 | Intro. to Cross-Sectional Anatomy | 2 | |
| MI 214 | Rad. Bio and Protection | 2 | | MI 305 | Advanced Medical Imaging | 2 | |
| MI 221 | Special Procedures | 2 | | MI 450 | Quality Management in | | |
| MI 225 | Clinic III (T,R) | 2 | | | Medical Imaging | 2 | |
| MI 253 | Imaging Pathology | 2 | | | | | |

Summer Term B-6 wks. *Total Credits 2*

MI 260 Clinic V (40 hours per week Monday-Friday) (Term B-6 wks.)

Senior Year

| <i>First Semester</i> | | | <i>Total Credits 15</i> | <i>Second Semester</i> | | | <i>Total Credits 17</i> |
|-----------------------|--------------------------------|---|-------------------------|------------------------|-------------------------------|---|-------------------------|
| ACC 101 | Principles of Accounting* | 3 | | BUS 420 | Small Business Management* | 3 | |
| BUS 207 | Contemporary Economics* | 3 | | BUS 360 | Organizational Behavior* | 3 | |
| | (BSEB Core) | | | FA | Core Elective | 3 | |
| BUS 360 | Mgt. of Human Resources* | 3 | | PHL 223 | Social Ethics | 3 | |
| FA | Core Elective | 3 | | RLS | Core Elective | 3 | |
| MI 265 | Clinic VI (M,W) | 2 | | MI 275 | Clinic VII (T, R) | 2 | |
| | (Internship option) | | | | (Internship option) | | |
| MI 400 | Issues in Medical Imaging | 1 | | MI 415 | Senior Seminar | 0 | |
| | (First 7 weeks) | | | | (last 7 weeks—May grads only) | | |
| MI 415 | Senior Seminar | 0 | | | | | |
| | (last 7 weeks—Dec. grads only) | | | | | | |

* These courses required for a minor in Management

Total required for graduation 130 credits

Medical Imaging Major Specialization in Education 18 Credits

Class of 2008 and Beyond

Sequence of Required Courses

First Year

| <i>First Semester</i> | | | <i>Second Semester</i> | | |
|-------------------------|------------------------------|---|-------------------------|---------------------------|---|
| <i>Total Credits 16</i> | | | <i>Total Credits 16</i> | | |
| BIO 211 | Anatomy and Physiology I | 4 | BIO 212 | Anatomy and Physiology II | 4 |
| ENG | Core Elective | 3 | ENG | Core Elective | 3 |
| HIS/PS | Core Elective | 3 | HIS/PS | Core Elective | 3 |
| HP 100 | Intro. to Health Professions | 2 | MTH 115 | Statistics | 3 |
| MTH | Math Core | 3 | TED 111 | Intro to Education* | 3 |
| MI 101 | Intro to Medical Imaging | 1 | | | |

Sophomore Year

| <i>First Semester</i> | | | <i>Second Semester</i> | | |
|-------------------------|--------------------------------|---|-------------------------|-----------------------------|---|
| <i>Total Credits 17</i> | | | <i>Total Credits 14</i> | | |
| TED 121 | Educational Technology* | 3 | PHY 107 | Physics I | 3 |
| PHL 101 | Contemporary Self Images | 3 | MI 114 | Rad. Procedures II | 4 |
| MI 106 | Medical Terminology | 1 | MI 126 | Rad. Exp. and Processing II | 2 |
| MI 112 | Methods of Patient Care | 2 | MI 140 | Clinic I (T,R) | 2 |
| MI 113 | Rad. Procedures I | 4 | MI 206 | Diagnostic Assessment | 2 |
| MI 125 | Rad. Exposure and Processing I | 3 | MI 252 | Rad. Image Evaluation II | 1 |
| MI 251 | Rad. Image Evaluation I | 1 | | | |

Summer Term A-6 wks. Total Credits 2

MI 160 Clinic II (40 hours per week Monday-Friday) (Term A-6 wks.)

Junior Year

| <i>First Semester</i> | | | <i>Second Semester</i> | | |
|-------------------------|---------------------------------|---|-------------------------|---------------------------------------|---|
| <i>Total Credits 17</i> | | | <i>Total Credits 14</i> | | |
| RLS | Core Elective | 3 | HP 410/ | Intro to Research | 3 |
| PSY 123 | Intro to Psychology (BSEB Core) | 3 | PSY 232 | | |
| PHY 108 | Physics II | 3 | MI 220 | Rad. Physics | 2 |
| MI 214 | Rad. Bio and Protection | 2 | MI 245 | Clinic IV (M, W, F) | 3 |
| MI 221 | Special Procedures | 2 | MI 290 | Intro to Cross-Sec. Anatomy | 2 |
| MI 225 | Clinic III (T, R) | 2 | MI 305 | Advanced Med. Imaging | 2 |
| MI 253 | Imaging Pathology | 2 | MI 450 | Quality Management in Medical Imaging | 2 |

Summer Term B-6 wks. Total Credits 2

MI 260 Clinic V (40 hours per week Monday-Friday) (Term B-6 wks.)

Senior Year

| <i>First Semester</i> | | | <i>Second Semester</i> | | |
|-------------------------|--|---|-------------------------|---|---|
| <i>Total Credits 15</i> | | | <i>Total Credits 14</i> | | |
| BSEB | Behavioral Sci. Core Elective | 3 | FA | Core Elective | 3 |
| MI 265 | Clinic VI (M,W) (Internship option) | 2 | PHL 223 | Social Ethics | 3 |
| MI 400 | Issues in Medical Imaging (First 7 weeks) | 1 | MI 275 | Clinic VII (T, R) (Internship option) | 2 |
| MI 415 | Senior Seminar (Dec. grads only) | 0 | MI 415 | Senior Seminar (Last 7 weeks - May grads only) | 0 |
| FA | Core Elective | 3 | RLS | Core Elective | 3 |
| TED 231 | Learning* | 3 | TED 356 | Curriculum* | 1 |
| TED 241 | Development* | 3 | TED 367 | Teaching* | 2 |

* These courses required for a Specialization in Education

Total required for graduation 127 credits

Medical Imaging Major (BS) Masters Degree in Organizational Management

Class of 2008 and Beyond Specialization, Human Resources Management

118 credits Medical Imaging (undergraduate) + 36 credits (graduate) = **Total Credits: 154**

Sequence of Required Courses

First Year

| <i>First Semester</i> | | | <i>Total Credits 16</i> | <i>Second Semester</i> | | | <i>Total Credits 16</i> |
|-----------------------|-----------------------------|---|-------------------------|------------------------|------------------------------------|---|-------------------------|
| BIO 211 | Anatomy and Physiology I | 4 | | BIO 212 | Anatomy and Physiology II | 4 | |
| ENG | Core Elective | 3 | | ENG | Core Elective | 3 | |
| HIS/PS | Core Elective | 3 | | HIS/PS | Core Elective | 3 | |
| HP 100 | Intro to Health Professions | 2 | | MTH 115 | Statistics* | 3 | |
| MTH | Math Core | 3 | | PSY 123 | Introduction to Psych. (BSEB Core) | 3 | |
| MI 101 | Intro to Medical Imaging | 1 | | | | | |

Sophomore Year

| <i>First Semester</i> | | | <i>Total Credits 17</i> | <i>Second Semester</i> | | | <i>Total Credits 14</i> |
|-----------------------|--------------------------------|---|-------------------------|------------------------|---------------------------------|---|-------------------------|
| PHL 101 | Contemporary Self Images | 3 | | PHY 107 | Physics I | 3 | |
| MI 106 | Medical Terminology | 1 | | MI 114 | Rad. Procedures II | 4 | |
| MI 112 | Methods of Patient Care | 2 | | MI 126 | Rad. Exposure and Processing II | 2 | |
| MI 113 | Rad. Procedures I | 4 | | MI 140 | Clinic I (T, R) | 2 | |
| MI 125 | Rad. Exposure and Processing I | 3 | | MI 252 | Rad. Image Evaluation II | 1 | |
| MI 251 | Rad. Image Evaluation I | 1 | | MI 206 | Diagnostic Assessment | 2 | |
| BUS 105 | Basic Computer Technology | 3 | | | | | |

Summer **Term A-6 wks.** *Total Credits 2*

MI 160 Clinic II (40 hours per week Monday-Friday) (Term A-6 wks.)

Junior Year

| <i>First Semester</i> | | | <i>Total Credits 17</i> | <i>Second Semester</i> | | | <i>Total Credits 14</i> |
|-----------------------|-----------------------------|---|-------------------------|------------------------|-----------------------------------|---|-------------------------|
| BUS 208 | Principles of Management | 3 | | RLS | Core Elective | 3 | |
| PHY 108 | Physics II | 3 | | MI 220 | Rad. Physics | 2 | |
| OM 515 | Research Methods | 3 | | MI 245 | Clinic IV (M, W, F) | 3 | |
| MI 214 | Rad. Biology and Protection | 2 | | MI 290 | Intro. to Cross-Sectional Anatomy | 2 | |
| MI 221 | Special Procedures | 2 | | MI 305 | Advanced Medical Imaging | 2 | |
| MI 225 | Clinic III (T, R) | 2 | | MI 450 | Quality Management in | 2 | |
| MI 253 | Image Pathology | 2 | | | Medical Imaging | | |

Summer **Term B-6 wks.** *Total Credits 2*

MI 260 Clinic V (40 hours per week Monday-Friday) (Term B-6 wks.)

Senior Year

| <i>First Semester</i> | | | <i>Total Credits 15</i> | <i>Second Semester</i> | | | <i>Total Credits 17</i> |
|-----------------------|--------------------------------------|---|-------------------------|------------------------|---------------------------------------|---|-------------------------|
| RLS | Core Elective | 3 | | BUS 420 | Small Business Management | 3 | |
| BUS 207 | Contemporary Economics | 3 | | OM 500 | Organizational Behavior | 3 | |
| | (BSEB Core) | | | FA | Core Elective | 3 | |
| OM 545 | Intro to Human Resources | 3 | | PHL 223 | Social Ethics | 3 | |
| MI 265 | Clinic VI (M, W) (Internship option) | 2 | | MI 275 | Clinic VII (T, R) (Internship option) | 2 | |
| MI 400 | Issues in Medical Imaging | 1 | | OM 509 | Financial Management | 3 | |
| | (First 7 weeks) | | | MI 415 | Senior Seminar | 0 | |
| MI 415 | Senior Seminar (Dec. grads only) | 0 | | | (Last 7 weeks - May grads only) | | |
| FA | Core Elective | 3 | | | | | |

Fifth Year

MS Organizational Management
Specialization, Human Resources Management

| Total Credits 12 | | | Total Credits 12 | | |
|------------------|--|---|------------------|--------------------|---|
| OM 530 | Legal Aspects of Administration | 3 | OM 586 | Strategic Planning | 3 |
| OM 538 | Perspectives in Management | 3 | OM | Specialization* | 3 |
| OM 551 | Organizational Communication | 3 | OM | Specialization* | 3 |
| OM 552 | Regulation of Human Resources Management | 3 | | Elective | 3 |

Total 24 credits

Required During Undergraduate: (12 credits)

- OM 500 Organizational Behavior
- OM 509 Financial Management
- OM 515 Research Methods
- OM 545 Introduction to Human Resources

Required During Fifth Year: (18 credits)

- OM 530 Legal Aspects of Administration
- OM 538 Perspectives in Management
- OM 551 Organizational Communications
- OM 552 Regulation of Human Resources Management
- OM 586 Strategic Planning
- Elective Choose any graduate level course and

* Specialization, Human Resources Management: (6 credits) Choose two:

- OM 527 Selection, Recruitment and Training Development
- OM 553 Fundamentals of Employee Benefit Planning
- OM 557 Performance, Compensation and Reward Systems
- OM 558 Employment Relations and Services

Medical Imaging Major (BS) Masters Degree in Organizational Management
Class of 2008 and Beyond Specialization, Management

118 credits Medical Imaging (undergraduate) + 36 credits (graduate) = Total Credits: 154

Sequence of Required Courses

First Year

| First Semester | | | Second Semester | | |
|------------------|-----------------------------|---|------------------|------------------------------|---|
| Total Credits 16 | | | Total Credits 16 | | |
| BIO 211 | Anatomy and Physiology I | 4 | BIO 212 | Anatomy and Physiology II | 4 |
| ENG | Core Elective | 3 | ENG | Core Elective | 3 |
| HIS/PS | Core Elective | 3 | HIS/PS | Core Elective | 3 |
| HP 100 | Intro to Health Professions | 2 | MTH 115 | Statistics | 3 |
| MTH | Math Core | 3 | PSY 123 | Intro. to Psych. (BSEB Core) | 3 |
| MI 101 | Intro to Medical Imaging | 1 | | | |

Sophomore Year

| First Semester | | | Second Semester | | |
|------------------|--------------------------|---|------------------|---------------------------------|---|
| Total Credits 17 | | | Total Credits 14 | | |
| PHL 101 | Contemporary Self Images | 3 | PHY 107 | Physics I | 3 |
| MI 106 | Medical Terminology | 1 | MI 114 | Rad. Procedures II | 4 |
| MI 112 | Methods of Patient Care | 2 | MI 126 | Rad. Exposure and Processing II | 2 |

| | | | | | |
|---------|--------------------------------|---|--------|--------------------------|---|
| MI 113 | Rad. Procedures I | 4 | MI 140 | Clinic I (T, R) | 2 |
| MI 125 | Rad. Exposure and Processing I | 3 | MI 252 | Rad. Image Evaluation II | 1 |
| MI 251 | Rad. Image Evaluation I | 1 | MI 206 | Diagnostic Assessment | 2 |
| BUS 105 | Basic Computer Technology | 3 | | | |

Summer Term A - 6 wks. Total Credits 2

MI 160 Clinic II (40 hours per week Monday-Friday)

Junior Year

| First Semester | | Total Credits 17 | Second Semester | | Total Credits 14 |
|----------------|-----------------------------|------------------|-----------------|---------------------------------------|------------------|
| BUS 208 | Principles of Management | 3 | RLS | Core Elective | 3 |
| PHY 108 | Physics II | 3 | MI 220 | Rad. Physics | 2 |
| OM 515 | Research Methods | 3 | MI 245 | Clinic IV (M, W, F) | 3 |
| MI 214 | Rad. Biology and Protection | 2 | MI 290 | Intro to Cross-Sectional Anatomy | 2 |
| MI 221 | Special Procedures | 2 | MI 305 | Advanced Medical Imaging | 2 |
| MI 225 | Clinic III (T, R) | 2 | MI 450 | Quality Management in Medical Imaging | 2 |
| MI 253 | Imaging Pathology | 2 | | | |

Summer Term B - 6 wks. Total Credits 2

MI 260 Clinic V (40 hours per week Monday-Friday)

Senior Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 17 |
|----------------|--|------------------|-----------------|---|------------------|
| RLS | Core Elective | 3 | BUS 420 | Small Business Management | 3 |
| BUS 207 | Contemporary Economics (BSEB Core) | 3 | OM 500 | Organizational Behavior | 3 |
| OM 545 | Intro to Human Resources | 3 | FA | Core Elective | 3 |
| MI 265 | Clinic VI (M, W) (Internship option) | 2 | PHL 223 | Social Ethics | 3 |
| MI 400 | Issues in Medical Imaging (first 7 weeks) | 1 | MI 275 | Clinic VII (T, R) (Internship option) | 2 |
| MI 415 | Senior Seminar (last 7 weeks - Dec. grads only) | 0 | OM 509 | Introduction to Human Resources | 3 |
| FA | Core Elective | 3 | MI 415 | Senior Seminar (last 7 weeks - May grads only) | |

Fifth Year

MS Organizational Management
Specialization, Management

| | | Total Credits 12 | | | Total Credits 12 |
|--------|------------------------------------|------------------|--------|--------------------|------------------|
| OM 530 | Legal Aspects of Administration | 3 | OM 586 | Strategic Planning | 3 |
| OM 538 | Perspectives in Management | 3 | OM | Specialization* | 3 |
| OM 551 | Organizational Communication | 3 | OM | Specialization* | 3 |
| OM 535 | Leadership | 3 | | Elective | 3 |

Total 24 credits

Required During Undergraduate: (12 credits)

- OM 500 Organizational Behavior
- OM 509 Financial Management
- OM 515 Research Methods
- OM 545 Introduction to Human Resources

Required during Fifth Year: (18 credits)

- OM 530 Legal Aspects of Administration
- OM 535 Leadership
- OM 538 Perspectives in Management
- OM 551 Organizational Communications
- OM 586 Strategic Planning
- Elective Choose any graduate level course and

**Specialization, Organizational Management: (6 credits) Choose two:*

- OM 520 Intro to Management Info Systems
- OM 533 Managing Customer Satisfaction
- OM 536 Marketing Management

Medical Imaging Major Combined BS General Track/Certificate Diagnostic Medical Sonography Class of 2008 and Beyond

Sequence of Required Courses

First Year

| First Semester | | Total Credits 16 | Second Semester | | Total Credits 16 |
|----------------|-----------------------------|------------------|-----------------|---------------------------|------------------|
| BIO 211 | Anatomy and Physiology I | 4 | BUS 105 | Basic Computer Technology | 3 |
| ENG | Core Elective | 3 | BIO 212 | Anatomy and Physiology II | 4 |
| HIS/PS | Core Elective | 3 | ENG | Core Elective | 3 |
| HP 100 | Intro to Health Professions | 2 | HIS/PS | Core Elective | 3 |
| MI 101 | Intro to Medical Imaging | 1 | MTH 115 | Statistics | 3 |
| MTH | Math Core (Bank I) | 3 | | | |

Sophomore Year

| First Semester | | Total Credits 17 | Second Semester | | Total Credits 17 |
|----------------|----------------------------------|------------------|-----------------|---------------------------------|------------------|
| PHL 101 | Contemporary Self Images | 3 | PHY 107 | Physics I | 3 |
| MI 106 | Medical Terminology | 1 | MI 114 | Rad. Procedures II | 4 |
| MI 112 | Methods of Patient Care | 2 | MI 126 | Rad. Exposure and Processing II | 2 |
| MI 113 | Rad. Procedures I | 4 | MI 140 | Clinic I (T, R) | 2 |
| MI 125 | Rad. Exposure and Processing I | 3 | MI 206 | Diagnostic Assessment | 2 |
| MI 251 | Rad. Image Evaluation I | 1 | MI 252 | Rad. Image Evaluation II | 1 |
| BSEB | Behavioral Science Core Elective | 3 | RLS | Core | 3 |

Summer Term A-6 wks. Total Credits 2
 MI 160 Clinic I (40 hours per week Monday-Friday)

Junior Year

| First Semester | | Total Credits 17 | Second Semester | | Total Credits 17 |
|----------------|-----------------------------|------------------|-----------------|---------------------------------------|------------------|
| FA | Core Elective | 3 | HP 410/ | Introduction to Research | 3 |
| PSY 123 | Intro to Psych (BSEB Core) | 3 | PSY 232 | | |
| PHY 108 | Physics II | 3 | MI 220 | Rad. Physics | 2 |
| MI 214 | Rad. Biology and Protection | 2 | MI 245 | Clinic IV (M, W, F) | 3 |
| MI 221 | Special Procedures | 2 | MI 290 | Intro to Cross-Sectional Anatomy | 2 |
| MI 225 | Clinic III (T, R) | 2 | MI 305 | Advanced Medical Imaging | 2 |
| MI 253 | Imaging Pathology | 2 | MI 450 | Quality Management in Medical Imaging | 2 |
| | | | PHL 223 | Social Ethics | 3 |

Summer Term B-6 wks. Total Credits 2
 MI 260 Clinic V (40 hours per week Monday-Friday)

Senior Year*

| First Semester | | | Total Credits 15 | Second Semester | | | Total Credits 14 |
|----------------|--------------------------------------|---|------------------|-----------------|--------------------------------------|---|------------------|
| DMS 100 | Introduction to Sonography | 3 | | DMS 130 | Clinical Sonography I (begins March) | 2 | |
| DMS 105 | U.S. Physics and Instrumentation | 3 | | DMS 115 | Abdominal Sonography | 3 | |
| DMS 110 | Sonographic Cross-Sect. Anatomy | 3 | | DMS 120 | Pelvic Sonography | 3 | |
| MI 265 | Clinic VI (M, W) (internship option) | 2 | | DMS 125 | Small Parts Sonography | 3 | |
| MI 415 | Senior Seminar | 0 | | MI 415 | Senior Seminar | 0 | |
| | (last 7 weeks - Dec. grads only) | | | | (last 7 weeks - Dec. grads only) | | |
| FA | Core Elective | 3 | | RLS | Core Elective (Term A) | 3 | |
| MI 400 | Issues in Medical Imaging | 1 | | | | | |
| | (First 7 weeks) | | | | | | |

Total credits required for graduation (BS, Medical Imaging) 133 (20 credits toward DMS certificate)

* Senior year of B.S. - Medical Imaging overlaps with Sessions I and II of the DMS Certificate

§ DMS 130 (Clinical Sonography I) is an equivalent course for MI 275 (Clinical Experience VII)

Note: DMS courses will be taught on alternating weekends

Medical Imaging Major Diagnostic Medical Sonography Certificate

Program Director Sheryl Goss, M.S., RT, (R), RDMS, RDCS, RVT

In order for the student to continue in DMS program after graduation from the Medical Imaging program, they must successfully pass the American Registry of Radiologic of Technologists (A.R.R.T.) exam in Radiography. Documentation of successful completion must be submitted to the DMS Program. Director no later than July 1st during Session III.

Radiography registry exam taken at the end of May. June, following graduation, student continues with Session III-VI. See below for continuation of course sequence.

Students will complete both the B.S. in Medical Imaging and the DMS Certificate in less than 5 academic years following this sequence. For example, students entering as first year in Fall, 2003 can complete both by the end of March, 2008. This will result in the student (already possessing the professional A.R.R.T. credential) being registry-eligible and will enable them to sit for the national exam administered by the American Registry of Diagnostic Medical Sonographers (ARDMS). Upon successful completion of the examination, the student will earn the professional credential of Registered Diagnostic Medical Sonographer (RDMS). The student will then hold the professional credential of: Mary Smith, BS, RT (R), RDMS.

If students choose, although not required to practice sonography, they may also sit for advanced certification—such as vascular or cardiac—within the sonography discipline. This curriculum also prepares students to sit for the vascular component of the discipline, adding the credentials RVT (Registered Vascular Technologist) upon successful completion of the exam.

Sequence of Required Courses

| Session III | | | Session IV | | |
|-------------|-------------------------------|---|------------|-------------------------------|---|
| Summer I | | | Summer II | | |
| | Total Credits 8 | | | Total Credits 5 | |
| DMS 135 | Obstetrical Sonography I | 3 | DMS 250 | Obstetrical Sonography II | 3 |
| DMS 145 | Fetal and Neonatal Anomalies* | 3 | DMS 145 | Fetal and Neonatal Anomalies* | |
| DMS 140 | Clinical Sonography II | 2 | | (continued from Session III) | |
| | | | DMS 255 | Clinical Sonography III | 2 |

* Fetal and Neonatal Anomalies runs for the entire 14 weeks, encompassing Session III and IV. Credits assigned in Session III.

Session V

| <i>Fall</i> | | <i>Total Credits 9</i> |
|-------------|-------------------------------|------------------------|
| DMS 260 | Intro to Vascular Sonography | 3 |
| DMS 275 | Interventional Sonography | 1 |
| DMS 285 | Journal and Case Study Review | 1 |
| DMS 290 | Clinical Sonography IV | 4 |

Total credits in DMS program 48

Total combined credits 162

Diagnostic Medical Sonography Certificate Course Descriptions see pages 228-231.

Session VI

| <i>Spring (ends in March)</i> | | <i>Total Credits 6</i> |
|-------------------------------|-------------------------------|------------------------|
| DMS 295 | Comprehensive Registry Review | 3 |
| DMS 300 | Clinical Sonography V | 2 |
| DMS 280 | Issues in Sonography | 1 |

Medical Imaging Course Descriptions (MI)**101 Introduction to Medical Imaging 1 credit**

This introduction to the Medical Imaging profession includes the historical development as well as specialties within the fields, organizational structure of hospital departments, and opportunities for professional growth. The profession is examined in order to assist the student in making a commitment to pursue this field. Lecture: 1 hour *Fall, Spring (as needed)*

104 Medical Terminology I (Web-based) 1 credit

This course is designed to provide students with a basic understanding of the medical vocabulary necessary for work in health-related fields. It covers the basic techniques of medical word building followed by medical terms relating to body structure, integumentary, gastrointestinal, respiratory, cardiovascular, blood, lymph, and immune systems. No previous knowledge of anatomy, physiology, or pathology is necessary.

105 Medical Terminology II (Web-based) 1 credit

This course is designed to provide students with a basic understanding of the medical vocabulary necessary for work in health-related fields. It covers the basic techniques of medical work building followed by medical terms relating to musculoskeletal, genitourinary, female reproductive, endocrine and nervous system, and special senses. No previous knowledge of anatomy, physiology or pathology is necessary.

106 Medical Terminology 1 credit

Anatomical names of bones and organs of the body and other descriptive terms and their common abbreviations; prefixes and suffixes, proper usage, spelling, and interpretation of terms. Lecture: 1 hour. *Fall only*

112 Methods of Patient Care 2 credits

Communication, asepsis, body mechanics, vital signs, emergencies, drug administration, and isolation technique. Lecture: 2 hours. *Fall only*

113/ Radiographic Procedures I 4 Credits

713^{Lab} This course is designed to develop preclinical competency in specific diagnostic procedures through a combination of lecture and laboratory. It is an introduction to basic theory and principles of radiographic procedures of the upper and lower limbs, bony thorax, chest, and vertebral column.

Pre- or Co-requisite: BIO 211 or permission of instructor

Fall only

114/ Radiographic Procedures II 4 credits

714^{Lab} This course is designed to develop preclinical competency in specific diagnostic procedures through a combination of lecture and laboratory. It is a continuation of Radiographic Procedures I, emphasizing theory and principles of radiographic examinations of the abdomen, gastrointestinal system, biliary tract, urinary system, and cranium.

Prerequisite: MI 113; Prerequisite or corequisite: BIO 212 or equivalent Spring only

- 125/ Principles of Radiographic Exposure and Film Processing I** **3 credits**
725 Lab Elements of x-ray production. Emphasis on factors affecting production of an acceptable diagnostic radiograph: contrast, density, recorded detail, visibility of detail. Lecture: 2 hours. Laboratory: 2 hours *Fall only*
- 126/ Principles of Radiographic Exposure and Film Processing II** **2 credits**
726 Lab Continuation of MI 125. Further study of theories and factors affecting production of a quality radiograph inclusive of processing. Lecture: 2 hours. Laboratory: 1 hour.
Prerequisite: MI 125 *Spring only*
- 140 Clinical Experience I** **2 credits**
 Orientation to the clinical setting, equipment familiarization, application of theoretical principles through examination of patients under direct supervision. Film critique. 16 hours per week.
Prerequisites: MI 113, CPR certification, annual health examination, immunizations, current liability insurance, HIPAA Education. *Spring only*
- 160 Clinical Experience II** **2 credits**
 Continuation of MI 140. Experience in perfecting the application of ionizing radiation under supervision. 40 hours per week. Clinical experience in a hospital setting including diagnostic/fluoroscopic, portable and operating room rotations in addition to evening hours, weekend hours, and outpatient rotation. 40 hours per week, 6 weeks.
Prerequisites: MI 140, CPR certification, annual health examination, immunizations, current liability insurance *Summer Term A (May-July)*
- 206/ Diagnostic Assessment** **2 credits**
706 Lab Through a combination of lecture and lab, this course is designed to provide student education and development of skills in patient assessment. Advanced patient care topics such as venipuncture and contrast media administration, performance and analysis of EKG, history taking, and pharmacology are covered.
Prerequisite: MI 112 or permission of instructor *Spring only*
- 214 Radiation Biology and Protection** **2 credits**
 A study of the effects of ionizing radiation on living matter; changes in the biochemistry, micro and macro-morphology, genetics, and embryology which are produced by ionizing radiation in order to fully understand topics such as patient protection, personnel protection, maximum permissible dose, exposure monitoring.
Prerequisite: MI 160 *Fall only*
- 220/ Radiographic Physics and Equipment** **2 credits**
721 Lab This course explores the fundamentals of x-ray properties, production of ionizing radiation and its interactions, x-ray circuitry, and equipment through a combination of lecture and laboratory.
Prerequisite: PHY 107/108 or permission of instructor *Spring only*
- 221 Special Radiographic Procedures** **2 credits**
 This course deals with special radiographic procedures. Topics covered are procedures done in the general radiography department including, but not limited to, mammograms, arthrograms, and myelograms. Angiographic and interventional radiography as well as related equipment are covered. Lecture: 2 hours.
Prerequisites: BIO 211/212, MI 113/114 *Fall only*
- 225 Clinical Experience III** **2 credits**
 Continuation of MI 160, including special procedures, operating room, and bedside radiography. 16 hours per week.
Prerequisites: MI 160, CPR certification, annual health examination, immunizations, current liability insurance *Fall only*
- 130 Undergraduate Curricula Medical Imaging** *Course Descriptions*

- 245 Clinical Experience IV** **3 credits**
Continuation of MI 225. Practical application of theory and skills acquired in all phases of the curriculum. 24 hours per week.
Prerequisites: MI 225, CPR certification, annual health examination, immunizations, current liability insurance *Spring only*
- 251 Radiographic Image Evaluation I** **1 credit**
The course bridges the gap between patient positioning and the resulting image. This course will focus on radiographic evaluation of the upper and lower limbs, chest, bony thorax and vertebral column.
Corequisite: MI 113 *Fall only*
- 252 Radiographic Image Evaluation II** **1 credit**
This course is a continuation of MI 251, Radiographic Image Evaluation I. It will focus on radiographic evaluation of the gastrointestinal system, biliary tract, urinary system, cranial structures and operative procedures.
Prerequisite: MI 251 *Spring only*
- 253 Imaging Pathology** **2 credits**
This course will offer a foundation in the basic principles of pathology. The focus is on the appearances of diseases and injury diagnosed by medical imaging procedures. Etiology, treatment and prognosis will also be discussed.
Prerequisite: MI 252 *Fall only*
- 260 Clinical Experience V** **2 credits**
Continuation of MI 245. 40 hours per week, 6 weeks.
Prerequisites: MI 245, CPR certification, annual health examination, immunizations, current liability insurance *Summer Term B (July–August)*
- 265 Clinical Experience VI** **2 credits**
Final phase of the clinical component. Advanced practical application of theory and skills in specialty areas. 16 hours per week. Optional minor rotations or internship in specialty areas begin.
Prerequisites: MI 260, CPR certification, annual health examination, immunizations, current liability insurance *Fall only*
- 275 Clinical Experience VII** **2 credits**
Continuation of MI 265. 16 hours per week. Optional minor rotations or internship in specialty areas.
Prerequisites: MI 265, CPR certification, annual health examination, immunizations, current liability insurance *Spring only*
- 290 Introduction to Cross-Sectional Anatomy for Radiographers** **2 credits**
A general overview of cross-sectional anatomy as it applies to radiology. Emphasis on identifying anatomical structures as they relate to Computed Tomography (CT) and Magnetic Resonance Imaging (MRI). Lecture: 2 hours
Prerequisite: MI 221, BIO 211/212, or college level anatomy course *Spring only*
- 300 Cardiovascular Interventional Radiography** **2 credits**
Advanced-level course for registry-eligible or registered radiographers. Focus of the course is cardiac catheterization, angiography, and interventional procedures. This course also provides instruction in the patient care and procedural techniques necessary to understand this highly complex area of imaging. Lecture: 2 hours.
Prerequisite: Two semesters of college-level anatomy or professional certificate in a health science field. *Fall only*

- 305 Advanced Medical Imaging** **2 credits**
 Students explore topics of advanced diagnostic imaging and therapeutic technologies. The focus includes specialized modalities such as computer fundamentals and applications, computed radiography (digital imaging), pediatric imaging, trauma imaging, mammography, computed tomography (CT), magnetic resonance imaging (MRI), nuclear imaging, positron emission tomography (PET), bone densitometry, sonography, and radiation oncology. The modalities will be presented in terms of history, indications, and procedures performed.
Prerequisite: Two semesters of college-level anatomy or professional certificate in a health science field
Spring only
- 400 Issues in Medical Imaging** **1 credit**
 This course involves discussion of current issues relevant to medical imaging and their impact upon the profession. Topics include, but are not limited to mandatory vs. voluntary continuing education, licensure, multiskilling, regional vs. programmatic accreditation, and charting and documentation.
Prerequisite: Senior level status or permission of instructor *Fall (first seven weeks) only*
- 413 Medical Imaging Cooperative Education** **3-12 credits**
 Academic study combined with work experience in the community. To be arranged.
- 415 Senior Seminar** **0 credit**
 This course assists students in preparation for the ARRT examination taken upon graduation.
Prerequisite: MI 260, must be an M.I. Major *Fall (December grads), Spring (May grads)*
- 450/750^{lab} Quality Management in Medical Imaging Sciences** **2 credits**
 Through lecture and lab, this course focuses on quality management and its associated topics of quality assurance and quality control as they relate to the field of medical imaging. Particular emphasis is on quality control which is the part of the overall program that deals with instrumentation and equipment. Methods used to test, evaluate, and ensure radiographic quality are covered.
Prerequisite: MI 253 *Spring only*
- 480 Special Topics in Medical Imaging**
 Topics vary from semester to semester and are announced with pre-registration information. An example of courses offered include those in magnetic resonance imaging, CT Scan, bone densitometry, and sonography.

Nursing Major (NSG)

Division of Health Sciences

Degree BSN, Nursing

Department Chair Donna Ayers Snelson, MSN

Faculty

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Martha Ann Kokinda, Associate Professor of Nursing, BSNEd College Misericordia; MSN Catholic University of America; MSN College Misericordia; PhD University of Pennsylvania

Mary Louise Komorek, Assistant Professor of Nursing, BSN College Misericordia; MS University of Scranton; MS Teachers College, Columbia University

Mary Ann Notarianni, Associate Professor of Nursing, BS Georgetown University; MS University of Pennsylvania; DNSc Widener University

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Patricia Wright, BSN, MSN College Misericordia

Philosophy

The Nursing department supports the mission statement and philosophy of the College. The undergraduate Nursing program is based on a complementary relationship between liberal arts and professional studies. The approach to education focuses on critical thinking as well as on the values and attitudes of justice, mercy, service, and hospitality.

Humans are viewed as intellectual, spiritual, and creative beings who are in constant interaction with their environments. Human beings have the potential for self-direction based on their developmental level and are characterized by the capacity for emotion, reasoning, and perceiving. The holistic view of humans takes into account the physical structure, mind, and spirit of the individual, as well as the environment in which each functions. Humans interact on the basis of respect for each other's worth and dignity.

The environment as experienced by human beings is multidimensional and dynamic. It can be viewed as encompassing biological, physical, psychological, socio-cultural, political, and economic forces. Human beings experience the environment as individuals, families, groups, and communities which can be described in terms of micro-systems and macro-systems.

Health is a dynamic sense of wellness which results from a process of making choices over time. A particular sense of wellness is perceived by individuals and is influenced by their self-esteem, inner sense of meaning, and desire to achieve their highest potential.

Nursing is an art involved in caring, and a science based on its own theory and research. The nursing

process guides nursing practice and involves critical thinking as related to the cognitive, affective, and psychomotor domains of knowing. Ethical and legal issues have a strong impact on the practice of nursing. Professional nursing is a vital, effective health service to the community. The faculty believe that professional nursing is committed to making quality health care available and accessible to all, thus reflecting the commitment to mercy, justice, and service. Professional nursing exerts an influence on, and is influenced by, several factors that contribute to the complexity of the health care system. These include newly developing patterns of providing services, the roles of other members of the health team, scientific and technological advances, research, and social and economic pressures. Leadership in nursing involves directing and managing client care, as well as collaborating with other health care professionals.

Learning is directed toward the development of values and professional role identification. It is lifelong and involves developmental changes. Learning involves critical thinking, which encompasses analysis and synthesis of knowledge. The faculty believe that learning occurs when the student actively participates in the learning process. Students have the responsibility to achieve their highest potential with the assistance of the faculty who act as facilitators. Teaching, therefore, is a collaborative process in which a student assumes progressive responsibility for personal learning.

Undergraduate education in nursing is built on a strong core of general education requirements and is generic in nature. Included within the undergraduate nursing curriculum are liberal arts and the sciences such as nutrition, anatomy, physiology, and developmental psychology, as well as other pure and behavioral sciences. The undergraduate program prepares nurse generalists who are capable of using nursing research, nursing process, and theories in a variety of settings. Students are prepared for graduate study in nursing.

Undergraduate Nursing Program

Outcomes

All graduates of the undergraduate Nursing program will be able to:

1. Incorporate personal, theoretical, and empirical knowledge from the sciences, the humanities, and nursing across the lifespan to promote wellness;
2. Utilize a micro/macro systems approach to deal with individuals, families, groups, and the community;
3. Apply nursing theories in the practice of professional nursing;
4. Utilize the nursing process to promote wellness in a variety of settings;
5. Utilize leadership, management, and collaborative skills when interacting with other professionals in delivery of health care;
6. Demonstrate legal and ethical responsibility and accountability in making professional decisions; and
7. Utilize nursing research in the practice of professional nursing.

Policies

Policies which are specific to the nursing major are published in the *Undergraduate Nursing Student Policy Handbook*. Each student is required to review the handbook on line each academic year and submit the completed "Acceptance Form" to the Nursing department secretary.

Selection, Advancement, and Graduation Criteria

Admission into Nursing

Students admitted to Nursing in the traditional nursing undergraduate program (first year) must meet the general admission requirements of College Misericordia in addition to program-specific requirements specified below. Full-time transfer students must meet admission requirements as specified in the "Transfer Student" section of this catalog. Non-traditional applicants, such as second degree students and registered nurse students, must meet specific requirements as outlined below and in the appropriate Nursing Student Policy Handbooks. All non-nursing transfer college credits will be evaluated by the Registrar and the Nursing department chair (or designee) to determine equivalencies.

Admission into undergraduate Nursing requires:

- A. SAT scores of 900 with a minimum score of 450 in the math and verbal exams
- B. High school average of 80 or higher
- C. B or above in science and mathematics courses
- D. Completion of one year of chemistry, biology, and mathematics (including one semester of algebra).

Admission into the Second Degree Nursing program requires:

- A. Completed bachelor's degree
- B. A minimum cumulative grade point average of 2.5
- C. Completion of BIO 211, 212, 227, HP 100, PSY 275, HP 241 (for full-time option only; in special circumstances, one or more of these courses can be completed as junior co-requisites with permission of the department chairperson).

Admission for RN students (those holding an RN license) include:

- A. Graduation from an approved associate's degree or diploma nursing program; students are required to submit transcripts of all prior college-level course work and a copy of the RN license
- B. Minimum cumulative grade point average of 2.5 for all prior college-level course work
- C. Official written verification of a minimum of 1,000 hours of clinical practice in the past three years (waived for graduates of basic nursing programs in the three years prior to application).

* Curriculum requirements may vary based on transcript evaluation.

State Board Requirements

The Nursing department, in accordance with the State Board of Nurse Examiners, advises all nursing students that felonious acts prohibit licensure in Pennsylvania as of January 1, 1997. The following is taken from the law.

The Board shall not issue a license or certificate to an applicant who has been:

- 1. Convicted* of a felonious act prohibited by the act of April 14, 1972 (P.L. 233, No. 64), known as "The Controlled Substance, Drug, Device and Cosmetic Act", or
- 2. Convicted* of a felony relating to a controlled substance in a court of law of the United States and any other state, territory or country unless:
 - a. At least ten years have elapsed from the date of the conviction;
 - b. The applicant satisfactorily demonstrates to the Board significant progress in personal rehabilitation since the conviction such that licensure should not create a substantial risk of harm to the health and safety of patients or the public or a substantial risk of further criminal violations, and
 - c. The applicant otherwise satisfies the qualifications contained in this act.

A person convicted of any felonious act may be prohibited from licensure by the Board of Nursing at any time.

* Convicted includes a judgment, an admission of guilt, or a plea of no lo contendere.

Special Expenses

In addition to tuition and fees, expenses for the major includes CPR certification and recertification, malpractice liability insurance, uniforms, NCLEX examination fee, developmental testing fees, annual health examination and immunization fees, clinical lab supply kit, membership in the National Student Nurses Association, and field trip expenses.

Transfer Students

All non-nursing transfer college credits will be evaluated by the Registrar and the Nursing department to determine equivalencies. Related field AAS degree-holders will be required to complete either by direct transfer and/or completion of coursework at College Misericordia, at least one course in all College core curriculum areas prior to graduation. RN students must complete the majority of non-nursing courses outlined in this catalog before entering nursing courses.

Normal Sequence of Required Courses

Traditional Undergraduate Nursing Program

First Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 14 |
|----------------|---------------------------------|------------------|-----------------|------------------------------------|------------------|
| | Science Core | 3 | | Science Core | 3 |
| PSY 123 | Introduction to Psychology | 3 | | English Core | 3 |
| | History, Political Science Core | 3 | | History, Political Science Core | 3 |
| | English Core | 3 | PHL 100 | Introduction to Philosophy | 3 |
| SOC 101 | Comparative Sociology | 3 | HP 100* | Introduction to Health Professions | 2 |

Sophomore Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 15 |
|----------------|------------------------------|------------------|-----------------|----------------------------------|------------------|
| BIO 211 | Anatomy and Physiology | 4 | BIO 212 | Anatomy and Physiology | 4 |
| BIO 227* | Bacteriology | 4 | NSG 210 | Concep. Base of Nursing Practice | 2 |
| PSY 275 | Child, Adolescent Psychology | 3 | MTH 120 | Mathematical Reasoning | 3 |
| | Fine Arts Core | 3 | HP 241 | Fundamentals of Nutrition | 3 |
| | Philosophy Core | 3 | | Fine Arts Core | 3 |

Junior Year

| First Semester | | Total Credits 16 | Second Semester | | Total Credits 17 |
|----------------|------------------------------------|------------------|-----------------|-------------------------------------|------------------|
| NSG 350 | Intermediate Nursing Concepts I | 3 | NSG 351 | Intermediate Nursing Concepts II | 3 |
| NSG 355 | Applic., Inter. Nurs. Concepts I | 3 | NSG 356 | Applic., Inter. Nursing Concepts II | 3 |
| NSG 361 | Clinic. Appl., Inter. Nurs.Conc. I | 3 | NSG 362 | Clinic. Appl., Inter. Nurs.Conc. II | 4 |
| NSG 365 | Intermediate Strategies, Skills I | 1 | NSG 366 | Intermediate Strategies, Skills II | 1 |
| MTH 115 | Statistics | 3 | | Religion Core | 3 |
| | Elective | 3 | | Elective | 3 |

Senior Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 15 |
|----------------|-----------------------------------|------------------|-----------------|--|------------------|
| HP (NSG) 410 | Intro. to Nursing Research | 3 | NSG 451 | Advanced Nursing Concepts II | 3 |
| NSG 450 | Advanced Nursing Concepts I | 3 | NSG 456 | Applic. of Adv. Nursing Concepts II | 3 |
| NSG 455 | Applic. of Adv. Nurs. Concepts I | 3 | NSG 462 | Clinic. Applic. of Adv. Nurs. Conc. II | 4 |
| NSG 461 | Clinic. Appl., Adv. Nurs. Conc. I | 4 | NSG 475 | Issues in Nursing | 2 |
| NSG 466 | Advanced Strategies and Skills | 1 | | Elective | 3 |
| | Religion Core | 3 | | | |

*May be taken either fall or spring.

Total required credits for graduation 126 credits

Normal Sequence for Non-traditional Students

Accelerated Registered Nurse Option: Expressway RN to BSN*

The accelerated Expressway RN to BSN Program is designed for highly motivated registered nurses who want to earn their degree in a timely manner. Credits are earned through transfer, advanced placement, and matriculation. Advanced placement credits (32 credits) for course work completed in a state-approved, nationally accredited associate's degree or diploma nursing program are awarded following

successful completion of designated courses in the RN curriculum. After a transcript evaluation has been completed, the RN student completes the necessary individually determined core and cognate credits along with 19 credits of course work in the Professional Nursing major. This course work includes one clinical practice course in community health, which uses a flexible adult learning model for scheduling. As adult learners, RN students also have the opportunity to earn credit by CLEP subject exams and Prior Learning Assessment. Under ordinary circumstances, graduates of associate degree programs are not required to complete more than 66 total credits in core, cognate, and major requirements at College Misericordia. RN students who hold a bachelor's degree in another field are exempt from core requirements.

In addition to meeting the admission requirements for RN students, articulation status and the awarding of advanced placement credits is determined by the following:

- A. Graduates from NLN accredited associate's degree or diploma nursing programs within three years of the application date are eligible for direct articulation and will be awarded 32 advanced-placement credits for their prior nursing course work.
- B. Graduates from NLN accredited associate's degree or diploma nursing programs within four to ten years of the application date must provide official written documentation of completion of a minimum of 1,000 hours or more clinical practice during the three years prior to the application date to be eligible for direct articulation and the awarding of 32 advanced- placement credits for their prior nursing course work.
- C. Applicants who have graduated more than ten years prior to the application date must provide a resume detailing clinical experience, along with official written documentation of completion of a minimum of 1,000 hours or more clinical practice during the three years prior to the application date. These candidates may be required to complete a full portfolio or validation testing prior to being eligible for articulation and the awarding of 32 advanced-placement credits prior nursing course work.
- D. Applicants who have not graduated from an NLN accredited nursing program must successfully complete validation testing before prior learning credits are awarded

For more information, prospective students should contact the Expressway Office at College Misericordia at (570) 674-3021.

*An RN-MSN option is available for those registered nurses who do not hold a BSN degree and who wish to pursue graduate education (see Graduate Nursing Programs).

Core Requirements (number of credits vary; see core curriculum requirements)

Required Cognates Courses 6 credits

| | | |
|---------|------------------|---|
| HP 241 | Normal Nutrition | 3 |
| MTH 115 | Basic Statistics | 3 |

Required Professional Nursing Courses 19 credits

| | | |
|--------------|---|---|
| NSG 397 | Professional Nursing Concepts I | 2 |
| NSG 398 | Health Assessment Across the Lifespan | 3 |
| (HP) NSG 410 | Introduction to Nursing Research | 3 |
| NSG 460 | Professional Nursing Concepts II | 4 |
| NSG 465 | Application of Professional Nursing Concepts | 4 |
| NSG 555 | Legal, Ethical, and Public Policy Issues in Health Care | 3 |

Elective Credits (number of credits vary)

Second Degree Option and Adult Learner Option

The Second Degree Option is designed for individuals who have completed a non-nursing bachelor's degree. The Adult Learner Option is designed for those individuals who have completed extensive college coursework and/or a non-nursing associate's degree.

Second Degree Option

Individuals entering the Second Degree Option do not need to meet the core curriculum requirements of the College. The total number of credits required for graduation (126 credits) includes transferred core, nursing prerequisite courses (23 credits) and credits required in the Nursing major (49 credits). In addition, 6 graduate credits can be earned while completing the BSN degree. The majority of the prerequisite courses must be completed prior to starting the nursing courses.

Adult Learner Option

Those completing the Adult Learner option may have to complete all College core courses. The total number of credits required for graduation (126 credits) includes core, prerequisites (23 credits) and credits required in the Nursing major (49 credits). The core courses and the majority of the pre-requisite courses must be completed prior to starting the nursing courses. Students with a related field associate degree will be required to complete, either by direct transfer and/or completion of coursework at College Misericordia, **at least one course in all College core curriculum areas** prior to graduation.

Both the Second Degree and the Adult Learner Options are available in the full-time day and the part-time evening accelerated program formats.

Prerequisite Courses (23 credits) – Second Degree and Adult Learner students take the following prior to starting The Nursing 350 course:

| | | |
|---------|------------------------------------|---|
| BIO 227 | Bacteriology | 4 |
| BIO 211 | Anatomy and Physiology | 4 |
| BIO 212 | Anatomy and Physiology | 4 |
| HP 241§ | Fundamentals of Nutrition | 3 |
| PSY 275 | Child and Adolescent Psychology | 3 |
| HP 100 | Introduction to Health Professions | 2 |
| MTH 115 | Basic Statistics | 3 |

With special permission of the chair, courses may be taken as co-requisites

§ HP 241 Fundamentals of Nutrition is a co-requisite in the Part-time Evening Accelerated Nursing Program (PTAENP).

Full-time Day Option

Sequence of Required Courses

Junior Year

| First Semester | Total Credits 14 | Second Semester | Total Credits 14 |
|----------------|---------------------------------------|-----------------|--|
| NSG 210 | Conceptual Base of Nurs. Prac. 2 | NSG 351 | Intermediate Nursing Concept II 3 |
| NSG 350 | Intermediate Nursing Concepts I 3 | NSG 356 | Applic., Inter. Nursing Concepts II 3 |
| NSG 355 | Applic., Inter. Nursing Concepts I 3 | NSG 362 | Clin. Applic., Inter. Nurs. Conc. II 4 |
| NSG 361 | Clin. Applic., Inter. Nurs. Conc. I 3 | NSG 366 | Intermediate Strategies, Skills II 1 |
| NSG 365 | Intermediate Strategies, Skills I 1 | MTH 115 | Statistics 3 |
| HP 100 | Introduction to Health Professions 2 | | |

Senior Year

| First Semester | Total Credits 14 | Second Semester | Total Credits 12 |
|----------------|-------------------------------------|-----------------|---------------------------------------|
| HP (NSG) 410 | Intro. to Nursing Research 3 | NSG 451 | Advanced Nursing Concepts II 3 |
| NSG 450 | Advanced Nursing Concepts I 3 | NSG 456 | Applic., Adv. Nurs. Concepts II 3 |
| NSG 455 | Applic., Adv. Nursing Concepts I 3 | NSG 462 | Clin. Appl., Adv. Nurs. Concepts II 4 |
| NSG 461 | Clin. App., Adv. Nurs. Concepts I 4 | NSG 475 | Issues in Nursing 2 |
| NSG 466 | Advanced Strategies and Skills I 1 | | |

Total required for graduation 126 credits

Part-time Evening Accelerated Option

All classes Monday and Thursday evenings; seven-week sessions. Classes start at 5pm.

All students are admitted into a cohort which commences study in May of each year.

Sequence of Required Courses

Summer 1

| <i>Session 1</i> | | <i>Session 2</i> | |
|------------------|----------------------------------|------------------|--------------------------------------|
| NSG 210 | Conceptual Base of Nurs. Prac. 2 | NSG 350 | Intermediate Nursing Concepts I 3 |
| HP 241 | Fundamentals of Nutrition 3 | NSG 355 | Applic., Inter. Nursing Concepts I 3 |
| HP 100 Module | | | |

Fall 1

| <i>Session 1</i> | | <i>Session 2</i> | |
|------------------|--------------------------------|------------------|--|
| HP (NSG) 410* | Nursing Research 3 | NSG 361 | Clin. Applic., Inter. Nurs. Concepts 1.5 |
| NSG 365/366 | Intermed. Strategies, Skills 3 | | |

Spring 1

| <i>Session 1</i> | | <i>Session 2</i> | |
|------------------|---------------------------------------|------------------|---------------------------------------|
| NSG 361 | Clin. Appl., Inter. Nurs. Conc. I 1.5 | NSG 351 | Intermediate Nursing Concepts II 3 |
| | | NSG 356 | Applic., Inter. Nursing Concepts II 3 |

Summer 2

| <i>Session 1</i> | | <i>Session 2</i> | |
|------------------|-------------------------------------|------------------|--|
| NSG 362 | Clin. App., Inter. Nurs. Conc. II 2 | NSG 362 | Clin. Applic., Inter. Nurs. Conc. II 3 |

Fall 2

| <i>Session 1</i> | | <i>Session 2</i> | |
|------------------|----------------------------------|------------------|-------------------------------------|
| NSG 450 | Advanced Nursing Concepts I 3 | NSG 475 | Issues in Nursing 2 |
| NSG 455 | Appl., Adv. Nursing Concepts I 3 | NSG 466 | Advanced Strategies and Skills II 1 |

Spring 2

| <i>Session 1</i> | | <i>Session 2</i> | |
|------------------|-----------------------------------|------------------|-----------------------------------|
| NSG 461 | Clin. App., Adv. Nurs. Conc. II 2 | NSG 461 | Clin. App., Adv. Nurs. Conc. II 2 |

Summer 3

| <i>Session 1</i> | | <i>Session 2</i> | |
|------------------|--------------------------------|------------------|--------------------------------------|
| NSG 451 | Advanced Nursing Concepts II 3 | NSG 462 | Clin. Applic., Adv. Nurs. Conc. II 4 |
| NSG 456 | Applic., Adv. Nurs. Conc. II 3 | | |

*Students who have completed a 3-credit research course may not be required to complete HP (NSG) 410.

Second degree students in good standing may earn graduate credits while completing the undergraduate program with permission of their advisor. Students may register to take any two of the following graduate courses after successful completion of the indicated prerequisite course work:

- A. NSG 512; prerequisite NSG 210 and successful completion of at least one undergraduate clinical course
- B. NSG 517; prerequisite NSG 410
- C. NSG 555; prerequisite NSG 475

Note: Taking graduate coursework may require students to attend classes other than the part-time schedule proposed for this program.

Nursing Course Descriptions (NSG)

- 210 Conceptual Base of Nursing Practice 2 credits**
The emphasis in this course is on assisting the student to develop a theoretical base for nursing practice. Students are introduced to nursing process and the metaparadigm. An overview of selected models/theories will be presented as a way to view nursing practice.
Prerequisites: Successful completion of all nursing prerequisites
- 350 Intermediate Nursing Concepts Across the Lifespan I 3 credits**
This course introduces concepts that establish a framework for wellness promotion within microsystems (individuals and families) across the lifespan. Research relevant to health promotion will be introduced.
Prerequisites: BIO 211, BIO 212, BIO 227, PSY 275, HP 100, HP 241, NSG 210. All coursework required through first year and sophomore year. *Corequisites:* NSG 355
- 351 Intermediate Nursing Concepts Across the Lifespan II 3 credits**
The concept of wellness is explored as it relates to individuals and families. Stress is examined as it impacts on the wellness of persons experiencing alterations in comfort, mobility, acid-base, fluid & electrolyte, gas exchange and transport. Personal, theoretical and empirical knowledge from the sciences, humanities and nursing are utilized as a frame of reference for understanding the maintenance of wellness.
Prerequisites: NSG 350, NSG 355, NSG 365, NSG 361. *Corequisite:* NSG 356.
- 355 Applications of Intermediate Concepts Across the Lifespan I 3 credits**
This course will apply the nursing process and selected nursing theorists to wellness concepts of microsystems (individuals and families) throughout the lifespan.
Corequisite: NSG 350
- 356 Application of Intermediate Nursing Concepts Across the Lifespan II 3 credits**
Selected nursing theorists are utilized to develop a framework of nursing care for clients and families experiencing a temporary loss in their level of wellness due to an alteration in comfort, stress, mobility, fluid and electrolyte balance, acid-base balance, transport and gas exchange. Health teaching, legal-ethical issues and research are discussed as they impact on individual/family wellness throughout the lifespan.
Corequisite: NSG 351
- 361 Clinical Application of Nursing Concepts Across the Lifespan I 3 credits**
The focus of nursing care is explored through clinical application of nursing process and nursing theories to clinical situations within microsystems (individual and families) across the lifespan. The student will focus on promotion of wellness.
Corequisites or prerequisites: NSG 350, NSG 355, NSG 365
- 362 Clinical Application of Intermediate Nursing Concepts Across the Lifespan II 4 credits**
The focus of nursing care is explored through clinical application of nursing process and nursing theories to clinical situations with clients/families experiencing a temporary loss of wellness. The student is exposed to clinical situations of acute care and community health with clients across the lifespan. Semester junior year.
Corequisites or prerequisites: NSG 351, NSG 356, NSG 366
- 365 Intermediate Clinical Nursing Concepts, Strategies and Skills I 1 credit**
This course develops and refines competencies in cognitive, affective, and psychomotor skills for application in clinical settings across the lifespan. Scientific and humanistic concepts are integrated with simulation of clinical skills.
Corequisites or prerequisites: NSG 350, NSG 355

- 366 Intermediate Clinical Nursing Concepts, Strategies and Skills II** **1 credit**
 Develops intermediate competencies in cognitive, affective, and therapeutic communication skills for application in a clinical setting. Scientific and humanistic concepts are integrated with simulation of clinical skills for microsystems (individuals and families) experiencing a temporary loss of wellness across the lifespan.
Corequisites or prerequisites: NSG 350, NSG 355
- 385 Pharmacotherapeutics** **3 credits**
 Provides traditional and registered nurse students with a micro and macro understanding of the implications of pharmacokinetics/dynamics, medication usage and administration to the client across the lifespan. The client will include the individual client, the individual's family, and the community. This course will explore medication consumption and administration using the Neuman's Systems Model as a guide. The nursing process will be utilized to guide the practice of therapeutic medication administration and client education.
Prerequisites: Successful completion of all 300 level nursing courses
- 397 Professional Nursing Concepts I** **2 credits**
 This course focuses on concepts basic to the development of professional practitioners. Emphasis is placed on critical thinking, nursing theories, and the re-socialization of the professional nursing role. Knowledge bases for professional practice, the changing health care system, information technology, and practice strategies, including wellness and health promotion across the lifespan are explored.
Prerequisite: RN status
- 398 Health Assessment across the Lifespan** **3 credits**
 This course examines techniques used by registered nurses in the ongoing assessment of the health status of clients. Emphasis is placed on interviewing skills, obtaining health histories, and physical assessment techniques used across the lifespan.
Prerequisites: Junior nursing, senior nursing or RN status
- 410 Introduction to Nursing Research (cross reference HP 410)** **3 credits**
 This introductory course is designed to provide nursing students with an overview of the quantitative and qualitative research processes and to provide opportunities for cultivation of critical inquiry. Students will become consumers of research by evaluating published reports and identifying implications for nursing practice.
Prerequisite: MTH 115
- 450 Advanced Nursing Concepts across the Lifespan I** **3 credits**
 The focus of this course is on concepts relating to the group aspect of macro- systems. Restoration of wellness across the lifespan is addressed with emphasis on cell proliferation, neurological/neurobiological and endocrine deviations and behavioral adjustment. Group leadership and evaluation of selected research is emphasized.
Prerequisites: NSG 351, NSG 356, NSG 362, NSG 366. Corequisite: NSG 455
- 451 Advanced Nursing Concepts across the Lifespan II** **3 credits**
 The focus of this course is on concepts relating to macrosystems (groups and communities). Synthesis of wellness, multisystem problems and health care across the lifespan, as well as application of research and leadership/ management will be addressed.
Prerequisites: NSG 450, NSG 455, NSG 461. Corequisite: NSG 456
- 455 Advanced Nursing Application across the Lifespan I** **3 credits**
 The nursing care of macrosystems (groups) in need of restoration of wellness across the lifespan will be addressed. Selected nursing theories will be used. Health teaching, legal/ethical issues and evaluation of research findings will be emphasized within the framework of the nursing process.
Corequisite: NSG 450

- 456 Advanced Nursing Application across the Lifespan II** **3 credits**
 The focus of this course is the application and synthesis in the community and intense crises areas using selected nursing theorists. Health teaching, legal/ethical issues, leadership/management and application of research will be emphasized within the framework of the nursing process.
Prerequisites: All coursework through first semester senior year; corequisite: NSG 451
- 460 Professional Nursing Concepts II** **4 credits**
 This course focuses on the concept of aggregates at-risk, including families and communities. Family and community assessment is emphasized. Nursing theory, nursing process, and principles of leadership and management are applied to models for health planning and population focused practice. Basic concepts of epidemiology are presented and applied to national health initiatives.
Prerequisite: NSG 397 (RN's only)
- 461 Clinical Application of Advanced Nursing Concepts across the Lifespan I** **4 credits**
 Clinical application of the concepts of selected nursing theorists are emphasized within the context of the nursing process. Nursing care is provided to groups in need of restoration of wellness in such settings as chronic and long-term care. Therapeutic communication skills, teaching/learning, legal/ethical issues and group processes will be emphasized.
Corequisite or prerequisites: NSG 450, NSG 455
- 462 Clinical Application of Advanced Nursing Concepts across the Lifespan II** **4 credits**
 Clinical application of concepts of selected nursing theorists will be addressed. Nursing care experience is provided within the framework of the nursing process to individuals/families and groups in the community to enable synthesis of previous learning experiences.
Corequisite or prerequisites: NSG 451, NSG 456
- 465 Clinical Application of Professional Nursing Concepts** **4 credits**
 Clinical application of baccalaureate nursing concepts will be emphasized. Students will work with aggregates in the community to implement interventions to promote health. Nursing care delivery systems in the community will be explored. Application of case management principles and strategies for individuals and/or groups in the community will be examined.
Prerequisite: NSG 460 (RN's only)
- 466 Advanced Clinical Nursing Concepts, Strategies, and Skills** **1 credit**
 This course further develops and refines advanced competencies in cognitive, affective and psychomotor skills for application in a clinical setting. Scientific and humanistic concepts are integrated with simulation of clinical skills.
Prerequisite: NSG 362
- 475 Issues in Nursing** **2 credits**
 The focus of this course is to facilitate the student into the professional nursing role. The historical, current and futuristic aspects of nursing will be examined along with behavioral, socioeconomic, environmental, legal, ethical and political issues. Emphasis is placed on debate in order to promote active discourse and critical thinking.
Prerequisite: Completion of all 300 level nursing courses
- 480 Special Topics in Nursing** **1-3 credits**
 This course provides students the opportunity to pursue the investigation of selected topics. Topics may vary from semester to semester and will be announced with preregistration information.

Occupational Therapy Major

Division of Health Sciences

Degree MS, Occupational Therapy

Department Chair Ellen McLaughlin, EdD, OTR/L

Coordinator, Weekend Program: Gwen Bartolacci, OTD, OTR/L

Faculty

Gwen Bartolacci, Associate Professor of Occupational Therapy, AS Mount Aloysious College; BS University of North Dakota; MS The Pennsylvania State University; OTD Nova Southeastern University

Joseph A. Cipriani, Professor of Occupational Therapy, BA Wilkes College; BS College Misericordia; MA Wichita State University; EdD Nova Southeastern University

Grace S. Fisher, Assistant Professor of Occupational Therapy; BA Wilkes University, Post-Baccalaureate Certificate University of Pennsylvania; MS College Misericordia; EdD Temple University

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Dawn Evans, BS College Misericordia

Lisa Sunday Leftkowitz, BS, MS College Misericordia

Veronica Penney, BS College Misericordia

Nancy Swiderski, BS, MS College Misericordia

Since 1985, the Occupational Therapy Department has been preparing occupational therapy practitioners to utilize theory-based, occupation-focused assessment and intervention strategies to assist the individual in improving functional performance. Successful completion of the program results in a professional Master of Science degree in Occupational Therapy. Graduates of the program can expect to practice successfully in a variety of traditional and non-traditional health care delivery models with clients across the lifespan.

Two entry options are available. The weekday program is five years in length and is traditionally selected by recent high school graduates. The weekend program utilizes a three-year model, with classes meeting on alternating weekends year round. This program is specifically designed for COTAs and those individuals already possessing a baccalaureate degree in another discipline.

The five-year weekday program combines the foundation of a liberal arts education with professional occupational therapy coursework to produce a holistic practitioner who has a strong background in the use of occupation and critical inquiry skills to advance the profession. Students achieve a bachelor's degree in health science along with the Master of Science in Occupational Therapy degree. Opportunities exist to complete a bachelor's degree in psychology, as well as a minor or certificate in several other areas of study. This provides additional flexibility to the student who chooses to gain expertise to enhance the educational preparation within occupational therapy.

The Program is accredited by the Accreditation Council for Occupational Therapy Education, 4720 Montgomery Avenue, Bethesda, MD, 20814-3425, (301) 652-6611. Graduates of the program are eligible to sit for the occupational therapy examination given by the National Board for Certification in Occupational Therapy. Successful candidates are able to apply for occupational therapy licensure in the state chosen for employment.

Mission

The mission of College Misericordia is to provide an environment that reflects the values and attitudes of justice, mercy, and service. The Department of Occupational Therapy strives to integrate citizenship and professionalism within this environment. The liberal arts core courses, the occupational therapy curriculum, and a variety of service-related experiences provide a learning community, which helps develop responsible members of society.

The Occupational Therapy department provides a professional entry-level master's program, which is occupation-based, concerned with the individual student, and oriented toward future practice. The program reflects the basic belief of occupational therapy that participation in goal-directed, meaningful occupation is essential to a healthy lifestyle. The Occupational Therapy department values each student as a active member of the learning community. Moreover, the program promotes life-long learning to prepare students to be leaders in evolving professional environments. Occupational therapy coursework and clinical experiences build upon the liberal arts foundation producing quality entry-level therapists who embody the values of justice, mercy, and service, as well as the professional values of the occupational therapist.

Philosophy

The human being is a holistic, dynamic system consisting of biological, psychological, sociocultural, and spiritual dimensions in interaction with the environment. Humans possess an innate drive to explore and/or accommodate to their environment, which is essential to human existence not only as a means of survival, but also as enabling the process of self-actualization. The drive towards action when channeled into occupation is fundamental to development, adaptation, health, and satisfying human performance. "Human occupation necessarily encompasses the required human capacities to act on the environment with intentionality in a given pursuit, as well as the unique organization of these pursuits over time and the meanings attributed to them by doers as well as those observing them." (Occupation: A position paper. Reference manual of the official documents of AOTA, Inc. Bethesda: AOTA)

Occupational performance is the ability to adapt, cope with the problems of daily living, and fulfill age-specific life roles through goal directed meaningful occupations. The interpersonal relationships within an occupational context influence performance. The therapeutic relationship between client and therapist enhances occupational performance. Dysfunction in occupational performance is an individually determined state of being, defined at any one time by personal, social, and cultural variables. Participation in occupation can prevent, remediate, or minimize dysfunction in occupational performance. Occupational therapy is the use and application of occupation and interventions to create a balanced lifestyle of occupational performance from the consumer's perspective.

We believe the development of knowledge occurs in a sequential process beginning with basic facts, principles, and techniques and progressing to increasingly more complex concepts and applications of these concepts. Beyond application comes the analysis, synthesis, and evaluation of facts, principles, and concepts. The role of the student is to engage actively in occupations in the learning process, engaging in self-assessment and becoming increasingly self-directed in a collaborative manner. The role of the faculty is to facilitate and structure experiences that enhance professional behaviors and critical thinking skills as well as the integration of the learning into each student's life experiences. Faculty design active learning experiences that enable students to achieve the outcomes identified in the curriculum design.

Goals and Objectives

Graduates of the Occupational Therapy program, with or on behalf of clients of various ages and from diverse populations, will use a variety of models of occupation as well as service delivery models. In a timely and efficient manner that is consistent with the pacing and constraints of the current health or educational delivery system, and using their critical thinking and clinical reasoning skills, graduates will demonstrate the ability to:

1. Accept appropriate referrals from, and generate appropriate referral to, other professionals
2. Establish therapeutic relationships with clients, caregivers, and client advocates that are conducive to engagement in the occupational therapy process

3. Screen clients individually or as a member of an interdisciplinary team
4. Assess clients' occupational role performance, task performance, and components of task performance
5. Analyze the person-task-environment interaction necessary to carry out clients' everyday roles and daily occupations
6. Develop and document an occupation-based intervention plan using assessment data
7. Implement an occupation-based intervention program guided by the intervention plan
8. Develop a transition plan in preparation for discontinuation of occupational therapy services
9. Discontinue service when the client has met pre-established outcomes or has achieved maximum benefit from occupational therapy services
10. Apply the Core Values and Attitudes of Occupational Therapy Practice and the principles of the AOTA Code of Ethics when interacting with clients, peers, superiors, and subordinates
11. Supervise assigned therapy personnel
12. Manage therapy resources
13. Collaborate with members of a multidisciplinary team
14. Critique, design, and carry out research relevant to occupational therapy theory and practice
15. Articulate a personal professional development plan that is consistent with lifelong learning
16. Describe the historical background of the profession of occupational therapy and apply this perspective to contemporary parameters of practice.

Admissions

Students with a diverse background of extracurricular activity, leadership positions, an appreciation for the relevance that occupation plays in their individual lives, and who meet the following criteria will be considered for the Occupational Therapy program:

Weekday five-year professional entry-level master's degree:

- High school science background required in biology and mathematics; physics recommended
- Minimum of 2.5 cumulative high school GPA
- 1,000 SAT score and/or top 20th percentile in class ranking
- Two letters of reference (at least one from an occupational therapist is highly recommended)
- 50 hours of documented service in a health care setting with an occupational therapist by the beginning of studies, with at least ten hours complete at the time of application
- Submission of a 500-word, typed statement of personal and professional goals
- On a space-available basis, students who do not meet the minimum criteria for SAT or class rank will have their applications competitively reviewed. Individuals selected then need to be successfully interviewed by an occupational therapy faculty member
- COTAs must submit evidence of current NBCOT certification
- If a COTA, one year of full-time employment as a COTA is recommended.

Transfer into the weekday five-year professional entry-level master's degree

College Misericordia accepts a limited number of transfer students into the weekday five-year entry-level master's degree program. Transfer students are typically admitted at the first-year or sophomore level of this program. Transfer admission into the sophomore level occurs only when space is available. Transfer credits are evaluated on an individual basis by the Registrar. The following criteria is applied in a competitive process:

- Minimum 2.8 college cumulative GPA (if GPA is based on less than 30 credits, a 1,000 minimum SAT score is also required)
- Two letters of reference (at least 1 from an occupational therapist is highly recommended)

- 50 hours of documented service in a health care setting with an occupational therapist by the beginning of studies, with at least ten hours complete at the time of application
- Submission of a 500-word typed statement of personal and professional goals

Weekend College Professional Entry-Level Master's Degree

Students who meet the following criteria will be considered for admission:

- A baccalaureate degree in another discipline from an accredited program with a minimum of a 2.8 cumulative grade point average
- A Certified Occupational Therapy Assistant who has graduated from an accredited program with minimum of a 2.80 cumulative grade point average
- Two letters of reference (at least one from an occupational therapist is highly recommended)
- 50 hours of documented service in a health care setting with an occupational therapist (10 hours completed prior to the admissions interview)
- Submission of a 500-word, typed statement of personal and professional goals
- Successful interview with an Occupational Therapy faculty member. All applications are competitively reviewed prior to this phase.
- COTAs must submit evidence of current NBCOT certification, with one year employment as a COTA highly desirable

Fieldwork

Fieldwork education is an integral part of the occupational therapy curriculum. Through various experiences in traditional and non-traditional settings, students learn about and participate in the occupational therapy process. The Academic Coordinator of Fieldwork Education arranges all fieldwork placement. Students are responsible for all costs incurred that are associated with fieldwork including but not limited to living arrangements, transportation, and meals.

Related Expenses

Additional expenses for occupational therapy students normally include a lab fee, uniforms, name pins, school patches, and a certification examination fee. As part of professional development, students are expected to become members of the American Occupational Therapy Association and are encouraged to become members of the Pennsylvania Occupational Therapy Association (each Association has reduced student rates; The Occupational Therapy Office has details). Students entering the program are required to join the American Occupational Therapy Association, with membership added to student fees. Attendance at professional conferences is encouraged as students continue their lifelong commitment to learning. Students should plan on regular use of a computer for course communications and assignments. There are several state-of-the-art computer laboratories on campus.

Retention

Retention requirements for the Occupational Therapy Program can be found in the Occupational Therapy Program Guide. Retention criteria for overall GPA, major GPA, and individual course grade minimums vary at different levels of the program. Refer to the Occupational Therapy Program Guide for details.

Degree and Options

Upon successful completion of all requirements students in the weekday program and COTAs in the weekend program are issued a BS in Health Sciences and a MS in Occupational Therapy. Students with bachelors degrees upon admission to the programs take relevant courses to be issued an MS in Occupational Therapy. There are several options available to students primarily in the weekday program for their undergraduate degree. Students can earn an undergraduate major in psychology by taking five additional courses in the spaces below marked "free electives," plus doing some of their fieldwork in a psychiatric setting. A specialization in pediatrics is also offered to students in the traditional weekday program. Minors in several disciplines are also options. Finally, minors are available in music, art, and dance at neighboring institutions through a cross registration agreement.

Sequence of Required Courses—Weekday Program

First Year

| First Semester | | | Total Credits | 17 | Second Semester | | | Total Credits | 17 |
|----------------|--------------------------------|---|---------------|------------------------------------|-----------------|--|--|---------------|----|
| PHY 107 | Introductory Physics I | 3 | PHY 108 | Introductory Physics II | 3 | | | | |
| MTH | Mathematics Bank I | 3 | SOC 101 | Comparative Sociology | 3 | | | | |
| PSY 123 | Introduction to Psychology | 3 | MTH 115 | Basic Statistics I | 3 | | | | |
| HP 100 | Health Professions | 2 | OT 103 | Introduction to Prof. Behav. in OT | 2 | | | | |
| | English Core | 3 | | English Core | 3 | | | | |
| | History or Political Sci. Core | 3 | | History or Political Sci. Core | 3 | | | | |

Sophomore Year

| First Semester | | | Total Credits | 18 | Second Semester | | | Total Credits | 18 |
|----------------|-----------------------------|---|---------------|------------------------------|-----------------|--|--|---------------|----|
| BIO 211 | Anatomy and Physiology | 4 | BIO 212 | Anatomy and Physiology | 4 | | | | |
| OT 205 | Occupations I | 3 | OT 275 | Occupations II | 3 | | | | |
| OT 220 | Dimensions of Human Perf. I | 2 | OT 221 | Dimensions of Human Perf. II | 2 | | | | |
| SWK 285 | Communication Skills | 3 | | Free Elective | 3 | | | | |
| | Fine Arts Core | 3 | | Fine Arts Core | 3 | | | | |
| PHL 100 | Introduction to Philosophy | 3 | | Philosophy Core | 3 | | | | |

Junior Year

| First Semester | | | Total Credits | 17 | Second Semester | | | Total Credits | 14.5 |
|----------------|------------------------------|---|---------------|-----------------------------|-----------------|--|--|---------------|------|
| OT 312 | Applied Functional Anatomy | 5 | OT 313 | Applied Neuroscience | 5 | | | | |
| OT 330 | Conceptual Foundations of OT | 3 | OT 422 | OT Intervention I | 4.5 | | | | |
| PSY 290 | Psychopathology | 3 | OT 522 | OT Intervention Seminar I | 2 | | | | |
| | Free elective | 3 | OT 335 | Environmental Dimensions of | 3 | | | | |
| | Religion Core | 3 | | Human Performance | | | | | |

Senior Year

| First Semester | | | Total Credits | 15.5 | Second Semester | | | Total Credits | 15.5 |
|----------------|----------------------------|-----|---------------|-----------------------------|-----------------|--|--|---------------|------|
| OT 423 | OT Intervention II | 4.5 | OT 424 | OT Intervention III | 4.5 | | | | |
| OT 523 | OT Intervention Seminar II | 2 | OT 524 | OT Intervention Seminar III | 2 | | | | |
| OT 520 | Research Design in OT | 3 | OT 570 | OT Management, Supervision | 3 | | | | |
| | Free elective | 3 | OT 690 | Research Project I | 3 | | | | |
| | Free elective | 3 | | Free elective | 3 | | | | |

Graduate Year

| First Semester | | | Total Credits | 12 | Second Semester | | | Total Credits | 15 |
|----------------|-----------------------|---|---------------|---------------------------------|-----------------|--|--|---------------|----|
| OT 601 | Level II Fieldwork I | 6 | OT 620 | Analysis of OT, Practice Models | 3 | | | | |
| OT 602 | Level II Fieldwork II | 6 | OT 630 | OT Issues and Trends | 3 | | | | |
| | | | OT 695 | Research Project II | 3 | | | | |
| | | | | Graduate elective | 3 | | | | |
| | | | | Religion Core | 3 | | | | |

Total required for graduation 159.5 credits

Core curriculum sequence is suggested and may be adjusted in the event of scheduling conflicts.

Five-year Entry-level BS to MS Program Weekend Program

Sequence of Required Courses

The weekend program utilizes a three-year model, with classes meeting on alternating weekends year round. This program is specifically designed for COTAs and those individuals already possessing a baccalaureate degree in another discipline. The weekend program presents professional occupational therapy coursework in an adult learning model to produce a holistic practitioner who has a strong background in the use of occupation and critical inquiry skills to advance the profession.

| Year 1 | credits | Year 2 | credits | Year 3 | credits |
|------------------|---------|------------------|----------|--------------------|---------|
| Fall | 7-10 | Fall | 8-11 | Fall | 12.5 |
| OT 103 | 2 | OT 313 | 5* | OT 424 | 4.5* |
| OT 220 | 2* | OT 335 | 3 | OT 524 | 2 |
| OT 205 | 3* | Core or elective | | OT 570 | 3 |
| Core or elective | | | | OT 695 | 3 |
| Spring | 8-11 | Spring | 9.5-12.5 | Spring | 12 |
| OT 275 | 3* | OT 422 | 4.5* | OT 601 | 6 |
| OT 221 | 2* | OT 522 | 2 | OT 602 | 6§ |
| SWK 285 | 3 | Core or elective | | | |
| Core or elective | | OT 520 | 3 | | |
| Summer | 8-11 | Summer | 9.5-12.5 | Summer | 9 |
| OT 312 | 5* | OT 423 | 4.5* | Graduate elective† | 3 |
| OT 330 | 3 | OT 523 | 2 | OT 620 | 3 |
| Core or elective | | OT 690 | 3 | OT 630 | 3 |
| Core or elective | | Core or elective | | | |

* With Lab

§ OT 602-Fieldwork begins in March, ends in mid-June, and may overlap with one summer class meeting.

† Required of all weekend program students.

WEC students must complete the following prerequisite (cognate) classes before enrolling in an OT course:

Credits and Course

| | |
|-------------|---|
| 4 credits | Bio 211 Anatomy and Physiology I |
| 4 credits | Bio 212 Anatomy and Physiology II |
| 3 credits | MTH 115 Statistics |
| 3 credits | PSY 290 Psychopathology |
| 3-4 credits | PHY 107 Introductory Physics (with Lab) |

In addition to OT coursework, students holding a bachelor's degree must complete 12 credits of electives at College Misericordia, with at least 3 at the graduate level.

COTA Requirements/Core Areas: Four of the areas below must be satisfied by at least one course for each area prior to beginning OT classes. After admission, 3 credits of core may be taken off campus. All COTA students will take a *minimum* of 15 credits of core courses at College Misericordia (not counting a transfer of one core course above). For specific questions on rules for core sampling, please contact the Coordinator of the Weekend Program in Occupational Therapy.

Core/Class

| | |
|-----------|--------------------|
| 3 credits | Anthropology |
| 3 credits | Fine Arts |
| 3 credits | Political Science |
| 3 credits | Natural Science |
| 3 credits | History |
| 3 credits | Psychology |
| 3 credits | Mathematics |
| 3 credits | English Literature |
| 3 credits | Philosophy |
| 3 credits | Religious Study |

The Occupational Therapy Department reserves the right to make changes in schedules, sequences, and policies as the need arises.

Occupational Therapy Course Descriptions (OT)

- 103

Introduction to Professional Behaviors in Occupational Therapy

An overview of occupational therapy roles and functions in practice is presented with an emphasis on the professional behaviors, ethics and values of the occupational therapy profession

Prerequisite: OT major

Spring; WEC: Fall

2 credits
- 205

Occupation: Theories and Perspectives I

An exploration of the biologic, psychologic, social, and cultural elements of occupational behavior are discussed. The relationship of occupation to the evolution of an individual sense of competence and autonomy, social efficacy and motivation, social role learning, and development of adaptational styles are explored. Through a series of laboratory and community experiential activities, students will enhance their personal activity repertoire as well as learn the process for activity analysis.

Prerequisite: OT 103

Fall only

3 credits
- 220

Dimensions of Human Performance I

Students engage in an in-depth study of human development across the life span including the biophysical, cognitive, affective, cultural, and social domains and the impact of such development on human performance. Emphasis is on prenatal through adolescence.

Prerequisites: PSY 123, SOC 101

Fall only

2 credits
- 221

Dimensions of Human Performance II

An in-depth study of human development across the lifespan including the biophysical, cognitive, affective, cultural, and social domains and the impact of such development on human performance. Emphasis is on young adult through the aged.

Prerequisite: OT 220

Spring only

2 credits
- 275

Occupation : Theories and Perspectives II

Through a variety of experiences in purposeful activity, students will explore the dimensions and characteristics of human occupation. This will include the real and symbolic aspects of the activity and its contribution to the development of a personally appropriate lifestyle. This course extends the concepts explored in OT 205 to include the extrapersonal dimension of activity. Through a series of classroom and community based experiential activities, students expand their personal activity repertoire, their activity leadership skills, and their understanding of activity analysis.

Prerequisite: OT 205

Spring only

3 credits
- 312

Applied Functional Anatomy

5 credits each
- 313

Applied Neuroscience

Through exploration of case studies, the student learns normal and pathological anatomy and neurology, and how it relates to human function and dysfunction. Students will participate in guided exploration of the neurological and musculoskeletal systems, evaluating representative case models. In the laboratory component, students will learn various evaluation techniques that can be used to identify and evaluate dysfunction of neurologic systems, bones, or muscles.

Prerequisites: Bio 211, Bio 212, OT 220, OT 221, PHY 107; Corequisite: OT 712/713 (Laboratory)

Fall and Spring; WEC: Summer and Fall

5 credits each
- 330

Conceptual Foundations of Occupational Therapy

Students conduct an in-depth exploration of occupational therapy through the study of its history, philosophy, frames of reference, and leaders. Emphasis will be on the application, integration, and analysis of current and emerging theories and frames of reference that impact upon the occupational therapy process.

Prerequisites: All 200 level courses

Fall, WEC: Summer

3 credits

- 335 Environmental Dimensions of Human Performance** **3 credits**
 Students explore the physical, organizational, perceptual, psychological, and cultural aspects of the non-human environment, including the impact of environment on attitude, behaviors and performance of individuals. The use of the environment to enhance occupational performance, as well as technological advances that assist a person to function with that environment, are examined.
Prerequisites: SOC 101, OT 330, PHY 107, all 200 level OT courses
Spring; WEC: Fall
- 422 Occupational Therapy Intervention I** **4.5 credits**
 Theory, frames of reference, assessment processes, and intervention planning and techniques are explored as they apply to individuals whose occupational performance is affected by various physical, developmental, and psychosocial conditions; this first of three intervention series presents the occupational therapy process for individuals from birth through adolescence. This course includes a clinically based, Level I fieldwork experience.
Prerequisites: All 100, 200, 300 level OT courses; *Corequisite:* OT 522, OT 722
(Laboratory) Spring only
- 423 Occupational Therapy Intervention II** **4.5 credits**
 Theory, frames of reference, assessment processes, and intervention planning and techniques are explored as they apply to individuals whose occupational performance is affected by various developmental, physical, and psychosocial conditions; this second of three intervention series presents the occupational therapy process for individuals from adolescence through middle adult. This course includes a clinically based, Level I fieldwork experience.
Prerequisites: All 100, 200, 300 level OT courses, OT 422, OT 522, OT 722, PSY 290;
Corequisite: OT 523, OT 723 (laboratory) *Fall only; WEC: Summer*
- 424 Occupational Therapy Intervention III** **4.5 credits**
 Theory, frames of reference, assessment processes, and intervention planning and techniques are explored as they apply to individuals whose occupational performance is affected by various physical, developmental, and psychological conditions; this third of the three intervention series presents the occupational therapy process for individuals from adulthood through the aged. This course includes a clinically based, Level I fieldwork experience.
Prerequisite: All 100, 200, 300 level OT courses, OT 422, 522, 722, Psy 290, OT 423, 523, 723; *Corequisite:* OT 524, OT 724 (Laboratory) *Spring only; WEC: Fall*
- 430 Specialization Sequence: Sensory Integration**
 This course is designed to augment the Intervention course series, particularly the Intervention I course. The purpose of this course is to prepare the student to implement the occupational therapy process with consumers affected by sensory integrative disorders and to be knowledgeable about factors that impact service delivery. In-class exercises and out-of-class assignments will be provided to improve students' skills and increase students' self-confidence with the material. This class should not be considered as a preparatory class for SI Certification. Enrollment in this course is usually limited to students pursuing the pediatric specialization track.
Spring, fourth year
- 520 Research Design in Occupational Therapy** **3 credits**
 This course presents the principles and processes involved in research. Qualitative and quantitative approaches are reviewed and analyzed relative to their strengths, limitations, and practical uses. The application of appropriate research methods to problems worthy of study is stressed. The student will complete a research proposal as part of this course.
Prerequisites: MTH 115, all 100, 200, 300 level occupational therapy courses.
Fall only; WEC: Spring

Intervention Series I, II, III

- | | | |
|-----|---|-----------|
| 522 | Occupational Therapy Intervention Seminar I | 2 credits |
| 523 | Occupational Therapy Intervention Seminar II | 2 credits |
| 524 | Occupational Therapy Intervention Seminar III | 2 credits |

These seminars support the concepts and techniques learned in OT 422, OT 423, and OT 424. Here, through the use of case studies and discussions, students explore relevant issues related to the practice of occupational therapy. These issues go beyond the concepts in OT 422, 423, and 424 and discuss issues such as ethics, diversity, multicultural implications in treatment planning, documentation, and reimbursement in various health care service delivery settings.

Corequisites: OT 522, OT 422, OT 523 with OT 423, OT 524 with OT 424 (see 422, 423, 424 for scheduling)

- | | | |
|-----|---|-----------|
| 570 | Occupational Therapy Management and Supervision | 3 credits |
|-----|---|-----------|

The occupational therapist's role in financial management, human resource management, staff development, quality assurance, program management, and evaluation are explored. Special emphasis on supervisory processes in facilitating professional growth development, gender issues relating to management; management of COTAs and OTAs. Components of program planning, needs assessments, data collection and analysis, and resource allocation are introduced.

Prerequisites: All 100, 200, 300 level OT courses, intervention series I and II

Corequisites: OT 424, OT 520, OT 524, OT 724 Spring; Fall —WEC

- | | | |
|-----|----------------------|-----------|
| 601 | Level II Fieldwork I | 6 credits |
|-----|----------------------|-----------|

Practical educational experience designed to integrate and apply an academically acquired body of knowledge. Particular emphasis on the development of clinical reasoning; the transmission of the values, beliefs, and ethical commitments of occupational therapy; communication of professional behaviors; development, and expansion of a repertoire of occupational therapy assessment, and intervention methodologies. Three months' experience.

Prerequisites: All 100, 200, 300 level OT courses, all intervention series courses, OT 570 and by permission of the fieldwork coordinator Summer; Spring WEC

- | | | |
|-----|-----------------------|-----------|
| 602 | Level II Fieldwork II | 6 credits |
|-----|-----------------------|-----------|

This three-month internship emphasizes the integration and application of an academically acquired body of knowledge and research enabling the student to achieve a level of competence in direct care congruent with the standards of entry level practice of the profession of occupational therapy. Students must take this class as a follow-on class to OT 601 in order to meet the educational prerequisites to graduate and to be eligible to sit for the examination offered by the National Board for Certification in Occupational Therapy

Prerequisites: All 100, 200, 300 level OT courses, all intervention series courses, OT 570, OT 601 and by permission of the fieldwork coordinator Fall; Spring WEC

- | | | |
|-----|---|-----------|
| 610 | Elective: Special Topics in Occupational Therapy Practice | 3 credits |
|-----|---|-----------|

Specialized areas of Occupational Therapy practice will be discussed; these will include, but are not limited to, hand therapy, sign language, assessment in pediatric practice, pediatric splinting, introduction to neurodevelopmental intervention techniques, and a series of courses offered in other disciplines within the health sciences division. Topics vary each year depending upon the student interest and the availability of faculty with professional specialty expertise.

Prerequisite: By permission of the instructor Spring; Summer WEC

- | | | |
|-----|---|-----------|
| 620 | Analysis of Occupational Therapy Theories and Practice Models | 3 credits |
|-----|---|-----------|

Students conduct an in-depth study of theory development and analysis as it relates to macro and micro models of occupational therapy practice. This includes a comprehensive comparative analysis of frames of reference in differing health care delivery systems and ongoing research applications employed to validate the occupational therapy process.

Prerequisites: All 100-500 level OT courses; *Corequisite:* OT 601 Spring; Summer WEC

630 Occupational Therapy Issues and Trends

3 credits

Students explore, discuss and critically analyze issues affecting occupational therapy practice including reimbursement, role delineation, professional autonomy, legislation, health care systems, and managed care.

Prerequisites: All 100-500 level OT courses; *Co-requisite:* OT 602 Spring; Summer WEC

690/ Research Project I and II

3 credits

695 Students will complete a research project that contributes to the knowledge of the occupational therapy process; the outcome will include a paper acceptable for publication in a professional journal.

Prerequisites: MTH 115, OT 520; OT 690 is a prerequisite to OT 695

Spring years 4 and 5; Summer and Fall WEC

Philosophy Major

Division of Humanities

Degree BA, Philosophy

Department Chair Ed Latarewicz, MA

Faculty

Edward Latarewicz, Associate Professor of Philosophy, BA, MA St. Bonaventure University, Franciscan Institute

Mark Painter, Professor of Philosophy, BA Evergreen State College; MA University of North Texas; PhD University of Missouri

Matthew L. Swanson, Associate Professor of Philosophy, BA, MA, PhD University of Missouri

Charles Zola, Visiting Assistant Professor of Philosophy, BS University of Scranton; MS, PhD Catholic University of Louvain, Belgium

Adjunct Faculty

Carol Musto, BA Seton Hall University; MA Georgetown University

John Rettura, BA, MA University of Scranton

Linda Trompetter, Associate Professor of Philosophy, BA The Pennsylvania State University; MTS Harvard University; MA, PhD University of Massachusetts-Amherst

This program presents philosophy as an integral life activity growing out of a deep and passionate concern with life and its meaning and the recognition that the traumatic changes that mark an age and affect all people involve philosophical issues. In its academic mode, philosophy is noted for cultivating those dispositions and aptitudes requisite for critical thinking and sound judgement. In this function, it provides the strongest preparation for rational living and intelligent participation in contemporary discussions about issues such as freedom, justice, personal authenticity, morality, and political legitimacy.

Pre-Law Specialization

The Pre-Law specialization was developed in accordance with the Association of American Law Schools which recommends that prospective law students have a broad liberal arts background. The program represents sound preparation for the Law School Admissions Test and the study of law. For further information on the Pre-Law specialization, please see Page 238.

General Requirements

Philosophy majors must complete 30 credits in philosophy beyond the 6 credits that satisfy core requirements, and maintain a 2.00 (C grade) average overall and in the major. They are also required to take Introduction to Logic and Introduction to Ethics courses. A proficiency in a foreign language is advisable.

A large number of free electives allows students flexibility in personalizing their studies. Majors can, with approval of their advisors, either select from various minors and areas of concentration, pursue double

majors, or select clusters of advanced courses from different disciplines in pursuit of more integrated understanding.

Sequence of Required Courses

First Year

| First Semester | | Total Credits | 1.5 | Second Semester | | Total Credits | 1.5 |
|----------------|----------------------------|---------------|-----|-----------------|------------------------|---------------|-----|
| PHL 100C | Introduction to Philosophy | 3 | | PHL 102M | Introduction to Ethics | 3 | |
| | Core | 3 | | | Core | 3 | |
| | Core | 3 | | | Core | 3 | |
| | Core | 3 | | | Core | 3 | |
| | Core | 3 | | | Core | 3 | |

Sophomore Year

| First Semester | | Total Credits | 1.5 | Second Semester | | Total Credits | 1.5 |
|----------------|-----------------------|---------------|-----|-----------------|---------------|---------------|-----|
| | Free elective | 3 | | | Free elective | 3 | |
| | Core | 3 | | | Core | 3 | |
| | Core | 3 | | | Core | 3 | |
| PHL 105M | Introduction to Logic | 3 | | PHL | Free elective | 3 | |
| PHL | Free elective | 3 | | PHL | Free elective | 3 | |

Junior Year

| First Semester | | Total Credits | 1.5 | Second Semester | | Total Credits | 1.5 |
|----------------|--------------------|---------------|-----|-----------------|-------------------------|---------------|-----|
| | Core | 3 | | | Core | 3 | |
| PHL 320 | Ancient Philosophy | 3 | | PHL 330 | Early Modern Philosophy | 3 | |
| PHL | Free elective | 3 | | | Free elective | 3 | |
| | Free elective | 3 | | | Free elective | 3 | |
| | Free elective | 3 | | | Free elective | 3 | |
| | Core | 3 | | | Core | 3 | |

Senior Year

| First Semester | | Total Credits | 1.5 | Second Semester | | Total Credits | 1.5 |
|----------------|-------------------------|---------------|-----|-----------------|-------------------------|---------------|-----|
| PHL 340 | 19th Century Philosophy | 3 | | PHL 430 | 20th Century Philosophy | 3 | |
| PHL | Free elective | 3 | | PHL | Free elective | 3 | |
| | Free elective | 3 | | | Free elective | 3 | |
| | Free elective | 3 | | | Free elective | 3 | |
| | Free elective | 3 | | | Free elective | 3 | |

Total required for graduation 120 credits

Philosophy Course Descriptions (PHL)

100 Introduction to Philosophy 3 credits

This course examines those pivotal philosophies that have most significantly shaped the evolution of Western culture. Its aim is to critically reflect on the defining ideas of both tradition and the modern world, and to explore the specific challenges modernity poses to traditional thought. This course is a core requirement, and a prerequisite for all other philosophy courses. It is also offered in the Honors Colloquia.

Fall and Spring

102 Introduction to Ethics 3 credits

This course investigates the basic issues and problems encountered in the field of ethical theory. These issues include the prescriptive/descriptive distinction, the motivation for morality, virtue vs. rule-based ethics, deontological vs. consequentialist theories, moral psychology, and meta-ethical analysis. As a philosophical reflection upon our moral experience special emphasis is placed upon rational justification for the stances we take in these issues.

Fall and Spring

- 105 Introduction to Logic** **3 credits**
 This course is intended to provide students with the skills needed to apply logical principles, techniques of critical thought, and argumentation to the analysis of their own words and the word of others. Emphasis will be on assessing the legitimacy of arguments, detecting common fallacies, evaluating evidence and improving skills in reasoning.
- 111 Makers of the Modern Mind (Honors)** **3 credits**
 This course examines the pivotal philosophies from Descartes to Heidegger that have most significantly shaped the evolution of modern Western culture. Its aim is to critically reflect on the defining ideas for both tradition and modernity so that students may explore the meanings of modernity.
Prerequisite: Reserved for Honors Students *Spring*
- 202 Environmental Philosophy** **3 credits**
 This course is a survey of the fundamental principles and traditions underlying what we call today "environmental philosophy." Students will explore the roots of our contemporary ideas about nature and ecology, animal rights, whether or not nature has intrinsic or merely instrumental value, ecofeminism, "deep" ecology, non-western perspectives on the environment, population, hunger, global warming and the Gaia theory that the planet is a living organism.
Prerequisite: PHL 100
- 205 Medieval Philosophy** **3 credits**
 This course covers the philosophical discussions and debates that dominated the interchange between philosophical and theological discourse in the Latin West from the 11th to the 16th centuries. In the speculations of medieval philosophers we find the constitutive elements of Western culture and philosophy.
- 210 Philosophy of Person** **3 credits**
 A dominantly phenomenological approach to analyzing the existential structures that constitute a person. Exploration of the possibilities for personal growth and evaluation of the various social forces that limit these possibilities.
Prerequisite: PHL 100
- 220 Philosophy and Literature** **3 credits**
 The exploration of philosophical issues through the medium of literature, as distinct from the argumentative format common to straight forward philosophical discourse. Major emphasis is on tracing the changing conceptions of human nature and individual human action in the context of changing conceptions of nature, the human community, political legitimacy and morality.
Prerequisite: PHL 100
- 223 Social Ethics** **3 credits**
 An examination of the leading ethical theories in normative discourse, and their application to the most urgent social problems that address us. Topics such as poverty, war, animal rights, economic justice, and the morality of sex and reproduction are debated.
Prerequisite: PHL 100
- 257 Philosophy of Religion** **3 credits**
 An inquiry into the nature of religion and the objects of thought and feeling associated with religion, such as the nature and existence of God, the nature of religious experience and symbolism, evil, creation, and immortality.
Prerequisite: PHL 100
- 261 Philosophy of Women** **3 credits**
 A philosophical examination of the literature and central issues of the women's liberation movement.
Prerequisite: PHL 100

- 270 Social and Political Philosophy** 3 credits
 An examination of the key issues in the history of Western social and political philosophy. These include the nature and purpose of government, political legitimacy, the relationship between theories of human nature and political systems, and the evolution of rights.
Prerequisite: PHL 100
- 310 Medical Ethics** 3 credits
 This course in applied ethics explores the ethical questions related to modern science and the health professions. Topics such as abortion, human experimentation, genetic engineering, patient-rights, and the delivery of health care are analyzed.
Prerequisites: PHL 100 and any other 100 or 200 level course
- 320 Ancient Philosophy** 3 credits
 A examination of the history of philosophy from the origins of scientific thought in Asia Minor through the synthesis of St. Augustine. Major emphasis is on Plato and Aristotle.
Prerequisites: PHL 100 plus any other 100 or 200 level course
- 330 Early Modern Philosophy** 3 credits
 An examination of the history of philosophy from the Renaissance through the early 19th century. Continental Rationalism and British Empiricism are studied in relationship to Kant and his attempt to synthesize the two. Emphasis will be on the shift from an ancient/medieval world view, and how this shift sets the stage for contemporary issues.
Prerequisites: PHL 100 and any other 100 or 200 level course
- 340 19th Century Philosophy** 3 credits
 This course investigates the Enlightenment ideal of personhood, particularly as it is expressed in Kant's critical project, and the various 19th century reactions to this ideal as formulated in the works of Hegel, Marx, Kierkegaard, Nietzsche, and Dostoevsky.
Prerequisites: PHL 100 and any other 100 or 200 level course
- 410 Philosophy of Law** 3 credits
 The focus is on four basic questions: What is the fundamental nature of law? What are the appropriate limits of legal regulations? How should the notion of responsibility be defined in the criminal law? And how and to what extent is punishment justifiable?
Prerequisites: PHL 100 and any other 100 or 200 level course
- 430 20th Century Philosophy** 3 credits
 This course examines the following dominant 20th century philosophical methodologies: pragmatism, phenomenology, logical positivism, linguistic analysis, and existentialism.
Prerequisites: PHL 100 and any other 100 or 200 level course
- 440 Economics of Freedom and Justice** 3 credits
 A dramatic tour through those history-shaping ideas that are of immediate relevance to a world torn by economic problems and debates about conflicting notions of social justice.
Prerequisites: PHL 100 and any other 100 or 200 level course
- 480 Independent Study** 3 credits
 Special investigation of a selected topic. *On demand*
- 485 Special Topics** 3 credits
 Topics may vary from semester to semester and will be announced with preregistration information.
Prerequisites: PHL 100 and any other 100 or 200 level course On demand

Physical Therapy Major

Division of Health Sciences

Degree MS, Physical Therapy

Department Chair Susan P. Barker, PhD

Faculty

Susan P. Barker, Associate Professor of Physical Therapy, BS University of Pennsylvania; MS Temple University; PhD Drexel University

Kevin J. Lawrence, Assistant Professor of Physical Therapy, BS Marquette University; MS Virginia Commonwealth University

Diane E. Madras, Assistant Professor of Physical Therapy, BA University of Missouri-Columbia; MS Columbia University; PhD Louisiana State University

Kelley A. Moran, Associate Professor of Physical Therapy, BS University of Delaware; MS Arcadia University, DPT Temple University

Michael Moran, Professor of Physical Therapy, BS State University of New York at Stony Brook; MS University of Scranton; ScD Nova University

Maureen Pascal, Assistant Professor of Physical Therapy, BS University of Pennsylvania; MS Boston University

Steven Pheasant, Assistant Professor of Physical Therapy, BA Wittenberg University; MS Arcadia University, PhD University of Toledo

Amy Tremback-Ball, Assistant Professor of Physical Therapy, BS, MS College Misericordia

Adjunct Faculty

Jean Freedmund, BS Russell Sage

Richard Haydt, BS Wilkes College; MSPT Beaver College; DPT University of St. Augustine

David G. Patrick, BS University of Pennsylvania; MS Temple University

Jonathan Sakowski, BS, MSP College Misericordia

Marilaire Thresten, BS East Stroudsburg University; BS State University of New York at Stony Brook; MHS Indianapolis University

The Physical Therapy program admits students at the first year and transfer level to the five-year, professional master's degree program. Students admitted as first year or undergraduate transfers who successfully complete all major and College requirements will be awarded a bachelor of science degree in health science in addition to an MS in physical therapy degree. Students admitted with a baccalaureate degree will be awarded an MS in physical therapy degree upon successful completion of the professional program.

For students admitted at the first-year level, the program's first two years of pre-professional study provide a strong foundation in the liberal arts and sciences appropriate in depth and breadth to develop the ability in students to think independently, weigh values, and understand fundamental theory. This further serves to develop skills of critical thinking and communication, inherent in baccalaureate education and essential to professional socialization. The physical therapy professional curriculum is initiated in the third year and continues through the fourth and fifth years.

Students with a baccalaureate degree will be admitted directly into the professional program and will be awarded the MSPT degree upon successful completion of the three-year professional curriculum.

The program is guided by the standards and criteria of the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association (CAPTE), by whom it is accredited. Graduates of accredited physical therapist education programs are eligible to apply for licensure as physical therapists in the individual United States and territories.

Mission

It is the mission of the physical therapy education program to provide professional physical therapy education opportunities to the citizens of northeastern Pennsylvania and the surrounding regions of New York, New Jersey, Maryland, and Pennsylvania and to help meet the physical therapy health care needs of these areas.

The physical therapy program is committed to providing an education program which produces competent physical therapy practitioners who are critical thinkers and educated consumers of research and which prepares graduates for productive careers in physical therapy and as advocates for and participants in life long learning.

As an entry-level professional postbaccalaureate program, the physical therapy curriculum reflects a commitment to the complementary relationship between liberal arts and professional studies which enables graduates to adapt to and deal with constantly evolving societal and professional needs.

The physical therapy program's commitment to providing affordable, quality physical therapy education expresses the founding Sisters' values and attitudes of justice, mercy, and service.

Philosophy

The physical therapy education program is based on the belief that graduates of entry-level physical therapy programs should possess the clinical decision making and problem solving skills which enable them to function as peer colleagues in the contemporary health care system. Physical therapists need to be sensitive to the needs of a culturally diverse society as evidenced by their interactions with clients, families, health care colleagues, and the community in which they practice.

An educational program for physical therapists should reflect the concepts of androgogy (adult education), including problem solving, critical thinking, analysis, integration of theory and practice, clinical decision making, mentoring, and self-directed learning.

Physical therapists should have the ability to articulate and exchange knowledge, to seek additional knowledge and skills, and they should have the ability and desire to remain open to input from and collaboration with other health care professionals. They should value collaboration and communication in a spirit of mutual collegiality among health care providers and view these as essential to meeting the health care needs of society.

A physical therapy professional education program prepares physical therapy generalists but provides graduates with the tools which enable them to develop specialty expertise through the application of critical thinking and problem solving skills and a holistic approach to health care.

The academic and clinical faculty and the academic and clinical education environments must reflect and foster professional values and behaviors. The academic and clinical faculty and curriculum components must be inextricably linked for the provision of professional education programs preparing competent health care practitioners.

A diverse faculty whose members have responsibilities and activities consistent with their areas of teaching and scholarly expertise strengthens and enhances a professional education program.

Goals

The goals of the physical therapy education program are to prepare graduates who:

1. Are physical therapist generalists capable of contemporary, competent, legal, and ethical practice.
2. Value the relevance of critical inquiry in the validation and advancement of the art and science of physical therapy.
3. Appreciate the roles and responsibilities of physical therapists as professionally autonomous practitioners within the health care system.
4. Accept the responsibility for education of self, the community, clients, and colleagues in the health care system.
5. Value and foster communication and interaction with colleagues for the benefit of optimal service to clients.
6. Respect and respond to contemporary bio-psycho-social diversity in interactions with clients, families, colleagues, and the community.

Selection, Advancement, and Graduation Criteria

Admission into Pre-professional Physical Therapy

Students admitted into Pre-professional Physical Therapy (first year) must meet the general admission

requirements of the College. Minimum criteria for admission to the Physical Therapy program are:

1. Class rank in the top one-third of the graduating class
2. Minimum combined SAT score of 1,050 (or the equivalent ACT score)
3. Completion of three years of mathematics, one year of biology, and one year of chemistry in high school.

Additionally, high school preparation in physics is highly recommended. Exposure to and exploration of physical therapy as demonstrated by paid or volunteer experience is strongly encouraged.

Transfer into the Physical Therapy Program

Internal Transfer

Students who currently attend College Misericordia and who wish to transfer into the Physical Therapy major will be evaluated by the Physical Therapy Admissions Committee. Admission to the Physical Therapy major is not guaranteed, and is on a space-available basis.

Students seeking transfer into the Physical Therapy major in the sophomore year must meet the following requirements:

1. Completion of at least 30 credits at the end of spring semester of the first year, including at least 6 credits of required foundational sciences from the following list: BIO 211/212, CHM 104/105, PHY 107/108, with no grades lower than C-
2. Minimum cumulative GPA of 2.5
3. Completion of HP 100.

Students seeking transfer into the Physical Therapy major in the junior year will be evaluated by the Physical Therapy Admissions Committee, along with external transfer applicants.

External Transfer

Students who do not currently attend College Misericordia but who have completed college level work may be evaluated for admission into the Physical Therapy program. Students who do not have an earned baccalaureate degree must complete all College requirements for a baccalaureate degree.

Students seeking transfer admission into the sophomore year must meet the following requirements:

1. Completion of at least 30 credits at the end of the spring semester of the first year, including at least 6 credits of required foundational sciences from the following list: BIO 211/212, CHM 104/105, PHY 107/108, with no grades lower than C
2. Minimum cumulative GPA of 2.5.

Transfer applicants who do not have a baccalaureate degree may be admitted into the professional physical therapy program (junior year) if they meet the following criteria:

1. Completion of at least 70 credits with a cumulative GPA of at least 2.5, with a B average in pre-requisite science courses highly desirable
2. Completion of required pre-requisite courses or their equivalents with a minimum grade of C: CHM 104/105, BIO 211/212, PHY 107/108, MTH 115, PSY 123, PSY 275, SOC 101
3. Completion of a minimum of 39 core curriculum credits
4. Exposure to and exploration of physical therapy as demonstrated by documented paid or volunteer experience of 50 or more hours in at least two different facilities or a minimum of one year's full-time professional experience within the health care system.

Transfer students with a physical therapist assistant associate degree will fall under the following requirements with regard to core curriculum requirements:

1. Student must have at least one course on his/her transcript in each area of College Misericordia's core.
2. Courses transferred from another institution may represent the area of the core which the

course satisfies. The appropriateness of the representational core substitute will be determined by the director of the program in which the core course resides. Courses taken at College Misericordia must satisfy the specific course requirement in the core area.

3. From the date of enrollment only two additional courses may be taken off campus and these must be taken at a four-year institution. One of these may be in a core course.

Transfer applicants who have a baccalaureate degree may be admitted directly into the professional physical therapy program (junior year) if they meet the following criteria:

1. Minimum cumulative GPA of 2.5 in college work completed
2. Successful completion of the following prerequisite College courses or their equivalent with a grade of at least C in each course:

| | |
|---------------------------------------|-------------|
| Chemistry with lab | 2 semesters |
| <i>must include organic chemistry</i> | |
| Physics with lab | 2 semesters |
| Human Anatomy with lab | 1 semester |
| Human Physiology with lab | 1 semester |
| Statistics | 1 semester |
| Introduction to Psychology | 1 semester |
3. If SAT scores are older than five years, GRE or Miller's Analogy Test scores required
4. Exposure to and exploration of physical therapy as demonstrated by documented paid or volunteer experience of 50 or more hours in at least two different facilities or a minimum of one year's full-time professional experience within the health care system.
5. The following courses are not pre-requisites; however, they must be completed by the spring semester of the first year of professional study. Transfer applicants are encouraged to complete them before entering the program:

| | |
|--------------------------|------------|
| Statistics | 1 semester |
| Developmental Psychology | 1 semester |
6. Minimum cumulative GPA of 2.5 in college work completed
7. Successful completion of the following prerequisite College courses or their equivalent with a grade of at least C in each course:

| | |
|---------------------------------------|-------------|
| Chemistry with lab | 2 semesters |
| <i>must include organic chemistry</i> | |
| Physics with lab | 2 semesters |
| Human Anatomy with lab | 1 semester |
| Human Physiology with lab | 1 semester |
| Introduction to Psychology | 1 semester |
8. If SAT scores are older than five years, GRE or Miller's Analogy Test scores required
9. Exposure to and exploration of physical therapy as demonstrated by documented paid or volunteer experience of 50 or more hours in at least two different facilities or a minimum of one year's full-time professional experience within the health care system.
10. The following courses are not pre-requisites; however, they must be completed by the spring semester of the first year of professional study. Transfer applicants are encouraged to complete them before entering the program:

| | |
|--------------------------|------------|
| Statistics | 1 semester |
| Developmental Psychology | 1 semester |

Advancement to the Professional Physical Therapy Program

Advancement to the professional program (junior year) is based on the following criteria:

1. Completion of at least 70 credits with a cumulative GPA of at least 2.5
2. Completion of required pre-requisite courses or their equivalents with a minimum grade of C: CHM 104/105, PHY 107/108, BIO 211/212, MTH 115, PSY 123, PSY275, SOC 101, HP 100, PT 304
3. Completion of a minimum of 39 core curriculum credits
4. Exposure to and exploration of physical therapy as demonstrated by documented paid or volunteer experience of 50 or more hours in at least two different facilities or a minimum of one year's full-time professional experience within the health care system.

Advancement within the Professional Physical Therapy Program

To advance within the professional program, students must:

1. Earn no grade below B- in professional level PT-designated courses and no grade below C in other required professional level courses
2. Achieve at least a minimum level of competence (MLC) of 80 percent in all professional level PT-designated courses
3. Satisfy all College undergraduate and graduate requirements.

Policies and procedures related to academic standards for the Physical Therapy program are included in the Physical Therapy Student Handbook supplied to all enrolled Physical Therapy students.

Undergraduate Pre-professional Curriculum for PT Majors

Sequence of required courses and suggested sequence of core courses:

First Year

| <i>First Semester</i> | | <i>Total Credits 18</i> | <i>Second Semester</i> | | <i>Total Credits 19</i> |
|-----------------------|------------------|-------------------------|------------------------|-----------------------------------|-------------------------|
| CHM 104 | General Chem. II | 4 | CHM 105 | Introduction to Organic Chemistry | 4 |
| BS | Core | 3 | BS | Core | 3 |
| ENG | Core | 3 | ENG | Core | 3 |
| HIS | Core | 3 | HIS | Core | 3 |
| HP 100 | | 2 | PHL | Core | 3 |
| MTH I | Core | 3 | MTH II | Core or free elective | 3 |

Summer

| | <i>Total Credits 3</i> |
|-----------------------|------------------------|
| Core or free elective | 3 |

Sophomore Year

| <i>First Semester</i> | | <i>Total Credits 16</i> | <i>Second Semester</i> | | <i>Total Credits 16</i> |
|-----------------------|--------------------------|-------------------------|------------------------|---------------------------|-------------------------|
| BIO 211 | Anatomy and Physiology I | 4 | BIO 212 | Anatomy and Physiology II | 4 |
| PHY107 | Physics I | 3 | PHY 108 | Physics II | 3 |
| FA | Core | 3 | FA or PHL | Core | 3 |
| REL | Core | 3 | PT 304 | Health, Wellness, and HP | 3 |
| PSY 275 | or SS/BS Elective | 3 | PSY 275 | or SS/BS Elective | 3 |

Summer

| | <i>Total Credits 3</i> |
|-----------------------|------------------------|
| Core or Free elective | 3 |

Required 48-credit core curriculum for PT majors to include:

Behavior Science Core
Science Core

PSY 123, SOC 101
CHM 104-105

Mathematics Core

Philosophy Core

MTH 115 Statistics*

PHL 102, or 223

Additional required courses:

PSY 275 Child and Adolescent Psychology or equivalent*

PHY 107/108

HP 100

BIO 211/212

PT 304

BS, SS, EDU, BUS or language electives (2)

* Must be completed no later than spring semester of junior year.

Physical Therapy Professional Curriculum, Undergraduate Students

Sequence of courses with suggested sequence of core and elective courses:

First (Junior) Year

| <i>First Semester</i> | <i>Total Credits 15-18</i> | <i>Second Semester</i> | <i>Total Credits 16</i> |
|-----------------------------------|----------------------------|-----------------------------------|-------------------------|
| BIO 301 Gross Anatomy | 5 | BIO 302 Neuroscience | 4 |
| PT 405 Analysis of Human Movement | 4 | PT 402 Clinical Science I | 6 |
| PT 407 Applied Physiology | 4 | PT 410 Integrated Clinical Arts I | 3 |
| PT 409 Clinical Skills | 2 | PHL 102 or 223 or | |
| FA or PHL Core or free elective | 3 | REL or FA Core or free elective | 3 |

Summer

| | <i>Total Credits 6</i> |
|------------------|------------------------|
| Core or Elective | 3 |
| PT 515 Research | 3 |

Second (Senior) Year

| <i>First Semester</i> | <i>Total Credits 13-16</i> | <i>Second Semester</i> | <i>Total Credits 13</i> |
|------------------------------------|----------------------------|--|-------------------------|
| PT 503 Clinical Science II | 4 | PT 518 Clinical Education I 6 weeks | 3 |
| PT 505 Clinical Science III | 4 | PT 506 Clinical Science IV 10 weeks | 6 |
| PT 511 Integrated Clinical Arts II | 4 | PT 512 Integrated Clinical Arts III 10 weeks | 4 |
| PT 590 Research Seminar | 1 | | |
| Core or free elective | 3 | | |

Third (Graduate) Year

| <i>First Semester</i> | <i>Total Credits 12</i> | <i>Second Semester</i> | <i>Total Credits 12-15</i> |
|--|-------------------------|------------------------------------|----------------------------|
| PT 619 Clinical Education II 10 weeks | 6 | PT 614 Integrated Clinical Arts IV | 3 |
| PT 621 Clinical Education III 10 weeks | 6 | PT 690 Critical Inquiry | 3 |
| | | PT 692 Critical Inquiry Seminar | 1 |
| | | PT 616 Clinical Decision Making | 2 |
| | | PT 612 Special Topics | 3 |
| | | Core or free elective | 3 |

Post-baccalaureate Professional Physical Therapy Program

Sequence of Required Courses

First Professional Year

| <i>Semester I</i> | <i>Total 15</i> | <i>Semester II</i> | <i>Total 13</i> |
|-----------------------------------|-----------------|---|-----------------|
| BIO301 Gross Anatomy | 5 | BIO 301 Neuroscience | 4 |
| PT 405 Analysis of Human Movement | 4 | PT 402 Clinical Science I | 6 |
| PT 407 Applied Physiology | 4 | PT 410 Integrated Clinical Arts Seminar | 3 |
| PT 409 Clinical Skills | 2 | | |

| | | |
|-----------------|----------|----------------|
| Summer I | | Total 3 |
| PT 515 | Research | 3 |

Second Professional Year

| <i>Semester I</i> | | <i>Total 13</i> | <i>Semester II</i> | | <i>Total 13</i> |
|-------------------|-----------------------------|-----------------|--------------------|---------------------------------|-----------------|
| PT 590 | Research Seminar | 1 | PT 518 | Clinical Education I 6 weeks | 3 |
| PT 503 | Clinical Science II | 4 | PT 506 | Clinical Science IV 10 weeks | 6 |
| PT 505 | Clinical Science III | 4 | PT 512 | Integrated CA Sem. III 10 weeks | 4 |
| PT 511 | Integrated Clinical Arts II | 4 | | | |

Third Professional Year

| <i>Semester I</i> | | <i>Total 12</i> | <i>Semester II</i> | | <i>Total 12</i> |
|-------------------|---------------------------------|-----------------|--------------------|-----------------------------|-----------------|
| PT 619 | Clinical Education II 10 weeks | 6 | PT 614 | Integrated Clinical Arts IV | 3 |
| PT 621 | Clinical Education III 10 weeks | 6 | PT 690 | Critical Inquiry | 3 |
| | | | PT 692 | Critical Inquiry Seminar | 1 |
| | | | PT 616 | Clinical Decision Making | 2 |
| | | | PT 612 | Special Topics | 3 |

Physical Therapy Course Descriptions (PT)

304 Concepts of Health, Wellness and Health Professions 3 credits

Exploration of the contemporary concepts of health and wellness as they relate to health promotion and maintenance, disease prevention and health care; the role of physical therapy as a health profession within a holistic health care model; the importance of professional behavior, critical inquiry, communication, interaction, cultural diversity, and collaboration in professional physical therapy practice. 2 hours lecture/discussion and independent study.

Prerequisites: Required for sophomore and transfer PT majors as pre-professional pre-requisite course or permission of program. *Spring only*

402 Clinical Science I 6 credits

This course will introduce the student to the skills necessary for physical therapy examination of and intervention for problems with the musculoskeletal system, primarily involving the upper and lower extremities. A number of examination and intervention principles utilized throughout the musculoskeletal system will be examined, as well as joint-specific principles. These principles will then be applied to the anatomy and biomechanics of the specific regions of the upper and lower extremities. Pathologies will be explored in light of their regional effects on anatomy and mechanics, as well as the effect of these changes in mechanics on the function of the body as a whole. Material from BIO 301 Gross Anatomy, PT 405 Analysis of Human Movement, PT 407 Applied Physiology, and PT 409 PT Clinical Skills will be utilized to facilitate integration of these skills into total patient care. 3 hours lecture, 6 hours lab

Prerequisites: BIO 301, PT 405, 407, PT 409; *Co-requisites:* BIO 302, PT 410
Spring only

405 Analysis of Human Movement 4 credits

The analysis of human movement from the developmental, kinesiological, and biomechanical perspectives. Functional anatomy, kinesiology and pathokinesiology of the joints, posture, functional movement patterns of the neck, trunk and limbs and gait as a basis for evaluation and intervention strategies in the presence of movement dysfunction associated with musculo-skeletal problems. 3 hours lecture, 2 hours lab.

Prerequisites: BIO 211- 212; PHY 107-108

Co-requisites: BIO 301, PT 407, PT 409

Fall only

407 Applied Physiology 4 credits

Understanding the physiological mechanisms affecting physical therapy evaluation and

intervention strategies including physical agents, exercise, and modifying variables as related to maintaining and restoring homeostasis. Applied cardiovascular and respiratory physiology and exercise physiology including muscle physiology and energy production. Lecture: 3 hours. Laboratory: 2 hours.

Prerequisites: BIO 211/212; CHM 104/105

Corequisites: PT 405, PT 409; BIO 301

Fall only

409 PT Clinical Skills

2 credits

Introduction to patient handling, tests and measurements, and intervention strategies. Includes monitoring of vital signs, goniometry, manual muscle testing, posture and gait analysis; massage; modalities of heat, cold, light and water; therapeutic exercise; and gait training. Introduces problem solving, communication, documentation, and patient management. 4 hours lab

Prerequisites: BIO 211/212; PHY 107/108

Co-requisites: PT 405, PT 407, BIO 301

Fall only

410 Integrated Clinical Arts Seminar I

3 credits

This is the first in a series of interactive lectures and seminars designed to integrate physical therapy clinical arts into clinical and foundation sciences from a bio-psycho-social perspective. Content for discussion includes the following: analysis of the impact of moderating variables such as age, gender, cultural diversity, environment and lifestyles across the lifespan; interpersonal and communications skills; professional roles, behaviors, values, and responsibilities; and appropriate utilization and application of medical imaging and pharmacology. Application and integration are geared particularly to clients with musculoskeletal dysfunction. 3 hours lecture, 1 hour seminar

Prerequisites: BIO 301; PT 405, PT 407, PT 409; *Co-requisites:* PT 402; BIO 302

Spring only

503 Clinical Science II

4 credits

This course is a continuation of Clinical Science I. The principles studied in Clinical Science I are applied to the cervical, thoracic, and lumbar spines and temporomandibular joint. In addition, principles specific to spinal pathology and mechanics will be introduced. Pathologies investigated in Clinical Science I that affect the extremities will be reexamined with regard to their effect on the spine. Material from BIO 301 Gross Anatomy, PT 405 Analysis of Human Movement, PT 407 Applied Physiology, PT 409 Clinical Skills, PT 402 Clinical Science I, and BIO 302 Neuroscience will be integrated into the course. Classroom and laboratory sessions will be utilized to facilitate integration of these skills into total patient care. 2 hours lecture, 4 hours lab

Prerequisites: PT 515; *Co-requisites:* PT 505, PT 511

Fall only

505 Clinical Science III

4 credit

This course reviews cardiopulmonary anatomy and physiology, pathophysiology, and the effects of aging on these systems. Cardiopulmonary dysfunction as a complication of other medical conditions is stressed. Analysis, evaluation, differential diagnosis, intervention and modification within the scope of practice of physical therapy are emphasized. The impact of medical laboratory studies, medical diagnoses, graded exercise testing with EKG analysis, and pharmacological factors on PT examination and treatment planning are discussed. Intervention stresses environmental and lifestyle factors, health and wellness attitudes, and physical therapy as integral to patient and public education. Classroom, laboratory, group, and clinical sessions will be used to facilitate integration of competencies and skills. 3 hours lecture, 2 hours lab

Prerequisites: PT 515; *Co-requisites:* PT 503, PT 511

Fall only

506 Clinical Science IV

6 credits

This course will review neuroanatomy, neurophysiology, and neuropathology with expansion to neurological examination, intervention, and rehabilitation. Analysis of posture and movement during the normal process of development and aging as well as the neurologically impaired

population will be emphasized. Current movement theory, postural control, and motor learning will be applied and integrated with knowledge gained in previous coursework for clinical decision making in evaluation and selection of appropriate intervention strategies. The theoretical basis and treatment techniques for selected neuromotor techniques such as PNF, NDT, and sensory integration will also be included. Laboratory sessions will emphasize the development of specific psychomotor examination and intervention skills necessary for the successful examination, evaluation and intervention of clients across the lifespan with neurologic impairments. 6 hours lecture, 4 hours lab, 10 weeks

Prerequisites: PT 503, PT 505, PT 511, PT 590;

Co-requisite: PT 512

Spring only

511 Integrated Clinical Arts Seminar II

4 credits

The second in a series of interactive lectures and seminars designed to integrate physical therapy clinical arts into clinical and foundation sciences from a bio-psycho-social perspective. Content for discussion includes the following: analysis of the impact of moderating variables such as age, gender, cultural diversity, environment and lifestyles across the lifespan; orthotics and assistive devices, normal and abnormal development, appropriate utilization and application of medical imaging, pharmacology, selected lab values and EMG/NCV electrodiagnostic testing; burns; obstetric physical therapy; critical analysis/problem solving; clinical education, administration, management and health policy, information management, values and responsibilities in the health care system and in preparation for autonomous practice, collegial collaboration and communication. Application and integration particularly geared to clients with spinal musculoskeletal dysfunction, obstetric involvement, and cardiopulmonary dysfunction. 3 hours lecture, 2 hours seminar

Prerequisite: PT 515; PSY 275; *Co-requisites:* PT 503, PT 505 *Fall only*

512 Integrated Clinical Arts Seminar III

4 credits

The third in a series of interactive lectures and seminars designed to integrate physical therapy clinical arts into clinical and foundation sciences from a bio-psycho-social perspective. Content for discussion includes the following: analysis of the impact of moderating variables such as age, gender, cultural diversity, environment and lifestyles across the lifespan; prosthetics and management of patients with limb loss; applications of teaching and learning theory; appropriate utilization and application of medical imaging and pharmacology in the presence of neurological impairment; selection, adaptation, and utilization of mobility aids and appliances; wound care; and PT problems secondary to cancer. 4 hours lecture, 2 hours seminar, 10 weeks

Prerequisites: PT 503, PT 505, PT 511, PT 590; *Co-requisite:* PT 506 *Spring only*

515 Research Methods

3 credits

This course will present the principles and processes involved in research. Quantitative and qualitative approaches will be reviewed and analyzed relative to their strengths, limitations, and practical uses. The application of appropriate research methods to problems worthy of study and evaluation of research literature will be stressed.

Prerequisite: BIO 302; PT 402, PT 410; MTH 115 *Summer only*

518 Clinical Education I

3 credits

This is a six-week, full-time clinical education experience occurring during the second semester of the second professional year (January-February). This experience will provide the opportunity for integration of current professional competencies into direct patient care using problem solving strategies. Facilitation from physical therapy clinical faculty will assist in the utilization of these skills in critically analyzing a variety of patient and role problems. This experience will begin the processes of professional socialization and cultivation of interpersonal communication skills; clinical decision making; self-assessment; proactive learning; and development of personal values, attitudes, and motivations in relationship to ethical, legal, and moral practice.

Prerequisite: Satisfactory completion of all required professional courses to date

590 Research Seminar **1 credit**

During this course in small groups students will develop a proposal for the required project of professional significance with the guidance of a faculty project advisor and the instructor of the Research Seminar. This course will serve as a forum for presenting, discussing, and critiquing the proposals. Content from PT 515 (Research Methods) will be integrated into this course in the development of the proposals and continued evaluation of the literature and physical therapy practice. 2 hours seminar

Prerequisites: PT 515; Co-requisites: PT 503, 505, 511 *Fall only*

612 Special Topics in Physical Therapy **1–3 credits**

Allows physical therapy students in their final semester the opportunity for study in up to three professional specialty areas. Topics may vary from year to year depending on student interest and the availability of faculty with professional expertise. Topics may include clinical specialties such as sports physical therapy, geriatrics, or pediatrics, or role specialties such as administration, teaching, or community health. Independent study or a graduate course outside the Physical Therapy Department may be arranged with permission of program faculty. 2 hours seminar/topic

Prerequisites: PT 619 and final semester standing or department permission;
Spring

614 Integrated Clinical Arts Seminar IV **3 credits**

Fourth in a series of interactive lectures and seminars designed to integrate physical therapy clinical arts into clinical and foundation sciences from a bio-psycho-social perspective. Content for discussion includes: analysis of the impact of moderating variables such as age, gender, cultural diversity, environment and lifestyles across the lifespan; critical analysis/problem solving; administration; management and health policy; information management; collegial collaboration and communication; ethical decision making in physical therapy; overview of the PT professional association; the role of physical therapy in meeting societal needs, and the role of physical therapists as consultants. 2 hours lecture, 2 hours seminar

Prerequisites: PT 619; Co-requisites: PT 616; PT 690; PT 692

Spring

616 Clinical Decision Making **2 credits**

Through the use of case studies and current research literature, the clinical decision making processes related to the cases selected and those made during clinical education experiences will be analyzed in relation to physical therapy diagnosis, prognosis, intervention, and outcome measurement. Clinical decisions regarding the physical therapy scope of practice and refer/not refer and treat/not treat will be made in preparation for practice with professional autonomy. Letters of justification to third party payers will be discussed. A comprehensive examination will be used to help students identify areas of weakness/strengths and to help develop written plans for review of material prior to sitting for the licensure examination. 2 hour seminar

Prerequisite: PT 619; Co-requisite: PT 614 *Spring*

619 Clinical Education II **6 credits**

This ten-week, full-time clinical education experience occurring in the fall semester of the third professional year (August-October). This experience will build upon Clinical Education I and incorporate the additional competencies attained in didactic and laboratory work. Students will continue to use problem-solving strategies in direct patient care, under the guidance of physical therapy clinical faculty. A variety of patient populations and problems will be provided to allow for integration of professional knowledge and skills in total patient care. Students will be encouraged to reflect upon their knowledge and skills to identify problem areas to be addressed in Clinical Education III. Further development of interpersonal skills, clinical decision making, self-assessment, proactive learning, and professional socialization is expected.

Prerequisite: Satisfactory completion of all professional courses to date *Fall*

621 Clinical Education III**6 credits**

This ten-week, full-time clinical education experience (October-December) immediately following Clinical Education II. This experience builds upon previous clinical education experiences. Patient evaluation and intervention skills should be fine-tuned. Additional emphasis should be placed upon addressing clinical decision making, goal setting, functional outcome measures, modification of intervention plans, and the role of physical therapy in a dynamic health care system. Students should seek, where possible, opportunities in teaching, critical inquiry/research, administration/management, and quality assurance.

Prerequisite: PT 619

Fall

690 Critical Inquiry**3 credits**

Students will complete a research project that contributes to the knowledge of the physical therapy process. The outcomes will include a paper in journal article format and a poster or platform presentation to the College community.

Prerequisites: PT 616; *Co-requisites:* PT 692, PT 616, PT 614 *Spring*

692 Critical Inquiry Seminar**1 credit**

This course will serve as a forum for discussing and critiquing the varied stages of the group projects of professional significance. Content from PT 515 Research Methods and PT 590 Research Seminar will be integrated into this course in the continued evaluation of research literature and physical therapy practice.

Prerequisites: PT 619; *Co-requisite:* PT 690, PT 616, PT 614 *Spring*

Psychology Major

Division of Behavioral Science, Education, and Business

Degree BS, Psychology

Department Chair Charles Lajeunesse, PhD

Faculty

Marnie Hiester, Associate Professor of Psychology, BA Drew University; PhD University of Minnesota

George Hunter, Associate Professor of Psychology, BA Siena College; MS Rensselaer Polytechnic Institute; MA, PhD Princeton University

Charles A. Lajeunesse, Professor of Psychology, BS, MEd, PhD University of Missouri

Alicia Nordstrom, Professor of Psychology, BA University of Rochester; MS Purdue University; PhD Pennsylvania State University

Adjunct Faculty

Donna Brooks, BS Wilkes University; MS University of Scranton

David Desko, BA Nyack Missionary College; MS Central Missouri State University

William Eder, AB University of Scranton; MS Marywood University; MDN Drew Theological School; PhD Drew University

Jackie Ghormoz, BA Wilkes University; MSW Graduate School of Social Work, University of Pittsburgh

Dennis Gold, BA State University of New York at Binghamton; PhD University of Missouri-Columbia

Douglas Klopp, BA Bloomsburg University; MA Marywood University

Martin Kravchek, BA Queens College/City University of New York; MSW Adelphi University

Frank Kremiski, AS Luzerne County Community College; BSW College Misericordia

Rebecca Michalesko, BA King's College; MA University of Northern Colorado

Vanessa Silla, BS, MS University of Scranton

Steve Timchak, BS College Misericordia; MS University of Scranton

The study of psychology enhances one's knowledge and understanding of human behavior, mental processes, and social interaction. As our society becomes increasingly diverse and our economy more

global, this knowledge and understanding will be necessary for success in the rapidly changing workplace. Therefore, the Psychology major is relevant to any occupation which involves interaction with others. It prepares students who wish to obtain baccalaureate-level positions as well as those who wish to pursue graduate study in psychology or related fields.

The field of psychology is exceedingly diverse and career options within the field are numerous. Therefore, the psychology major was designed with two goals in mind. First, in order to ensure a solid background in the methods, theories, and content of the discipline of psychology, all majors must take a required core of psychology courses. Second, great flexibility is built into our curriculum to allow students to tailor a program of study that best meets their individual interests and career goals.

In addition to the core curriculum, which includes Introduction to Psychology, students are required to complete 37 credits in psychology and 9 credits of non-psychology courses (SOC 221 Cultural Minorities, ENG 112 Speech Communications, and BUS 105 Basic Computer Technology). This allows 30 credits of free electives to take the courses, minors, or certifications that are consistent with their interests and career goals.

Sequence of Required Courses

First Year

| <i>First Semester</i> | | <i>Total Credits 15</i> | <i>Second Semester</i> | | <i>Total Credits 16</i> |
|-----------------------|----------------------------|-------------------------|------------------------|-----------------------|-------------------------|
| PSY 123 | Introduction to Psychology | 3 | SOC 101 | Comparative Sociology | 3 |
| BIO 103 | General Biology I | 3 | BIO 104 | General Biology II | 3 |
| HIS | Core | 3 | HIS | Core | 3 |
| PHL | Core | 3 | PHL | Core | 3 |
| MTH | Core Bank I | 3 | MTH 115 | Basic Statistics | 3 |
| | | | PSY 101 | Introductory Seminar | 1 |

Sophomore Year

| <i>First Semester</i> | | <i>Total Credits 17</i> | <i>Second Semester</i> | | <i>Total Credits 15</i> |
|-----------------------|---------------------|-------------------------|------------------------|---------------------------|-------------------------|
| FA | Core | 3 | FA | Core | 3 |
| ENG | Core | 3 | ENG | Core | 3 |
| PSY200 | Career Seminar | 2 | PSY | Group A Course* | 3 |
| PSY | Group A Course* | 3 | PSY 233 | Advanced Research Methods | 3 |
| SOC 221 | Cultural Minorities | 3 | BUS 105 | Basic Computer Technology | 3 |
| PSY 232 | Research Methods | 3 | | | |

Junior Year

| <i>First Semester</i> | | <i>Total Credits 15</i> | <i>Second Semester</i> | | <i>Total Credits 16</i> |
|-----------------------|-----------------------|-------------------------|------------------------|----------------------|-------------------------|
| RLS | Core | 3 | RLS | Core | 3 |
| PSY 303 | Biological Psychology | 3 | PSY 301 | Cognitive Psychology | 4 |
| PSY | Elective | 3 | ENG 112 | Speech | 3 |
| | Free elective | 3 | PSY | Elective | 3 |
| | Free elective | 3 | | Free elective | 3 |

Senior Year

| <i>First Semester</i> | | <i>Total Credits 15</i> | <i>Second Semester</i> | | <i>Total Credits 15</i> |
|-----------------------|-----------------|-------------------------|------------------------|-----------------------------|-------------------------|
| PSY | Group B Course§ | 3 | PSY 470 | Advanced Seminar Psychology | 3 |
| PSY | Elective | 3 | | Free elective | 3 |
| | Free elective | 3 | | Free elective | 3 |
| | Free elective | 3 | | Free elective | 3 |
| | Free elective | 3 | | Free elective | 3 |

Total required for graduation 124 credits

* Group A includes: PSY 250 Social Psychology; PSY 275 Child and Adolescent Psychology; PSY 290 Psychopathology; and PSY 450 Personality.

§ Group B includes: PSY 475 Practicum; and PSY 490 Independent Research.

Psychology Course Descriptions (PSY)

- 101 Introductory Seminar** **1 credit**
Focus is primarily on the market opportunities with those stopping at a bachelor's degree in psychology, a master's degree in psychology or related field, and for those pursuing a doctorate in psychology or a related field. Also an introduction to our program, related clubs, faculty and other topics related to being a psychology major. *Spring only*
- 123 Introduction to Psychology** **3 credits**
A survey of the science of contemporary psychology, its methods, findings, theoretical foundations and practical applications. Topics include biological basis of behavior, developmental processes, perception, learning, motivation, personality, social behavior and abnormal behavior.
Fall and Spring
- 200 Career Seminar** **2 credits**
Designed to help psychology majors find their career goals through the use of technologies related to career decision-making. This seminar plays out in three phases: 1) assessing students' career-related interests, skills, values and personality; 2) investigating into and choosing career paths that match the students' interests, skills, values and personality; and 3) planning how to enter their most favored career path.
Prerequisite: PSY 101, Introductory Seminar or permission of instructor. Fall only
- 224 Organizational and Industrial Psychology** **3 credits**
Investigation of organizational behavior, personnel and industrial psychology, with emphasis on utilization of basic psychological theory to make organizations more effective. Topics include personnel selection, performance appraisal, training employees and managers, leadership and supervision, communication, motivation, attitudes and job satisfaction.
Prerequisite: PSY 123 or permission of instructor Spring odd years
- 232 Research Methods** **3 credits**
Development of an appreciation for the scientific method as applied to the behavioral sciences. The language of science, concepts, propositions, hypotheses, models, theories and empirical laws. Analysis of the concepts of experimental, correlational and case study methods. Prepare skills in conducting scientific literature reviews and survey research.
Prerequisites: PSY 123, MTH 115 Fall and spring
- 233 Advanced Research Methods** **3 credits**
This course is the second of a two semester sequence of research related courses required of all Psychology majors. The goal of the course is to help students develop the skills necessary to conduct research in Psychology. Students will learn how to conduct research from identifying a problem to interpreting results. These skills will be developed through the completion of assigned laboratory exercises and a small independent research project.
Prerequisite: PSY 232 Spring only
- 250 Social Psychology** **3 credits**
Study of the relationships between individuals, and between individuals and groups or institutions. Topics include attribution of responsibility, interpersonal attraction, social influence, attitude change, characteristics and effects of crowds, and determinants of behavior.
Prerequisite: PSY 123 Spring
- 275 Child and Adolescent Psychology** **3 credits**
Study of the relationship between physiological and psychological growth of the individual from infancy through adolescence. Emphasis on the theoretical formulations of child and adolescent development relative to emotional and cognitive processes.
Prerequisite: PSY 123 Fall and Spring

- 277 Adult Development and Aging** **3 credits**
 This course will provide an overview of adult development from early adulthood through death and will focus on both normative changes and individual differences. Topics to be discussed include: biological changes, changes in health and health habits, cognitive and intellectual changes, sex roles and family roles, work and work roles, development of relationships, changes in personality and motives, mental health and psychopathology, and death and dying. Developmental theories, models, and research methods will also be discussed.
Prerequisite: PSY 123 *Spring odd years*
- 285 Communication Skills: Interviewing and Recording Techniques** **3 credits**
 Development of skills that may be useful in working directly with clients and others, including listening for emotions, monitoring one's own reactions and responses, building a client-worker relationship which can foster constructive change in the client.
Prerequisite: PSY 123 *Fall and Spring*
- 290 Psychopathology (formerly PSY430 Abnormal Psychology)** **3 credits**
 Study of both professional and popular theories regarding mental illness and abnormal behavior. Exploration of chronology of abnormal behavior theories and treatments from demonology and phrenology to psychophysiology and chemotherapy, from madness and demonic possession to modern day viewpoints. Comparative study of the medical, behavioral and social models of mental disorder.
Prerequisite: PSY 123 *Fall and Spring*
- 301 Cognitive Psychology** **4 credits**
 This course will cover the techniques and findings of modern cognitive psychology, as well as the theoretical issues and explanatory models of complex mental processes. Potential topics include: thinking, problem-solving, creativity, memory, attention, language, mental imagery, cognitive development, and the neural basis of cognition. Lecture: 3 hours. Laboratory: 2 hours.
Prerequisite: PSY 232 *Spring only*
- 302 Learning** **3 credits**
 A survey of current and traditional research findings and theories related to classical, operant, and observational learning. Non-associative forms of learning and the application of learning principles in behavior modification will also be discussed.
Prerequisite: PSY 232 *Spring even years*
- 303 Biological Psychology** **3 credits**
 This course surveys the recent advances in understanding how the brain works and how it controls behavior. Beginning with the basics of the structure and functioning of the nervous system, students explore the biological bases of topics that have long been of interest to psychologists. These topics include: Sensation and perception, motivation and emotion, learning and memory, and abnormal behavior and its treatments.
Prerequisite: PSY 123 *Fall only*
- 304 Sensation and Perception** **3 credits**
 This course deals with how we construct a conception of physical reality from sensory experience. While the primary focus will be on vision and hearing, the chemical senses (taste and smell) and the somatosenses (touch, temperature, vibration, etc.) will also be addressed. Students will cover the anatomy and physiology of the various sensory receptors, the neural mechanisms of sensation, sensory representation in the brain, as well as the phenomenological experience of perception. Topics will include the ways in which illusions can fool our senses and what they tell us about how our sensory systems work.
Prerequisite: PSY 123 *Spring odd years*

- 305 Psychopharmacology** **3 credits**
 This course explores what is currently known about the neurobiology of psychiatric disorders and the use of psychoactive drugs to treat them. Starting with the basics of the brain/behavior relationship and principles of pharmacology, we will cover the symptoms and treatment of the affective disorders, anxiety disorders and the schizophrenias, among others. Also included will be the psychological aspects and pharmacotherapy of the neurodegenerative disorders such as Parkinson's disease, Huntington's chorea, and Alzheimer's disease.
Prerequisite: PSY 123 *Fall even years*
- 306 Drugs and Behavior** **3 credits**
 Drug abuse is our nation's number one health and social problem. In this course students will examine the use and abuse of drugs from many perspectives: social, historical, legal, medical, pharmacological and psychological. Beginning with a basic coverage of how the brain controls behavior, we will look at how drugs interact with the brain to have such powerful effects on behavior. Topics will include the medical use of drugs (including over-the-counter and psychotherapeutic drugs), the illegal abuse of drugs like heroine and cocaine, and the use and abuse of legal drugs such as caffeine, nicotine and alcohol.
Prerequisite: PSY 123 *Fall odd years*
- 310 Gender Studies** **3 credits**
 Focuses on gender issues from the perspective of different disciplines. Specific topics may include: biological, social, and cultural determinants of gender differences, gender roles in the family, philosophical views of men and women, gender in the classroom, gender issues in the workplace, gender issues in the health professions, and men, women and power.
Prerequisite: PSY 123 *Fall only*
- 315 Psychological Assessment(formerly 280 Tests and Measurements)** **3 Credits**
 Development of skills necessary to determine the adequacy of testing instruments. Topics include personality measures, interest tests, IQ scales, achievement tests and aptitude tests. Summary of measurement statistics provided, but students are encouraged to take MTH 115, Basic Statistics, as background.
Prerequisite: PSY 232 *Fall even years*
- 332 Childhood Psychopathology (formerly PSY432 Developmental Psychopathology)** **3 Credits**
 This course will focus on the nature, causes, course, and treatment of various child and adolescent disorders, such as attention-deficit/hyperactivity disorder (ADHD), learning disabilities, conduct disorder, autism, childhood depression, anxiety disorders in children, and eating disorders. These disorders will be discussed and understood as deviations from normal development in childhood and adolescence.
Prerequisite: PSY 275 *Fall odd years*
- 381 Special Topics** **1-3 credits**
 Topics may vary from semester to semester and will be announced with preregistration information and course hours.
On demand
- 450 Personality** **3 credits**
 Survey of various theories of development, structure and characteristics of personality. Freudian theory, behavioral, humanistic and existential viewpoints, trait theorists and others are explored.
Prerequisite: PSY 123, junior status or permission of instructor *Fall only*
- 452 Counseling and Psychotherapy** **3 credits**
 Emphasis is on treatment of psychopathology, including discussion of salient issues in therapy, attributes of successful therapists, ethical issues in therapy, and multicultural counseling. In addition, an emphasis will be placed on learning about major established therapies including, Psychoanalysis, Adlerian Therapy, Existential Therapy, Person-Centered Therapy, Gestalt Therapy,

Reality Therapy, Behavior Therapy, Cognitive-Behavioral Therapy, Feminist Therapy, and Family Systems Therapy. We also study the current research on the effectiveness of the various therapies.

Prerequisite: PSY 290

Spring only

470 Advanced Seminar in Psychology 3 credits

A capstone experience intended to integrate earlier learning and to discuss postgraduation issues.

Prerequisite: Completed junior year as a Psychology major Spring only

475 Practicum in Psychology 3 credits

Work experience in a setting where psychology is applied. Can be used to further career exploration or promote transition to the work place.

Prerequisite: Completed junior year as a Psychology major Fall and Spring

490 Independent Research 3 credits

Opportunity for students to conduct a study on a topic of their choosing.

Prerequisites: Overall GPA of 3.0 or higher, completion of PSY 233 and junior year status as a Psychology major. Fall and Spring

Science Programs

Division of Mathematical and Natural Sciences

Division Chair Frank DiPino, PhD

Department Chair Michael J. Duffy, PhD

Faculty

Lynn K. Aldrich, Associate Professor of Physics, AB Grinnell College; MS University of Alabama, Birmingham; EdD Temple University

Angela Asirvatham, Assistant Professor of Biology, DVM Madras Veterinary College; MS University of Wyoming; PhD Kent State University

Frank DiPino, Associate Professor of Biology, BA State University of New York; PhD Marquette University

Carl J. Konecke, Associate Professor Emeritus of Biology, BS King's College; MS University of Nebraska

Robert LaDuca, Assistant Professor of Chemistry, BS Yale University; MS, PhD Cornell University

Michael J. Duffy, Assistant Professor of Chemistry, BS State University of New York at Stony Brook; MS, PhD, Adelphi University

Barbara McCraith, Assistant Professor of Biology, BS LeMoyne College, MSED SUNY Oneonta, MS Winthrop College, PhD University of South Carolina

Larry Pedersen, Professor of Chemistry, BS Clarkson College of Technology; MS, PhD Yale University

Kenneth Rockensies, Assistant Professor of Physics, BS, MS Polytechnic University

Charles Saladino, Jr., Assistant Professor of Chemistry, BA, MA Hofstra University; PhD Iowa State University

Frederick Sauls, Professor of Chemistry, BA Franklin and Marshall College; MS, PhD University of Pittsburgh

Frank Smith, Associate Professor of Chemistry, BS, MS Lowell Technological Institute; PhD Tufts University

Trent Snider, Assistant Professor of Chemistry, BS Lebanon Valley College of Pennsylvania; PhD The Pennsylvania State University

Cosima B. Wiese, Assistant Professor of Biology, BA Bucknell University; MSc, PhD The Pennsylvania State University

Brian Williams, Assistant Professor of Chemistry, BS University of Wisconsin-LaCrosse; PhD Montana State University

Adjunct Faculty

Christian Carbe, BS College Misericordia

Leo Carr, BS, MS College Misericordia

Maria Carr, BS College Misericordia

Robyn Fedor, BS, MS College Misericordia

William Hatzis, MS Wilkes University

Mary James, BS, MS Wilkes University

Stanley S. Knapich, Professor Emeritus of Biology, BS Wilkes University; MEd, DEd The Pennsylvania State University

David Morgan, BS, MA University of Scranton

Joanna Naylor, BA, MS Marywood University

Walter Placek Jr., BS Wilkes University; MEd The Pennsylvania State University; PhD University of Pennsylvania

Peter Stchur, BS Wilkes University; MS University of Scranton

Birute Williams, BS Vilnius University; MS Montana State University; PhD Vilnius University

Ivan Ziegler, BS Lehigh University, MBA University of Hartford

Biochemistry Major and Biochemistry Pre-Med (see also page 235)

Degree BS, Biochemistry

Department Chair Michael J. Duffy, PhD

Biochemistry is an exciting and challenging field of study that combines the worlds of chemistry and biology into a science that explores the chemistry of biomolecules and those biological processes that support a living system. Modern-day biochemistry has reached a level of complexity and uniqueness that allows it to stand apart from both of its ancestral fields. Today's biochemistry operates in the world of life on earth described by classical biology and also probes the complexities of this world on the molecular scale using the concepts and analysis techniques derived from the world of classical chemistry.

The Biochemistry major reflects this fusion of both fields as a hybrid of both departments' curricula, combining the essential knowledge of a BS, chemistry with that of biology on the molecular level. We believe that students must first be good chemists before they can be good biochemists. Thus, the program is designed to meet the ACS guidelines for a chemistry major and the ASBMB guidelines for a biochemistry major, making the program highly interdisciplinary between chemistry and biology. The Biochemistry program is designed to prepare students for graduate school and the pharmaceutical, biomedical, and bio-technology industries.

At the end of their sophomore year and thereafter, Biochemistry majors must have and maintain a GPA of 2.5 in courses required for the major in order to remain in good standing in the program, and a GPA of 3.0 to be recommended for graduate or professional schools. Students must earn 3 credits doing either a summer Internship during their junior year [CHM 490] or by taking research [CHM 460] in (or before) the first semester of their senior year.

Biochemistry Pre-Med

This major provides excellent preparation for professional studies in medicine, veterinary medicine, and related health sciences. It is suggested that BIO 251 and BIO 252 (Comparative Anatomy and Histology I, II) be incorporated into the sequence below. In addition, BIO 301 (Gross Anatomy) and BIO 302 (Neuroscience) are available as senior electives.

Sequence of Required Courses (certain modifications are permitted with approval of the Department Chair)

First Year

| <i>First Semester</i> | <i>Total Credits</i> | <i>17</i> | <i>Second Semester</i> | <i>Total Credits</i> | <i>17</i> |
|---|----------------------|-----------|---|----------------------|-----------|
| CHM 133 Chemical Principles I | 4 | | CHM 134 Chemical Principles II | 4 | |
| BIO 101 General Botany and Biology Principles | 4 | | BIO 102 Zoology | 4 | |
| | 4 | | MTH 152 Analytic Geometry & Calculus II | 3 | |

| | | | | | |
|---------|-----------------------------------|---|-----|-----------------|---|
| MTH 151 | Analytic Geometry & Calculus I | 3 | HIS | History Core | 3 |
| HIS | History Core | 3 | ENG | Literature Core | 3 |
| ENG | Literature Core | 3 | | | |

Sophomore Year

| First Semester | | Total Credits 16 | Second Semester | | Total Credits 17 |
|----------------|-------------------------------------|------------------|-----------------|-------------------------|------------------|
| CHM 243 | Organic Chemistry | 4 | CHM 244 | Organic Chemistry | 4 |
| PHY 221 | Physics I | 4 | PHY 222 | Physics II | 4 |
| BIO 241 | Genetics | 4 | FA | Fine Arts Core | 3 |
| MTH 225 | Analytic Geometry & Calculus III | 4 | PHL | Philosophy Core | 3 |
| | | | | Behavioral Science Core | 3 |

Junior Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 14 |
|----------------|-------------------------|------------------|-----------------|-----------------------|------------------|
| CHM 353 | Biochemistry I | 3 | CHM 354 | Biochemistry II | 3 |
| CHM 363 | Biochemistry Lab | 1 | CHM 356 | Physical Chemistry II | 4 |
| CHM 355 | Physical Chemistry I | 4 | CHM 411 | Instrumental Analysis | 3 |
| CHM 350 | Chemical Literature | 1 | CHM 412 | Instrumental Lab I | 1 |
| FA | Fine Arts Core | 3 | PHL | Philosophy Core | 3 |
| | Behavioral Science Core | 3 | | | |

| | | |
|---------|-----------------------|---|
| Summer | Total Credits | 3 |
| CHM 490 | Chemistry Internship* | 3 |

Senior Year

| First Semester | | Total Credits 14 | Second Semester | | Total Credits 16 |
|----------------|------------------------|------------------|-----------------|------------------------|------------------|
| | Major Elective | 3 | | Major Elective | 3 |
| BIO 435 | Cell Biology | 3 | BIO 441 | Molecular Genetics | 4 |
| CHM 413 | Instrumental Lab II | 1 | | Free Elective | 3 |
| CHM 475 | Chemistry Seminar | 1 | | Free Elective | 3 |
| CHM 460 | Research | 3 | RLS | Religious Studies Core | 3 |
| RLS | Religious Studies Core | 3 | | | |

* Student's are required to take a minimum of 3 credits of *either* CHM 490 or CHM 460 for graduation.

Total required for graduation 126 credits

Major electives can be taken in either chemistry or biology and include:

| | | |
|-------------------------------------|---------|------------------------------|
| Elective chemistry courses include: | CHM 410 | Advanced Inorganic Chemistry |
| | CHM 456 | Qualitative Organic Analysis |
| | CHM 450 | Special Topics |
| Elective biology courses include: | BIO 243 | General Microbiology |
| | BIO 360 | Immunology |
| | BIO 480 | Biology Research |
| | BIO 345 | Developmental Biology |

Biology Major

Degree BS, Biology

Department Chair Frank DiPino, PhD

The Biology program is designed to provide a sound background in the various major areas of the biological sciences. Given the rate and nature of the current advances, such a background requires a supporting foundation in the physical sciences, mathematics and the other liberal arts in order to adequately prepare an individual to pursue a career in the field of biology. A variety of opportunities exist for post-graduate employment in the pharmaceutical, agricultural, biotechnology, food, and chemical industries as well as in government agencies and universities.

With this foundation and the selection of appropriate elective courses, a Biology major is prepared for post-graduate studies in medicine, veterinary medicine, dentistry, podiatry, optometry, or for graduate study in various specialties in the biological sciences such as molecular biology, neurobiology, genetics, physiology, developmental biology, botany, microbiology, and ecology. A Biology major is assigned an advisor who helps plan a program of courses consistent with the student's interest and career objectives. Majors in Biology must maintain at least a "B" cumulative average and a GPA of at least 3.0 to be recommended to graduate or professional schools.

Sequence of Required Courses

First Year

| First Semester | | Total Credits 17 | Second Semester | | Total Credits 17 |
|----------------|--|------------------|-----------------|------------------------|------------------|
| BIO 101 | General Botany and Biological Principles | 4 | BIO 102 | General Zoology | 4 |
| ENG | Core | 3 | MTH 115 | Statistics | 3 |
| HIS | Core | 3 | HIS | Core | 3 |
| CHM 133 | Chemical Principles I | 4 | CHM 134 | Chemical Principles II | 4 |
| MTH 151 | Calculus I | 3 | MTH 152 | Calculus II | 3 |

Sophomore Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 17 |
|----------------|------------------------------|------------------|-----------------|----------------------|------------------|
| BIO 241 | Genetics | 4 | BIO 243 | General Microbiology | 4 |
| BIO 251 | Comparative Anat., Histology | 4 | ENG | Core | 3 |
| CHM 243 | Organic Chemistry I | 4 | PHL | Core | 3 |
| FA | Core | 3 | CHM 244 | Organic Chemistry II | 4 |
| | | | FA | Core | 3 |

Junior Year

| First Semester | | Total Credits 16 | Second Semester | | Total Credits 14 |
|----------------|-------------------------------------|------------------|-----------------|--------------------|------------------|
| BIO 345 | Developmental Biology or | | BIO 346 | General Physiology | 4 |
| BIO 435 | Cell Biology | 3 | CHM | Free elective | 3 |
| PHL | Core | 3 | | Free elective | 3 |
| CHM 353 | Biochemistry I | 3 | PHY 222 | General Physics II | 4 |
| PHY 221 | General Physics I | 4 | | | |
| CPS 101 | Introduction to Programming: PASCAL | 3 | | | |

Senior Year

| First Semester | | Total Credits 14 | Second Semester | | Total Credits 14 |
|----------------|----------------------|------------------|-----------------|------------------|------------------|
| BIO 425 | Ecology | 4 | BIO 360 | Immunology | 1 |
| BIO 490 | Coordinating Seminar | 1 | BIO 480 | Biology Research | 1 |
| BIO | Free elective | 3 | RLS | Core | 3 |
| RLS | Core | 3 | BSS | Core | 3 |
| BSS | Core | 3 | | Free elective | 3 |
| | | | | Free elective | 3 |

Total required for graduation 124 credits

Biology Course Descriptions (BIO)

- 101 General Botany and Biological Principles** 4 credits
Introductory principles of biology and a study of the plant kingdom from thallophytes to spermatophytes. Field studies of local plant communities. Introduction to plant anatomy, taxonomy and ecology. Lecture: 3 hours. Laboratory: 3 hours. *Fall only*
- 102 General Zoology** 4 credits
Zoological principles and their implications in the animal kingdom. Ecological and evolutionary tendencies of major vertebrate and invertebrate groups with consideration of anatomy and physiology of representatives. Lecture: 3 hours. Laboratory: 3 hours.
Prerequisites: BIO 101 or permission from instructor Spring only
- 103/104 General Biology** 3 credits each
The study of the fundamental principles and modern theories of biology. Emphasis on the value of biology in relation to humans. Lecture: 2 hours. Laboratory: 2 hours.
Prerequisites: BIO 103 or permission from instructor
- 127 Anatomy and Physiology** 4 credits
An introduction to the human body and a detailed study of selected body systems with particular emphasis on the structure, functions, and development of the skeletal and articular systems. Lecture: 3 hours. Laboratory: 2 hours. *Fall only*
- 128 Anatomy and Physiology** 3 credits
A study of the structure and functions of the human body. A continuation of Biology 127. Lecture: 2 hours. Laboratory: 2 hours. *Spring only*
- 205 Anatomy and Physiology** 3 credits
A study of the anatomy and physiology of the human body. Lecture: 3 hours. *Spring only*
- 211/212 Anatomy and Physiology** 4 credits each
A detailed study of the structure and function of the human body. Emphasis on physiology phenomena and concepts. Lecture: 3 hours. Laboratory: 2 hours.
Prerequisites: BIO 211 or permission from instructor
- 227 Bacteriology** 4 credits
General morphology and physiology of bacteria, yeasts, molds, and viruses. Study of infection and immunity. Special studies of foods, water, and sewage with reference to health and sanitation. Lecture: 3 hours. Laboratory: 2 hours.
- 241 Genetics** 4 credits
A detailed study of the principles of heredity. Both classical and molecular genetics are given equal treatment. Lecture: 3 hours. Laboratory: 3 hours.
Prerequisites: BIO 102, CHM 134 Fall only
- 243 General Microbiology** 4 credits
Fundamental principles and techniques of microbiology, including general morphology, ecology and physiology of microorganisms, methods of study, identification, destruction, and control. Lecture: 3 hours. Laboratory: 2 hours. *Spring only*
- 251 Comparative Anatomy and Histology** 4 credits
A detailed study of the tissues, organs, and selected systems of the human compared to those of representative vertebrates. Laboratory dissection and prepared slide studies. Lecture: 3 hours. Laboratory: 2 hours.
Prerequisite: BIO 102 or 104

- 252 Comparative Anatomy and Histotechnique** **4 credits**
 A detailed study of the tissues, organs, and selected systems of the human compared to those of representative vertebrates. Laboratory dissection, prepared slide studies, and techniques of tissue slide preparation.
Prerequisite: BIO 251
- 301 Gross Anatomy** **5 credits**
 The study of human anatomy, embryology, and histology emphasizing structure and function in relationship to simple and complex human movement; inter-relationships of neuromuscular and skeletal development and structure (cross-sectional and three-dimensional); and appreciation of anatomical differences among individuals. Laboratory sessions will include cadaver dissection and will strongly integrate Analysis of Human Movement and Applied Physiology. Lecture: 3 hours. Laboratory: 6 hours.
Prerequisites: BIO 211/212, BIO 251/252, or equivalent.
Corequisites for PT majors: PT 405 and BIO 407 or permission of instructor
- 302 Neuroscience** **4 credits**
 The study of neuroanatomy, neurophysiology, and neuropathology; inter-relationships of nervous system development and structure as related to function; introduction to theories and research regarding postural and motor control and motor learning; applied neuroanatomy/physiology as a basic component of neuromotor evaluation. Lecture: 3 hours. Laboratory: 2 hours.
Prerequisites: BIO 211/212, BIO 251/252, or equivalent.
Corequisites for PT majors: BIO 301 and BIO 407 or permission of instructor
- 345 Developmental Biology** **3 credits**
 A comprehensive study of developmental biology. Genetic, molecular, and cellular aspects involved in the regulation of temporal and spatial development will be covered. Current experimental systems in the study of developmental biology will be introduced. Lecture: 3 hours.
Prerequisites: BIO 102, BIO 241 *Alternate years*
- 346 General Physiology** **4 credits**
 A detailed study of the function of the muscular, nervous, endocrine, cardiovascular, respiratory, and excretory systems. Laboratory experiments deal with the physiology of humans and lower vertebrates. Lecture: 3 hours. Laboratory: 3 hours.
Prerequisites: BIO 251, CHEM 134 *Spring only*
- 360 Immunology** **1 credit**
 Fundamentals of immunology including innate and adaptive immunity, inflammatory response, antibody-mediated and cell-mediated immunity.
Prerequisites: BIO 102, CHM 243 *Spring only (9 weeks)*
- 413 Biology Cooperative Education** **3-12 credits**
 Academic study combined with work experience in the community.
Prerequisite: 24 credits in Biology. *Spring only*
- 425 Ecology** **4 credits**
 A study of the inter-relationships between plants, animals, and other components of the total environment. Lecture: 3 hours. Laboratory and field work: 2 hours.
Prerequisite: BIO 102, BIO 104, or permission of instructor *Fall only*
- 431 Field Biology** **3 credits**
 Familiarization with local plants and animals based on actual field observation and collection. Includes sampling of forest, field and pond habitats. Lecture and field work: 3 hours.
Alternate years

- 435 Cell Biology** **3 credits**
 A detailed study of the morphology and physiology of cells. Special emphasis is placed on the inter-relationship between molecular structure and cell function.
Prerequisites: BIO 241, CHM 353
(may be taken concurrently) *Alternate years*
- 441 Molecular Genetics** **4 credits**
 A study of the molecular basis of information storage, regulation, processing, and expression. Structure and function of proteins, nucleic acids, and their interactions are discussed. Molecular approaches used in contemporary biology will be covered with specific attention to plant biotechnology, gene therapy, transgenic organisms, and cloning. Laboratory will focus on current molecular biology methodology including DNA sequencing, recombinant DNA technology, and polymerase chain reaction (PCR). Lecture: 3 hours Lab: 3 hours
Prerequisites: BIO 241
- 480 Biological Research** **1-2 credits**
 Course provides opportunity for student laboratory or theoretical research under staff supervision. Permission of divisional chair is required. Laboratory fee.
Prerequisites: 24 credits in Biology
- 485 Special Topics** **1-4 credits**
 Topic may vary from semester to semester and will be announced with preregistration information and course hours. *On demand*
- 487 Independent Study** **1-3 credits**
 Special investigation of a selected topic.
Prerequisite: 24 credits in Biology
- 490 Coordinating Seminar** **1 credit**
 An introduction to the literature of biology. Topics discussed vary according to the needs and interests of the students.
Prerequisites: 24 credits in Biology *Fall only*

Chemistry Major

Degree BS, Chemistry

Department Chair Michael J. Duffy, PhD

Chemistry has been called the "central science" because it has applications in so many fields. Graduates with a major in Chemistry can select from a variety of jobs in the chemical industry, in government laboratories, or in medical or agricultural research. In addition, they are prepared for graduate studies in chemistry or biochemistry and, with the proper selection of elective courses, for professional studies in medicine, veterinary medicine, and related fields.

At the end of their sophomore year and thereafter, Chemistry majors must have and maintain a GPA of 2.5 in courses required for the major. In order to remain in good standing in the program, and a GPA of 3.0 to be recommended for graduate or professional schools. Students must earn 3 credits doing either a summer Internship during their junior year [CHM 490] or by taking research [CHM 460] in (or before) the first semester of their senior year.

Sequence of Required Courses

First Year

| <i>First Semester</i> | <i>Total Credits</i> | <i>16</i> | <i>Second Semester</i> | <i>Total Credits</i> | <i>16</i> |
|--|----------------------|-----------|---|----------------------|-----------|
| CHM 133 Chemical Principles | 4 | | CHM 134 Chemical Principles II | 4 | |
| MTH 151 Analytic Geometry & Calculus I | 3 | | MTH 152 Analytic Geometry & Calculus II | 3 | |

| | | | | | |
|-----|-----------------|---|-----|-----------------|---|
| HIS | History Core | 3 | HIS | History Core | 3 |
| ENG | Literature Core | 3 | ENG | Literature Core | 3 |
| PHL | Philosophy Core | 3 | PHL | Philosophy Core | 3 |

Sophomore Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 14 |
|----------------|----------------------------------|------------------|-----------------|------------------------|------------------|
| CHM 243 | Organic Chemistry I | 4 | CHM 244 | Organic Chemistry II | 4 |
| PHY 221 | Physics I | 4 | PHY 222 | Physics II | 4 |
| MTH 225 | Analytic Geometry & Calculus III | 4 | MTH 242 | Differential Equations | 3 |
| FA | Fine Arts Core | 3 | MTH 115 | Statistics | 3 |

Junior Year

| First Semester | | Total Credits 16 | Second Semester | | Total Credits 14 |
|----------------|---------------------------------|------------------|-----------------|-------------------------|------------------|
| CHM 355 | Physical Chemistry I | 4 | CHM 356 | Physical Chemistry II | 4 |
| CHM 350 | Chemical Literature | 1 | CHM 411 | Instrumental Analysis | 3 |
| CHM 264 | Inorganic Quantitative Analysis | 5 | CHM 412 | Instrumental Lab I | 1 |
| CPS 101 | Introduction To Programming | 3 | FA | Fine Arts Core | 3 |
| | Behavioral Science Core | 3 | | Behavioral Science Core | 3 |

Summer Elective Total Credits 3

| | | |
|---------|-----------------------|---|
| CHM 490 | Chemistry Internship* | 3 |
|---------|-----------------------|---|

Senior Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 15-16 |
|----------------|------------------------------|------------------|-----------------|------------------------|---------------------|
| CHM 410 | Advanced Inorganic Chemistry | 3 | CHM | Chemistry Elective | 3/4 |
| CHM 413 | Instrumental Lab II | 1 | | Free Elective | 3 |
| CHM 475 | Chemistry Seminar | 1 | | Free Elective | 3 |
| CHM 353 | Biochemistry I | 3 | | Free Elective | 3 |
| CHM 363 | Biochemistry Laboratory | 1 | RLS | Religious Studies Core | 3 |
| CHM 460 | Research* | 3 | | | |
| RLS | Religious Studies Core | 3 | | | |

* Students are required to take a minimum of 3 credits of either CHM 490 or CHM 460 for graduation.

Total required for graduation 122 credits

Chemistry Course Descriptions (CHM)

104 General Chemistry 4 credits

Intended for students majoring in Physical Therapy, Nursing or another Health Science. Principles of atomic theory, stoichiometry, chemical reactivity, gas and solution behavior, and nuclear chemistry. Lecture: 3 hours. Laboratory: 2 hours.

Prerequisite: High school chemistry or permission of instructor *Fall and Summer only*

105 Introduction to Organic and Biochemistry 4 credits

Intended for students majoring in Physical Therapy, Nursing or another Health Science. Survey of carbon compounds and functional groups with an emphasis on those of biological significance. Introduction to the structures of biomolecules and the relationship between their structure and function within the body. Lecture: 3 hours. Laboratory: 2 hours.

Prerequisite: CHM 104 *Spring and Summer only*

- 133 Chemical Principles I** **4 credits**
 Comprehensive study of the fundamental laws and theories of chemistry. The study of atomic structure, ionic and molecular compounds and their reactions, including stoichiometry, and an introduction to thermodynamics. Principles and techniques of systematic qualitative analysis and an introduction to quantitative laboratory procedures. Lecture: 3 hours. Laboratory: 3 hours.
Prerequisite: High school chemistry or permission of instructor. Fall only
- 134 Chemical Principles II** **4 credits**
 Continuation of the comprehensive study of the fundamental laws and theories of chemistry. The study of the physical states of matter, solutions, kinetics, equilibria, acids and bases, thermodynamics and electrochemistry. Further hands-on laboratory experience illustrating chemical theory and qualitative and quantitative analysis. Lecture: 3 hours. Laboratory: 3 hours.
Prerequisite: CHM 133 Spring only
- 210 Descriptive Chemistry** **3 credits**
 Discussion and study of elements and their compounds, emphasizing the relationship between the periodic table, chemical and physical properties, and commercial and industrial applications. The study will also include organic compounds and polymers. Lecture: 3 hours
Prerequisite: CHM 243 Spring only
- 243 Organic Chemistry I** **4 credits**
 Properties, reactions, and spectroscopic analysis of the major classes of carbon compounds. The concepts of chemical structure and functional group will serve as a basis for understanding organic reaction mechanisms and organic synthesis. Laboratory preparation and analysis of a variety of organic compounds. Lecture: 3 hours. Laboratory: 3 hours.
Prerequisite: CHM 134 Fall only
- 244 Organic Chemistry II** **4 credits**
 A continuation of the properties, reactions, and spectroscopic analysis of the major classes of carbon compounds. The concepts of chemical structure and functional group will serve as a basis for understanding organic reaction mechanisms and organic synthesis. Laboratory preparation and analysis of a variety of organic compounds. Lecture: 3 hours. Laboratory: 3 hours.
Prerequisite: CHM 243 Spring only
- 264 Inorganic Quantitative Analysis** **5 credits**
 Theory and laboratory procedures in typical volumetric, colorimetric, and gravimetric analysis. Lecture: 3 hours. Laboratory: 6 hours
Prerequisite: CHM 134 Fall only
- 343 Introduction to Physical Chemistry** **4 credits**
 States and structure of matter; thermodynamics; and thermochemistry. Lecture: 2 hours. Laboratory: 4 hours.
Prerequisites: CHM 244, PHY 222, MTH 152 Alternate years
- 350 Chemical Literature** **1 credit**
 Introduces the chemical literature and Introduces library/on-line searching skills. Examines the structure of various types of scientific articles and develops the ability to critically analyze a peer-reviewed journal article. Lecture: 1 hour.
Prerequisite: CHM 244 Fall only

- 353 Biochemistry I** **3 credits**
 The study of basic chemical and physical principles in living systems, bioenergetics, enzyme kinetics, and the metabolism of carbohydrates, lipids, amino acids/proteins and nucleic acids. Lecture: 3 hours.
Prerequisite: CHM 244; Concurrent registration for CHM 363 is required for Chemistry and Biochemistry Majors
Fall only
- 354 Biochemistry II** **3 credits**
 An in-depth study of the principles and mechanisms underlying bioenergetics, and the integration and hormonal control of the major metabolic pathways. Other topics include the metabolism of fasting/eating, stress, diabetes and alcoholism, free radicals and antioxidants, DNA repair, biochemistry of apoptosis, receptors and transsignaling, lipoprotein/platelet metabolism and cardiovascular risk, and various aspects of clinical chemistry.
Prerequisite: CHM 353
Spring only
- 355 Physical Chemistry I** **4 credits**
 Properties and structure of gases, thermodynamics, chemical equilibrium, phase equilibrium, solutions, electrochemistry. Lecture: 3 hours. Laboratory: 3 hours
Prerequisites: MTH 242, PHY 222
Fall only
- 356 Physical Chemistry II** **4 credits**
 Structure of matter, quantum theory, bonding, atomic and molecular spectroscopy, kinetics. Lecture: 3 hours. Laboratory: 3 hours.
Prerequisite: CHM 355
Spring only
- 363 Biochemistry Laboratory** **1 credit**
 Investigation of the major laboratory techniques used in the study of the physical, chemical, and catalytic properties of biological molecules. Topics include protein chromatography, protein and nucleic acid electrophoresis, enzyme catalysis, PCR, and DNA sequencing. Laboratory: 3 hours.
Prerequisite/corequisite: CHM 353
Fall only
- 410 Advanced Inorganic Chemistry** **3 credits**
 A comprehensive study of the current theories of bonding and structure within inorganic compounds. The study of transition metal chemistry, their complexes, and the organometallic chemistry of main group elements and transition metals. Lecture: 3 hours.
Prerequisite: CHM 356
- 411 Instrumental Methods of Analysis** **3 credits**
 Theory and techniques in spectroscopy, electrochemistry, chromatography, and other selected methods of chemical analysis. Lecture: 3 hours
Prerequisites/corequisite: CHM 244, PHY 222, CHM 412
Spring only
- 412 Instrumental Analysis Laboratory I** **1 credit**
 A practical introduction to chemical instrumentation and methods of analysis. The practice of chromatography, electrochemistry, and other selected methods for chemical analysis will be investigated through laboratory exercises. Laboratory: 3 hours
Prerequisites/corequisite: CHM 244, PHY 222; CHM 411
Spring only
- 413 Instrumental Analysis Laboratory II** **1 credit**
 A continuation of CHM 412 (Instrumental Analysis Laboratory I). Laboratory projects involving a variety of analytical techniques with an emphasis on spectroscopy and real sample analysis. Laboratory: 3 hours
Prerequisites: CHM 244, PHY 222, CHM 411, CHM 412
Fall only

- 420 Polymer Chemistry** **3 credits**
 An introduction to the synthesis, properties, and characterization of polymers. The course will cover both addition and condensation polymers, catalysis, and modern methods and instrumentation for the characterization of macromolecules.
Prerequisite: CHM 244
- 450 Special Topics** **1–3 credits**
 Topic may vary from semester to semester and will be announced with preregistration information and course hours. Students will acquire expertise in a specialized field of chemistry. The precise field of chemistry offered will depend on the requests from students and availability of a qualified faculty member to teach the course.
- 456 Qualitative Organic Analysis** **3 credits**
 Characterization of organic compounds using classical wet chemical methods and spectroscopic analysis, especially NMR and IR. Lecture: 1 hour. Laboratory: 4 hours.
Prerequisite: CHM 244
- 460 Research in Chemistry** **1–3 credits**
 Chemical research under the direction of a faculty member of the Chemistry department. Students are expected to perform a minimum of 3 hours of laboratory studies per week per credit hour. The student may register for fewer than 3 credits with permission of the research director, as long as a total of 3 credits of research are completed prior to graduation. If the student desires, research in chemistry may be taken as an elective up to a maximum of 6 credits.
Prerequisite: CHM 244
- 475 Seminar** **1 credit each semester**
 Current topics. Each student will prepare and present a seminar on a topic from the recent chemical literature or on their own research project. Lecture: 1 hour
Prerequisite: CHM 244, CHM 356
- 490 Chemistry Internship** **3–6 credits**
 Academic study combined with work experience in an industrial or academic lab.
Prerequisite: Junior standing or approval of Chemistry faculty. Summer only

Medical Technology Major

Degree BS, Medical Technology
Program Director Frank DiPino, PhD

Through its affiliation with hospital schools of Medical Technology, the Medical Technology program enables students to complete the requirements for a bachelor of science degree in four years. Medical Technology majors should apply for acceptance to an affiliated hospital program at the end of their fourth semester. Admission to a hospital school of Medical Technology for the fourth year of study is not guaranteed. Following the hospital program, the student is eligible to sit for the certification examinations offered by the Board of Registry of Medical Technologists and the National Accrediting Agency for Medical Laboratory Personnel.

Sequence of Required Courses

First Year

| <i>First Semester</i> | | <i>Total Credits</i> 17 | <i>Second Semester</i> | | <i>Total Credits</i> 14 |
|-----------------------|--------------------------------|-------------------------|------------------------|------------------------|-------------------------|
| CHM 133 | Chemical Principles I | 4 | CHM 134 | Chemical Principles II | 4 |
| | Core | 3 | | Core | 3 |
| BIO 101 | Gen. Botany, Biological Princ. | 4 | BIO 102 | General Zoology | 4 |
| MTH | Mathematics Bank I | 3 | | Core | 3 |
| FA 102 | | 3 | | | |

Sophomore Year

| First Semester | | Total Credits 17 | Second Semester | | Total Credits 17 |
|----------------|--------------------------------|------------------|--------------------|--------------------------------|------------------|
| BIO 251 | Comparative Anatomy, Histology | 4 | BIO 252 | Comp. Anatomy, Histotechniques | 4 |
| CHM 243 | Organic Chemistry I | 4 | CHM 244 | Organic Chemistry II | 4 |
| PHL 101 | Contemporary Self Images | 3 | SOC 101 or ECO 207 | | 3 |
| PSY 123 | Introduction to Psychology | 3 | Core | | 3 |
| | Core | 3 | Core | | 3 |

Junior Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 15 |
|----------------|---------------|------------------|-----------------|--------------------|------------------|
| CHM 353 | Biochemistry | | 3 | BIO 243 | General |
| | Microbiology | 4 | | | |
| ENG | Core | 3 | | Free elective | 3 |
| | Free elective | 3 | | Core | 3 |
| MTH 115 | Statistics | 3 | BIO 360 | Immunology | 1 |
| | Free elective | 3 | BIO 346 | General Physiology | 4 |

Senior Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 15 |
|----------------|-----------------------|------------------|-----------------|---------------------------------|------------------|
| MED 400 | Clinical Microbiology | 8 | MED 402 | Clinical Hematology/Coagulation | 5 |
| MED 401 | Clinical Chemistry | 7 | MED 405 | Clinical Seminar | 2 |
| | | | MED 403 | Clinical Immunohematology | 4 |
| | | | MED 404 | Clinical Immunology/Serology | 4 |

Total required for graduation 126 credits

Medical Technology Major *Clinical Associates*

Lancaster General Hospital, Lancaster, Pennsylvania

Program Director Nadine F. Gladfelter, MT (ASCP)

Medical Director James Eastman, MD

The Williamsport Hospital Campus, Williamsport, Pennsylvania

Program Director Loretta Moffatt

Medical Director William Lubbe, MD

Robert Packer Hospital, Sayre, Pennsylvania

Program Director Brian Spezialetti, MS, MT (ASCP)

Medical Director Joseph King, MD

Cooper Health System, Camden, New Jersey

Program Director Diana Hullihen, MT (ASCP)

Medical Director Edison Catalino, MD

Medical Technology Course Descriptions (MED)

400 Clinical Microbiology 8 credits

Identification and clinical pathology of bacteria, fungi, viruses, and parasites. Techniques to isolate, stain, and culture, and to determine antimicrobial susceptibility. Instrumentation; quality control.

Fall only

401 Clinical Chemistry 7 credits

Enzymology, endocrinology, biochemistry of lipids, carbohydrates and proteins, metabolism of nitrogenous end products, physiology and metabolism of fluids and electrolytes, and toxicology

as related to the body and diseases. The technical procedures include colorimetry, spectrophotometry, electrophoresis, chromatography, automation, and quality control. *Fall only*

402 Clinical Hematology/Coagulation **5 credits**

The composition and function of blood; diseases related to blood disorders, the role of platelets and coagulation. Manual and automated techniques of diagnostic tests for abnormalities.

Spring only

403 Clinical Immunohematology **4 credits**

Blood antigens, antibodies, crossmatching, hemolytic diseases, and related diagnostic tests. An in-depth study of blood donor service and its many facets such as transfusions, medico-legal aspects, etc.

Spring only

404 Clinical Immunology/Serology **4 credits**

Immune response, immunoglobulins, autoimmunity, and complement and related tests and diseases. Survey and demonstration of serological diagnostic tests.

Spring only

405 Clinical Seminar **2 credits**

Other courses which are not included in the above (such as orientation, laboratory management, education, clinical microscopy) and are unique to the individual hospital program.

Spring only

480 Independent Study **1-3 credits**

Special investigation of a selected topic.

Social Work Major

Division of Behavioral Science, Education, and Business

Degree BSW

Department Chair Dennis Fisher, MSW

Faculty

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Michelle Sitkowski, BSW College Misericordia; MSW Temple University
Bonnie Sutton, BSW College Misericordia; MSW/MLSP Bryn Mawr, College Misericordia
Stephanie Wolonik, BSW College Misericordia; MA Marywood University

Mission

The Mission of the Social Work program is to prepare students for entry-level generalist social work practice with individuals, families, groups, communities, and organizations. Inherent within this mission is a commitment to the development of BSW graduates who are dedicated to improving social, economic, and environmental conditions among diverse populations and to promoting the Sisters of Mercy values of mercy, service, justice, and hospitality.

Curriculum Policy Statement

The Social Work program curriculum is organized around the primary goal of preparing competent baccalaureate-level generalist practitioners. It evolved institutionally from the Sisters of Mercy's own call to compassionate service through the ministries of teaching and healing and developed according to those mandates for curricular content established by the Council on Social Work Education. These mandates include a liberal arts perspective, which is also the base for all professional programs at the College, and a professional foundation composed of required social work courses and field practicums designed to provide an integrated learning experience. This experience intends to educate students in the critical areas of social work values and ethics, diversity, social and economic justice, at-risk populations, human behavior and the social environment, social welfare policies and services, social work practice, and research.

Program Goals

The goals of the Social Work Program are:

1. To educate and promote the development of problem-oriented, undergraduate generalist social work practitioners whose knowledge and skills base enables them to assess and address problematic situations among diverse individuals, families, groups, communities and organizations.
2. To foster students' ability to integrate the institutional and professional ideals of social justice and intervene on behalf of those discriminated against and oppressed.
3. To prepare students for graduate studies and foster commitment to a process of continued professional growth and development.

Program Objectives

Graduates of the BSW Program will have sufficient knowledge and skills to:

1. Apply critical thinking skills in their professional practice.
2. Practice within the values and ethics of the social work profession as reflected in the NASW Code of Ethics and the historical legacy of social work.
3. Demonstrate an understanding of and commitment to the positive value of human diversity and a knowledge of special populations at-risk of and/or victims of discrimination and oppression.
4. Advance social and economic justice through advocacy and social change strategies designed to benefit those populations denied opportunities due to historical, institutional, and social mechanisms of oppression and discrimination.
5. Demonstrate understanding of the history of the social work profession and its impact on current practice and issues.
6. Apply generalist practice knowledge and skills with individuals, families, groups, organizations and communities.

7. Use evidence-based theoretical frameworks to understand interactions among individuals and between individuals and other social systems and to recognize the biological, psychological and social factors that influence human behavior and development throughout the life cycle.
8. Analyze and assess the impact of social policy on client systems and service providers and suggest ways that policy can be influenced.
9. Demonstrate the ability to evaluate research studies, to utilize research findings to effect practice, and to evaluate their own practice interventions.
10. Use communication skills differentially with client populations, colleagues, and members of the community.
11. Use supervision, consultation and other professional development opportunities to enhance practice knowledge and skills.
12. Assess and function within the organizational context of social work practice and advocate for necessary organizational change.
13. Demonstrate the use of professional self including the ability to write clearly, understand verbal and nonverbal communication, accept constructive criticism of performance, and employ various mechanisms to develop self-awareness.
14. Assess and describe the community context of social work practice.
15. Demonstrate understanding of the professional context of social work practice.
16. Utilize a global perspective in understanding the commonality of human needs and the different ways in which these needs are addressed.
17. Demonstrate proficiency in computer applications required for adequate service delivery in agency settings.

Field Instruction

Field instruction is the principle means through which students demonstrate application of knowledge and skills. Offered in a variety of settings in both the public and private sectors, field instruction presents students with a structured educational experience that enables them to integrate classroom information, learn about the structure and operation of social work agencies, and experience actual practice situations. Students receive a minimum of 600 hours of supervised field experience through assignments in both their junior and senior years.

Social Work field instruction is limited to social work majors who have successfully completed a specific sequence of courses and have been formally admitted into the Social Work Program. Transportation to and from field placement is the student's responsibility.

Admission

Although students who meet College admission criteria will be admitted into the Social Work major as first year for the purpose of academic advising and support, formal program admission does not occur until the end of the second semester of the sophomore year. The following criteria will be used in determining formal admission:

1. Personal interview with a member of the full-time social work faculty;
2. Completion of a minimum of 45 credit hours, including all first year and sophomore social work core courses listed in the College catalog;
3. Attainment of a minimum grade of 2.00 in SWK 251, Introduction to Social Welfare; SWK 252 Social Welfare Policies and Services, and SWK 285, Communication Skills. In addition, students must have successfully completed SWK 200, Building Multicultural Competence and earned a minimum GPA of 2.50 in SOC 103, Community Services.
4. Attainment of an overall G.P.A. of 2.50 and a minimum of 2.50 in social work core courses;
5. Acceptance of and sensitivity toward diversities among people;
6. Emotional and mental maturity and stability for effective social work practice;
7. Values, ethics, and behaviors consistent with those of social work;
8. A personal statement and narrative response.

Any student not fulfilling the criteria above will be duly notified by the program director of program probation or dismissal. Students placed on probation will be allowed one semester for grade repeats and/or other corrective actions. Students dismissed from the program will not be readmitted. Specific procedures for Admissions can be found in the Student Handbook and Field Instruction Manual. Excerpts of these policies and procedures can also be requested from the Admissions Office.

Retention

Continuation in the major requires that students maintain a 2.50 G.P.A. in the Social Work core and a minimum overall G.P.A of 2.50.

Transfer Students

Both internal and external transfer students must first interview with the program director or designee prior to formal admission into the major. The program and its policies will be discussed and an evaluation will be made of transfer credits. Two recommendations from individuals capable of assessing the student's character and potential for the BSW degree are required. Formal program admission occurs after successful completion of one full semester in the major and prior to enrollment in SWK 371, Field Instruction I. Transfer students must also meet all standards expected of incoming first-year students.

Curriculum Options

Considerable flexibility within the major exists to allow students to elect minors in such areas as Child Welfare Services, Gerontology, Addictions Counseling, and Psychology.

The Social Work Program is entering its third decade of accreditation by the Council on Social Work Education. Graduates may be eligible for advanced standing in numerous graduate schools of social work throughout the country.

Sequence of Required Courses

First Year

| <i>First Semester</i> | <i>Total Credits</i> | <i>15</i> | <i>Second Semester</i> | <i>Total Credits</i> | <i>15</i> |
|-------------------------------------|----------------------|-----------|---------------------------------------|----------------------|-----------|
| BIO 103 General Biology I* | 3 | | BIO 104 General Biology II | 3 | |
| PSY 123 Introduction to Psychology* | 3 | | SOC 122 Social Problems* | 3 | |
| SOC 101 Comparative Sociology* | 3 | | POL 100 American National Government* | 3 | |
| HIS History Core | 3 | | HIS History Core | 3 | |
| BUS 105 Basic Computer Technology | 3 | | MTH Mathematics Bank I | 3 | |

Sophomore Year

| <i>First Semester</i> | <i>Total Credits</i> | <i>16</i> | <i>Second Semester</i> | <i>Total Credits</i> | <i>16</i> |
|--|----------------------|-----------|---|----------------------|-----------|
| FA Fine Arts Core | 3 | | FA Fine Arts Core | 3 | |
| SOC 103 Community Service* | 3 | | MTH 115 Statistics* | 3 | |
| SOC 221 Cultural Minorities* | 3 | | SOC 321 The Family* | 3 | |
| SWK 200 Build. Multi-Cult. Competencies* | 1 | | SWK 252 Social Welfare Policies, Service* | 3 | |
| SWK 251 Introduction to Social Welfare* | 3 | | PHL 101C Introduction to Philosophy | 3 | |
| SWK 285 Communication Skills* | 3 | | SWK 360 Special Topics* | 1 | |

* Required Social Work Core Course

Junior Year

| <i>First Semester</i> | <i>Total Credits</i> | <i>16</i> | <i>Second Semester</i> | <i>Total Credits</i> | <i>16</i> |
|---------------------------------------|----------------------|-----------|---------------------------------------|----------------------|-----------|
| ENG English Core | 3 | | ENG English Core | 3 | |
| GER 241 Intro. to Social Gerontology* | 3 | | RLS Religion Core | 3 | |
| SWK 232 Research Methods* | 3 | | SWK 352 Adaptive Behavior* | 3 | |
| SWK 353 SWK Methods and Processes I* | 3 | | SWK 354 SWK Methods and Processes II* | 3 | |
| SWK 371 Field Instruction I* | 3 | | SWK/ADC Substance Abuse elective* | 3 | |
| SWK 472 Field Instruction Seminar I* | 1 | | SWK 360 Special Topics* | 1 | |

Senior Year

| First Semester | | Total Credits 16 | Second Semester | | Total Credits 16 |
|----------------|-------------------------------|------------------|-----------------|--------------------------------|------------------|
| PSY 290 | Psychopathology* | 3 | RLS | Religion Core | 3 |
| PHL | Philosophy Core | 3 | | Free Elective | 3 |
| SWK | Free Elective* | 3 | | Free Elective | 3 |
| | Free Elective | 3 | SWK | SWK Free Elective* | 3 |
| SWK 475 | Field Instruction II* | 3 | SWK 476 | Field Instruction III* | 3 |
| SWK 473 | Field Instruction Seminar II* | 1 | | or | |
| | or | | SWK 477 | Field Instruction IV* (Block) | (6) |
| SWK 477 | Field Instruction IV* (Block) | | SWK 474 | Field Instruction Seminar III* | 1 |

* Required Social Work Core Course

Total required for graduation 126 credits

Social Work Course Descriptions (SWK)

200 Building Multicultural Competence 1 credit

Two-day workshop course intended to provide students with the opportunity to assess their level of cultural competence and develop skills for working with diverse populations.

222 Drug Pharmacology 3 credits

A comprehensive understanding of drug pharmacology and its effect on the user. The course will include examination of such topics as classifications of drugs, synergistic effects of drugs on the body, drug tolerance and dependence, and the over-the-counter pharmaceutical industry.

Fall

232 Research Methods 3 credits

Quantitative and qualitative research methodology, and appreciation of the scientific method as applied to the behavioral sciences and social work. The language of science, concepts, propositions, models, hypotheses and empirical laws. Analysis of concepts of the experimental, correlational and case study methods. Critical reading of research; introduction to research activities; evaluation of interventive efforts.

Prerequisite: MTH 115 or permission of instructor Fall

251 Introduction to Social Welfare 3 credits

Introduction to the field of social work and the social welfare system in the United States. Focuses on the historical and philosophical antecedents of present day social welfare programs and the development of social work as a profession.

Prerequisite: SOC 101 or permission of instructor Fall

252 Social Welfare Policies and Services 3 credits

A systems approach to the study and assessment of contemporary social welfare programs. Focuses on the interplay of social, political and economic forces that influence the planning and implementation of social welfare services.

Prerequisite: SWK 251 or permission of instructor Spring

285 Communication Skills 3 credits

Development of skills for helping professionals in direct work with individual clients, groups, and others. Listening for emotions, monitoring one's own reactions and responses, building group leadership skills, and developing relationships that foster constructive change.

Prerequisites: PSY 123, SOC 101 Fall/Spring

- 333 Substance Abuse in the Adolescent Population** **3 credits**
 A study of the special problems of the adolescent substance abuser. Correlates which add impetus to the progression of the problem will be examined. Emphasis will be on early identification and detection as key components in initiating intervention strategies.
Fall
- 335 Substance Abuse in Special Populations** **3 credits**
 A multi-faceted look at the myriad of special populations affected by substance abuse. Emphasis will be on cross-cultural influences and the role they play in contributing to substance abuse.
Prerequisite: ADC 340 or permission of instructor *Spring*
- 337 Substance Abuse Treatment Methods** **3 credits**
 An examination and critique of the many treatment resources and methods which have been developed during the last 20 years. Discussion will include but not be limited to such treatment methods as psychotherapy with individuals and groups, drug therapy, family and network therapy, detoxification, and behavioral therapy.
Prerequisite: ADC 340 or permission of instructor *Spring*
- 339 Substance Abuse and Criminality** **3 credits**
 An examination of the correlation between substance abuse and criminality. This course will analyze the theoretical models of the substance abuse/crime relationship and its societal implications. Topics to be explored will include drugs and street crime, DUI, Interdiction, strategies, urinalysis testing, and substance abuse and family violence.
Fall
- 340 Alcoholism** **3 credits**
 An introduction to the diagnosis and treatment of alcoholism. Emphasis is placed on contemporary beliefs and attitudes toward alcohol, effects on the family, and implications for treatment.
Fall/Spring
- 341 Substance Abuse and the Aged** **3 credits**
 Focuses on the use patterns, diagnosis and treatment methods specific to the aged substance abuser. Issues examined will include misuse and abuse of prescription drugs, behavior and risk factors, factors related to underdiagnosis, and relationship to depression and suicide.
Alternate years: WEC
- 352 Adaptive Behavior**
 A life cycle course exploring the bio-psycho-social-cultural determinants of human behavior from a ecological/systems perspective. Emphasis is placed on the adaptive capacity of humans in interaction with their physical and social environments.
Prerequisites: PSY 123, SOC 101, Social Work majors only
- 353/4 Social Work Methods and Processes I and II** **3 credits**
 Skills in social work assessment and intervention with micro-mezzo-macro systems. The generalist perspective and theoretical underpinnings of systems intervention will be developed and applied in the context of generalist social work practice.
Prerequisites: For SWK 353: SWK 251; SWK 285, For SWK 354: SWK 252, SWK 353 Social Work majors only
- 355 Sexuality in Childhood and Adolescence** **3 credits**
 Overview of the emerging sexual self from early childhood through adolescence. Examination of one's own sexual values and their relationship to acceptance of diversified sexual behaviors and lifestyles.
- 356 Developing Cultural Competence with Children and Families** **3 credits**
 Examination of issues involved in working with children and families from diverse cultural, ethnic,

and language groups. Emphasis on awareness and understanding of one's own cultural background, values, and beliefs, and their implications for developing intercultural effectiveness while working with others.

358 Counseling the Older Adult

A social worker practice course with emphasis on individual and group counseling techniques for older persons with emotional and social difficulties.

Prerequisite: Permission of instructor

Alternate years

360 Special Topics in Social Work Practice

1–3 credits

361 Special Topics in Social Work Policy

1–3 credits

Content of these courses varies from semester to semester in keeping with student and faculty interest.

Prerequisite: Permission of instructor

On demand

363 Child Welfare Services

3 credit

The history and current provision of services to children in need of care because of neglect, abuse, or lack of family support.

Prerequisite: Permission of instructor

Fall

371 Field Instruction I

3 credits

Students work in a community agency two days per week (200 hours) for one semester, under the supervision of an agency person and a member of the social work faculty. Students participate fully in agency activities.

Prerequisites: SOC 103, SWK 251, SWK 285, SWK 353; *Social Work majors only*

372 Field Instruction Seminar

1 credit

Weekly seminar for students involved in field instruction; for duration of field placement. Integration of theoretical knowledge with practical field experiences. Student case materials and experiences discussed.

Social Work majors only

375 Aging Policies and Programs

3 credits

Analysis of causes, intent, and results of policy decisions as they are experienced as programs and services for the elderly. Discussion of policies affecting income, health care, social services, and volunteerism.

Prerequisite: GER 241

Spring

390/ Seminar

3 credits

391 Analysis of special areas of social work

Prerequisite: Permission of instructor

On demand

392 Child Abuse and Neglect

3 credits

A practice oriented course for students who intend to work in a protective service role. Abuse and neglect: causes, legal sanctions for intervention, treatment approaches, case planning, and services.

Prerequisite: Permission of instructor

Fall

393 Child Welfare Law

3 credits

Examination of the laws on which child welfare workers rely to promote the rights of families and children. State and local laws that provide services to families and children, legal resources for offenders, child welfare service provision in specific areas, e.g., adoption.

Prerequisite: CWS 363 or permission of instructor

Spring

- 395 Foster, Residential and Adoptive Care** **3 credits**
 Assessment, case planning, and the provision of services in foster care, in residential facilities and for child adoption.
Prerequisite: SWK 363 or permission of instructor *Alternate years*
- 473/ Field Instruction Seminar** **2 credits**
474 Weekly seminar for students involved in field instruction; for duration of field placement. Integration of theoretical knowledge with practical field experiences. Student case materials and experiences discussed.
Corequisite: Field instruction course; Social Work majors only
- 475/ Field Instruction I-II** **3 credits**
476 Two days a week (400 hours) for two semesters, senior social work students practice in a social service agency; practice supervised by agency representative; education directed by social work faculty. Direct service to clients.
Prerequisite: Permission of field coordinator; Social Work majors only
- 477 Field Instruction IV** **3 credits**
 An alternative to SWK 476 in cases where block placements are more valuable. Senior social work students work full time in an agency for 12 to 14 weeks (400 hours) for one semester. Practice supervised by an agency representative; education directed by social work faculty member. Direct service to clients.
Prerequisite: Permission of field coordinator; Social Work majors only
- 480 Independent Study** **3 credits**
 Special investigation of a selected topic *On demand*

Speech-Language Pathology Major

Degree MS, Speech-Language Pathology

Interim Department Chair Joan Nolan, MEd, MS, Speech-Language Pathology

Faculty

John M. Baumgartner, Assistant Professor of Speech-Language Pathology, BS, MS University of Wisconsin-Stevens Point, PhD Southern Illinois University

Antoinette Hamidian, Assistant Professor of Speech-Language Pathology, BS Marywood University, MS Bloomsburg University, PsyD Philadelphia College of Osteopathic Medicine

Joan T. Nolan, Assistant Professor of Speech-Language Pathology, BS East Stroudsburg University; MS University of Wisconsin-Madison; MEd, East Stroudsburg University

Adjunct Faculty

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Lee M. Evans, BS, MS Bloomsburg University

Louis Siemenski, BS, West Virginia University; MA Temple University; PhD Temple University

James A. Ziegler, BS Indiana University of Pennsylvania; MS The Pennsylvania State University

Introduction

The Speech-Language Pathology program is a five-year, professional master's degree program with admission in the first year. Students admitted as first year or undergraduate transfers who successfully complete all major and college requirements are awarded a bachelor of science degree in

health sciences in addition to an MS degree in Speech-language pathology. Students who have baccalaureate degrees — whether in communication disorders or another field — are conferred the MS degree in speech-language pathology upon completion of all requirements.

For traditional five-year and transfer students, the program's first two years of study provide a strong foundation in the liberal arts and sciences appropriate in depth and breadth to develop the ability in students to think independently, weigh values, and understand fundamental theory. This further serves to develop skills of critical thinking and communication, inherent in baccalaureate education and essential to professional socialization. The speech-language pathology professional curriculum is initiated in the second year and continues through the fifth year.

The program is guided by the standards and criteria of the American Speech-Language-Hearing Association (ASHA) as the accrediting agency for entry-level speech-language pathology programs. Graduates of accredited ASHA programs are eligible to apply for certification by ASHA and for licensure as speech therapists in the individual United States and territories in which licensure is mandated. The master's program in speech-language pathology at College Misericordia is a Candidate for Accreditation by the Council on Academic Accreditation (CAA) of the American Speech-Language-Hearing Association. This is a "pre-accreditation" status with the CAA, awarded to developing or emerging programs for a maximum period of five years. The candidacy period for this program is from November 1, 2002 through October 31, 2007.

Mission

It is the mission of the Department of Speech-Language Pathology to provide a professional educational program in speech-language pathology to residents of northeastern Pennsylvania and the surrounding states of Delaware, Maryland, New Jersey, New York, and the remainder of Pennsylvania, and to help meet the health care needs of individuals in these areas.

The speech-language pathology program is committed to providing an educational experience which produces competent speech-language pathologists who are critical thinkers and educated consumers of research, and which prepares its graduates for productive careers in speech-language pathology and as advocates for, and participants in, life-long learning.

The speech-language pathology curriculum reflects a commitment to the complementary relationship between liberal arts and professional studies which enables graduates to adapt to constantly evolving societal and professional needs.

The Department of Speech-Language Pathology is committed to the provision of affordable, quality professional education which expresses the founding Sisters' values and attitudes of justice, mercy, and service.

Philosophy

The Department of Speech-Language Pathology is based on the belief that graduates of entry-level allied health professional programs should possess the clinical decision making and problem solving skills which enable them to function as peer colleagues in the contemporary, dynamic health care and educational systems. Speech-Language pathologists need to be sensitive to the needs of a culturally diverse society as evident in their interactions with clients, families, and fellow health care and education professionals in the community in which they practice.

An educational program for speech-language pathologists should reflect the concepts of andragogy (adult education) to include problem solving, critical thinking and analysis, integration of theory and practice, clinical decision making, mentoring, and self-directed learning.

Speech-language pathologists should have the ability to articulate and exchange knowledge, and seek additional knowledge and skills. They should also have the ability and desire to remain open to input from and collaboration with other health care and education professionals. Speech-Language pathologists value collaboration and communication in a spirit of mutual collegiality among health care and education providers as essential to meeting the health care needs of society.

A speech-language pathology professional education program prepares students to be practicing generalists but also provides graduates with the tools that enable them to develop specialty expertise through the application of critical thinking and problem solving skills and a wholistic approach to health care.

The academic and clinical faculty and the academic and clinical education environments must reflect and foster professional values and behaviors. The academic and clinical faculty and curriculum components

must be inextricably linked for the provision of professional education programs preparing competent health care practitioners.

A diverse faculty whose members have responsibilities and activities consistent with their areas of teaching and scholarly expertise strengthens and enhances a professional education program in speech-language pathology.

Goals

It is the goal of the speech-language pathology education program to prepare graduates who:

1. Are speech-language pathology generalists capable of contemporary, competent, legal, and ethical practice.
2. Value the relevance of, and contribute to, critical inquiry in the validation and advancement of the art and science of the speech-language pathology profession.
3. Can describe the roles and responsibilities of speech-language pathologists as professionally autonomous practitioners within the health care and educational systems.
4. Accept the responsibility for education of self, the community, profession, clients, and colleagues in the health care and educational systems.
5. Value and foster communication and interaction with colleagues for the benefit of optimal service to clients.
6. Respect and respond to contemporary bio-psycho-social diversity in interactions with clients, families, colleagues and the community.

Program Objectives

It is the goal of the Department of Speech-Language Pathology to educate and prepare students to become competent clinicians in the provision of services to persons with communication disorders. More specifically, the program strives to produce entry-level professionals who meet or exceed the qualifications and characteristics which define the scope of practice for the profession, as delineated in the document, "Scope of Practice in Speech-Language Pathology," promulgated by the American Speech-Language-Hearing Association (ASHA). According to this document, the practice of speech-language pathology includes the prevention, diagnosis, habilitation, and rehabilitation of communication, swallowing, or other upper aerodigestive disorders; elective modification of communication behaviors; and enhancement of communication. In order to assure that graduates of the SLP program will be prepared for their professional roles and responsibilities, the following are the curriculum objectives. Upon successful completion of the speech-language pathology program, graduates will be able to:

1. Provide prevention, screening, consultation, assessment and diagnosis, treatment, intervention, management, counseling, and follow-up services for disorders of:
 - a. speech (i.e., articulation, fluency, resonance, and voice including aeromechanical components of respiration);
 - b. language (i.e., phonology, morphology, syntax, semantics, and pragmatic/social aspects of communication) including comprehension and expression in oral, written, graphic, and manual modalities; language processing; preliteracy and language-based literacy skills, including phonological awareness;
 - c. swallowing or other upper aerodigestive functions such as infant feeding and aeromechanical events (evaluation of esophageal function is for the purpose of referral to medical professionals);
 - d. cognitive aspects of communication (e.g., attention, memory, problem solving, executive functions);
 - e. sensory awareness related to communication, swallowing, or other upper aerodigestive functions.
2. Establish augmentative and alternative communication (AAC) techniques and strategies including developing, selecting, and prescribing of such systems and devices (e.g., speech generating devices).
3. Provide services to individuals with hearing loss and their families/caregivers (e.g., auditory training; speech reading; speech and language intervention secondary to hearing loss;

visual inspection and listening checks of amplification devices for the purpose of troubleshooting, including verification of appropriate battery voltage).

4. Screen hearing of individuals who can participate in conventional pure-tone air conduction methods, as well as screening for middle ear pathology through screening tympanometry for the purpose of referral of individuals for further evaluation and management.
5. Use instrumentation (e.g., videofluoroscopy, EMG, nasendoscopy, stroboscopy, computer technology) to observe, collect data, and measure parameters of communication and swallowing, or other upper aerodigestive functions in accordance with the principles of evidence-based practice.
6. Select, fit, and establish effective use of prosthetic/adaptive devices for communication, swallowing, or other upper aerodigestive functions (e.g., tracheoesophageal prostheses, speaking valves, electrolarynges). This does not include sensory devices used by individuals with hearing loss or other auditory perceptual deficits.
7. Collaborate in the assessment of central auditory processing disorders and providing intervention where there is evidence of speech, language, and/or other cognitive-communication disorders.
8. Educate and counsel individuals, families, co-workers, educators, and other persons in the community regarding acceptance, adaptation, and decision making about communication, swallowing, or other upper aerodigestive concerns.
9. Advocate for individuals through community awareness, education, and training programs to promote and facilitate access to full participation in communication, including the elimination of societal barriers.
10. Collaborate with and provide referrals and information to audiologists, educators, and health professionals as individual needs dictate.
11. Address behaviors (e.g., perseverative or disruptive actions) and environments (e.g., seating, positioning for swallowing safety or attention, communication opportunities) that affect communication, swallowing, or other upper aerodigestive functions.
12. Provide services to modify or enhance communication performance (e.g., accent modification, transgendered voice, care and improvement of the professional voice, personal/professional communication effectiveness).
13. Recognize the need to provide and appropriately accommodate diagnostic and treatment services to individuals from diverse cultural backgrounds and adjust treatment and assessment services accordingly.
14. Be critical consumers of professional literature.
15. Accept responsibility for service to one's fellow human beings.

The academic curriculum, practicum experiences, research requirement, and service activity requirements that students must complete in this program have been designed and implemented in a way that will ensure that graduates will meet or exceed these objectives. The net result of the student's educational experience in this program will be a well-prepared, service-oriented, competent professional who also honors College Misericordia's values of mercy, service, justice, and hospitality.

Undergraduate Program in Speech-Language Pathology

Students may enter the undergraduate speech-language pathology program in one of two ways: (1) as traditional five-year students who have graduated from high school but have not yet entered college, or (2) as students who have entered college and have taken courses, but have either chosen a different major or have not selected a major but wish to transfer into the speech-language pathology program.

Admission of Traditional Five-year Students

In order to be admitted into the Speech-Language Pathology (SLP) program, the student must meet the general admission requirements of College Misericordia. As a minimum, students applying for admission into the SLP program must have graduated in the top one-half of their high school graduating class or achieved a minimum combined SAT score of 1,000 (or the equivalent ACT score). If the candidate does not meet these requirements, the chair of the department has the latitude to accept students who

can present extenuating circumstances (for example, persons from cultural/ethnic minorities who traditionally do not perform well on standardized tests because of possible test bias).

Exposure to and exploration of speech-language pathology as demonstrated by documented volunteer experience of 30 or more hours is strongly encouraged. The deadline for receipt of completed applications to the program is February 1 of each year, with subsequent matriculation in the fall semester of the same year.

Admission of Transfer Students

Students may seek admission into the program as a transfer, either from another department at College Misericordia or another institution of higher learning. Applications for admission of transfer students will be considered on a competitive, space-available basis. All students accepted into the SLP program as undergraduate transfers must meet College Misericordia's requirements for a baccalaureate degree by taking the necessary coursework to ensure compliance with the requirements. Application for admission should be completed by February 1 for admission into the fall semester of the same year.

Advancement to the Undergraduate Professional Speech-Language Pathology Program

For both traditional five-year students and transfer students, advancement to the undergraduate professional program (traditionally the junior year) is based on the following criteria:

1. Completion of at least 62 semester hours of credit with a cumulative GPA of at least 2.70.
2. Receive a grade of "C-" or better in the following core/prerequisite courses or their equivalents:
 - a. BIO 211 Anatomy and Physiology I
 - b. BIO 212 Anatomy and Physiology II
 - c. ENG 318 The Study of Language
 - d. HP 100 Introduction to Health Professions
 - e. MTH 115 Basic Statistics I
 - f. PSY 123 Introduction to Psychology
 - g. PSY 275 Child and Adolescent Psychology
 - h. SOC 101 Comparative Sociology
 - i. SLP 210 Introduction to Communication Disorders
 - j. SLP 220 Anatomy and Physiology of Speech and Hearing
 - k. SLP 230 Phonetics
 - l. SLP 240 Normal Speech and Language Development
 - m. SLP 250 Speech and Hearing Science
3. Complete a minimum of 33 core curriculum credits.

Advancement to Graduate Study in Speech-Language Pathology

To advance to the graduate portion of the Speech-Language Pathology program (typically the senior and fifth years of study), students must:

1. Maintain a minimum cumulative GPA of 2.90 in all coursework, and a minimum cumulative GPA of 3.00 in the undergraduate professional courses.
2. Receive a grade of "C-" or better in all undergraduate professional courses (SLP courses at the 300 and 400 levels).
3. Successfully master all course objectives for all SLP courses taken prior to the senior year.

Advancement within the Graduate Portion of the Speech-Language Pathology Program

To advance from the first year (traditionally the senior year) to the second year (traditionally the fifth year) of study, students must:

1. Maintain a minimum cumulative GPA of 3.00 in all coursework and a minimum cumulative GPA of 3.00 in the graduate professional courses.
2. Receive a grade of "B-" or better in all graduate level professional courses (SLP courses at the 500 and 600 levels).
3. Successfully master all course objectives for all SLP courses taken during the senior year.

Graduation

Students who successfully meet all requirements for graduation are conferred the bachelor of science degree in Health Sciences and the master of science degree in Speech-Language Pathology, concurrently. These requirements include: (1) completion of all academic coursework, including completion of a research project; (2) completion of all clinical requirements; and (3) passing a comprehensive examination during the last semester of graduate study.

Sequence of Required Courses

First Year

| <i>Fall Semester</i> | | | <i>Spring Semester</i> | | |
|------------------------|---------------------------------|---|------------------------|---------------------------|---|
| <i>16 credits</i> | | | <i>18 credits</i> | | |
| PSY 123 ¹ | Intro. to Psychology | 3 | SOC 101 | Comparative Sociology or | 3 |
| BIO 211 | Anatomy and Physiology I | 4 | BIO 212 | Anatomy and Physiology II | 4 |
| HP 100 | Introduction to Health Sciences | 2 | ENG | Core Course | 3 |
| ENG | Core Course | 3 | HIS | Core Course | 3 |
| HIS | Core Course | 3 | MTH 115 | Statistics | 3 |
| MTH | Bank I | 3 | | | |
| <i>Summer Semester</i> | | | | | |
| <i>3 credits</i> | | | | | |
| PHL | Core Course | 3 | | | |

Sophomore Year

| <i>Fall Semester</i> | | | <i>Spring Semester</i> | | |
|----------------------|----------------------------------|---|------------------------|--------------------------------|---|
| <i>16 credits</i> | | | <i>18 credits</i> | | |
| SLP 210 | Intro. Communication Disorders | 3 | SLP 230 | Phonetics | 3 |
| SLP 220 | Anat. and Physiol., Spch., Hear. | 4 | SLP 240 | Normal Speech, Language Devel. | 3 |
| PSY 275 | Child, Adolescent Psychology | 3 | SLP 250 | Speech and Hearing Science | 3 |
| ENG 318 | The Study of Language | 3 | RLS | Core Course | 3 |
| FA | Core Course | 3 | FA | Core Course | 3 |
| | | | Core Elective | | 3 |

Junior Year

| <i>Fall Semester</i> | | | <i>Spring Semester</i> | | |
|----------------------|------------------------------------|---|------------------------|-----------------------------------|---|
| <i>17 credits</i> | | | <i>17 credits</i> | | |
| PHY 107 | Introduction to Physics I | 3 | PHY 108 | Introduction to Physics II | 3 |
| SLP 310 | Methods, Crit. Consum. in Rsch. | 3 | SLP 410 | Aural Rehabilitation | 3 |
| SLP 320 | Prof. Writ. in Comm. Disorders | 2 | SLP 420 | Neuroanatomy for S-L Pathologists | 3 |
| SLP 330 | Introduction to Audiology | 3 | SLP 440 | Observation, Clinical Procedures | 2 |
| SLP 430 | Cult., Ling. Diversity, Comm. Dis. | 3 | Elective | | 3 |
| PHL | Core Course | 3 | Elective | | 3 |

Senior Year

| <i>Fall Semester</i> | | | <i>Spring Semester</i> | | |
|----------------------|-----------------------------------|---|------------------------|---------------------------------|---|
| <i>17 credits</i> | | | <i>14 credits</i> | | |
| SLP 500 | Articulation, Phonolog. Disorders | 3 | SLP 540 | Augment., Altern. Communication | 3 |
| SLP 510 | Fluency Disorders | 3 | SLP 570 | Neuromotor Disorders | 3 |
| SLP 520 | Language Disorders | 3 | SLP 580 | Aphasia and Related Disorders | 3 |
| SLP 530 | Vocal, Velopharyng. Disorders | 3 | SLP 590 | Dysphagia | 3 |
| SLP 550 | Clinic Laboratory I | 2 | SLP 600 | Clinic Laboratory II | 2 |
| SLP 560 | Differen. Diag., Comm. Disorders | 3 | | | |

Fifth Year

| <i>Fall Semester</i> | | | <i>Spring Semester</i> | | |
|------------------------|------------------|---|------------------------|-----------------------------|---|
| <i>12 credits</i> | | | <i>15 credits</i> | | |
| SLP 610 | Fieldwork I | 9 | SLP 620 | Fieldwork II | 9 |
| SLP 640 | Research Project | 3 | SLP 650 | Professional Issues Seminar | 3 |
| | | | RLS | Core Course | 3 |
| <i>Summer Semester</i> | | | | | |
| <i>up to 6 credits</i> | | | | | |
| SLP 630 ¹ | Fieldwork III | 6 | | | |

¹ Taken only if the student hasn't earned the required number of clinical clock hours by the end of the spring semester.

Speech-Language Pathology Course Descriptions (SLP)

- 210 Introduction to Communication Disorders** **3 credits**
 Designed to give the student an overview of the speech-language pathology profession by describing the types of disorders that are likely to be encountered in a typical caseload. Additionally, the student is given basic information about the profession: typical work settings, certification and licensure requirements, the profession's Code of Ethics, for example.
Fall only
- 220 Anatomy and Physiology of Speech and Hearing** **4 credits**
 Anatomy and physiology of the speech and hearing mechanism, including nomenclature, respiration, phonation, articulation/resonance, the nervous system, and the auditory system. A laboratory is incorporated to assist the student in learning the anatomy, utilizing models, charts, videotapes, and cadavers.
Prerequisites: BIO 211, BIO 212 *Fall only*
- 230 Phonetics** **3 credits**
 Principles of phonetics and their application to speech. Classification of speech sounds according to various systems including, but not limited to, manner and place, distinctive features, and phonological processes. Exercises in phonetic transcription utilizing the International Phonetic Alphabet will be provided.
Prerequisite: SLP 210 *Spring only*
- 240 Normal Speech and Language Development** **3 credits**
 The study of normal verbal and language acquisition throughout the life span.
Prerequisites: SLP 210, PSY 275 *Spring only*
- 250 Speech and Hearing Science** **3 credits**
 The study of speech and hearing physiology, acoustic phonetics, and speech perception.
Prerequisites: SLP 220 *Spring only*
- 310 Methods and Critical Consumerism in Research** **3 credits**
 A study of research design and statistical analysis as it pertains to communication disorders. Topics will include levels of measurement, single and group research designs, nonparametric and parametric statistics, and the organization and implementation of research from formulation of research questions through dissemination of results. The seminar will involve the critical review of representative samples of research in the speech-language pathology literature.
Prerequisite: MTH 115 *Fall only*
- 320 Professional Writing in Communication Disorders** **2 credits**
 Instruction in the preparation of professional writings in speech-language pathology, including research documents, clinical behavioral objectives and progress reports, and professional correspondence with other professions. A lab will involve practice in writing of professional documents.
Fall only
- 330 Introduction to Audiology** **3 credits**
 Principles of auditory reception; the hearing mechanism; problems involved in measuring, evaluating, and conserving hearing.
Prerequisite: SLP 220 *Fall only*
- 410 Aural Rehabilitation** **3 credits**
 Provides information and strategies for aural habilitation intervention with hearing impaired children and adults. Includes techniques of speech reading, auditory training and language for the hearing impaired.
Prerequisite: SLP 330 *Spring only*

- 420 Neuroanatomy for Speech-Language Pathologists** 3 credits
The anatomical and physiological aspects of the human central and peripheral nervous systems as they pertain to communication acquisition and disorders.
Prerequisite: SLP 220 Spring only
- 430 Cultural and Linguistic Diversity in Communication Disorders** 3 credits
A study of the relationship between culture and communication with application to assessment and intervention in speech-language pathology. Includes sensitivity training in reference to professional interaction with persons of different cultures.
Spring only
- 440 Observation and Clinical Procedures** 2 credits
This course should be taken in the last semester of undergraduate prerequisite study. Clinical procedures for working in various practicum settings, using diagnostic and therapeutic techniques, writing behavioral objectives, procedures for report writing, and practical experience with clinician-made and commercial materials. Provides directed clinical observation of the evaluation and rehabilitation of individuals with speech, language, and hearing problems. A minimum of 25 clock hours of observation will be required.
Prerequisite: Permission of clinic director Spring only
- 500 Articulation and Phonological Disorders** 3 credits
An examination of normal and deviant articulatory acquisition and behavior. Presentation of major theoretical orientations and the therapeutic principles based upon them.
Prerequisites: SLP 230, SLP 240 Fall only
- 510 Fluency Disorders** 3 credits
Theories, assessment and treatment techniques for persons with fluency disorders across the lifespan.
Fall only
- 520 Language Disorders** 3 credits
Overview and evaluation of the language skills of preschool and school aged children including metalinguistic and discourse development. Review of contemporary theory and practice in language assessment and intervention for children from birth through high school.
Prerequisites: SLP 240, PSY 275 Fall only
- 530 Vocal and Velopharyngeal Disorders** 3 credits
Study of etiology, symptoms, and treatment strategies for a variety of vocal, velopharyngeal, and craniofacial disorders.
Prerequisite: SLP 220 Fall only
- 540 Augmentative and Alternative Communication** 3 credits
Assessment and intervention strategies and technology for individuals with severe communication impairments.
Spring only
- 550 Clinic Laboratory I** 2 credits
This is an in-house practicum assignment for all students in the fall semester of their senior year. The student will receive hands-on clinical experience in the assessment and remediation of communication disorders in persons with a variety of speech, language, and hearing impairments. This practicum is intended to supplement what students are learning in the academic coursework, and will be accomplished under the supervision of a faculty member having the Certificate of Clinical Competence from the American Speech-language-Hearing Association.
Prerequisite: SLP 440 Fall only
- 560 Differential Diagnosis in Communication Disorders** 3 credits
The administration, evaluation and reporting of diagnostic tests and procedures used in assessment of speech and language disorders.
Fall only

- 570 Neuromotor Disorders** **3 credits**
 A study of the medical, physical, occupational, speech, language, and hearing problems of the neuro-motorically impaired client. Therapy techniques are reviewed and evaluated.
Prerequisite: SLP 420 *Spring only*
- 580 Aphasia and Related Disorders** **3 credits**
 Consideration of the neurological and psychological aspects of aphasia. Assessment and intervention approaches are discussed and evaluated.
Prerequisite: SLP 420 *Spring only*
- 590 Dysphagia** **3 credits**
 Information and training in the evaluation and treatment of swallowing disorders throughout the lifespan.
Prerequisite: SLP 420 *Spring only*
- 600 Clinic Laboratory II** **2 credits**
 This is an in-house practicum assignment for all students in the spring semester of the Senior year. The student will receive hands-on clinical experience in the assessment and remediation of communication disorders in persons with a variety of speech, language, and hearing impairments. This practicum is intended to supplement what students are learning in the academic coursework, and will be accomplished under the supervision of a faculty member having the Certificate of Clinical Competence from the American Speech-language-Hearing Association.
Prerequisite: SLP 550 *Spring only*
- 610 Fieldwork I** **9 credits**
 Supervised clinical experience with persons presenting various speech and/or language disorders. This practicum experience is to be taken in the fall semester of the student's fifth year of study.
Prerequisite: Permission of clinic director *Fall only*
- 620 Fieldwork II** **9 credits**
 A continuation of SLP 610; supervised clinical experience with persons presenting various speech and/or language disorders, fluency disorders, voice disorders, and dysphagia. This practicum experience is to be taken in the Spring semester of the student's fifth year of study.
Prerequisites: SLP 610, permission of clinic director *Spring only*
- 630 Fieldwork III** **6 credits**
 A continuation of SLP 620; supervised clinical experience with persons presenting various speech and/or language disorders, fluency disorders, and voice disorders. This practicum is to be taken during the summer term following the student's fifth year of study only if the practicum requirements set forth by the American Speech-Language-Hearing Association have not been met.
Prerequisites: SLP 620, permission of clinic director
- 640 Research Project** **3 credits**
 The completion of a faculty-approved research project, including the appropriate research design, methodology, analyses of data, and dissemination. This course may be repeated for credit each semester until the project is completed.
Prerequisite: SLP 310
- 650 Professional Issues Seminar** **3 credits**
 A seminar devoted to issues pertinent to the field of speech-language pathology, including but not limited to pre-professional academic and practicum requirements; accreditation standards; ASHA practice policies and guidelines; legislative and regulatory policies; business practices; reimbursement issues; certification requirements; specialty recognition; licensure requirements; and professional ethics.
Spring only

Other Academic Majors

Health Science Major

Division of Health Sciences
Degree BS, Health Science
Division Chair Mari P. King, EdD

Occupational Therapy, Physical Therapy, and Speech-Language Pathology offer five-year, entry-level masters programs. Students completing these curricula will receive the bachelor of science degree in Health Science concurrently with the professional master's degree.

Interdisciplinary Studies Major

Student-designed Major
Degree BA or BS, Interdisciplinary Studies
Acting Department Chair Richard Lynch, PhD

This degree is designed for students who have an interest in designing their own major program of study under the mentorship of an assigned faculty advisor. Courses can be selected across program lines and among several cooperating higher educational institutions. Independent study opportunities can be designed between students and interested faculty; guided internships can also be arranged. Each student must develop a major specialization (usually 30 credits) and a minor specialization (usually 15 credits). These specializations may include courses from a variety of traditional programs and from any of the cooperating institutions. The specific designation for each specialization will be mutually determined by the student and the department chair.

Sequence of Required Courses

First Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 15 |
|----------------|--------------------|------------------|-----------------|---------------------|------------------|
| | Core | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |
| | Foreign Language I | 3 | | Foreign Language II | 3 |

Sophomore Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 15 |
|----------------|----------------|------------------|-----------------|----------------|------------------|
| | Core | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |
| MAJOR | Specialization | 6 | MAJOR | Specialization | 6 |

Junior Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 15 |
|----------------|----------------|------------------|-----------------|----------------|------------------|
| MAJOR | Specialization | 6 | MAJOR | Specialization | 6 |
| MINOR | Specialization | 3 | MINOR | Specialization | 3 |
| | Core | 3 | | Core | 3 |
| | Elective | 3 | | Elective | 3 |

Senior Year

| First Semester | | Total Credits 15 | Second Semester | | Total Credits 15 |
|----------------|----------------|------------------|-----------------|----------------|------------------|
| MAJOR | Specialization | 3 | MAJOR | Specialization | 3 |
| MINOR | Specialization | 6 | MINOR | Specialization | 3 |
| | Free elective | 6 | | Free elective | 3 |
| | | | | Free elective | 6 |

Total required for graduation 120 credits

Professional Studies Major

Degree BS or BA, Professional Studies

Program Director Donald Fries, PhD

The Professional Studies program was created to provide the opportunity for students who have previous college credits in career oriented programs to earn a bachelor's degree through additional study at College Misericordia.

Professional course credits completed in prior study can be combined with additional credits and will qualify the candidate for the bachelor's degree. The degree obtained may be a bachelor of science or a bachelor of arts, each with a major in Professional Studies, depending on the courses completed.

Individual programs of study are designed by the student with the assistance of the program director.

At least 30 credits must be earned in upper-level courses. In addition, at least 30 credits must be earned at College Misericordia. These two requirements may be satisfied by the same 30 credits. Completion of the core curriculum is required either directly or by reasonable substitute as prescribed by the Registrar in the course of transcript selection. Continuation as a Professional Studies major requires a 2.0 average.

Total required for graduation 120 credits

Minors

Accounting Minor

Division of Behavioral Science, Education, and Business

The Accounting minor provides a strong analytical base for almost any major. With the increased concentration in accounting computerized systems, Computer Science majors will find this minor attractive.

Course Sequence

| | | |
|---------|-----------------------------|---|
| ACC 101 | Principles of Accounting I | 3 |
| ACC 340 | Intermediate Accounting I | 3 |
| ACC 341 | Intermediate Accounting II | 3 |
| ACC 342 | Intermediate Accounting III | 3 |

Select two courses from the following:

| | | |
|---------|---------------------------------|---|
| ACC 310 | Cost Accounting | 3 |
| ACC 311 | Managerial Accounting | 3 |
| ACC 345 | Advanced Financial Accounting I | 3 |
| ACC 401 | Taxes | 3 |
| ACC 402 | Taxes II | 3 |
| ACC 410 | Auditing | 3 |

Total 18 credits

Accounting Course Descriptions see page 54.

Addictions Counseling Minor

Division of Behavioral Science, Education, and Business

Degree may be taken in support of several degrees

The Addictions Counseling Certificate Program is designed to prepare graduates to work with the myriad of problems associated with chemical addictions. Substance abuse and addictions are among America's most devastating and pervasive social ills. Addiction respects neither age nor socioeconomic status and impacts on individuals, employers, families, and friends as well as the interrelationships of our most basic societal institutions. Its effects are also visible within many other social problems including crime, delinquency, and family violence.

A Certificate in Addictions Counseling requires completion of a total of 15 credits in addictions coursework. Social Work majors who are pursuing the Certificate will complete the field practicum elective as part of their required coursework for the BSVV degree. All other students will have the option of taking an additional 3-credit course in addictions in lieu of the field practicum. Graduates of the program will find the certificate beneficial in marketing themselves to potential employers in settings serving the chemically addicted. Completion of the certificate requirements alone, however, does not make one a Certified Addictions Counselor (CAC)

All courses are CAC-approved for 25 hours of required instruction for Certified Addictions Counselors who are seeking re-certification. In addition, courses may be applied toward fulfillment of instructional requirements for the initial CAC certification. As of January 1, 1997, anyone applying for Counseling or Prevention Certification in Pennsylvania must have a minimum of a bachelor's degree. Completion of this certificate program does not equate to certification.

Students seeking a certificate must complete an Application for Admission and notify the Director of Certificate Programs by April 1 or November 1 of the semester in which all course requirements will be completed.

Sequence of Required Courses

Required courses

| | | |
|---------|-----------------------------------|---|
| ADC 222 | Drug Pharmacology | 3 |
| ADC 337 | Substance Abuse Treatment Methods | 3 |
| ADC 340 | Alcoholism | 3 |

Select 2 courses

| | | |
|---------|--|---|
| ADC 333 | Substance Abuse in the Adolescent Population | 3 |
| ADC 335 | Substance Abuse in Special Populations | 3 |
| ADC 339 | Substance Abuse and Criminality | 3 |
| ADC 341 | Substance Abuse and the Aged | 3 |
| | Approved Field Practicum | 3 |

Addictions Counseling Course Descriptions (ADC)

222 Drug Pharmacology 3 credits

A comprehensive understanding of drug pharmacology and its effect on the user. The course will include examination of such topics as classifications of drugs, synergistic effects of drugs on the body, drug tolerance and dependence, and the over-the-counter pharmaceutical industry.

Fall

333 Substance Abuse in the Adolescent Population 3 credits

A study of the special problems of the adolescent substance abuser. Correlates which add impetus to the progression of the problem will be examined. Emphasis will be on early identification and detection as key components in initiating intervention strategies.

Fall

335 Substance Abuse in Special Populations 3 credits

A multi-faceted look at the myriad of special populations affected by substance abuse. Emphasis will be on cross-cultural influences and the role they play in contributing to substance abuse.

Prerequisite: ADC/SWK 340 or permission of Program Director Spring

337 Substance Abuse Treatment Methods 3 credits

An examination and critique of the many treatment resources and methods which have been developed during the last twenty years. Discussion will include but not be limited to such treatment methods as psychotherapy with individuals and groups, drug therapy, family and network therapy, detoxification, and behavioral therapy.

Prerequisite: ADC/SWK 340 or permission of program director Spring

339 Substance Abuse and Criminality 3 credits

An examination of the correlation between substance abuse and criminality. This course will analyze the theoretical models of the substance abuse/crime relationship and its societal implications. Topics to be explored will include drugs and street crime, DUI, interdiction strategies, urinalysis testing, and substance abuse and family violence. *Fall*

340 Alcoholism 3 credits

An introduction to the diagnosis and treatment of alcoholism. Emphasis is placed on contemporary beliefs and attitudes toward alcohol, effects upon the family and implications for treatment.

Fall/Spring

341 Substance Abuse and the Aged 3 credits

Focuses on the use patterns, diagnosis, and treatment methods specific to the aged substance abuser. Issues examined will include misuse and abuse of prescription drugs, behavior and risk factors, factors related to underdiagnosis, and relationship to depression and suicide. *Spring*

Biology Minor

Division of Mathematical and Natural Sciences

The minor in Biology may be pursued by any student with an interest in the natural sciences. The 19–20 credit curriculum offers a broad background in the origin, growth, structure, and reproduction of living matter in its various forms.

Minors are focused programs of study which involve specific clusters of courses around a general area of study. They are not associated with any particular degree program and are open to all interested students.

Course Sequence

| | | |
|---------|--|---|
| BIO 101 | General Botany and Biological Principles | 4 |
| BIO 102 | Zoology | 4 |
| BIO 251 | Comparative Anatomy and Histology | 4 |
| BIO 241 | Genetics | 4 |

Select one course from the following:

| | | |
|---------|-----------------------|---|
| BIO 345 | Developmental Biology | 3 |
| BIO 243 | General Microbiology | 4 |
| BIO 346 | General Physiology | 4 |

Total 19–20 credits

Note: Check Course Descriptions for prerequisites.

Biology Course Descriptions see page 175.

Chemistry Minor

Division of Mathematical and Natural Sciences

The Chemistry minor is most often selected by Biology majors, but is appropriate for any student with an interest in the physical sciences. Majors in business, English or pre-law, for example, may find a background in chemistry useful in such specialties as patent law or scientific journalism.

Course Sequence

| | | |
|---------|------------------------|----------------|
| CHM 133 | Chemical Principles I | 4 |
| CHM 134 | Chemical Principles II | 4 |
| CHM 243 | Organic Chemistry I | 4 |
| CHM 244 | Organic Chemistry II | 4 |
| | Chemistry Elective | 3 or 4 credits |

Total 19–20 credits

Chemistry Minor Course Descriptions see page 177.

Child Welfare Services Minor

Division of Behavioral Science, Education, and Business

Degree may be taken in support of several degrees

The Child Welfare Services certificate program is most directly associated with a major in one of the helping professions. However, the certificate can be earned independently of a bachelor's degree.

Child welfare specialists handle the problems of abused, neglected, and abandoned children or those whose behavior has brought them to the attention of the courts. This type of work is demanding and requires highly trained and dedicated professionals for whom children and their families are of paramount importance.

A certificate in Child Welfare Services involves completion of a total of 15 credits in child welfare and related coursework. Social Work majors who are pursuing the certificate will complete the field practicum elective as part of their required coursework for the BSW degree. Note: Completion of this certificate program does not equate to certification.

Students seeking a certificate must complete an Application for Admission and notify the Director of Certificate Programs by April 1 or November 1 of the semester in which all course requirements will be completed.

Sequence of Required Courses

| | | |
|---|---|---|
| SOC 321 | The Family | 3 |
| CWS 363 | Child Welfare Services | 3 |
| CWS 392 | Child Abuse and Neglect | 3 |
| Two additional courses selected from the following: | | |
| PSY 275 | Child and Adolescent Psychology | 3 |
| CWS 355 | Sexuality in Childhood and Adolescence | 3 |
| CWS 356 | Developing Cultural Competence in Children and Families | 3 |
| CWS 393 | Child Welfare Laws | 3 |
| CWS 395 | Foster, Residential, and Adoptive Care | 3 |
| | Approved Field Practicum | 3 |

Total required for graduation 15 credits

Child Welfare Services Course Descriptions (CDW)

- 355 Sexuality in Childhood and Adolescence 3 credits**
 Overview of the emerging sexual self from early childhood through adolescence. Examination of one's own sexual values and their relationship to acceptance of diversified sexual behaviors and lifestyles.
Fall
- 356 Developing Cultural Competence with Children and Families 3 credits**
 Examination of issues involved in working with children and families from diverse cultural, ethnic, and language groups. Emphasis on awareness and understanding of one's own cultural background, values, and beliefs, and their implications for developing intercultural effectiveness while working with others.
Spring
- 363 Child Welfare Services 3 credits**
 Introduction to the policies and services that comprise the child welfare system in the community. Examination of supportive and substitute services, worker roles and activities, and service effectiveness.
Fall
- 392 Child Abuse and Neglect 3 credits**
 A practice-oriented course for students who intend to work in a protective service role and/or in settings that necessitate an understanding of child maltreatment. Abuse and neglect causes, legal sanctions for intervention, treatment approaches, case planning, and service.
Fall
- 393 Child Welfare Law 3 credits**
 Examination of the laws on which child welfare workers rely to promote the rights of families and children. State and local laws that provide services to families and children, legal resources for offenders, child welfare service provision in specific areas, e.g., adoption.
Prerequisite: CWS 363 or permission of instructor Spring
- 395 Foster, Residential, and Adoptive Care 3 credits**
 Assessment, case planning, and the provision of services in foster care, in residential facilities and for child adoption.
Prerequisite: Permission of instructor Alternate years

Communications Minor

Division of Humanities

The Communications minor focuses on developing writing and analytical skills specifically with regard to media, and offers students a variety of courses to choose from in both print and broadcast media. The minor is particularly appropriate for majors in English or Business, but is open to any student with an interest in journalism, radio, television, or related areas.

Course Sequence

| | | |
|---|----------------------------------|---|
| COM 105 | Mass Media | 3 |
| COM 306 | Media Criticism | 3 |
| 12 credits selected from the following: | | |
| BUS 340 | Advertising | 3 |
| COM 204 | Art of Film | 3 |
| COM 207 | Scriptwriting | 3 |
| COM 220 | Journalism I | 3 |
| COM 221 | Journalism II | 3 |
| COM 325 | Feature Writing | 3 |
| COM 230 | Video Production I | 3 |
| COM 231 | Video Production II | 3 |
| COM 332 | Video Production III | 3 |
| COM 240 | Audio Production | 3 |
| COM 323 | Broadcast Journalism | 3 |
| COM 251 | Introduction to Public Relations | 3 |
| COM 352 | Advanced Public Relations | 3 |
| COM 338 | Media Performance | 3 |
| COM 360 | Media Management | 3 |
| COM 361 | Media Programming | 3 |
| ENG 341 | Imaginative Writing | 3 |
| NM | New Media | 3 |

Total 18 credits

Communications Course Descriptions see page 67.

Computer Science Minor

Division of Mathematical and Natural Sciences

In today's electronic world, a background in computer science is a highly marketable asset. The Computer Science minor may supplement a major in any other field, depending on the student's interests and career objectives. Business, education, mathematics, and social work majors frequently follow the minor in Computer Science.

Course Sequence

| | | |
|--|-----------------------------|---|
| CPS 101 | Introduction to Programming | 3 |
| CPS 121 | Computer Programming | 3 |
| Select two courses from the following: | | |
| CPS 221 | Computer Systems | 3 |
| CPS 222 | Computer Organization | 3 |
| CPS 231 | File Processing | 4 |

Plus Additional credits in approved upper-division
Computer Science courses 6

Total 18-19 credits

Computer Science Minor Course Descriptions see page 70.

English Minor

Division of Humanities

The English minor is designed for students who enjoy literature and who wish to develop further their critical reading, thinking, and writing skills, as a preparation for professional life or for personal satisfaction and development.

Course Sequence

| | | |
|--|--------------------------------|---|
| ENG | Core | 6 |
| Choose either | | |
| ENG 203 | Advanced Expository Writing or | |
| ENG 341 | Imaginative Writing | 3 |
| ENG 215 | Shakespeare | 3 |
| Choose any two 300-level or 400-level Literature courses | | 6 |
| <i>Total</i> 18 credits | | |

English Minor Course Descriptions see page 101.

Ethics Minor

Division of Humanities

As part of the consortial relationship between King's College and College Misericordia, the Ethics minor is a program offered jointly by both colleges. In addition to courses in philosophy and theology, the 18-credit Ethics minor contains a significant service-learning component. Sixty units (hours) of service-learning approved by the faculty advisor is required for completion of the minor.

Course Sequence

| | | |
|-------------------------|---|--|
| RLS 106 | Theology and Human Experience (at Misericordia) | |
| Core 260 | Christian Ethics (at King's) | |
| PHL 102 | Introduction to Ethics (at Misericordia) | |
| or | | |
| | Core 286 Introduction to Philosophical Ethics (at King's) | |
| Phil/Theo 470 | Ethics and Values Seminar (at King's) | |
| <i>Total</i> 12 credits | | |

Electives: 6 credits from among the courses listed below.

King's College:

| | |
|----------|--------------------------------|
| Theo 331 | Christian Ethics |
| Theo 335 | Christian Environmental Ethics |
| Core 282 | Environmental Ethics |
| Core 287 | Ethics, Business, and Society |
| Core 288 | Bioethics |

College Misericordia:

| | |
|---------|----------------------------------|
| PHL 210 | Philosophy of Person |
| PHL 223 | Social Ethics |
| PHL 270 | Social and Political Philosophy |
| PHL 310 | Medical Ethics |
| PHL 440 | Economics of Freedom and Justice |
| PHL 202 | Environmental Ethics |

Philosophy Course Descriptions see page 153.

Gerontology Minor

Division of Behavioral Science, Education, and Business
Degree may be taken in support of several degrees

Gerontology is the study of aging, a normal process in the human lifespan. The rapid development and expansion of programs and services for elderly persons in America, and the anticipated increase in the number of persons living to old age, have escalated the demand for professionals trained to work in the field of aging.

The Gerontology program prepares graduates for positions in agencies and institutions which administer health and community-based services for the aged. Career opportunities exist in nursing homes, hospitals, senior citizen centers, area agencies on aging, nutrition programs, rehabilitation centers, social welfare agencies, and other organizations. The program also enhances the knowledge and skills of individuals currently involved in the provision of such services.

The Gerontology certificate program is offered to students who are not pursuing a degree at College Misericordia. These individuals may take the Gerontology course of study by itself, or in conjunction with other continuing education courses.

In addition, the Division offers a minor and a specialization in Gerontology for students pursuing related courses of study at the College. A minimum of 15 credits is necessary to complete requirements for a Gerontology certificate, specialization, or minor.

Students seeking a certificate must complete an Application for Admission and notify the Director of Certificate Programs by April 1 or November 1 of the semester in which all course requirements will be completed.

| Sequence of Required Courses | | Total Credits 15 |
|--|------------------------------------|------------------|
| GER 241 | Introduction to Social Gerontology | 3 |
| GER 375 | Aging Policies and Programs | 3 |
| Select three courses from the following: | | |
| GER 277 | Adult Development and Aging | 3 |
| GER 341 | Substance Abuse and the Aged | 3 |
| GER 358 | Counseling the Older Adult | 3 |
| GER 365 | Alzheimers Disease | 3 |
| GER 370 | Remotivation Therapy | 3 |
| GER 392 | Seminar | 3 |
| GER 410 | Adult Protective Services | 3 |
| GER 470 | Practicum | 3 |
| GER 413 | Gerontology Co-op Education | 3 |
| GER 480 | Independent Study | 3 |

Gerontology Services Course Descriptions (GER)

- 241

Introduction to Social Gerontology

3 credits

Introduction to the study of aging as just one of many normal life processes in contemporary culture. Issues discussed include the biological, psychological, and sociological aspects of aging and the implications of those aspects. GER 241 is a prerequisite for all other gerontology courses.

Fall/Spring
- 277

Adult Development and Aging

3 credits

This course provides an overview of adult development from early adulthood through death and focuses on both normative changes and individual differences. Topics discussed include biological changes, changes in health and health habits, cognitive and intellectual changes, sex roles and family roles, work and work roles, development of relationships, changes in personality and motive, mental health and psychopathology, and death and dying. Developmental theories, models, and research methods will also be discussed.

Prerequisite: PSY 123

Fall/Spring

- 341 Substance Abuse and the Aged** **3 credits**
 Focuses on the use patterns, diagnosis, and treatment methods specific to the aged substance abuser. Issues examined will include misuse and abuse of prescription drugs, behavior and risk factors, factors related to underdiagnosis, and relationship to depression and suicide.
Spring
- 358 Counseling the Older Adult** **1–3 credits**
 The effective use of individual and group counseling techniques for older persons with emotional or social difficulties in adjusting to the aging process.
Alternate years
- 365 Alzheimers Disease** **3 credits**
 Exploration of the many facets of Alzheimers Disease and other dementias. Assessment, intervention, and psychosocial implications of treatment for patients, families, and caregivers.
Spring
- 370 Remotivation Therapy** **3 credits**
 Development of a group therapy approach applicable to varied populations including children, young adult, aged, and special needs. Emphasis on learning and practicing techniques to motivate and prepare these populations for more advanced group therapies.
Fall
- 375 Aging Policies and Programs** **3 credits**
 The historical development and current implementation of social policies for the aging. Discussion of policies affecting income, health care, social services, and volunteerism.
Spring
- 392/ Seminar** **3 credits each**
393 In-depth study of a special topic or area of interest. Small group discussion format for advanced students.
On demand
- 410 Adult Protective Services** **3 credits**
 Examination of the needs and potentialities of the most vulnerable and frail of the nation's elderly population. Study of the philosophy and delivery of protective services for the elderly.
On demand
- 413 Gerontology Cooperative Education** **3 credits**
 Academic study combined with work experience in the community.
On demand
- 470 Practicum** **3 credits**
 Work experience in a selected agency which provides services to the aged. Practicum supervised by an agency representative; education directed by faculty. Direct service to clients.
On demand
- 480 Independent Study** **1–3 credits**
 Special investigation of a selected topic.
On demand

Health Care Informatics Minor

Division of Health Sciences

The minor in Health Care Informatics provides a strong, generalist foundation in this rapidly developing science. This minor is designed to prepare students for entry into the health care informatics field and to enhance career advancement opportunities. The course sequence emphasizes a strong, basic background in information technology and provides students with the requisite skills needed to prepare them to work with health care informatics applications such as use of the electronic health record and telehealth. Students who complete the Health Care Informatics minor will be prepared to analyze, design and implement technology systems within a health care organization. The sequence may also be taken as a certificate.

Course Sequence

| | | |
|---------|---|------------|
| MIS 110 | Introduction to Information Systems | 3 |
| MIS 200 | Systems Analysis, Design, and Implementation | 3 |
| MIS 432 | Database Management | 3 |
| HP 110 | Introduction to Health Care Informatics | 3 |
| HP 120 | Current Issues and Trends in Health Care Informatics | 2 |
| HP 230 | Health Care Informatics Internship | 1 |
| Total | | 15 credits |

Health Care Informatics Course Descriptions (HP)

- 110

Introduction to Health Care Informatics

3 credits
- A comprehensive overview of the emerging field of health care informatics. Students will examine the impact of informatics on health care delivery systems. The use of informatics in health care professions practice, education, research and administration will be explored.
- 120

Current Issues and Trends in Health Care Informatics Practice

2 credits
- A comprehensive overview of the emerging field of health care informatics. Students will examine the impact of informatics on health care delivery systems. The use of informatics in health care professions practice, education, research and administration will be explored.
- Prerequisite:* HP 110, MIS 110
- 230

Health Care Informatics Internship

1 credit
- Students work as team members on comprehensive projects with health care technology industry advisors and program faculty. Requires course faculty approval.
- Prerequisite:* MIS 200, MIS 432, HP 120

Management Information Systems Course Descriptions see pages 59–60

History Minor

Division of Humanities

The study of history has been one of mankind’s most favored pursuits since the beginning of recorded time. The History minor may be taken in conjunction with any degree program to broaden one’s world perspective, develop critical judgement, cultivate the ability to reason, and foster intellectual growth.

Course Sequence

| | | |
|----------|------------------------------------|---|
| HIS 101C | History of Western Civilization I | 3 |
| HIS 102M | History of Western Civilization II | 3 |
| HIS 103M | United States Survey to 1900 | 3 |
| HIS 104G | United States Survey Since 1900 | 3 |

Plus 6 credits of Advanced History Electives

Total 18 credits

History Course Descriptions see pages 109–112

Internet Media Minor

Division of Behavioral Science, Education, and Business

This minor is designed to prepare students to design, create, and distribute media via the Internet. Students of many disciplines can enhance the education they receive in their majors and increase their marketability for employment by adding this minor to their curricula. Internet Media emphasizes networking, web design, and web page content development. Students who complete the Internet Media minor will be able to work with HTML, scripting languages, and web editing software; develop database-driven websites; and program network and web servers.

Course Sequence

| | | |
|--------|--|------------|
| NM 100 | Introduction to New Media Technologies | 3 |
| NM 201 | Graphics and Imaging for Digital Media | 3 |
| NM 220 | Web Design | 3 |
| NM 310 | Web Server Development | 3 |
| NM 320 | Web Application Development | 3 |
| NM 472 | New Media Internship | 1 |
| Total | | 16 credits |

New Media Course Descriptions see pages 61–62

Management Minor

Division of Behavioral Science, Education, and Business

An understanding of management styles and techniques can benefit anyone who will be involved in organizational life. Opportunities and advancement in one's chosen field often will be enhanced by documented study of the skills required for success. This minor is well suited to individuals in any area of endeavor.

Course Sequence

| | | |
|---------------------------------------|-------------------------------|------------|
| ACC 101 | Principles of Accounting I | 3 |
| BUS 207 | Contemporary Economics | 3 |
| BUS 208 | Principles of Management | 3 |
| BUS 269 | Principles of Marketing | 3 |
| BUS 306 | Organizational Behavior | 3 |
| Select one course from the following: | | |
| ACC 311 | Managerial Accounting | 3 |
| BUS 360 | Management of Human Resources | 3 |
| BUS 420 | Small Business Management | 3 |
| BUS 415 | International Business | 3 |
| Total | | 18 credits |

Accounting and Business Course Descriptions see pages 48–55

Management Information Systems Minor

Division of Behavioral Science, Education, and Business

The minor in Management Information Systems provides the individual with a foundation in information systems that complements many varied disciplines and opens the door to information technology career opportunities.

Course Sequence

| | | |
|---------|-------------------------------------|---|
| MIS 110 | Introduction to Information Systems | 3 |
|---------|-------------------------------------|---|

| | | |
|-------------------------|--|---|
| MIS 200 | Systems Analysis, Design, and Implementation | 3 |
| MIS 220 | Applied Networking Design | 3 |
| MIS 310 | Object Oriented Programming I | 3 |
| MIS 432 | Database Management | 3 |
| MIS 491 | Information Technology Management | 3 |
| <i>Total</i> 18 credits | | |

Management Information Systems Course Descriptions see pages 59–60

Marketing Minor

Division of Behavioral Science, Education, and Business

An understanding of marketing can benefit any individual who will be involved in promotion for private, public, profit, or not-for-profit organizations. Opportunities in the field of marketing are broadening every year, and this minor is well suited to students in any area of interest.

Course Sequence

| | | |
|---------------------------------------|---------------------------------|---|
| ACC 101 | Principles of Accounting I | 3 |
| BUS 208 | Principles of Management | 3 |
| BUS 269 | Principles of Marketing | 3 |
| BUS 207 | Contemporary Economics | 3 |
| BUS 340 | Advertising and Sales Promotion | 3 |
| Select one course from the following: | | |
| BUS 345 | Consumer Behavior | 3 |
| BUS 304 | Sales and Sales Management | 3 |
| BUS 401 | Channel Strategies | 3 |
| BUS 421 | Special Topics in Marketing | 3 |
| BUS 450 | Marketing Research | 3 |
| BUS 402 | Pricing Strategies | 3 |
| BUS 321 | Product and Service Marketing | 3 |

Total 18 credits

Accounting and Business Course Descriptions see pages 48–55

Mathematics Minor

Division of Mathematical and Natural Sciences

The computer revolution and the growing reliance on statistics and quantitative research have broadened the application of mathematical principles. The physical sciences, as well as the behavioral and social sciences, have need for individuals with experience in mathematics. The minor program in mathematics exposes students to both classical and contemporary mathematical techniques.

Course Sequence

| | | |
|---------|------------------------------------|---|
| MTH 115 | Basic Statistics | 3 |
| MTH 151 | Analytic Geometry and Calculus I | 3 |
| MTH 152 | Analytic Geometry and Calculus II | 3 |
| MTH 225 | Analytic Geometry and Calculus III | 4 |
| MTH 244 | Set Theory and Logic | 3 |
| MTH 242 | Differential Equations | 3 |
| MTH 241 | Linear Algebra | 3 |

Total 22 credits

Mathematics Course Descriptions see pages 113–115

Multimedia Minor

Division of Behavioral Science, Education, and Business

This is structured to prepare students to design and create multimedia productions that can be distributed via electronic technology. Students of many disciplines can enhance the education they receive in their majors and increase their marketability for employment by adding this minor to their curricula. Multimedia emphasizes the convergence of animation, video, and audio over the Internet. Multimedia productions are delivered via CD-ROMs, DVDs, Kiosks. As the capacity of Internet connections increase and through the refinement of streaming media, multimedia will become the standard content delivery method on web pages. Students who earn a Multimedia minor will be able to create, edit, and optimize animation, audio, and video media for Internet delivery.

Course Sequence

| | | |
|--------|--|---|
| NM 100 | Introduction to New Media Technologies | 3 |
| NM 201 | Graphics and Imaging for Digital Media | 3 |
| NM 230 | Web Animation | 3 |
| NM 340 | Interactive Multimedia I | 3 |
| NM 402 | Interactive Multimedia II | 3 |
| NM 472 | New Media Internship | 1 |

Total 16 credits

New Media Course Descriptions see pages 61–62

Philosophy Minor

Division of Humanities

The minor in Philosophy offers students the opportunity for intellectual liberation and refinement. The 18-credit curriculum explores philosophical problems from a variety of standpoints, fosters critical judgement, refines convictions, and promotes the search for truth. Students may tailor their minor sequence to their interests.

Course Sequence

| | | |
|----------|----------------------------|---|
| PHL 100C | Introduction to Philosophy | 3 |
| PHL | Free elective | 3 |
| PHL | Free elective | 3 |
| PHL | Free elective | 3 |
| PHL | Free elective | 3 |
| PHL | Free elective | 3 |

Total 18 credits

Philosophy Course Descriptions see pages 153–155

Political Science Minor

Division of Humanities

Faculty

Rosemarie S. Savelli, Associate Professor of Political Sciences, BA College Misericordia; MA University of Scranton; JD Catholic University of America

The Political Science minor offers students interested in law, politics, or government a useful foundation in these areas. The minor, which may be taken in conjunction with any major, will broaden political understanding and enhance the ability to interpret the significance of political events and to analyze the dynamics of political processes.

Course Sequence

| | | |
|------------------|--------------------------------|---|
| POL 100 | American National Government | 3 |
| POL 103 | Global Politics | 3 |
| POL 251 | Law Seminar I | 3 |
| POL 252 | Law Seminar II | 3 |
| POL 405 | American Constitutional Law I | 3 |
| POL 406 | American Constitutional Law II | 3 |
| POL | Independent Study or Elective | 3 |
| Total 21 credits | | |

Political Science Course Descriptions (POL)

- 100 American National Government 3 credits**
A study of the American Political system with emphasis placed on the structure and operation of the National Government; the Constitution; Citizenship and Democratic Processes.
- 103 Global Politics 3 credits**
This course examines the nature, character and dynamics of global politics. Emphasis is given to the political development, institutions, processes and policies, problems and prospects of key areas, regions, and nation-states in the contemporary global system.
- 251/252 Law Seminar I-II 3 credits each**
Introduction to the legal system and legal profession; the role of lawyers and judges in American society; the courts and judicial process; policy making; legal research and procedures; the use of law books; legal terms; decision making; litigation; case analysis. Correlated field instruction and field experiences are included. *Alternate years*
- 308 Comparative Government 3 credits**
The course will compare the political processes and governmental policies of several different countries. The economic and social problems that decision makers confront are emphasized. Focus is given to analyzing policy alternatives and the impact of social movements on policy making. *On demand*
- 405/406 American Constitutional Law I-II 3 credits each**
A case method survey of the organic role of the United States Supreme Court in the total process of the American constitutional system. Emphasis is on governmental structure and relationships, individual freedom, and the Bill of Rights. *Alternate years*
- 413 Political Science Cooperative Education 3-12 credits**
Academic study combined with work experience in the community
- 450/451 Internship 3 credits each**
Directed field experiences for advanced students in law offices or law related agencies. Weekly College conferences coordinate theoretical knowledge with field observation and practical experiences.
Prerequisite: Permission of program director
- 480 Independent Study 3-6 credits**
In-depth investigation of a selected topic.
- 485 Special Topics 3-6 credits**
Topic may vary from semester to semester and will be announced with preregistration information and course hours.

Psychology Minor

Division of Behavioral Science, Education, and Business

The Psychology minor can be a meaningful adjunct to any major, but is especially pertinent to the study and practice of education, nursing, occupational therapy, business administration, and social work. Focusing on the origins, development, modification, and implications of human behavior, the study of psychology has numerous applications to personal and professional life.

Course Sequence

| | | |
|------------------------------------|---------------------------------|---|
| Required courses: (6 credits) | | |
| PSY 123 | Introduction to Psychology | 3 |
| PSY 232 | Research Methods | 3 |
| One of the following two courses: | | |
| PSY 301 | Cognitive Psychology | 4 |
| PSY 303 | Biological Psychology | 3 |
| One of the following four courses: | | |
| PSY 250 | Social Psychology | 3 |
| PSY 275 | Child and Adolescent Psychology | 3 |
| PSY 290 | Psychopathology | 3 |
| PSY 450 | Personality | 3 |
| Plus | Two Psychology Electives | 6 |
| <i>Total</i> 18-19 | | |

Psychology Course Descriptions see pages 168-171

Religious Studies Minor

Division of Humanities

Faculty

Stevan L. Davies, Professor of Religious Studies, BA Duke University; MA Temple University; PhD Temple University

Anne Elizabeth McLaughlin, RSM, Associate Professor of Religious Studies, BS College Misericordia; MA Catholic University of America; DMin Catholic University of America

The Religious Studies minor presents students with a cohesive and flexible program of study designed to:

1. Increase students' understanding and appreciation of the varieties of religious experience and expression
2. Address current biblical and theological developments
3. Correlate the students' pursuit of theological inquiry with their religious development and moral responsibility.

Course Sequence

| | | |
|----------|--|---|
| RLS 100 | Biblical Studies | 3 |
| RLS 104 | World Religions | 3 |
| RLS 114 | Introduction to Christian Thought or Theology of the Church | 3 |
| RLS 106 | Theology and Human Experience or | |
| RLS 107G | Women and Spirituality | 3 |
| RLS 115 | Religion in America or | |
| RLS 116 | American Catholicism | 3 |
| | Core or Free elective | 3 |

Total 18 credits

Religious Studies Minor Course Descriptions (RLS)

Note: Students are required to take two courses from the 100 level in each category to fulfill their religious studies core requirement.

100C Biblical Studies

3 credits

Biblical Studies is the study of selected Christian and Hebrew scriptures directed toward the development of an awareness of what the biblical authors meant to communicate to their contemporaries with special attention paid to literary forms, sociological factors, theological insight, and historical settings.

Fall/Spring

104G World Religions

3 credits

Students will learn about the major religions of the world and become familiar with the ways these religions differ from each other in regard to gods, rituals, scriptures, founders, the arts, and their concepts of the principal purposes of life.

Fall/Spring

106M Theology and Human Experience

3 credits

Presents students with the principles of theology and a practical methodology for relating the major resources of the Christian faith with human experience. Selected readings, the use of case studies and/or actual experience provide the reference point for reflecting theologically upon human experience.

Fall/Spring

107G Women and Spirituality

3 credits

Feminist consciousness and theory will provide the context for this course as it explores biblical texts, and the life and writings of medieval women including Hildegard of Bingen, Julian of Norwich, and Teresa of Avila. The course will examine the rich and varied expressions of spirituality found in the traditions of African and Native American women healers, their understanding of art as a sacred process, and their reverence for the body and the earth.

Fall/Spring

120 Mayan Religion and Culture

3 credits

Explores the Mesoamerican civilization in its highest form, the civilization of the Maya, surveying its history from the Olmec period circa 1000BCE to the time of the Spanish conquest circa 1500CE. Mayan myth and ritual will be examined as evidenced in monumental architecture, sculpture, painting, and literature. Students will learn the fundamentals of the Mayan system of writing and of the calendar, with particular attention paid to the use of calendrical mythology in the political legitimization of Palenque's dynasty.

Fall

113M Theology of the Church

3 credits

Presents students with the historical, cultural, and theological contexts for understanding the nature and mission of Christian ecclesial communities. Special attention will be given to the Roman Catholic Church from the Reformation to Vatican II and to the recent ecumenical developments.

Fall

114C Introduction to Christian Thought

3 credits

Presents the major developments in Christian thought from the Early Church and medieval Periods including the life and writings of dominate figures in each period and the debates which surrounded the issues of faith and reason, nature and grace, salvation, and scripture.

Spring

115M Religion in America**3 credits**

Examines religious diversity in America with special emphasis given to the principle tenets of Protestant, Orthodox, and Catholic Christianity as well as the tenets of Judaism, Native American Religion, Islam, and other traditions.

*Fall/Spring***116M American Catholicism****3 credits**

Explores ways in which Americans and American institutions shaped United States Catholic identity and how Catholics contributed, in turn, to the intellectual, political, cultural, and social life of the nation. Particular attention will be given to the influence of Catholic social teaching on American life and to the theological and cultural pluralism which continues to inspire and challenge American Catholic identity.

*Spring***Electives****224 Experience in Christian Ministry****3 credits**

Course enables students to correlate their professional skills and ministerial competencies within a service-oriented context. Theological Study, field placement, and ministerial/professional development are major components of the course.

*On demand***480 Independent Study****1–3 credits**

Qualified advanced students may arrange independent study in areas not covered by existing courses. The permission of the involved faculty is required before Independent Study may be pursued.

*On demand***485 Special Topics****1–3 credits**

This offering allows students the opportunity to pursue the investigation of a selected topic through research and/or study/travel courses. Topic may vary from semester to semester and will be announced with preregistration information and course outline.

*On demand***Social Studies Minor**

Division of Humanities

The minor in Social Studies is intended to enrich and broaden the student's understanding of the world in which we live. It can be taken in conjunction with any degree program with the intent to foster critical judgement, cultivate the ability to reason, and develop an ability to understand social scientific methods of analysis.

Course Sequence

| | |
|-------------------------------------|-------------------|
| History Electives | 6 |
| Advanced Political Science Elective | 3 |
| GEO 202 Cultural World Geography | 3 |
| SOC 221 Cultural Minorities | 3 |
| BUS 205 Macroeconomics | 3 |
| <i>Total</i> | 18 credits |

Theater Minor

Division of Humanities

The Theatre minor is designed for students interested in drama and performance, and for those students who would benefit, in an increasingly media-oriented society, from the acquisition of technical and performance skills associated with theatre. The minor provides a double focus:

- 1. Development of writing and analytical skills with regard to dramatic literature and theatre history
- 2. Practical experience with play production, including technical skills, performance, and playwriting.

Course Sequence

| | | |
|--|--------------------------------------|------------|
| ENG 120 | Theatre Production | 3 |
| <i>3 semesters for 1 credit each, one of which must be in a technical area</i> | | |
| ENG 205 | Beginning Acting | 3 |
| ENG 215 | Shakespeare | 3 |
| 9 credits selected from the following: | | |
| ENG 120 | Theatre Production | 1-3 |
| ENG 220 | Theatre in Performance | 3 |
| ENG 341 | Imaginative Writing | 3-6 |
| ENG 415 | Selected Study in Drama/Theatre/Film | 3 |
| Total | | 18 credits |

English Course Descriptions see pages 101-104

Writing Minor

Division of Humanities

The Writing minor is designed to help students become more at ease in a variety of writing situations. Students may develop strong writing skills related to their intended careers, or may focus on kinds of writing that are of personal interest to them.

Course Sequence

| | | |
|--------------------|--------------------------------------|-----|
| Select 18 credits: | | |
| ENG 103 | Composition | 3 |
| ENG 105 | The Research Paper | 3 |
| COM 207 | Scriptwriting | 3 |
| ENG 203 | Advanced Expository Writing | 3 |
| ENG 301 | Teaching Writing | 3 |
| ENG 325 | Feature and Magazine Writing | 3 |
| ENG 339 | Technical Writing | 3 |
| ENG 341 | Imaginative Writing | 3-6 |
| ENG 343 | Writing for Media | 3 |
| ENG 345 | Fiction Writing | 3 |
| ENG 420 | Senior Seminar (English majors only) | or |
| ENG 450 | Senior Thesis (English majors only) | 3 |
| ENG 470 | Internship | 3-6 |

Internship may be taken for 3-6 credits and involves practical experience writing for local newspapers, public relations offices, and similar organizations.

Total 18 credits

Communications Course Descriptions see pages 67-69; English Course Descriptions 101-104

Other Academic Course Disciplines

Fine Arts

Faculty

Jennie Congleton, Associate Professor of Fine Arts, BM Boston University; MM New England Conservatory of Music; PhD Washington University

J. John Curtis, Associate Professor of Fine Arts, BM New England Conservatory of Music; MM Temple University; DMA State University at Stony Brook

Betty Wallace Porzuczek, Assistant Professor of Fine Arts, BM, MA University of Iowa

Adjunct Faculty

Jan Conway, B.FA Massachusetts College of Art; MFA Tyler School of Art, Temple University

Judy Ann Curtis, BA Moravian College; MM Temple University

George Sprengelmeyer, BM, MM The Hartt School, University of Hartford; DMA, Peabody Conservatory, John Hopkins University

Harry Trebilcox, BM, MM Eastman School of Music, Rochester University

Tsukasa Waltich, BM Wilkes University; MM State University of New York at Binghamton University

Fine Arts Course Descriptions (FA)

102C Cultural Synthesis in the Ancient World

3 credits

This course explores ways in which contemporary culture is influenced by the images, architecture, music, and theater of the ancient world. Cultural artifacts are examined to discover not only their individually distinct style norms and meanings, but also how their styles and meaning change as cultures collide, interact, accommodate, and assimilate in the ancient world.

104M Art, Self, and Community in the Modern World

3 credits

This course explores the development of modern society from its roots in the 16th-century Renaissance through the lens of artistic expression. Important works from the visual and performing arts will be studied and placed into historical context in order to understand both their meaning as individual works of art and their expression of societal values and philosophies.

117/118 Applied Music

1 credit each

Private half-hour weekly lessons in piano, voice, guitar, string instruments, woodwind instruments. May be repeated for credit.

120 Theater Production

1 credit

Participation in a theatrical production in one or more of the following areas: acting, stage management, lighting, set building, house management, stage crew, costumes, make-up, and/or publicity. May be repeated for credit.

Cross registration with ENG 120

200 Beginning Acting

3 credits

Analysis and experience of dramatic literature through performance. Emphasis is placed on building a basic performance vocabulary and technique, and developing confidence and critical thinking skills.

Cross registration with ENG 205

205G The Jazz Age Culture

3 credits

This course explores jazz styles and performance practices, examines the various influences contributing to the development of jazz, and discovers how jazz influenced art, music, Broadway, and rock. Considerable attention is given to drawing relationships between jazz

and the mood and culture of the American people in the early 20th century.

Prerequisite: FA 102C or 104M

206G Voices of Liberation

3 credits

This course examines ways in which groups develop their identity through the creation of distinct style norms in their culture, specifically those found in art, music, theater, and dance. It looks at art innovation as essentially counter-cultural in each context (for instance, the art of Christians in the context of a Greco-Roman world, the art of women in a culture where only men are considered artists, or the art of Buddhists in a predominately Hindu society).

Prerequisite: FA 102C or 104M

207G World Music

3 credits

This course explores the music of various non-Western cultures in order to develop an understanding of the similarities and differences of musical styles in different civilizations. Studies will include the instruments of the cultures and how each culture utilizes elements of music such as scales, melodic patterns, harmonies, and rhythm.

Prerequisite: FA 102C or 104M

210 Photography

3 credits

This course is designed to develop fundamental skills necessary for students to produce quality black-and-white photographs. The course focuses on technical aspects of camera use and image development. Specifically, the course focuses on composition, exposure and time settings, use of filters, film type and application, lens types and uses, negative development, printing processes.

215 Jazz/Modern Dance

1 credit

A weekly one and one-half hour class for students with some classical dance training. Through an individually paced study of jazz and modern dance techniques, students will improve their proficiency in physical movement, grace, physical stamina, aesthetic expression, and musicality. Classes consist of warm-up and warm-down exercises, barre and floor positions, movements, and combinations. May be repeated for credit.

Prerequisite: Permission of instructor, based on an evaluation of the student's dance training

216 Ballet/Modern Dance

1 credit

A weekly one and one-half hour class for students with some classical dance training. Through an individually paced study of ballet and modern dance techniques, students will improve their proficiency in physical movement, grace, physical stamina, aesthetic expression, and musicality. Classes consist of warm-up and warm-down exercises, barre and floor positions, movements, and combinations. May be repeated for credit.

Prerequisite: Permission of instructor, based on an evaluation of the student's dance training

480 Independent Study

1-3 credits

Special investigation of a selected topic.

601 Choral Society

1 credit

Non-audition chorus open to students, faculty, staff, and members of the community. Students study and perform representative works of great choral literature from the 16th century to the present, culminating in a public performance. Time will be spent on the basics of choral singing including vocal technique, diction in English and other languages, and basic music-reading skills. Previous musical study is not required and no audition is necessary. May be repeated for credit; up to 3 credit hours can be accumulated toward graduation.

604 Chamber Singers

1 credit

A student-only chorus specializing in the performance of music appropriate for a small ensemble, including a cappella vocal chamber music and jazz harmonies. Some travel for off-campus performances is likely. May be repeated for credit; up to 3 credit hours can be accumulated toward graduation.

- 605 Instrumental Ensemble** **1 credit**
A weekly one and one-half hour rehearsal for students who have the ability to play a musical instrument. Under the guidance of a director, students rehearse music composed or adapted for the combination of instruments available in a given semester, either as a full ensemble or in smaller chamber ensembles. Emphasis is on achieving proper rhythm, intonation, tone production, and phrasing in order to produce satisfying performances of music from varying periods and styles. May be repeated for credit.
Prerequisite: Permission of instructor, based on an evaluation of the student's ability to play an instrument

Foreign Languages

French (FRN)

- 101 Introductory French I** **3 credits**
A study of pronunciation, fundamentals of grammar, exercises in speaking, understanding, and writing the foreign language. Readings will introduce the student to the foreign culture.
- 102 Introductory French II** **3 credits**
Essentials of grammar, exercises in speaking, and writing the foreign language. Readings will expand the student's knowledge of the foreign culture.
- 202 Intermediate French** **3 credits**
Review and further study of the fundamentals of the foreign language to increase comprehension, speaking, and writing skills. Readings will increase knowledge and understanding of the foreign culture.
- 301 Advanced French Grammar and Readings** **3 credits**
An in-depth study of the more complex problems of grammar to develop precision and good style in writing and speaking.

Spanish (SPN)

- 101 Introductory Spanish I** **3 credits**
A study of pronunciation, fundamentals of grammar, exercises in speaking, understanding, and writing the foreign language. Readings will introduce the student to the foreign culture.
- 102 Introductory Spanish II** **3 credits**
Essentials of grammar, exercises in speaking, and writing the foreign language. Readings will expand the student's knowledge of the foreign culture.
- 201 Intermediate Spanish I** **3 credits**
Review and further study of the fundamentals of the foreign language to increase comprehension, speaking, and writing skills. Readings will increase knowledge and understanding of the foreign culture.
- 202 Intermediate Spanish II** **3 credits**
Review and further study of the fundamentals of the foreign language to increase comprehension, speaking, and writing skills. Readings will increase knowledge and understanding of the foreign culture.
- 301 Advanced Spanish Grammar and Readings** **3 credits**
An in-depth study of the more complex problems of grammar to develop precision and good style in writing and speaking.

Geography Course Descriptions (GEO)

- 201 Earth Science** 3 credits
A study of earth's physical environment. Astronomy, weather and climate, oceans, rocks, minerals, and landforms are explored individually and in relation to one another.
Fall only
- 202 Cultural World Geography** 3 credits
A survey of the earth's people and their relationships to the total environment. Europe, Africa, the Middle East, Australia, Asia, the area comprising the former Soviet Union, Latin America, the United States, and Canada will be studied regionally.
Spring only
- 413 Geography Cooperative Education** 3–12 credits
Academic study combined with work experience in the community.
- 480 Independent Study** 1–3 credits
Special investigation of a selected topic.

Health Professions Course Descriptions (HP)

- 100 Introduction to Health Professions** 2 credits
This course presents an overview of major health professions along with current issues and concerns prevalent in health care. Students will be given the opportunity to network with peers, faculty, and library staff. Classes are two hours per week and students are expected to spend an additional two hours per week reading assigned materials and collaborating with classmates and others of alternate disciplines. This collaboration will include researching and preparing a required paper on an approved topic.
- 200 Healthy Lifestyles** *Fall/Spring* 3 credits
This course is designed for any student interested in understanding contemporary issues related to wellness. At the completion of this course the student will be able to describe the concept of wellness and apply this understanding to everyday life. The content will focus on the physical, sexual, intellectual, emotional/psychological, spiritual, occupational, and recreational aspects of wellness. Wellness will be viewed across the lifespan emphasizing multicultural aspects of individuals and families. Appropriate theoretical models will be utilized to enhance understanding of the content presented. Course discussions and assignments will explore individual lifestyles highlighting behaviors of the individuals that impact on personal and community wellness.
Prerequisites: None required, but PSY 123 and SOC 110 strongly recommended
- 210 Special Topic: HIV/AIDS** 3 credits
The focus of this special topic and interdisciplinary course is the biological and social issues related to AIDS prevention, specifically HIV risk reduction and behavioral interventions. The holistic approach to health services of individuals, families and communities is emphasized throughout, including spiritual, nutritional and alternative health therapies. The social impact of AIDS upon the health care system, state, and federal government is included.
- 241 Fundamental of Food and Nutrition** 3 credits
This course will focus on a study of the major nutrients found in food including characteristics, functions and metabolism. Interrelationships of nutrients; effects of inadequate and excessive intake; principles of energy metabolism and a study of energy requirements of the individual will be included.

- 305 Multi-Disciplinary Care for the Pediatric Population** **1 credit**
 Exploration of the roles and functions of allied health professionals using an interdisciplinary approach for development of a comprehensive plan of care for pediatric patients. This course is open to all students interested in learning about the "team approach" to patient diagnosis, treatment/planning, and care.
Prerequisites: Health Sciences majors at the Junior program level or above, or with permission of course instructor. *At the discretion of the program.*
- 310 Multi-Disciplinary Care for the Adult Population** **1 credit**
 Exploration of the roles and functions of allied health professionals using an interdisciplinary approach for development of a comprehensive plan of care for adult patients. This course is open to all students interested in learning about the "team approach" to patient diagnosis, treatment/planning, and care.
Prerequisites: Health Sciences majors at the Junior program level or above, or with permission of course instructor. *At the discretion of the program.*
- 315 Multi-Disciplinary Care for the Older Adult Population** **1 credit**
 Exploration of the roles and functions of allied health professionals using an interdisciplinary approach for development of a comprehensive plan of care for older adult patients. This course is open to all students interested in learning about the "team approach" to patient diagnosis, treatment/planning, and care.
Prerequisites: Health Sciences majors at the Junior program level or above, or with permission of course instructor. *At the discretion of the program.*
- 410 Introduction to Health Professions Research (cross reference NSG 410)** **3 credits**
 This introductory course is designed to provide health professionals with an overview of the quantitative and qualitative research processes and to provide opportunities for cultivation of critical inquiry. Students will become consumers of research by evaluating published reports and identifying implications for clinical practice.
Prerequisite: Statistics
- 450 Pediatric Assessment** **2 credits**
 This course is designed to provide students with an intermediate understanding of the process of pediatric evaluation in health care practices. This course will focus on the process of evaluation including referral sources, identifying appropriate evaluation tools, clinical observations, standardized assessments, report writing, evaluation accommodations, and the report of assessment results.
Fall, 4th year Space is limited
- HP 480 Special Topics** **3 credits**
 Topics vary from semester to semester and will be announced with pre-registration information.

Honors Course Descriptions (HNR)

- 300 Explorations Seminar** **0 credits**
 This non-credit course is required of all Honors students and meets three times each semester. Sessions generally explore themes or topics from Honors courses. The format varies, but may include lectures, debates, discussions, or presentations by faculty, students, or guest speakers; discussion among participants is always emphasized. This forum provides student/student interaction across classes and majors in addition to student/faculty interaction.
- 401 Capstone Project** **3 credits**
 This required, senior-level seminar is a contract course that will result in the creation of an interdisciplinary honors project. The seminar will meet several times throughout the semester to help students create a research plan, share information, draft material, and collaboratively edit and review their ideas. The emphasis of the seminar will be on developing a professional project after a process of self-directed research, writing, and peer review. In addition, students

will assist each other to develop and expand their ideas, using the integrative skills they have gained in the Honors Program. Each student's project will entail either a journal length paper consisting of original research, or a visual or performing arts project, or an academically-based, service-learning project which will demand some original research and will be accompanied by a substantial written commentary. Projects and papers will be completed under the direction of the instructor of the Capstone Course and one additional faculty member. In either case, all projects must be approved by the Honors Faculty, presented to the campus community and placed (in some fashion) in the college's on-line honors journal *Honorus*.

Prerequisites: Upper-division standing in the Honors Program and approval of project proposal form by the appropriate faculty. All projects must be approved by the Honors Faculty and one appropriate outside reader. In addition, visual and performing arts projects must be approved by the Chair of the Fine Arts Department; service learning projects must be approved by the Director of Service Learning.

Physical Education Course Descriptions (PHE)

A student may apply a maximum of three credits towards fulfillment of the graduation requirement. Students who have completed or are undertaking a varsity experience at College Misericordia may not enroll in that sport for credit.

For each course, at the conclusion of one week of instruction, students enrolled will be required to choose to work on a track leading to a letter grade or one which leads to a pass/fail grade. Those who select the letter grade track have the final grade averaged into their grade point average. Those who choose the pass/fail track receive a grade which has no effect on the grade point average.

- | | | |
|-----|---|------------|
| 100 | Aerobics | 1/2 credit |
| | Instruction and practice provided in aerobic exercise to music. Designed to improve the cardiovascular and musculoskeletal systems of the human body. | |
| 110 | Badminton | 1/2 credit |
| | Instruction and practice provided in fundamental skills and strategies. Attention is also given to information including selection and care of equipment, etiquette, and rules of play. | |
| 112 | Basketball (Men/Women) | 1/2 credit |
| | Students are provided with an opportunity to develop and practice basic basketball skills and techniques. Attention is also given to the knowledge of rules, strategies, and terminology of the game. | |
| 115 | Bowling | 1/2 credit |
| | Students are provided with an opportunity to learn fundamental skills, techniques, and knowledge associated with the sport of bowling. Students are required to provide their own transportation to a local bowling facility. A nominal weekly facility use fee will be assessed. | |
| 117 | Body Conditioning | 1/2 credit |
| | Students are introduced to lifetime aerobic and anaerobic activities involved with body conditioning. Activities include but are not limited to weight training and machine resistance exercise. Designed to benefit participants of various strength and fitness levels. Instruction provided in fundamental conditioning techniques, safety, purchase and care of fitness equipment, and proper exercise methods. | |
| 122 | Golf | 1/2 credit |
| | Students are provided with basic instruction in fundamental golf skills. Attention is also given to the rules of play, golf course etiquette, purchase of equipment, as well as tactics involved in medal and match play. Instruction will be provided on campus with students required to assume the cost of one round of play at an area local golf course. | |
| 125 | Racquetball | 1/2 credit |
| | Introduction to fundamental skills and techniques associated with racquetball. Attention is given to skill development and implementation, conditioning, selection and care of equipment, etiquette, as well as rules and basic strategies of play for singles and doubles. | |

- 127 Jogging for Fun and Fitness** **1/2 credit**
 Instruction is provided in the practice of jogging as a lifetime physical fitness/recreational activity. Instruction includes attention to the principles of physical fitness, initiating a jogging program, nutrition, road racing, mental aspects of jogging, age and jogging, as well as care and prevention of injuries. Students also participate in a program of jogging designed to meet their individual needs and physical condition.
- 132 Lifetime Fitness** **1/2 credit**
 Students are introduced to the fundamental techniques and knowledge associated with a variety of lifetime physical fitness activities. The principles of physical fitness are considered and related to those activities considered in the course. The course also offers an explanation and justification for physical exercise throughout adulthood.
- 137 Learn to Swim** **1/2 credit**
 Basic instruction in swimming and water safety skills is provided in order to develop the skills and knowledge associated with one's safety while in or on the water.
- 124 Water Fitness** **1/2 credit**
 Instruction and practice is provided in a variety of activities designed to utilize the water for personal health and fitness. Attention is given to activities including water walking and water aerobics. Principles of physical fitness are considered and related to the activity.
- 145 Volleyball** **1/2 credit**
 Instruction and practice in fundamental volleyball skills and techniques is provided. Students also gain knowledge of strategy, rules of the game, terminology, and basic drills.
- 147 Lifeguard Training** **1 credit**
 Instruction in skills and techniques necessary to develop minimum skills for an individual to qualify to serve as a non-surf lifeguard. Successful completion will earn American Lifeguard Training Certification. Permission of director of aquatics required.
- 155 Softball** **1/2 credit**
 Instruction and practice is provided in basic softball skills. Attention is given to team offense and defense as well as individual offensive and defensive skills. Instruction is also provided in strategy and rules of play.

Physics Course Descriptions (PHY)

Faculty

Lynn Aldrich, Associate Professor of Physics, AB Grinnel College; MS University of Alabama, Birmingham; EdD Temple

Paul Bunson, Assistant Professor of Physics, BS University of Pennsylvania; MS, PhD University of Oregon

- 107/108 Introductory Physics I-II** **3 credits each**
 An introduction to selected areas of the world of physics for non-science majors. Physics topics which illustrate the history, method and application of physics. Lecture: 2 hours. Laboratory: 2 hours.
Prerequisite: Equivalent of two years of high school algebra
- 131 Physical Science** **3 credits**
 An introduction to selected areas of the physical sciences of astronomy, chemistry and physics. Lecture: 2 hours. Laboratory: 2 hours.
- 141 Introduction to Astronomy** **3 credits**
 An introduction to selected areas in Astronomy including historical perspectives, current theories and knowledge, and experience in astronomical observations.

- 221/ General Physics** **4 credits each**
222 Fundamentals of mechanics, heat, light, sound, electromagnetism and an introduction to selected areas of modern physics. Lecture: 3 hours. Laboratory: 2 hours.
Prerequisite: MTH 152
- 341 Modern Physics** **3 credits**
 Physics of the 20th Century, including the Bohr atom, spectra, x-rays, matter waves, radioactivity, nuclear energy, relativity, quantum mechanics, fundamental particles. Lecture: 3 hours.
On demand
- 413 Physics Cooperative Education** **3-6 credits**
 Academic study combined with work experience in the community.
Offered on demand

Sociology Course Descriptions (SOC)

- 101 Comparative Sociology** **3 credits**
 Provides a socio-cultural perspective that challenges students to think critically about diverse cultural groups. Sociological concepts such as culture, social structures, exchange systems, and family systems will be examined as they relate to different cultures throughout the world.
- 103 Community Service** **3 credits**
 Practical experience in helping people and the community, understanding human needs and assessing potential for human services professions. Lecture combined with four hours per week in community service. Course open to all students.
Corequisite: SOC 101 *Fall/Spring*
- 122 Social Problems** **3 credits**
 Presents a critical thinking approach to social problem theories and an examination of factors associated with social problems in contemporary American society.
Prerequisite: Permission of instructor. *Spring only*
- 221 Cultural Minorities** **3 credits**
 Explores the nature of majority-minority relations as it relates to people of color in American society. Majority-minority relationships will be examined from the sociological perspective, which identifies majority status as one of dominance and minority status as one of subordination. In doing so, students will identify and analyze those historical, psycho-social, and socio-structural factors which have contributed to the making of minority groups and to the perpetuation of prejudice and racism. Majority-minority relationships in the United States will be illustrated by studying the social experience of four selected groups: Black Americans, Native Americans, Mexican Americans, and Puerto Rican Americans.
Prerequisite: SOC 101 *Fall/Spring*
- 321 The Family** **3 credits**
 A study of the family as a social institution and social group. A multi-disciplinary approach drawing from sociology, anthropology, psychology and economics. Family diversity, patterns of organization, disorganization, and reorganization in contemporary America.
Prerequisite: SOC 101 or permission of instructor
- 392 Seminar** **3 credits each**
393 Analysis of special areas of sociology or anthropology.
Prerequisite: Permission of instructor *On demand*
- 413 Sociology Cooperative Education** **3-6 credits**
 Academic study combined with work experience in the community.
- 480 Independent Study** **1-3 credits**
 Special investigation of a selected topic. *On demand*

Certificate Programs

Addictions Counseling Certificate

Division of Behavioral Science, Education, and Business
Degree may be taken in support of several degrees

Addictions Counseling Course Descriptions see page 202

Biology Certificate

Division of Mathematical and Natural Sciences
Department Chair Frank DiPino, PhD

Biology Course Descriptions see pages 175–177

Chemistry Certificate

Division of Mathematical and Natural Sciences
Department Chair Michael J. Duffy, PhD

Chemistry Course Descriptions see pages 178–181

Child Welfare Services Certificate

Division of Behavioral Science, Education, and Business
Degree may be taken in support of several degrees

Child Welfare Services Course Descriptions see page 204

Diagnostic Medical Sonography Certificate

Program Director Sheryl Goss, MS, RT, (R), RDMS, RDCS, RVT

The DMS program is an 18-month certificate program divided into six sessions, inclusive of didactic, laboratory, and clinical education components. The purpose of this program is to prepare students to become highly qualified individuals able to perform diagnostic patient services using ultrasound. The program is designed to prepare students to perform as competent sonographers in hospitals, outpatient clinics, and physicians' offices. This specialized, non-invasive technique, which causes no risk or discomfort to the patient, utilizes the generation of high frequency sound waves (ultrasound) together with appropriate detectors and display apparatus in order to visualize internal organs and other structures and pathology that may be present. The diagnostic medical sonographer provides patient services using medical sonographic equipment under the supervision of a physician specialist in radiology, gynecology, obstetrics, pediatrics, vascular surgery, cardiology, or ophthalmology. The sonographer assists the physician in gathering pertinent patient history as well as the anatomical, physiological, and pathological sonographic data and images necessary to diagnose an increasing variety of conditions and diseases.

The Diagnostic Medical Sonography program is one that, upon successful completion, provides the knowledge and skills to qualify participants as sonographers. Individuals are educated to perform examinations in the following areas: obstetrical, gynecological, abdominal, neonatal, vascular, small parts, and interventional sonography.

Upon successful completion of the Diagnostic Medical Sonography program, the student is eligible to sit for a national certification examination, thus enabling him or her to achieve professional status and employment in the field. Formal accreditation through the Joint Review Committee in Diagnostic Medical Sonography (JRC DMS) is presently being pursued.

Diagnostic Medical Sonography is a natural extension of the Medical Imaging program. In most health care institutions, sonography is part of the radiology department. Any individual meeting the required program criteria and with a background and interest conducive to the medical field can pursue the field of diagnostic medical sonography. The purpose of the Sonography program is founded on the value attributed to individual students, the medical imaging profession, and continuing education.

The goals of the DMS program are as follows:

- Goal 1:* Recognize the needs of the patient are first and foremost and possess the knowledge and skills to attend those needs, while adhering to the SDMS Code of Ethics.
- Goal 2:* Interact and communicate with the community, medical staff, and fellow colleagues, in a professional and humanistic manner.
- Goal 3:* Recognize emergency patient conditions and initiate life-saving first aid and basic life support procedures.
- Goal 4:* Apply the knowledge and skills obtained through program education to perform quality diagnostic medical sonography.
- Goal 5:* Using independent judgement, interpret and evaluate the sonographic images for diagnostic quality.
- Goal 6:* Demonstrate concern for staying abreast of new developments in the field, as well as further self-development.
- Goal 7:* Demonstrate critical thinking and/or writing skills.
- Goal 8:* Apply the knowledge and skills obtained through program education to successfully pass the certification examination given by the American Registry of Diagnostic Medical Sonographers (ARDMS).

The target populations that may be compatible with this program include the following:

1. Students currently pursuing a BS degree in the existing Medical Imaging major and exhibiting an interest in specializing in diagnostic medical sonography
2. Individuals with previous allied health education expressing a desire for a career change.*

**Common examples of allied health professions (this list is not comprehensive):*

Radiologic technologist
Respiratory therapist
Occupational therapist or assistant
Physical therapist or assistant
Registered or licensed practical nurse

Admission Criteria:

1. Course prerequisites with a minimum grade of "C" or above that include:
 - a. Algebra (high school level or higher)
 - b. Anatomy and physiology (post-secondary level)
 - c. Physics (post-secondary level)
 - d. Communication (post-secondary level, including speech, English composition, or acceptable English course)
2. Minimum of two years in direct-contact patient care (allied health clinical education acceptable) OR with permission of program director.
3. Graduate of an accredited (clinically related) allied health program with current professional certification/licensure OR with permission of program director.
4. Standard college admission requirements
5. Two letters of recommendation
6. Interview with program faculty and/or advisory committee.

Applicants will be evaluated on an individual basis. Tuition is calculated on a per-credit basis.

Course Sequence

48 credits *Class of 2005 and beyond*

Session I (September–December) Total Credits 9

| | | |
|---------|--|---|
| DMS 100 | Introduction to Ultrasound | 3 |
| DMS 105 | Ultrasound Physics and Instrumentation | 3 |
| DMS 110 | Sonographic Cross Sectional Anatomy | 3 |

Session II (January–May) Total Credits 11

| | | |
|---------|--|---|
| DMS 115 | Abdominal Sonography | 3 |
| DMS 120 | Pelvic Sonography | 3 |
| DMS 125 | Small Parts Sonography | 3 |
| DMS 130 | Clinical Sonography I | 2 |
| | 3–4 days per week (begins in March) | |

Session III Summer I (8 weeks) clinic throughout all weeks, Total Credits 8

Didactic begins Week 3

| | | |
|---------|-------------------------------|---|
| DMS 135 | Obstetrical Sonography I | 3 |
| DMS 145 | Fetal and Neonatal Anomalies* | 3 |
| DMS 140 | Clinical Sonography II | 2 |
| | 4 days per week/8weeks | |

Session IV- Summer II (6 weeks) Total Credits 5

| | | |
|---------|---|---|
| DMS 250 | Obstetrical Sonography II | 3 |
| DMS 145 | Fetal and Neonatal Anomalies (contd.); see *below | |
| DMS 255 | Clinical Sonography III | 2 |
| | 4 days per week/6 weeks | |

Session V (September–December) Total Credits 9

| | | |
|---------|-------------------------------------|---|
| DMS 260 | Introduction to Vascular Sonography | 3 |
| DMS 275 | Interventional Sonography | 1 |
| DMS 285 | Journal and Case Study Review | 1 |
| DMS 290 | Clinical Sonography IV | 4 |
| | 4 days per week | |

*Fetal and Neonatal Anomalies runs for the entire 14 weeks, encompassing Sessions III and IV. Credits assigned to Session III.

Session VI (January–March) Total Credits 6

| | | |
|---------|-------------------------------|---|
| DMS 295 | Comprehensive Registry Review | 3 |
| DMS 300 | Clinical Sonography V | 2 |
| | 4 days per week/6 weeks | |
| DMS 280 | Issues in Sonography | 1 |
| | 4 days per week/6 weeks | |

Program total credits 48

For the class entering September, 2004, tuition is discounted to \$215 per credit.

Diagnostic Medical Sonography Course Descriptions (DMS)

100/ Introduction to Ultrasound **3 credits**
700 Lab An orientation will be included in this course to review the student handbook, goals of the program, curriculum sequence, clinical education guidelines, performance objectives, grading policies, and all program policies. This course will focus on introducing the student to the field of diagnostic medical sonography. It will include medical terminology with application to sonography. Course work will include information concerning the history and foundations of clinical medicine pertinent to sonography, basic patient care, infection control and universal precautions, emergency conditions, learning methods, communication skills, and professionalism. Medical ethics and legal issues affecting the patient, student, school and clinical sites will be addressed.

105/ Ultrasound Physics and Instrumentation **3 credits**
705 Lab This course will familiarize the student with diagnostic ultrasound principles and instrumentation. Physical principles will include; sound energy and its characteristics, the piezoelectric effect, properties of ultrasound waves, the speed of sound and propagation, pulsed Doppler, and color flow Doppler. The construction and operation of various types of ultrasound equipment and transducers will be discussed. Course work will include the topics of artifacts and adjustable physics parameters, as well as, sonographic units of measurement, equations, and display modes. The coursework will be focused on information pertaining to the national registry examinations in ultrasound physics and vascular physics.

110 Sonographic Cross-Sectional Anatomy **3 credits**
This course will include knowledge of cross sectional human anatomy as visualized using diagnostic ultrasound. The student will become familiar with the ultrasonic appearance of disease free organs, tissues and vessels of the human body. Normal and abnormal anatomical variants will also be addressed. Coursework will include recognition of abnormal pathological findings as diagnosed by ultrasound. Emphasis will be placed on teaching the students to identify sonographically normal cross sectional anatomy based on echogenicity, location and size relative to adjacent structures.

115/ Abdominal Sonography **3 credits**
715 Lab This course will focus on applying ultrasound as a diagnostic tool for evaluating the abdomen and all related structures. Coursework will include techniques for proper identification and representation of the normal and abnormal anatomical structures. Emphasis will be placed on the liver, gallbladder and biliary system, pancreas, spleen, urinary system, adrenal glands, GI system, peritoneum and retroperitoneum, male pelvis, and non-cardiac chest. Lecture and laboratory experience will coincide appropriately to facilitate a simultaneous understanding of didactic and laboratory application.

120/ Pelvic Sonography **3 credits**
720 Lab This course introduces and relates the knowledge of gynecologic anatomy, pathology, and diagnostic sonography. This course will focus on applying ultrasound as a diagnostic tool for evaluating the pelvis and adjacent structures. The student will become accustomed to the sonographic procedures used to properly image the female pelvis. Coursework will include demonstrations and discussion on the proper scanning techniques, patient preparations, and positioning utilized to obtain optimum diagnostic images. Lecture and lab demonstrations will coincide appropriately to facilitate a simultaneous understanding of didactic and hands-on experience.

125 Small Parts Sonography **3 credits**
This course will cover the anatomy, physiology, pathology, and pathophysiology of the neck and thyroid, breast, scrotum, extremities, and superficial structures. Coursework will familiarize the student with scanning protocols as well as normal and abnormal visualization using sonography. Techniques will include methods of applying the highest resolution and color flow Doppler. Discussion will include pertinent clinical history and symptoms. Correlation with clinical laboratory tests and other diagnostic procedures will also be covered.

- 130 Clinical Sonography I** **2 credits**
 This course will provide students with an introduction into the hospital/clinical setting work experience. Students will utilize skills learned in prior classes of Introduction to ultrasound as well as ultrasound physics and Instrumentation and sonographic cross sectional anatomy. The student will be required to apply concurrent information obtained during didactic coursework. Students will also become exposed to sonograms including abdomen, pelvic, and small parts applications. All execution and hands-on experience gained by the student will be conducted under direct and indirect supervision of the qualified clinical instructor.
- 135/735 Lab Obstetrical Sonography I** **3 credits**
 This course will familiarize the student with obstetrical imaging as visualized with ultrasound. Coursework will include the physiology of pregnancy, embryology, spermatogenesis, oogenesis, and the development of the fetus. Fetal development will include the three trimesters of pregnancy. Lecture and hands-on demonstrations will coincide appropriately to facilitate a simultaneous understanding of didactic and practical application.
- 140 Clinical Sonography II** **2 credits**
 This course will provide continued hospital/clinic setting work experience. Students will apply knowledge learned concurrently during obstetrical sonography I and fetal and neonatal anomalies. Topics will include fetal/maternal findings in the pregnant uterus, fetal growth parameters, fetal anatomical survey, and advancement in the application of scanning algorithms. Execution of sonographic examinations will be performed under direct and indirect supervision. Refinement of equipment skills should occur as well as continued application and experience in abdominal, pelvic and small parts scanning.
- 145 Fetal and Neonatal Anomalies** **3 credits**
 This course will introduce the student to fetal abnormalities visualized in the first, second, and third trimesters. Emphasis will be placed on identification of the pathological processes associated with the clinical history, sonographic appearance, and results of other diagnostic procedures. Major fetal and neonatal anomalies will be covered and identified as visualized on sonography.
 This course will also include the normal and abnormal anatomy of the neonatal brain and ultrasound imaging techniques. Sonography of the newborn will include detailed information on neurosonography, pyloric stenosis, neonatal hips, kidneys, and adrenal glands.
- 250/750 Lab Obstetrical Sonography II** **3 credits**
 This course will focus on advanced uses of obstetrical imaging. Coursework will include the fetal biophysical profile, Doppler application, and multiple gestations in pregnancy. Advanced study of the fetal heart to include normal anatomy and congenital heart disease. The student will become familiar with the role of sonography in chorionic villus sampling and amniocentesis. Lecture and demonstrations will coincide appropriately to facilitate a simultaneous understanding of didactic and practical application.
- 255 Clinical Sonography III** **2 credits**
 This course will provide continued hospital/clinic setting work experience. Students will apply knowledge learned concurrently during obstetrical sonography II, fetal and neonatal anomalies, and interventional sonography. The student will continue to gain experience in obstetrics focusing on unusual and abnormal case studies. Topics will include obstetrical sonograms of multiple gestation, fetal and neonatal anomalies, and Doppler techniques. The student will refine scanning skills and gain experience in visualizing the fetal heart and obtaining appropriate views. The students will also become exposed to interventional procedures utilizing ultrasound guidance. Execution of sonographic examinations will be performed under direct and indirect supervision. The student will strive for continued improvement in previously learned studies. With additional work setting experience, the student's comfort level will improve in equipment manipulation and patient interaction.

260/ Introduction to Vascular Sonography**3 credits**

760 Lab This course will introduce the student to vascular sonography. It will include the hemodynamics, pathology and pathophysiology of the vascular system. The student will be introduced to normal and abnormal vasculature and the differentiation between the venous and arterial systems. Discussion will include the clinical signs and symptoms and the appropriate diagnostic testing and treatment of various vascular diseases. Emphasis will be placed on the functional workings and settings associated with vascular procedures.

275 Interventional Sonography**1 credit**

This course will focus on ultrasound guided special procedures. Emphasis will be placed on how and why ultrasound is utilized as guidance during invasive procedures. The student will learn techniques in maintaining sterility during the procedure, as well as issues regarding the patient consent. Topics will include proper equipment and room set-up and clean-up techniques and laboratory requirements. Sonography in the operating room will also be addressed. Lecture and hands-on demonstrations will coincide appropriately to facilitate a simultaneous understanding of didactic and laboratory application.

280 Issues in Sonography**1 credit**

This course will present the latest information and technology as it pertains to the field of sonography. Topics for discussion will include the use of contrast agents, present, new and future uses of ultrasound, and quality assurance for ultrasound laboratories. The students will have ample time to investigate and research their own specific sonographic interests.

285 Journal and Case Study Review**1 credit**

This course will include readings and reviews of widely known ultrasound publications and journals. The student will become familiar with the important use of literature review and research. Special case studies will be discussed and presented to the class. Topics will include unusual and interesting medical findings as seen with sonography.

290 Clinical Sonography IV**4 credits**

This course will provide continued hospital/clinic setting work experience. Students will apply knowledge learned in prior courses as well as introduction to vascular sonography, interventional sonography and journal and case study review courses. The student will become familiar with vascular procedures performed in an ultrasound/vascular laboratory. Execution of sonographic examinations will be performed under direct and indirect supervision. The student will gain experience in ultrasound assisted special procedures, as well as operating room techniques.

295 Sonographic Registry Review**3 credits**

This course will serve as a review of basic knowledge from previous courses in sonography. It will provide information pertaining to the national certification examinations in the field of sonography. Topics will include physics, patient care, equipment and image manipulation, anatomy and pathology. Other areas of review will include specialty areas of abdominal, OB/Gyn and vascular. Emphasis will be placed on the techniques of test taking with actual experience in mock review tests.

300 Clinical Sonography V**2 credits**

This course will provide continued hospital/clinic setting work experience. Students will apply knowledge learned during all previous courses in sonography. The student will continue to gain experience in all aspects of sonography while obtaining additional hands-on experience where needed. Execution of sonographic examinations will be performed under indirect supervision. After completion of required clinical hours, the student will be 'eligible' for registry status and is strongly encouraged to prepare for the national registry examinations after meeting the test prerequisites.

Education Certificates

Division of Behavioral Science, Education, and Business
Department Chair K. Monica Kruger, EdD

Early Childhood Education Certificate

Secondary Education Certificate

Special Education Certificate

Education Course Descriptions see pages 92–98

Post-baccalaureate Certificate Programs

Teaching English as a Second Language Certificate

This twelve credit graduate program is designed to meet the requirements set by the Pennsylvania Department of Education's Bureau of Teacher Certification and Preparation and conforms to national TESOL standards. To enroll in the program, students must possess a current and valid Pennsylvania Instructor Level 1 or II certificate and all necessary clearances required by Act 34 and Act 151.

Courses and experiences in the program are offered in outcome based and adult focused formats. Successful completion of the program requirements qualify graduates for Pennsylvania Program Specialist certification. For more information on the program contact Jo Anna Naylor in the Division of Adult Education.

The required courses and related experiences will include:

| | | |
|---------|--|---|
| EDU 571 | Cultural Awareness | 3 |
| EDU 572 | Linguistics: Structures of the American Language | 3 |
| EDU 573 | Teaching in ESL Programs: Theory and Practice | 3 |
| EDU 574 | ESL Support Systems | 2 |
| EDU 610 | ESL Field Experience | 1 |
| EDU 615 | ESL Culminating Experience | 0 |

Total 12 credits

Prospective participants may request College Misericordia to review courses taken at other colleges against the requirements of the program and, upon the approval of College Misericordia's Registrar and Certifying Officer, the transferred courses will be used to determine whether and when students will be recommended to PDE. The processes of transfer review and approval are governed by College Misericordia's extant policies.

Prospective participants who are currently functioning as ESL teachers may request Prior Learning Assessment Program (PLAP) credits, a process that requires them to detail whether and how they meet the goals of the program and also its component courses and experiences, or at least those they choose to challenge. PLAP reviews are conducted by the Office of Adult Education.

Teaching English as a Second Language Course Descriptions (ESL)

571 Cultural Awareness 3 credits

This course is designed to examine the issues of culture and cultural diversity with a focus on the differences and similarities of the major ethnic groups to the dominant American culture both nationally and locally. This course focuses on the increasing level of cultural diversity within the local communities and its impact on the education of students in grades K-12. Emphasis will be placed on the analysis of communication patterns, both written and spoken, of all groups. Students will analyze and research the elements of surface and deep culture. In addition, students will evaluate and develop effective curricular materials and instructional techniques that will enhance classroom learning.

572 Linguistics: Structures of the American Language 3 credits

This course introduces participants to the structures of the English language, grammar, and pronunciation, including lexical, morphological, syntax, phonological, non-verbal and pragmatic components. It highlights factors associated with language development relative to ELL students. The course will use several guest lecturers who will present via distance learning options.

573 Teaching in ESL Programs: Theory and Practice 3 credits

This course focuses on the methods and materials ESL teachers can use with ELLs. During this course, participants must plan and implement and assess lessons designed for use with ELL students.

Prerequisite: ESL 571 and 572

574 ESL Support Systems 2 credits

This course challenges students to identify resources ESL teachers may access to discover suggestions they might implement to improve Educational programs for ELLs. The course highlights supports for translations, information about effective assessment strategies

Prerequisite: ESL 573

610 ESL Field Experience 1 credits

During this field experience, students will observe in ESL programs and plan, implement, and assess instruction for one ELL student.

Prerequisite: ESL 571, 572, 573, 574

615 Culminating Experience 0 credits

This experience allows students to present the results of their programs to interested parties, including to prospective students. Completion of all ESL courses

Prerequisite: Completion of all ESL courses

English Certificate

Division of Humanities

English Course Descriptions see pages 101–104

Gerontology Certificate

Division of Behavioral Science, Education, and Business

Degree may be taken in support of several degrees

Gerontology Course Descriptions see pages 207–208

Health Care Informatics Certificate

Division of Health Sciences

Health Care Informatics Course Descriptions see page 209

History Certificate

History Course Descriptions see pages 109–112

Management Information Systems Certificate

Division of Behavioral Science, Education, and Business

Management Information Systems Descriptions see pages 59–60

Mathematics Certificate

Division of Mathematical and Natural Sciences
Mathematics Course Descriptions see pages 113–115

New Media Certificate

Division of Behavioral Science, Education, and Business
New Media Course Descriptions see pages 61–62

Post-master's Family Nurse Practitioner Certificate

Graduate Nursing Course Descriptions see page 260

Post-master's Nursing Education Certificate

Graduate Nursing Course Descriptions see page 261

Post-professional Pediatric Certificate

for Occupational and Physical Therapists

Program

The program is for occupational and physical therapists at all clinical levels that would like to advance their clinical knowledge in pediatric practice. The Certificate is a series of four 3 credit graduate courses. There is one required course in the beginning of the series and three courses that are chosen by each student on an individual basis. The program is offered in a flexible format for working professionals, primarily in distance formats with short on campus experiences during two weekends. There are also some hands-on clinical courses offered in a five-day intensive format. Students can choose the courses that meet their needs both clinically and personally. Classes may also be taken individually for continuing education.

Course descriptions see page 272

Specializations

Addictions Counseling

Division of Behavioral Science, Education, and Business
Degree may be taken in support of several degrees

Addictions Course Descriptions see page 201

Business

Division of Behavioral Science, Education, and Business
Business Course Descriptions see pages 48

Child Welfare Services

Division of Behavioral Science, Education, and Business
Degree may be taken in support of several degrees

Child Welfare Course Descriptions see pages 203-204

Education

Division of Behavioral Science, Education, and Business
Education Course Descriptions see page 92

Gerontology

Division of Behavioral Science, Education, and Business
Gerontology Course Descriptions see page 207

Management

Division of Behavioral Science, Education, and Business
Management Course Descriptions see page 210

Management Information Systems

Division of Behavioral Science, Education, and Business
Management Information Systems Course Descriptions see page 210

New Media

Division of Behavioral Science, Education, and Business
New Media Descriptions see page 61

Pre-Dentistry, Pre-Medicine, Pre-Optometry, Pre-Veterinary Medicine

Division of Mathematical and Natural Sciences

Grade Requirements

With the proper selection of elective courses, students who major in Biology or Chemistry are prepared for post-graduate study in medicine, veterinary medicine, dentistry, and optometry.

Pre-Dentistry

A student who has completed a bachelor of science in Biology or Chemistry with a GPA of "B" or better, may be recommended to a dental school. Information may be obtained from the American Dental Association, 211 East Chicago Avenue, Chicago, IL 60611.

Pre-Medicine

A student who has completed a bachelor of science in Biology or Chemistry with a GPA of "B" or better, may be recommended to a medical college. Preparation for application to medical school should begin in the first year and continue throughout the undergraduate years. Preparation involves a continuous review of material covered in all science courses. Such review is imperative for a satisfactory performance on the Medical College Admission Test which is required by most medical schools. The MCAT should be taken in the fall and/or spring of the junior year.

Students should be aware of the requirements specific to the medical school they wish to attend. This information may be obtained from the Council on Medical Education of the American Medical Association, 535 North Dearborn Street, Chicago, IL 60610.

Pre-Optometry

A student who has completed a bachelor of science in Biology or Chemistry with a GPA of "B" or better, may be recommended to a school of optometry. Information may be obtained from the American Optometric Association, 243 North Lindbergh Boulevard, St. Louis, MO 63141.

Pre-Veterinary Medicine

A student who has completed a bachelor of science in Biology or Chemistry with a GPA of "B" or better, may be recommended to a veterinary school. Information may be obtained from the American Veterinary Medical Association, 930 North Meacham Road, Schaumburg, IL 60196.

Suggested Course of Study, Pre-Professional Curriculum

First Year

| <i>First Semester</i> | <i>Total Credits 17</i> | <i>Second Semester</i> | <i>Total Credits 17</i> |
|--|-------------------------|--------------------------------|-------------------------|
| BIO 101 General Botany, Biological Principles | 4 | BIO 102 General Zoology | 4 |
| ENG Core | 3 | MTH 115 Statistics | 3 |
| HIS Core | 3 | HIS Core | 3 |
| CHM 133 Chemical Principles I | 4 | CHM 134 Chemical Principles II | 4 |
| MTH 151 Calculus I | 3 | MTH 152 Calculus II | 3 |

Sophomore Year

| <i>First Semester</i> | <i>Total Credits 15</i> | <i>Second Semester</i> | <i>Total Credits 18</i> |
|--|-------------------------|---|-------------------------|
| BIO 241 Genetics | 4 | BIO 252 Comparative Anatomy, Histotechnology | 4 |
| BIO 251 Comparative Anatomy, Histology | 4 | BIO 346 General Physiology | 4 |
| CHM 243 Organic Chemistry I | 4 | ENG Core | 3 |
| FA Core | 3 | CHM 244 Organic Chemistry II | 4 |
| | | FA Core | 3 |

Junior Year

| <i>First Semester</i> | <i>Total Credits 16</i> | <i>Second Semester</i> | <i>Total Credits 14</i> |
|--|-------------------------|------------------------------|-------------------------|
| BIO 345 Developmental Biology or | | | |
| BIO 435 Cell Biology | 3 | | |
| Core | 3 | CHM Free elective | 3 |
| PHY 221 General Physics I | 4 | Core | 3 |
| CHM 353 Biochemistry | 3 | PHY 222 General Physics II | 4 |
| CPS 101 Introduction to Programming: PASCAL | 3 | BIO 243 General Microbiology | 4 |

Senior Year

| First Semester | | Total Credits 14 | Second Semester | | Total Credits 14 |
|----------------|----------------------|------------------|-----------------|------------------|------------------|
| BIO 425 | Ecology | 4 | BIO 360 | Immunology | 1 |
| BIO 490 | Coordinating Seminar | 1 | BIO 480 | Biology Research | 1 |
| | Free elective | 3 | | Free elective | 3 |
| | Core | 3 | | Core | 3 |
| | Core | 3 | | Core | 3 |
| | | | | Free elective | 3 |

Total required for graduation 125 credits

English, Pre-law

Division of Humanities

Degree BA, English

Acting Department Chair Richard Lynch, PhD

Pre-Law Director Rosemarie Savelli, JD

The Pre-Law specialization was developed in accordance with the Association of American Law Schools which recommends that prospective law students have a broad liberal arts background. The program represents sound preparation for the Law School Admission Test and the graduate study of law.

The program has been carefully designed to develop ability in expression and analytical comprehension, to afford basic information about human institutions and values, and to cultivate the ability to think creatively and critically with thoroughness and independence.

Students may choose to major in English, History, Philosophy, or Interdisciplinary Studies. Upon satisfactory completion of the major program requirements and the Pre-Law program requirements, the student will earn a bachelor of arts degree in English, History, Philosophy, or Interdisciplinary Studies with a Pre-Law specialization.

Pre-Law students must fulfill the general and specific requirements of the College and of the specific major as stated in the catalog for retention in the program and for recommendation to law school.

Pre-Law students should register with the Pre-Law Director's office, where advice on course selection and information concerning the Law School Admission Test (LSAT) and law schools can be obtained.

Suggested Course of Study, Pre-professional Curriculum

First Year

| First Semester | | Total Credits 3 | Second Semester | | Total Credits 3 |
|----------------|------------------------------|-----------------|-----------------|-----------------|-----------------|
| POL 100 | American National Government | 3 | POL 103 | Global Politics | 3 |

Sophomore Year

| First Semester | | Total Credits 3 | Second Semester | | Total Credits 3 |
|----------------|-------------|-----------------|-----------------|----------------|-----------------|
| POL 251 | Law Seminar | 3 | POL 252 | Law Seminar II | 3 |

Junior Year

| First Semester | | Total Credits 3 | Second Semester | | Total Credits 3 |
|----------------|-------------------------------|-----------------|-----------------|--------------------------------|-----------------|
| POL 405 | American Constitutional Law I | 3 | POL 406 | American Constitutional Law II | 3 |

Senior Year

| First Semester | | Total Credits 6 | Second Semester | | Total Credits 3 |
|----------------|------------------|-----------------|-----------------|-------------------|-----------------|
| POL 450 | Law Internship I | 3 | POL 451 | Law Internship II | 3 |
| BUS 352 | Business Law | 3 | POL | Free Elective | 3 |

The total required for graduation is 120–126 credits, depending on the major.

History, Pre-law

Division of Humanities

Degree BA, History

Department Chair David Wright, PhD

Pre-Law Director Rosemarie Savelli, JD

Suggested Course of Study

First Year

| First Semester | | | Total Credits | 1.5 | Second Semester | | | Total Credits | 1.5 |
|----------------|---------------------------------|---|---------------|-----|-----------------|---------------------------------|---|---------------|-----|
| HIS 101 | Western Civilization I | 3 | | | HIS 102 | Western Civilization II | 3 | | |
| PHL 100 | Introduction to Philosophy | 3 | | | PHL | Core | 3 | | |
| BEB | Sociology, Psychology, or Econ. | 3 | | | BEB | Sociology, Psychology, or Econ. | 3 | | |
| ENG | Core | 3 | | | ENG | Core | 3 | | |
| POL 100 | American National Government | 3 | | | POL 103 | Global Politics | 3 | | |

Sophomore Year

| First Semester | | | Total Credits | 1.5 | Second Semester | | | Total Credits | 1.5 |
|----------------|-------------------------|---|---------------|-----|-----------------|--------------------------|---|---------------|-----|
| FA | Core | 3 | | | FA | Core | 3 | | |
| MTH | Mathematics Bank I | 3 | | | MTH | Mathematics Bank II | 3 | | |
| HIS 103 | United States History I | 3 | | | HIS 104 | United States History II | 3 | | |
| POL 251 | Law Seminar I | 3 | | | POL 252 | Law Seminar II | 3 | | |
| SCI | Core | 3 | | | SCI | Core | 3 | | |

Junior Year

| First Semester | | | Total Credits | 1.5 | Second Semester | | | Total Credits | 1.5 |
|----------------|-------------------------------|---|---------------|-----|-----------------|--------------------------------|---|---------------|-----|
| HIS 405 | Seminar on History | 3 | | | HIS 491 | Junior Research Seminar | 3 | | |
| RLS | Core | 3 | | | RLS | Core | 3 | | |
| HIS 210 | History of England | 3 | | | HIS | Free Elective | 3 | | |
| POL 405 | American Constitutional Law I | 3 | | | POL 406 | American Constitutional Law II | 3 | | |
| | Free elective | 3 | | | | Free elective | 3 | | |

Senior Year

| First Semester | | | Total Credits | 1.5 | Second Semester | | | Total Credits | 1.5 |
|----------------|---------------------|---|---------------|-----|-----------------|--------------------------|---|---------------|-----|
| HIS | Free Elective | 3 | | | HIS/POL | Free Elective | 3 | | |
| ENG | Free Elective | 3 | | | ENG | Free Elective | 3 | | |
| SOC 221 | Cultural Minorities | 3 | | | GEO 202 | Cultural World Geography | 3 | | |
| POL 450 | Law Internship I | 3 | | | POL 451 | Law Internship II | 3 | | |
| BUS 352 | Business Law | 3 | | | POL | Advanced Elective | 3 | | |

The total required for graduation 120 credits.

Pre-Law description, see page 237

Philosophy, Pre-law

Division of Humanities

Degree BA, Philosophy

Department Chair Ed Latarewicz, MA

Pre-Law Director Rosemarie Savelli, JD

Pre-Law description, see page 237

Graduate Programs

Admission Requirements

Matriculation in any graduate program at College Misericordia requires at minimum a bachelor's degree from an accredited college or university. In addition, some graduate programs have program-specific admissions requirements which are noted below. Applicants must file a formal request for admission along with three letters of recommendation and the results of either the Graduate Records Examination (GRE) or the Miller's Analogy Test (MAT) as required by specific programs. A complete application consists of the application form, three letters of reference, the application fee, official transcripts of previous academic work to be forwarded directly from the institution at which the credits were earned, and the results of either the GRE or MAT examination as appropriate. Students for whom English is a second language must demonstrate proficiency in written and spoken English. The application and all supporting material should be mailed to:

Office of Graduate Admissions
College Misericordia
301 Lake Street, Dallas, PA 18612-1090

Phone (570) 674-6451
Fax (570) 674-6232

Credentials will be screened by the Graduate Admissions Committee. The applicant will be notified in writing of matriculation status within eight weeks of receipt of a completed application.

Contacts for Graduate Programs

For more information on particular aspects of College Misericordia, contact the people listed below at (570) 674-6400 (toll-free at 866-CM and Me) between 8:30 am and 4:30 pm. Other College personnel are listed in the College directory section of this catalog.

| | | |
|---------------------------------|---|--|
| Academic Affairs | Dr. Michael J. McGovern | <i>Vice President of Academic Affairs</i> |
| Admissions, Financial Aid | Jane Dessoye | <i>Executive Director of Admissions and Financial Aid</i> |
| Graduate Registration, Services | Tom O'Neill | <i>Director of Adult Education and Community Services</i> |
| Program Chairs | Education | Dr. Susan Tomascik stomasci@misericordia.edu |
| | Nursing | Ms. Donna Ayers Snelson dsnelson@misericordia.edu |
| | Family Nurse Practitioner | Dr. Cheryl Fuller cfuller@misericordia.edu |
| | Occupational Therapy | Dr. Ellen McLaughlin emclaugh@misericordia.edu |
| | Organizational Management | Dr. John Kachurick jkachuri@misericordia.edu |
| | Physical Therapy | Dr. Susan P. Barker sbarker@misericordia.edu |
| | Speech-Language Pathology | Ms. Joan Nolan jnolan@misericordia.edu |
| Registrar's Office | Edward Lahart | <i>Registrar</i> elahart@misericordia.edu |
| Religious Life | Rev. Michael Bryant | <i>Co-Director of Campus Ministry</i> frmichae@misericordia.edu |
| Student Life | Jean Messaros, RSM, | <i>Dean of Students</i> srjean@misericordia.edu |
| Website | http://www.misericordia.edu | |
| Graduate E-mail Address | graduate@misericordia.edu | |

Financial Aid Information

Tuition and Fees 2004-2005

Tuition

Full-time Occupational Therapy, \$8,925
Physical Therapy, Speech-language Pathology

Fee \$475

Part-Time Tuition \$495/credit

Application Fee (to accompany all applications) \$20

Graduation Fee \$125

Matriculation Fee (for each semester during \$75
which a master's candidate is not
registered for course work)

Parking Fines \$10 Per infraction for vehicles registered with
the College's Campus Safety Department.
Unregistered vehicles will charged \$20
per infraction. Fines for illegally parking
in handicapped areas are \$50 per
infraction. Failure to move a vehicle as
instructed during times of snow removal
will result in a fine of \$100.

Parking Permit \$15 Annual fee.

Returned Check Fee \$15 A fee will be assessed for each check not
accepted and returned by the bank. Two
returned checks will cause check writing
privileges to be permanently revoked.

Student I.D. (Replacement) \$10

Thesis Continuation Fee \$585

Transcript Fee \$5 Per transcript.

Additional Course Specific Fees:

Laboratory Fee (for students enrolled in the \$130
Occupational Therapy, Physical Therapy, and
Speech-language Pathology professional programs)

Liability Insurance \$45 For students enrolled in majors that
require clinical experience or field
experience

Financial Assistance Programs

Definition of Academic Year

College Misericordia defines its academic year as the period of at least 30 weeks of instructional time which begins on the first day of classes in the fall semester and ends on the last day of examinations in the spring semester.

The Director of Financial Aid is available from 8:30am to 4:30pm to discuss individual problems and advise students in matters regarding financial aid.

Federal Nurse Traineeship Monies

Federal nurse traineeship monies may be available for full-time graduate students in Nursing (students registered for 9 or more credits per semester). Please check with the chair, Nursing department

Graduate Assistantships

A limited number of graduate assistantships are available on a competitive basis to graduate students. The assistantships involve designated institutional or programmatic work responsibilities which relate to the student's graduate studies. Graduate assistantships provide full or partial payment of tuition and/or stipends. Written requests for assistantships should be submitted to the individual program director, who can provide specific information regarding available assistantships.

Graduate Student Loans

Through the Federal Subsidized Stafford Loan, graduate students enrolled on at least a half-time basis may apply for up to \$8,500 per year. Repayment of both principal and interest is deferred until six months after program completion (or after a student ceases enrollment on at least a half-time basis). Through the Federal Unsubsidized Stafford Loan, up to an additional \$10,000 may be borrowed per year. While repayment of the principal is deferred, quarterly interest only payments are due while the student is enrolled.

Students who have obtained Stafford Loans in the past and have not yet repaid those loans must borrow through their original lender. New borrowers may borrow from the lender of their choice at a variable interest rate.

Veteran's Benefits

College Misericordia is approved by the Veterans Administration for the education and training of veterans and welcomes the opportunity to provide graduate education to veterans of the armed services.

Veterans enrolling at the institution for the first time should notify their local Veterans Administration Office in order to apply for educational benefits. This application should be filed 6 weeks prior to the beginning of the semester. Students must contact the Registrar's Office to initiate the process.

Tuition Payment Options

Deferred Payment Plan

College Misericordia provides an option for students to pay tuition, fees, and other charges on a deferred payment plan. The plan permits educational costs to be spread over a period of time. The requirements of the plan are as follows:

1. A down payment of 20 percent of the total term/semester charges is required unless other arrangements have been made with the Controller's Office.
2. Deferments are limited to one term/semester; the unpaid balance must be paid before final examinations that term/semester. Failure to pay charges in full before final exams may result in loss of credit for the term/semester.
3. At the close of each month, the unpaid balance will be charged a 1 percent finance charge.
4. Student who fail to meet their deferred payment obligations will be dropped from the plan.
5. Participants in the plan must sign and receive a copy of the deferred payment plan.

Finance Charge

It is a College policy that any outstanding balances will be charged a 1 percent finance charge at the close of the second month into the semester and each month thereafter. This policy is waived for students who receive tuition benefits, rehabilitation benefits or Veterans' Education benefits.

Tuition Reimbursement Payment Plan

Students who receive tuition benefits from their employer may be eligible to participate in College Misericordia's Tuition Reimbursement Payment Plan. Generally, this payment plan permits tuition and fees to be paid up to 30 days after grades have been sent to students, rather than the time of registration for the course. The requirements of the plan are as follows:

- Only part-time students are eligible.
- A tuition reimbursement letter from the employer must be on file prior to registration and must be updated annually. The letter must state the terms of the benefit.
- Students must keep the original invoice and final grades for employer verification. Duplicate invoices and grade sheets will not be issued.
- It is the responsibility of the student, not the employer, to ensure that payment is made within the 30-day period. Students who fail to make payment within the 30-day grace period may be removed from the Tuition Reimbursement Payment Plan.
- The 30-day grace period does not apply to graduating students. Tuition and fees must be paid prior to graduation.
- Students receiving partial tuition benefits must make arrangements to pay the costs not covered by the employer at the time of registration.

Graduate Academics at CM

Philosophy

Graduate education at College Misericordia exists within the framework of the CM's role and mission statement. It is firmly rooted in the mission and academic traditions of the College and its founding group, the Sisters of Mercy, stressing the values of justice, mercy, service, and hospitality. It emphasizes academic excellence and critical thinking, while preparing students for productive careers and continued professional growth. The graduate faculty foster a climate conducive to academic growth, intellectual discourse, critical thinking, and decision-making. The aims of the graduate programs at College Misericordia are to provide comprehensive education in special fields, offer instruction in the methods of independent investigation, and foster a spirit of research.

Active participation, individualized planning, and selection of learning experiences facilitate the development of students as persons, members of society, and potential leaders in their professions. The graduate programs offered by CM build upon the College's traditional academic strengths.

Graduate Education Goals

The educational goals of the masters' degree programs are to prepare graduates who:

1. Reflect the values of mercy, justice, and hospitality in their actions.
2. Provide leadership and service to their communities and professions.
3. Practice responsible ethical decision-making and behavior.
4. Think independently and creatively, using reliable research methods to collect and analyze information critically, in the effort to solve problems.
5. Respect and understand cultural differences.
6. Understand global perspectives.
7. Communicate and interact effectively.
8. Pursue productive careers and continued professional growth in their disciplines.

Policies and Procedures

Graduate Program Advisement

The chair of each graduate program assigns an academic advisor for all students enrolled in that program. The advisor maintains a student record and advisement folder used to plan a student's program and track progress. However, all official student records are maintained in the Registrar's Office and can be reviewed by students upon 24-hour notice.

Students register for courses with the help of their assigned academic advisors. The process of registering for courses requires the completion of a Course Registration Form. The form is submitted to the Office of Graduate Studies. Students who use the Deferred Payment Plan will be billed 20 percent of the tuition prior to the start of classes. Students who utilize employer reimbursement programs are required to submit a letter from their employers annually in August prior to registration.

Graduate Grievance Procedures

The College provides a uniform method by which students can pursue grievable issues. Grievable issues are either complaints about alleged violations of the institution's academic policies, or unfairness in the application of policies.

Formal grievances must normally be filed within one semester of the occurrence of the event being grieved. Summer enrollment period is considered as a semester. A student who has a grievance must attempt to resolve it on an informal basis by using the following procedures:

1. The student should first speak to the person with whom the complaint rests.
2. If the matter is not satisfactorily resolved at that level, the student must proceed to the program chair/coordinator of the department of the program in which the grievance resides.
3. If the matter is not resolved at that level, the student should proceed to the division chair of the division in which the grievance resides.
4. If the matter is not resolved at that level, the student should proceed to the Vice President of Academic Affairs, where a formal grievance may be filed.

The procedure for grievance is as follows:

1. The student shall inform the Vice President of Academic Affairs, in writing, of her/his intent to seek formal redress through the grievance procedure. The written notification must include the nature of the complaint.
2. Ordinarily, within 14 calendar days of receipt of the written complaint, the Vice President of Academic Affairs will convene an Academic Grievance Committee who will meet to elect a chair and set a hearing date.
3. The Academic Grievance Committee is composed of: the Director of Adult Education and Community Service; the chair of the Graduate Council; one faculty member who teaches in a graduate program, other than the one in which the grievance resides; and one graduate student appointed by the Vice President of Academic Affairs.
4. The Vice President of Academic Affairs will notify the grievant and the individual charged with the complaint of the date, time, and place of the hearing; the specification of the complaint; and the composition of the committee. This notification will take place at least seven days in advance of the hearing date.
5. The grievance hearing is an internal review and, as such, shall be private. Persons external to the College shall be excluded.
6. Both the grievant and the person being grieved have the right to be present when charges and evidence are presented to the committee, and to provide evidence in support of their respective positions. Committee members may question witnesses to evaluate all relevant facts of a given case. Witnesses shall be excluded except for the period of their questioning.
7. The report and recommendation of the committee shall be in writing, including the committee's rationale for the decision; the report may include any dissenting opinions. Only those committee members who have heard all testimony and evidence in a given case may vote on the committee's recommendation.
8. The committee report and recommendation shall be forwarded to the Vice President of Academic Affairs within ten calendar days of the hearing. The Vice President of Academic Affairs will make the final determination and formally advise the parties involved in the grievance.

Students who wish to grieve circumstances that prohibit immediate continuation in a program or in a sequence of courses (e.g., dismissal from a program or a failing grade) will not be permitted to sit in on program or sequenced courses unless and until the grievance is favorably resolved. Under such circumstances, the student must file a grievance immediately upon receipt of the grade or of the dismissal notification. An expedited grievance process is then followed, and the process must be completed before the end of the add period.

Graduate Program Standing

Any student receiving more than six credits below "B-" or more than three credits below "C" will be terminated immediately from the degree program, and may never re-enter the same program. One graduate course can be repeated for grade replacement. This may be done one time only. The second grade shall stand on the student's transcript.

A student whose GPA falls below 3.0 will be placed on probation. This may occur one time only.

For graduate retention criteria in the entry-level master's programs in Occupational Therapy, Physical Therapy, and Speech-language Pathology, refer to the individual program guidelines.

Graduation Requirements for Graduate Students

To be eligible for a graduate degree from College Misericordia, students must have a cumulative grade point average of 3.0 at the time of graduation; must fulfill all program requirements, including the professional contribution/scholarly project as required by the program; must have paid all tuition and fees. Students must complete an application for the graduate degree in a timely manner.

Application for Graduate Degree

It is the student's responsibility to keep abreast of progress toward degree completion. An application for the graduate degree should be filed in the Office of the Registrar. Failure to do so in a timely manner may delay the date of awarding the diploma.

Auditing

With the appropriate program director's approval, any student may register to take a course on an audit or non-credit basis provided that standard admission and course prerequisites have been met. A student may audit no more than three courses or 9 credits. The fee for auditing a course is one-half the cost of tuition.

Matriculating students must have the permission of their advisor before auditing a course.

Change of Address

Students enrolled for course work in the graduate program are responsible for reporting any change of address and/or other salient information to the Office of Graduate Studies. Failure to do so may result in failure to receive timely registration, program, grading and billing information.

Graduate Course Withdrawal and Refund Policies

A student may withdraw from a course without academic penalty within the period stated in the College calendar. Withdrawal forms may be obtained from the Office of Graduate Studies. A grade of W is given for an approved withdrawal. The date on which the form is received by the Office of Graduate Studies is considered the official date of withdrawal. Refund of tuition and grade assignment is based on the date on which the form is received by the Office of Graduate Studies. If a student does not officially withdraw from a class and ceases to attend it, a grade of F is incurred. If a student withdraws while failing, after the date for withdrawal without academic penalty, a grade of WF is incurred.

When a graduate student drops a course or withdraws from a course or the College, official notice must be filed with the Office of Graduate Studies.

Tuition refunds are based on the date the Office of Graduate Studies receives official notice from a student indicating his/her desire to withdraw from a course.

Graduate students who receive federal Title IV funds and who are enrolled at the College will be governed by Title IV refund regulations as mandated by the Higher Education Amendments of 1992. In the case of withdrawal, tuition and fees will be cancelled on a pro-rated basis for the first sixty percent of the

length of the period of study. Financial aid must be proportionately reduced and restored to the appropriate financial aid fund. The calculation for the Title IV refunds will be computed by the Financial Aid Office. For the schedule of allowable tuition refunds contact either the Financial Aid Office or Adult Education

All refund percentages are computed from charges to the student, not from the amount paid. There are no refunds to students dismissed from the College. Advance registration deposits and any other fees are not refundable.

Directed and Independent Study

Part-time and full-time graduate students may apply for these contract learning opportunities as outlined in the undergraduate section of this catalog with the exception that both require a 3.0 GPA or above.

Grading System

The grade point average is computed by dividing honor points earned by credits attempted according to the following scale:

| <i>Grades</i> | <i>Honor Points Per Credit</i> |
|----------------|--------------------------------|
| A | 4.0 |
| A- | 3.7 |
| B+ | 3.3 |
| B | 3.0 |
| B- | 2.7 |
| C+ | 2.3 |
| C | 2.0 |
| C- | 1.7 |
| F | 0 |
| WP | Not calculated |
| *WF | 0 |
| AU | Not calculated |
| W | Not calculated |
| IP (see below) | Not calculated |
| I (see below) | Not calculated |
| S | Not calculated |
| U | Not calculated |

**Equivalent to a failure; computed as an F*

Incomplete Grades for Graduate Program

The grade of "I" will be issued only for those courses in which a student has not completed the necessary requirements for graduate courses (500 and 600 level courses) because of extenuating circumstances.

Should conditions arise that prohibit the student from completing required course assignments by specified due dates, the student must negotiate with the course professor for a grade of Incomplete ("I"). The student must contact the course professor and file an Incomplete Contract Grade Form with the professor at least two weeks prior to the date semester grades are due to the Registrar. The form is signed by the student and the faculty member and a copy is retained by the student. The course professor has the right to determine the length of time for completion of the course requirements within the maximum time limits allowed. The grade of "I" must be removed within a maximum of one semester or the "I" automatically becomes an "F."

Emergencies may arise which do not allow a two-week notice. In that event, the student must contact the Director of Adult Education and Community Service who will, in turn, inform the course faculty involved.

A grade of "IP" (In Progress) will only be issued for Profession Contribution, Thesis courses, or Clinical education/fieldwork courses. The "IP" must be removed within a maximum of one calendar year or the "IP" automatically becomes an "F."

Note: A student who will be negotiating a grade of "I" or "IP" must obtain an Incomplete Contract Grade Form from the Office of Graduate Studies.

Graduate Maintenance of Matriculation/Withdrawals

Normally, students have no more than five years after the date of matriculation to complete graduate degree requirements. Once accepted into a program, students must maintain matriculation on a continuing basis until they have completed all requirements. Students who do not maintain continuous registration must notify their respective program chairs/directors/coordinators in writing of their intent to withdraw from matriculation. The letter must state the reasons for the request and the anticipated length of withdrawal from matriculation, if known.

Generally, students who are in good academic standing both in their program and institutionally at the time of withdrawal, are granted a period of up to one calendar year from the time of withdrawal to return to the institution. In extraordinary circumstances, students may request an extension of this time period by petitioning the program chair/director/coordinator who will make a recommendation and forward the petition to the Vice President of Academic Affairs who will make the final decision. Each request will be evaluated on an individual basis. Students should contact the program chair/director/coordinator for specific requirements for returning to an academic program.

This policy does not bind the institution to offer the student's curriculum or program which may have been discontinued or substantially altered during the period in which the student was not enrolled.

When withdrawing from matriculation for more than one semester, graduate students must complete the following in order to withdraw without penalty:

- Return books to the library
- Return parking permit and student ID to the Adult Education Office
- Complete a withdrawal form and return to the Adult Education Office

The date of withdrawal will be determined by the completion of all of the above. That date will determine if any refund of tuition is warranted. Cancellation of charges will depend on the date that the withdrawal is official (see Refund Policy).

Students who withdraw after the last day to withdraw without academic penalty will receive a withdraw pass (WVP) or a withdraw fail (WVF). The grade issued is at the discretion of the course faculty. A "WVF" calculates in the GPA as an "F."

Graduate Non-Matriculation Status

Persons who have an undergraduate degree and who are not enrolled in a graduate program may take up to 6 graduate credits without applying for admission. After successful completion of 6 credits, matriculation is required to continue enrollment in program courses. However, workshops and seminars sponsored by the graduate programs are open to members of the public who may enroll in the workshops and seminars on an audit basis.

Transfer of Credit

Applicants may transfer up to 6 graduate credits, or a maximum of two courses, earned previously in other accredited graduate programs provided the courses were completed with a grade of "B" or better and are appropriate substitutes for the courses offered in the Misericordia program. In special cases where applicants have already earned a graduate degree, 12 credits from that degree may be applied toward a Misericordia master's degree, provided the course credits are appropriate substitutes. Transfer credits are accepted after evaluation by the Registrar in consultation with the appropriate program chair/director/coordinator.

Matriculating students who have not already transferred credits may, with program approval, take up to six graduate credits off campus from an accredited graduate program. These credits may also be transferred to College Misericordia to meet program requirements. However, in no case may the number of credits transferred into a graduate program at College Misericordia after matriculation exceed 6.

Graduate Accreditation

The master's degree in Education offered by College Misericordia is fully approved by the Pennsylvania Department of Education. The master's degree in Nursing is fully accredited by the National League for

Nursing Accrediting Commission (NLNAC), 61 Broadway, New York, NY 10006, (212) 363-5555, and has preliminary approval from the Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing (AACN), 1 Dupont Circle, NW, Washington, DC 20036, (202) 887-6791. The professional master's degree program in Occupational Therapy is fully accredited by the Accreditation Council for Occupational Therapy Education, 4720 Montgomery Avenue, Bethesda, MD, (301) 652-6611. The professional master's degree program in Physical Therapy is fully accredited by the Commission on Accreditation of Physical Therapy Education, American Physical Therapy Association. The master's degree in Organizational Management has initial accreditation by the International Assembly for Collegiate Business Education.

The professional masters degree program in Speech-language Pathology at College Misericordia is a candidate for accreditation by the Council on Academic Accreditation (CAA) of the American Speech-Language-Hearing Association.

Graduate Curricula

Education

Division of Behavioral Science, Education, and Business
Department Chair K. Monica Kruger, EdD

Faculty

Stephen Broskoske, Assistant Professor of Education, BS College Misericordia; MS Wilkes University, EdD Lehigh University

Joan L. Krause, Associate Professor Emeritus of Education, BS College Misericordia; MS Marywood College; MS University of Scranton

Kathryn Monica Kruger, Associate Professor of Education, BS East Stroudsburg University; MEd Lehigh University; EdD University of Pennsylvania

Patricia Marie McCann, rsm, Associate Professor of Education, BS College Misericordia; MS University of Scranton; EdD Lehigh University

Rita Mundy, Assistant Professor of Education, BS College Misericordia; MS Lehigh University; PhD Temple University

Joseph P. Rogan, Professor of Education, BA Kutztown University; MA Marywood College; EdD Lehigh University

Susan R. Tomascik, Associate Professor of Education, BA Wilkes University; MS College Misericordia; PhD Marywood University

Molly Vitale, Associate Professor of Education, BS College Misericordia; MA, PhD The Pennsylvania State University

Adjunct Faculty

Michael Baker, BS King's College; MS College Misericordia

Augustine Grant, BS East Stroudsburg University; MS University of Scranton; EdD Nova/Southeastern University

Philosophy

The Graduate Education Program wants to attract experienced and dedicated classroom teachers who wish to become educational leaders. While it is expected that graduates of the Graduate Education Program will be highly valued by their school districts and communities, the program is not designed to help classroom teachers become school administrators or to prepare teachers for roles outside their classrooms. The program respects and values classroom teachers; through it, we hope to empower these valued professionals and enable them to take the lead in making important educational decisions.

National reports indicate that our society wants classroom teachers to become more involved in the leadership and management of schools and of their profession. Teachers are willing to accept these new responsibilities; they are willing to take the lead in planning, implementing, and evaluating the educational programs needed in our nation's schools. But good intentions are not enough. Our Graduate Education Program is designed to help teachers gain the knowledge necessary and develop the skills required to function as leaders.

Program Goals

Graduates of the Graduate Education Programs (Elementary Education, Instructional Technology, and Supervisor of Curriculum and Instruction) will demonstrate the ability to:

1. Establish mutually respectful relationships with administrators, colleagues, students, and parents based on a solid values system that emphasizes mercy, justice, service, and hospitality.
2. Effectively communicate with various school communities regarding current educational issues and trends and the principles of teaching and learning which make schools effective and efficient.
3. Design, organize, and manage system-wide curriculum that prepares students within areas relating to the goals of quality education.
4. Coordinate district-wide subject area activities and subject area curriculum development.
5. Conduct evaluations of curriculum and instruction and apply the results to encourage and facilitate curricular and instructional improvements.
6. Use an understanding of how learning occurs as the basis for making curricular and instructional decisions that support the intellectual, social, and personal growth of all students.
7. Use an understanding of individual and group motivation, instructional practices, and assessment to create school environments which foster effective and efficient curricular and instructional practices and procedures and which enable all students to master curriculum and meet high standards.
8. Use the tools of research and inquiry to gather and apply information needed to make educational decisions.
9. Identify how educational technology can be used to facilitate and improve teaching and learning processes.

Selection, Retention, Advancement, and Graduation Criteria-Graduate Students

To ensure quality, the TED uses a series of assessments to monitor students' progress through their programs. Information gathered from these assessments is used to make admission, program entry, retention, advancement, and graduation decisions.

A. Graduate Admissions Process (traditional and transfer students)

Initial admissions decisions are made by the Graduate Admissions Office. The GEP suggests that students be accepted to the College to participate in programs offered by the GEP only if they meet the following criteria:

1. Participation in a rigorous undergraduate teacher education program, posting of a cumulative grade point average of at least 3.0, and having a valid teaching certificate.
2. Demonstration of an interest and commitment to becoming educational leaders by participating in volunteer, extracurricular, and/or independent activities in which they interacted with groups of children.
3. The ability to demonstrate they can meet a series of "essential performance skills" typically expected of educators.

B. Initial Review Process

Toward the end of their first semester, graduate students must meet with their GEP advisors to present information that both indicates their desire to participate in the GEP as well as demonstrates they possess in the requisite academic abilities and performance skills to succeed in the program. During this meeting, the GEP's programs and policies are thoroughly explained.

C. National Teachers Examination

Graduate students must complete sections of PRAXIS II—The National Teachers Examination (that is, those required of their specialization—see www.pde.psu.edu), and meet or exceed the cut scores established by PDE.

D. Grading

Graduate students must earn a B or better in all EDU classes.

E. Academic Integrity and the Ted Honor Code

At the beginning of every course, instructors inform students of the details of the GEP's Academic Integrity Policy, which states that students are expected to do their own work (except when cooperative projects are assigned). If it is demonstrated that a student has submitted work done by others or falsified information, the student's work is awarded a failing grade and the student is charged with a violation of the Academic Integrity Policy.

F. Graduation

Students must meet all of the requirements for at least one GEP program to be recommended for graduation.

G. Teacher Certifications

Students who have completed one or more of the programs sponsored by the GEP and a series of other requirements set by accrediting organizations (for example, PRAXIS I and II scores, Act 34 and 151 clearances), may be recommended for certification to the Pennsylvania Department of Education and/or other certifying organizations. Students may also opt to qualify for certifications provided by other states.

Certifications

All three graduate specializations have been reviewed and approved by the Pennsylvania Department of Education. Thus, students who complete the programs may be eligible for state certifications, as long as they meet other requirements established by PDE. Persons specializing in Elementary Education must possess a certification in another instructional area, but become eligible for an instructional certification in elementary education. Persons specializing in Instructional Technology become eligible for a program specialist certificate and persons specializing in Supervision become eligible for a certificate in supervision.

Specializations

Cited by the Pennsylvania Department of Education for its "innovative programmatic and curricular design," the Graduate Education Program breaks away from traditional programming. It reflects and respects the learning styles and schedules of adult learners.

The Graduate Education Program offers participants a common body of necessary skills and knowledge through a common 12-credit core requirement. It then allows students to pursue an area of interest by specializing in one of three focus areas—Educational Technology, Elementary Education, and Supervision of Curriculum and Instruction (each 18 credits). Each program includes courses appropriate to the specialization and the opportunity to participate in additional elective courses, as well as independent and directed studies. The program's unique culminating experiences (6 credits) asks students to share what they have learned in their programs with colleagues by developing and implementing an in-service workshop.

The Specialization in Supervision of Curriculum and Instruction

Teachers should be primarily responsible for planning, implementing, and evaluating curriculum and instruction. The Supervision Specialization of the Graduate Education Program gives them the knowledge and skills to deal with curriculum issues. Graduates can function as leaders of local school district curriculum planning teams, site-based management teams, building-level management teams, and will be able to otherwise work to improve curriculum in their schools. Participants in the curriculum track complete the core requirements, several required courses, two electives, and a professional contribution. Additionally, students participate in a post-graduate, projects-based internship in supervision.

The specialization meets all of PDE's standards for Supervision of Instruction and Curriculum. Candidates for certification must have a valid PDE instructional certificate and must have satisfactorily completed at least five years of classroom teaching.

Candidates for Supervision Certification must meet the requirements set by PDE, including completion of necessary tests.

| | |
|----------------------------------|-------------------------------|
| <i>Core</i> | <i>12 credits</i> |
| EDU 500 | Issues in Education |
| EDU 504 | Curriculum |
| EDU 510 | Learning |
| EDU 515 | Research Methods |
| <i>Required Courses</i> | <i>12 credits</i> |
| EDU 530 | School Law and Finance |
| EDU 548 | Clinical Supervision |
| EDU 521 | Teaching Methods |
| EDU | Technology Course Requirement |
| <i>Electives</i> | <i>6 credits</i> |
| EDU | Elective |
| EDU | Elective |
| <i>Professional Contribution</i> | <i>6 credits</i> |
| EDU 565 | Staff Development |
| EDU 595 | Professional Contribution |
| <i>Total</i> | <i>36 credits</i> |
| <i>Postgraduate Internship</i> | <i>6 credits</i> |
| EDU 559 | Supervision Internship |

The Specialization in Instructional Technology:

Teachers need to use advanced technology to implement modern curriculum. While they don't need to become computer programmers or software writers, but they do need to know how to use modern technology to plan and deliver instruction. The technology specialization of the Graduate Education Program gives teachers the knowledge and skills, as well as the certification, they need to implement technology and to improve educational systems. Graduates can function as leaders of local school district instructional improvement teams, technology planning committees, site-based management teams, building-level management teams, and will be able to otherwise work to improve instruction in their schools by helping their colleagues implement technology.

Participants who specialize in instructional technology complete the core, six required technology courses, and a culminating experience.

| | |
|-------------|---|
| <i>Core</i> | <i>12 credits</i> |
| EDU 500 | Issues in Education or EDU 567 Issues in Educational Technology |
| EDU 504 | Curriculum |
| EDU 510 | Learning |
| EDU 515 | Research Methods |

Required courses 18 credits chosen from the following:

| | |
|---------|----------------------------|
| EDU 552 | Multimedia for Instruction |
| EDU 553 | Instructional Design |
| EDU 554 | Videography |

| | |
|---------|--|
| EDU 556 | Programming for Instruction |
| EDU 558 | Introduction to the Internet |
| EDU 563 | Hypermedia Theory and Application |
| EDU 566 | Principles of Instructional Design |
| EDU 568 | Distance Education and Hybrid Technology |

Professional Contribution 6 credits

| | |
|---------|---------------------------|
| EDU 565 | Staff Development |
| EDU 595 | Professional Contribution |

Total 36 credits

The Specialization in Elementary Education

Veteran teachers often want to expand their teaching abilities and credentials. Currently certified teachers (for example, secondary educators) can prepare to teach in elementary classrooms by participating in the Graduate Education Program's specialization in elementary education. In addition to becoming skilled curriculum developers, participants in this specialization become candidates for certification in elementary education.

The specialization in elementary education is available only to teachers who already have valid PDE instructional certification in another area. The specialization is not designed as a vehicle for initial certification; thus it does not deal with the state's General Standards for teachers. It is designed to help currently certified teachers expand their credentials by adding a certification in elementary education. The specialization in elementary education meets all of PDE's Specific Standards for elementary education.

Candidates for certification must also meet requirements set by PDE. For example, they must satisfactorily complete the testing requirements set by PDE.

| | |
|-------------|---------------------|
| <i>Core</i> | <i>12 credits</i> |
| EDU 500 | Issues in Education |
| EDU 504 | Curriculum |
| EDU 510 | Learning |
| EDU 515 | Research Methods |

Required Courses 21 credits

| | |
|---------|---|
| EDU 575 | Human Development |
| EDU 590 | Basic Methods in Elementary Education |
| EDU 520 | Curriculum and Methods in Reading |
| EDU 524 | Curriculum and Methods in Language Arts |
| EDU 525 | Curriculum and Methods in Mathematics |
| EDU 581 | Seminar in Elementary Education |
| EDU 582 | Observation and Practicum |
| EDU | Technology Course Requirement |

Professional Contribution 6 credits

| | |
|---------|---------------------------|
| EDU 565 | Staff Development |
| EDU 595 | Professional Contribution |

Total 39 credits

The Culminating Activity

As a culminating activity, students are required to develop and deliver a professional contribution, which is a project in which they attempt to create curricular change through staff development. They first participate in a 3-credit course in staff development, during which they develop their projects. During a subsequent semester, they formally deliver their projects to a group of colleagues or to a professional group.

- EDU 565 Staff Development
- EDU 595 Professional Contribution

Structure of the Graduate Curriculum

The curriculum of the Graduate Education Program requires all students to complete four core courses, a specialization track, and a professional contribution.

Core Courses

- EDU 500 Issues in Education or EDU 567 Issues in Educational Technology
- EDU 504 Curriculum
- EDU 510 Learning
- EDU 515 Research Methods

Course Scheduling and Sequence

The Graduate Education Program utilizes evening and weekend formats throughout the school year and during the summer months. Students who enroll on a part-time basis can complete the program in three years. Full-time students can complete the program in two years. They may take up to 9 credits during each of the semesters of the school year and up to 12 credits during the summer term.

Transfer Students

The Graduate Education Program allows students to transfer up to 6 credits from other accredited graduate programs. Students who have earned a Master's Equivalency Certificate from the Pennsylvania Department of Education may transfer up to 9 credits. Students who have completed graduate degrees at other institutions may transfer up to 12 credits. All requests for credit transfers must be reviewed and approved by the Registrar in consultation with the Chairperson of the Graduate Education Program.

The Graduate Education Program co-sponsors courses offered by Aster, Inc., an educational consulting group approved by the Pennsylvania Department of Education to offer courses that meet Act 48 Professional Development requirements (www.theastergroup.com). Curriculum, syllabi, and instructors for the courses offered through Aster are reviewed and approved by the Graduate Education Program and the College's Graduate Council. The Chairperson of the Graduate Education Program provides general administrative support and supervision. A maximum of 12 credits of Aster courses may be used to meet graduation requirements; however, except when used as electives, the courses must match the GEP's requirements.

Graduate Education Course Descriptions (EDU)

- 500 Issues and Trends in Education** 3 credits
Examines curriculum decision making in light of federal and state legislation, court decisions, public policy, recent research, and exemplary educational program. Students complete a series of readings, participate in discussions, and complete a major paper.
- 504 Curriculum** 3 credits
Examines the theories and models and procedures of curriculum design and assessment. Students design and assess actual curriculum.
- 510 Learning** 3 credits
Relates major contemporary theories of education to current methods of teaching. Discusses how the theories and methods affect curriculum and curriculum decisions. Students create a project that relates theories and methods to curriculum decisions.
- 515 Research Methods** 3 credits
Provides students with an understanding of the concepts, principles, and techniques associated with the investigation of specific research problems in organizational behavior and management.
Prerequisite: MTH 115
- 518 The Internet** 3 credits
Provides students with an opportunity to explore electronic communications and information storage, access, and use as they relate to the Internet. Students will develop skills needed for personal communications, web information, Internet research, and telecomputing.
- 520 Curriculum and Methods in Reading** 3 credits
Focuses on effective and efficient teaching methods and materials, used to teach reading in elementary classrooms. This course is designed for currently certified teachers.
Prerequisite: EDU 590
- 521 Teaching Methods** 3 credits
Prepares supervisors to identify and support 'best practices' in planning, implementing, and assessing instruction.
- 523 Curriculum Adaptations for Mainstreamed Adolescents** 3 credits
Prepares special and regular educators to effectively integrate mildly handicapped students in regular education.
- 524 Curriculum and Methods in Language Arts** 3 credits
Focuses on effective and efficient teaching methods and materials, used to teach language arts in elementary classrooms. This course is designed for currently certified teachers.
Prerequisite: EDU 590
- 525 Curriculum and Methods in Mathematics** 3 credits
Focuses on effective and efficient teaching methods and materials, used to teach mathematics in elementary classrooms. It is designed for currently certified teachers.
Prerequisite: EDU 590
- 530 School Law and Finance** 3 credits
Introduces students to how state and local school district laws and policies govern curriculum and how school programs are financed.
- 531 College Teaching** 3 credits
Introduces prospective and novice college faculty to instructional practices and procedures related to teaching college courses. Topics include developing syllabi and instructional plans, teaching methods, test construction, and evaluation procedures.

- 532 Classroom and Instructional Management** **3 credits**
Identifies how special educators and elementary teachers can improve how they manage classrooms. Motivation and discipline issues are discussed.
- 533 Computer-based Education** **3 credits**
This laboratory course allows students to experience first-hand the effects of computer-based educational programs and create an awareness of how CBA can be used in schools.
- 534 Teaching Sensitive Issues** **3 credits**
Identify educationally sensitive issues related to sex education and related topics and prepare to deal with the issues in classroom situations.
- 535 Cooperative Learning** **3 credits**
Introduces students to Cooperative Learning and allows them to develop skills related to the implementation of Cooperative Learning strategies in elementary and secondary schools.
- 537 Outcomes-based Education** **3 credits**
Introduces students to OBE and to policies and procedures which facilitate the effective implementation of outcomes-based programs.
- 538 Performance-based Assessment** **3 credits**
Introduces students to performance-based assessment and to policies and procedures which facilitate the effective implementation of PBA in classroom situations.
- 539 Learning Strategies** **3 credits**
Introduces students to the Strategies Intervention Model (SIM), an approach to helping at-risk secondary students by empowering them with Learning Strategies (Kansas University).
- 545 Instructional Support Teams/Elementary** **1 credit**
This advanced course helps elementary teachers apply concepts of instructional support in their school settings.
- 546 Instructional Support Teams/Secondary** **1 credit**
This advanced course helps middle level and secondary teachers apply concepts of instructional support in their school settings.
- 547 Collaboration and Consultation** **3 credits**
Introduces a process regular and special education teachers can follow to jointly implement programs to assist at-risk students.
- 548 Clinical Supervision** **3 credits**
Explores and implements models and practices of clinical supervision. Supervision projects are completed in the field.
- 552 Multimedia for Instruction** **3 credits**
Introduces students to the development and use of multimedia in education and training. Students examine current uses of multimedia and consider its future. Students create graphic, video, and audio media, as well as new formats as they emerge.
- 553 Instructional Design** **3 credits**
Reviews models of teaching and training which might be used in professional development activities (e.g., in-service programs, college teaching, training activities) to determine whether and how they can be improved by applications of educational technology.
- 554 Videography** **3 credits**
Prepares students to create a production for use in a digital environment.
- 556 Programming for Instruction** **3 credits**
Introduces students to computer programming for educational and training applications. It emphasizes interface design and interactivity. The language(s) will vary with needs and trends.

- 558 Introduction to Networking** **3 credits**
 Introduces students to the types of computer networking needed for distribution of educational and training applications. Languages and platforms used are determined in response to the needs of students enrolled and trends in education and training.
- 559 Supervision Internship** **3 credits**
 This post-degree internship allows candidates for certification in supervision to engage in activities typical of educators who work as supervisors of curriculum and instruction. The internship is project-based and requires two semesters to complete.
- 563 Hypermedia Theory and Application** **3 credits**
 Using both laboratory classroom situations and equipment, introduces students to computer-based techniques teachers and trainers might use to develop and deliver instruction and training.
- 565 Staff Development** **3 credits**
 This course helps students identify and develop skills needed to plan, implement, and assess professional development programs for school faculties and business personnel. Procedures and practices related to conducting needs assessments and to delivering and evaluating the effects of inservice programs are highlighted. Students actually prepare a development activity that they may use to complete their Professional Contributions.
- 566 Principles of Interface Design** **3 credits**
 Introduces students to procedures used to create computer-based interface and screen designs. Commercially available and web-based programs and units are evaluated in terms of how well they relate to design principles and as to their efficiency.
- 567 Issues and Trends in Educational Technology** **3 credits**
 Provides students with an opportunity to investigate current issues related to computer-moderated teaching and learning.
- 568 Distance Education and Hybrid Technologies** **3 credits**
 This course introduces students to the operation of distributed educational technologies, including the development and delivery of asynchronous and synchronous mediated and stand-alone communication technologies, including distance learning.
- 575 Human Development** **3 credits**
 An in-depth study of growth and development as it relates to elementary-aged students. Current research and recent developments in educational psychology are explored.
- 581 Seminar in Elementary Education** **3 credits**
 Deals with current issues and trends in elementary education.
- 582 Observation and Practice** **0 credits**
 Elementary specialization participants are expected to log 100 hours observing and participating in elementary classrooms. Specific objectives must be met and students must maintain journals.
- 585 Special Topics** **Variable credit**
 The Graduate Education program features a series of 1-, 2-, and 3-credit courses which deal with special topics of interest to teachers. They are taught by respected and expert adjunct faculty who are leaders in their communities and/or schools. A few Special Topics are scheduled each semester and several are available during the summer term. Most Special Topics may be used as electives within the Graduate Education program.
- Special Topics courses have included:*
- | | |
|---|--|
| Integrating Learning Systems | College Programs for Disabled Students |
| Integrating Technology in the Classroom | Religion in Public Schools |
| The Federal Education Agenda | Characteristics of Excellence |
| Sensitive Issues in Sexuality | Multicultural Education: Heritage Curriculum |
| Curriculum Integration | Multicultural Education: Literature in High School |
| Censorship in the Arts | Education in Japan |
| Curriculum of the Future | Ethics in Education |

- 590 Basic Methods in Elementary Education** **3 credits**
Focuses on the structure and process of elementary education and highlights effective and efficient teaching methods and materials, which may be used in elementary education. This course is designed for currently certified, albeit not elementary, teachers.
- 595 Professional Contribution** **3 credits**
Allows students the opportunity to implement major curriculum projects by conducting and formally and publicly presenting their professional contributions.
Prerequisite: EDU 565
- 599 Independent Study** **Variable credit**
Allows students to conduct independent investigations of specific topics of interest and/or to complete a school-based project. They are planned, implemented, and evaluated with the assistance of a mentor appointed by College Misericordia. A Contract Learning format is used.
- 620 Restructuring Schools and Classrooms** **3 credits**
Assists teachers and administrators to develop a knowledge of research, motivation, theories, and successful initiatives involved in the school reform effort.
- 621 Strategies for Improving Instruction** **3 credits**
Examines strategies teachers need to implement more flexible, creative approaches to instruction found in schools and classrooms implementing restructuring to create 21st Century classrooms.
- 622 Linking Assessment to Improved Instruction** **3 credits**
Describes what changes in assessment mean for schools trying to restructure and meet new state and national performance standards.
- 623 Teaching to New State and National Standards** **3 credits**
Reviews current state and national performance and curriculum standards, shares findings from policy makers on making instructional decisions in local schools, and allows participants to develop implementation strategies in their curricular areas.
- 624 Enhancing School Climate** **3 credits**
Presents research-based strategies that create a positive school climate, improve leadership and collaboration, and enhance individual effectiveness and resiliency to organizational change.
- 625 Technical Applications in Schools** **3 credits**
Explores the promise an assortment of technologies hold for teaching to diverse learners, reaching equity, and teaching to high standards in heterogeneous classrooms.
- 626 Advanced Technological Applications** **3 credits**
Enables participants to perform advanced functions including creating directories, performing back up procedures, restoring files, creating batch files, and performing multitasking through windows applications. Spreadsheet and data based tools as well as PowerPoint are integrated.
- 627 Integrating CAI into the Curriculum** **3 credits**
Enables students to use the more popular computer assisted instructional programs and integrated learning systems (Jostens, CCC, IBM's TLC, etc.) in both classroom and laboratory settings.
- 628 Integrating Desktop Publishing** **3 credits**
Prepare students to develop the understandings and skills necessary to use desktop publishing programs such as Works, Word, WordPerfect, Publisher, and related applications.
- 629 Web Page Development and HTML** **3 credits**
Prepares students to become competent in the design and construction of Web Pages using HTML authoring language.

630 Design and Delivery of Distance Learning Programs

3 credits

Familiarizes students with the uses of satellite technology, interactive video conferencing, and other distance learning strategies for use in the 21st Century classroom.

Post-baccalaureate Teaching English as a Second Language Certificate

See pages 232-233.

Nursing

Division of Health Sciences

Degree BSN, Nursing

Department Chair Donna Ayers Snelson, MSN

Faculty

JoAnn Brady, AD Luzerne County Community College; BSN Marywood University; MSN SUNY Binghamton

Cheryl A. Fuller, Associate Professor of Nursing, BS University of Vermont; MS State University of New York, PhD New York University

Brenda Hage, Assistant Professor of Nursing, BSN State University of New York at Albany; MSN College Misericordia

Michelle Hawkins, Nursing, BSN Wilkes University; MSN College Misericordia

Martha Ann Kokinda, Associate Professor of Nursing, BSNEd College Misericordia; MSN Catholic University of America; MSN College Misericordia; PhD University of Pennsylvania

Mary Louise Komorek, Assistant Professor of Nursing, BSN College Misericordia; MS University of Scranton; MS Teachers College, Columbia University

Mary Ann Notarianni, Associate Professor of Nursing, BS Georgetown University; MS University of Pennsylvania; DNSc Widener University

Brenda Pavill, Associate Professor of Nursing, BS Wilkes University; MS Bloomsburg University; MSN College Misericordia; PhD Marywood University

Donna Ayers Snelson, Associate Professor of Nursing, BSNE Wilkes University; MSN University of Pennsylvania

Helen Streubert Speziale, Professor of Nursing, BSN Cedar Crest College; MSN Villanova University; EdD Teachers College, Columbia University

Jeann R. Steelman, Professor of Nursing, BS Wilkes University, MSN College Misericordia; PhD New York University

Marion Villano, BSN MSN College Misericordia

Laura Waters, Nursing, BSN College Misericordia, MSN Wilkes University

Adjunct Faculty

Kathleen Clemente, Nursing, BS, MS College Misericordia, MS Marywood University

Betsy Gaffney, Nursing, BS Marywood University; BS, MSN College Misericordia

Kathy Gelso, Nursing, BSN Villanova University; MSN College Misericordia

Kathleen Hirthler, BSN MSN College Misericordia

Patricia Wright, Nursing, BSN, MSN College Misericordia

Graduate Nursing Program

Graduate education enables professional nurses to realize their creative leadership potential and provides opportunities for collaborative functioning with health professionals and others in effecting change in nursing practice and health care. Specialization occurs on the graduate level which provides for in-depth knowledge and experience in specific clinical and functional areas. Advanced knowledge provides the foundation for effective leadership in nursing. Scientific inquiry is an integral part of graduate education in nursing. Such inquiry provides the basis for acquisition of increased competencies in utilization of research and increase knowledge base in the analysis and synthesis of theories related to the practice of nursing. Graduate education provides the foundation for doctoral study in nursing.

Program Description

The nursing faculty believe that advanced practice nurses are expert clinicians with master's degree educational preparation. These practitioners are prepared to function as providers and organizers of the health care delivery process as well as in faculty positions in nursing education or in mid-level administration positions. The primary role of the advanced practice nurse is the clinical role; case management processes and educational theories and methods are used to enhance the practitioner's expert base of advanced practice clinical skills and knowledge.

Master's-prepared nurses directly assess, make clinical decisions, and manage health problems and health promotion needs of individuals, families, and communities. In addition, their jobs often require them to teach and supervise professional and nonprofessional staff, oversee quality assurance, utilize clinical research, and implement and evaluate programs to promote health. The master's program prepares advanced practice nurses by blending graduate core courses with the clinical and functional foci necessary to prepare flexible providers who can respond to the comprehensive needs of clients in the 21st century.

Program Goals

The graduate nursing program at College Misericordia is designed to:

1. provide clinically prepared nurse educators, practitioners, and administrators for leadership positions in nursing education and the health care delivery system;
2. prepare graduates to use the research process to improve nursing practice, nursing education, and contribute to nursing's body of knowledge;
3. prepare graduates to initiate innovative, creative approaches to the emerging needs and demands of society related to the health care delivery system;
4. provide an educational base for graduates to pursue further education and professional development.

Admission Criteria for Graduate Nursing Program

Full Admission Applicants are eligible for full admission to the graduate nursing program if: (1) they have an undergraduate GPA between 2.50 and 2.99 and have scored in at least the 35th percentile on the MAT or GRE examination; or (2) they have an undergraduate GPA of 3.00 or higher and have scored in the 25th percentile or higher on the MAT or GRE examinations.

Provisional Admission Applicants who have an undergraduate GPA of 2.50 to 2.99 and have scored below the 35th percentile on the MAT or GRE examination are eligible for provisional admission. Students in this category will be required to complete 12 graduate credits at College Misericordia, half of which must be in required courses, with grades no lower than "B" before being granted full and unconditional admission to the graduate nursing program.

Denied Admission Applicants who have less than a 2.50 undergraduate GPA or score below the 25th percentile on the MAT or GRE examination will be denied admission to the graduate nursing program. Applicants to all graduate nursing programs must submit the following documentation in addition to that required by the College:

- a. Official transcripts demonstrating graduation from an NLN- or CCNE-accredited baccalaureate nursing program.

- b. A statement of the applicant's professional goals for graduate education.
- c. A copy of the applicant's current professional nurse registration.
- d. Transcript documentation of an undergraduate physical assessment course or equivalent evidence; an undergraduate statistics course; and an undergraduate research course
- e. Evidence of a minimum of one year of recent clinical practice.

In addition to b, c, and f above, applicants to the Post-Master's Certificate Program must submit:

- a. Official transcripts demonstrating completion of a master's degree in nursing.
- b. Transcript or equivalent evidence of graduate level pathophysiology, pharmacology, and health assessment and role development courses.

Additional information

- a. Computer literacy is an expectation for all graduate nursing courses. E-mail addresses and Internet access are provided by the College.
- b. Applicants to either the Full-time Family Nurse Practitioner Option or the Post-Master's Certificate Program must be admitted by August 1 to ensure clinical placement for fall courses; otherwise a part-time schedule must be followed for the first year of the program.

Admission Criteria for Admission to RN to MSN Program

Full Admission Registered nurse applicants are eligible for full admission to the RN to MSN program if they meet the following criteria, in addition to that required by the College:

- a. Graduation from an approved associate's degree or diploma nursing program. Students are required to submit transcripts of all prior college-level course work and a copy of the RN license.
- b. Minimum grade point average of 2.70 for all prior college-level course work.
- c. Official written verification of a minimum of 1,000 hours of clinical practice in the past three years (waived for graduates of basic nursing programs in the three years prior to application).
- d. Acceptable Miller Analogy Test (MAT) scores (see below).
- e. A statement of professional goals for graduate education.
- f. Three letters of recommendation.

Applicants whose GPA is 2.70 to 2.99 must have a MAT score at the 35th percentile or higher; applicants with a GPA of 3.00 or higher must have a minimum MAT score of the 25th percentile.

Denied Admission Registered nurse applicants who have a GPA of less than 2.50 will be denied admission to the RN to MSN program.

Additional Information

Combined Graduate Program in Nursing and Organizational Management

Students with a BSN degree may wish to pursue a combined MSN/Organizational Management curriculum. The combined program prepares students for administrative positions. They will acquire a more in-depth ability to function in positions in nursing service by using management skills in organizational environments based on clinical nursing specialization.

Entrance requirements for both programs must be met, and an academic advisor from each program will be assigned. Students must have continuous advisement by advisors in both programs. Additional details about the combined MSN/OM program can be obtained from the director of either program.

Curriculum

The graduate nursing curriculum consists of courses in three areas: the graduate nursing core; the advanced practice core; and the clinical and/or functional specialization.

The graduate nursing core courses provide support for clinical and functional role development and focus on such areas as research; policy, organization and financing of health care; ethics; theoretical

foundations of nursing practice; and human diversity and social issues. The graduate nursing core culminates in a capstone course in which all candidates for the master of science degree in nursing demonstrate the ability to integrate theory, research, and clinical and/or functional practice.

The advanced practice nursing core courses build on knowledge acquired from the graduate nursing core and provide students with foundational understanding of professional role development, advanced assessment, pathophysiology, and pharmacology.

Advanced practice clinical specialization courses reflect the changing trends in health care that require application of advanced clinical skills and development of collaborative roles. All clinical management courses provide for precepted clinical practice that concentrates on health restoration, health maintenance and health promotion. Clinical practice courses incorporate recommendations from ANA's Standards and Scope of Nursing Practice; Healthy People 2010; AACN's Essentials of Master's Education for Advanced Practice Nursing; and NONPF's Curriculum Guidelines and Program Standards for Nurse Practitioner Education. Students who select any of the advanced practice options, with the exception of the family nurse practitioner option, also complete course work in the functional specialization areas of nursing education or administration. All graduate nursing students must have the following documents on file before beginning clinical experiences: current copy of professional license, CPR certification, health clearance, Professional Liability Insurance, and criminal record and child abuse check.

The curricular options currently offered by the Nursing department include:

Clinical Nurse Specialist: Adult Option which provides students with advanced clinical nursing skills to address health promotion needs of adults and to collaborate with members of the health care team in managing episodic and chronic health care problems of adults in acute care, ambulatory care, HMOs, long-term care, and home care settings. This option consists of 43 credits in the areas of the graduate nursing core, advanced practice core, adult health clinical specialization and functional specialization. Students must complete 500 hours of clinical practice under the direct supervision of qualified preceptors. Graduates who complete this course of study may take the examination for certification by the American Nurses' Credentialing Center (ANCC) as a Clinical Nurse Specialist in Medical-Surgical Nursing.

Clinical Nurse Specialist: Women and Children's Health Option which gives students the opportunity to develop advanced nursing skills to provide care to women and children in a variety of inpatient and outpatient settings. The focus of this 45-credit program of study is the clinical management of common health promotion needs and problems of women and children. Students complete a minimum of 500 hours of precepted clinical practice along with courses in the graduate nursing core, the advanced practice core, and clinical and functional specialization areas. Graduates are prepared to work collaboratively with other health care providers in school-based clinics, well-child and prenatal clinics, inpatient obstetrical and pediatric units, ambulatory care, and other community agencies serving women and children. Students who complete this course of study may seek certification through the Association of Women's Health, Obstetric and Neonatal Nursing's (AWHONN) examinations in the areas of Ambulatory Women's Health, Maternal Newborn Nursing, and Low-Risk Neonatal Nursing.

The Family Nurse Practitioner Option prepares students to function as principal providers of primary health care to families and individuals across the life span. The focus of this 45-credit program of study is the primary care management of acute episodic and stable, chronic health problems of individuals and families. Students complete the graduate nursing core, the advanced practice core, and clinical specialization courses along with a minimum of 675 hours of direct clinical practice under the supervision of qualified nurse practitioner and physician preceptors. Graduates are certified as nurse practitioners in family health and qualify to take national Family Nurse Practitioner certification examinations offered by the ANCC and the American Academy of Nurse Practitioners.

The Post-Master's Certificate Options:

1. Family Nurse Practitioner

The Family Nurse Practitioner Certificate option provides the opportunity for nurses who already have an earned master's degree in nursing in another clinical specialization to complete requirements to qualify for certification as a Family Nurse Practitioner. The certificate program consists of a minimum of 24 credits from the advanced practice nursing core and the clinical specialization area. Additional credits in pathophysiology, pharmacology, and

health assessment and role development may be required based on evaluation of previous university and professional experiences. Post-master's certificate program students complete a minimum of 630 hours of directed clinical practice in primary care under the supervision of qualified clinicians.

2. Nursing Education

The Nursing Education Certificate option provides the opportunity for nurses who have an earned master's degree in nursing to extend their knowledge in the area of nursing education. This certificate program consists of twelve credits which include NSG 504, NSG 595, NSG 535, and NSG 570

Program Scheduling

All graduate nursing options are available in a part-time evening format. Selected courses may be offered in an online or accelerated format. All graduate nursing courses are scheduled for Thursday beginning at 4:00 pm.

Structure of the Graduate Nursing Program

Core Graduate Nursing Courses 12 credits

| | | |
|---------|---|---|
| NSG 512 | Concepts and Theories in Nursing | 3 |
| NSG 517 | Research Analysis and Utilization | 3 |
| NSG 555 | Legal, Ethical, and Public Policy Issues in Health Care | 3 |
| NSG 599 | Graduate Synthesis | 3 |

CORE Advanced Practice Nursing 9 credits

| | | |
|---------|---|---|
| NSG 514 | Foundations of Advanced Practice Nursing | 3 |
| NSG 551 | Advanced Pharmacology | 3 |
| NSG 552 | Pathophysiology for Advanced Practice Nursing | 3 |

Clinical Specialization Courses

Adult Health 13 credits

| | | |
|---------|--|---|
| NSG 557 | Care of Adults with Health Promotion Needs and Episodic Health Problems | 2 |
| NSG 562 | Care of Adults with Chronic Health Needs and Problems | 2 |
| NSG 576 | Advanced Nursing Management of Adults with Health Promotion Needs and Episodic Health Problems | 3 |
| NSG 577 | Advanced Nursing Management of Adults with Chronic Health Needs and Problems | 3 |
| NSG 591 | Advanced Practice Nursing Clinical Synthesis | 3 |

Women's and Children's Health 10 credits

| | | |
|---------|---|---|
| NSG 559 | Health Care of Women | 3 |
| NSG 565 | Health Care of Children | 3 |
| NSG 578 | Advanced Nursing Management of Women with Health Promotion Needs and Health Problems | 2 |
| NSG 579 | Advanced Nursing Management of Children with Health Promotion Needs and Health Problems | 2 |

Family Nurse Practitioner 24 credits

| | | |
|---------|--|---|
| NSG 554 | Diagnostic Reasoning and Therapeutic Interventions for Primary Care Nursing | 3 |
| NSG 556 | Primary Care Management of Children with Health Promotion Needs and Health Problems | 2 |
| NSG 557 | Care of Adults with Health Promotion Needs and Episodic Health Problems | 2 |
| NSG 558 | Primary Care Management of Adults with Health Promotion Needs and Episodic Health Problems | 2 |
| NSG 559 | Health Care of Women | 3 |
| NSG 561 | Primary Care Management of Women's Health Problems and Health Promotion Needs | 2 |
| NSG 562 | Care of Adults with Chronic Health Needs and Problems | 2 |
| NSG 563 | Primary Care Management of Adults with Chronic Health Needs and Problems | 2 |
| NSG 565 | Health Care of Children | 3 |
| NSG 567 | Family Nurse Practitioner Clinical Synthesis | 3 |

Functional Specialization 9 credits

All students who have not selected the Family Nurse Practitioner Clinical Specialization Option are required to complete 9 credits in a functional specialization. The student may choose either the area of nursing administration or nursing education.

Nursing Administration

| | | |
|---------|--|---|
| OM 509 | Financial Management | 3 |
| NSG 525 | Introduction to Nursing Administration | 3 |
| NSG 545 | Nursing Administration Practicum | 3 |

or

Nursing Education

| | | |
|---------|------------------------------|---|
| NSG 504 | Curriculum Design | 3 |
| NSG 505 | Teaching-Learning Strategies | 3 |
| NSG 535 | Nursing Education Practicum | 3 |

Sample Course Sequencing

Clinical Nurse Specialist: Adult Health

Semester 1

| | | |
|---------|-----------------------|---|
| NSG 551 | Advanced Pharmacology | 3 |
| NSG 552 | Pathophysiology | 3 |

Semester 2

| | | |
|---------|-----------------------|---|
| NSG 512 | Concepts and Theories | 3 |
| NSG 514 | Foundations of APN | 2 |

Semester 3

| | | |
|---------|--------------------------------|---|
| NSG 517 | Research Analysis, Utilization | 3 |
|---------|--------------------------------|---|

Semester 4

| | |
|------------------------------|---|
| Functional Area Course | 3 |
| NSG 557 Episodic Adult | 2 |
| NSG 576 Clin. Mgmt. Episodic | 3 |

| | | | | |
|----------------------|--------------------|----------------------------|-----------------------------------|---|
| Semester 5 | | Semester 6 | | |
| NSG 562 | Care Chronic Adult | 2 | NSG 555 Legal, Ethical, Pub. Pol. | 3 |
| NSG 577 | Clin Mgmt. Chronic | 3 | Functional Area Course | 3 |
| Semester 7 | | Semester 8 | | |
| Functional Practicum | 3 | NSG 599 Synthesis | 3 | |
| | | NSG 591 Clinical Synthesis | 3 | |
| Total Credits 43 | | | | |

Clinical Nurse Specialist: Women and Children's Health

| | | | | | |
|-------------------------|--------------------------------|---|------------------------|---------------------------|---|
| <i>Semester 1</i> | | | <i>Semester 2</i> | | |
| NSG 551 | Advanced Pharmacology | 3 | NSG 512 | Concepts and Theories | 3 |
| NSG 552 | Pathophysiology | 3 | NSG 514 | Foundations of APN | 3 |
| <i>Semester 3</i> | | | <i>Semester 4</i> | | |
| NSG 517 | Research Analysis, Utilization | 3 | Functional Area Course | | 3 |
| | | | NSG 565 | Health Care Child | 3 |
| | | | NSG 579 | Clin. Mgmt. Children | 3 |
| <i>Semester 5</i> | | | <i>Semester 6</i> | | |
| NSG 559 | Health Care Women | 3 | Functional Area Course | | 3 |
| NSG 578 | Clin. Mgmt. Women | 3 | NSG 555 | Legal, Ethical, Pub. Pol. | 3 |
| <i>Semester 7</i> | | | <i>Semester 8</i> | | |
| Functional Practicum | | 3 | NSG 599 | Synthesis | 3 |
| | | | NSG 591 | Clinical Synthesis | 3 |
| <i>Total Credits 45</i> | | | | | |

Family Nurse Practitioner Option

| | | | | | |
|-------------------------|--------------------------------|---|-------------------|--------------------------------------|---|
| <i>Semester 1</i> | | | <i>Semester 2</i> | | |
| NSG 551 | Advanced Pharmacology | 3 | NSG 512 | Concepts and Theories | 3 |
| NSG 552 | Pathophysiology | 3 | NSG 514 | Foundations of APN | 3 |
| <i>Semester 3</i> | | | <i>Semester 4</i> | | |
| NSG 517 | Research Analysis, Utilization | 3 | NSG 555 | Legal, Ethical, Public Policy Issues | 3 |
| NSG 554 | Diagnostic Reason | 3 | NSG 557 | Episodic Adult | 2 |
| | | | NSG 558 | Prim. Care Epi. Adult | 2 |
| <i>Semester 5</i> | | | <i>Semester 6</i> | | |
| NSG 562 | Chronic Adult | 2 | NSG 565 | Health Care Child | 3 |
| NSG 563 | Pri. Care Chronic Adult | 2 | NSG 556 | Pri. Care Mgmt. Child | 2 |
| <i>Semester 7</i> | | | <i>Semester 8</i> | | |
| NSG 559 | Health Care Women | 3 | NSG 599 | Synthesis | 3 |
| NSG 561 | Pri. Care Mgmt. Women | 2 | NSG 567 | FNP Clinical Synthesis | 3 |
| <i>Total Credits 45</i> | | | | | |

Family Nurse Practitioner Post-Master's Certificate Option*

| Semester 1 | | | Semester 2 | | |
|------------|----------------------|---|------------|-----------------------|---|
| NSG 554 | Diagnostic Reasoning | 3 | NSG 557 | Episodic Adult | 2 |
| NSG 552 | Pathophysiology | 3 | NSG 558 | Prim. Care Epi. Adult | 2 |

| <i>Semester 3</i> | | | <i>Semester 4</i> | | |
|--------------------------|------------------------------|---|-------------------|------------------------|---|
| NSG 559 | Health Care Women | 3 | NSG 565 | Health Care Child | 3 |
| NSG 561 | Prim. Care Women | 2 | NSG 556 | Prim. Care Mgmt. Child | 2 |
| <i>Semester 5</i> | | | <i>Semester 6</i> | | |
| NSG 562 | Chronic Adult | 2 | NSG 567 | FNP Clin. Synthesis | 2 |
| NSG 563 | Primary Care, Chronic Adults | 2 | | | |
| <i>Total Credits 24*</i> | | | | | |

* If requirements for pathophysiology, pharmacology, health assessment and role development have previously been met in master's degree program. Otherwise, up to 9 additional credits may be required.

Nursing Education Certificate Post Master's Option

| <i>Semester 1</i> | | | <i>Semester 2</i> | | |
|-------------------|------------------------------|---|-------------------|------------------------------|---|
| NSG | 570 Faculty Role Development | 3 | NSG 504 | Curriculum Design | 3 |
| | | | NSG 505 | Teaching Learning Strategies | 3 |

| <i>Semester 3</i> | | |
|-------------------|-----------------------------|---|
| NSG 535 | Nursing Education Practicum | 3 |

*Total Credits 12**

The RN to MSN Option

In response to the identified national need for a sufficient supply of expert clinicians and the profession's call for flexibility in the development of new initiatives and programs, the Nursing Department offers an alternative educational format for practicing registered nurses who wish to advance their educational base and/or who seek re-tooling for the health care marketplace of the 21st century. This innovative curriculum gives Registered Nurse students who do not hold a bachelor's degree in nursing, but who have graduated from NLN accredited diploma or associate's degree programs and have remained in clinical practice, the opportunity to earn both the bachelor's and master's degree upon graduation.

Applicants who meet admission requirements (See Program Specific Admission Requirements section in Admissions Information section of catalog) complete both undergraduate and graduate courses in a sequence that allows students to "bridge" to the MSN program without first earning a Bachelor of Science in Nursing. Students who are accepted into the RN to MSN program must meet all program-specific admission, progression and retention, and other graduate policies as specified in this catalog. (Please see Graduate Program Policies and Procedures Section of catalog.)

Associate's Degree graduates must have at least one course in each area of the Core noted on their transcript. Courses transferred from another institution may represent the area of the core that it satisfies. After matriculation, only 6 credits may be taken off campus at another 4-year institution; only 3 of these are permitted to be core courses. Registered nurses who have completed a bachelor's degree in another field are exempt from the core requirements.

All RN to MSN students complete the following:

Core Requirements (number of credits vary)

Required Cognates Courses (6 credits):

| | |
|---------|------------------------------|
| F&N 241 | Normal Nutrition (3 credits) |
| MTH 115 | Basic Statistics (3 credits) |

Required Professional Nursing Courses (22 credits):

| | |
|---------|---|
| NSG 397 | Professional Nursing Concepts I (2 credits) |
| NSG 398 | Health Assessment Across the Lifespan (3 credits) |
| NSG 460 | Professional Nursing Concepts II (4 credits) |

| | |
|---------|---|
| NSG 465 | Application of Professional Nursing Concepts (4 credits) |
| NSG 512 | Concepts and Theories (3 credits) |
| NSG 517 | Research Analysis and Utilization (3 credits) |
| NSG 555 | Legal, Ethical, and Public Policy Issues in Health Care (3 credits) |

Electives (as necessary for credit requirements)

Graduate Clinical Specialization Courses (vary according to specialization selected—
See curricular options.

Because applicants hold a professional license prior to admission to the RN to MSN Program, this option is designated as a 5-year professional program. The time required to complete the RN to MSN program varies with the level of basic preparation, the number of credits transferred into the program from the basic program, and the clinical specialization that is selected.

Those associate degree registered nurse students, who select the Adult Health Option, complete 122 total credits; diploma graduates complete 134 credits. For the Women and Children's Health Option, the total credits required for associate degree nurses is 124; for diploma nurses the total is 136. The Family Nurse Practitioner Option consists of 129 total credits for associate degree students and 141 for diploma graduates.

A sample curriculum plan follows for the RN to MSN: Family Nurse Practitioner Option only. Similar models are followed for other clinical specializations.

Completion of undergraduate core requirements, cognates, professional nursing major, and electives (as necessary) followed by the graduate clinical specialization semesters.

Graduate Semester 1

| | | |
|---------|-----------------------|---|
| NSG 551 | Advanced Pharmacology | 3 |
| NSG 552 | Pathophysiology | 3 |

Total Credits 6

Graduate Semester 2

| | | |
|---------|--------------------|---|
| NSG 512 | Concepts /Theories | 3 |
| NSG 514 | Foundations of APN | 3 |

Total Credits 6

Graduate Semester 3

| | | |
|---------|-----------------------------|---|
| NSG 517 | Research Analysis and Util. | 3 |
| NSG 554 | Diagnostic Reasoning | 3 |

Total Credits 6

Graduate Semester 4

| | | |
|---------|-----------------------|---|
| NSG 555 | Leg, Eth, Pub Policy | 3 |
| NSG 557 | Episodic Adult | 2 |
| NSG 558 | Prim. Care Epi. Adlt. | 2 |

Total Credits 7

Graduate Semester 5

| | | |
|---------|-------------------------|---|
| NSG 562 | Chronic Adult | 2 |
| NSG 563 | Prim. Care Chron. Adlt. | 2 |

Total Credits 5

Graduate Semester 6

| | | |
|---------|-------------------------|---|
| NSG 565 | Health Care of Child. | 3 |
| NSG 556 | Prim. Care Mgmt. Child. | 2 |

Total Credits 5

Graduate Semester 7

| | | |
|---------|--------------------|---|
| NSG 559 | Health of Women | 3 |
| NSG 561 | Primary Care Women | 2 |

Total Credits 5

Graduate Semester 8

| | | |
|---------|---------------------|---|
| NSG 599 | Graduate Synthesis | 3 |
| NSG 567 | FNP Clin. Synthesis | 3 |

Total Credits 6

Nursing Course Descriptions (NSG)

- 504 Curriculum Design** **3 credits**
An examination of the foundations, models and procedures of curriculum design in nursing. Curriculum theories and practice are explored.
- 505 Teaching-Learning Strategies** **3 credits**
This course places emphasis on teaching and learning theories. Students are exposed to a variety of modalities utilized in teaching both theory and clinical courses. Test construction and clinical evaluation methods are included.
- 512 Concepts and Theories in Nursing** **3 credits**
This course utilizes the critical reasoning process to examine the elements of nursing knowledge. Emphasis is placed on concept analysis and the evaluation of nursing and shared theories, including family theory. Identification of the links between theory and empirical indicators is examined. The clinical relevance of mid-range and family theory is explored.
- 514 Foundations of Advanced Practice Nursing** **3 credits**
Emphasis is placed on the foundations of advanced nursing practice. Course content focuses on the analysis of the health status of individuals, families, and communities. Students learn to develop a comprehensive database, including skills in health history and physical examination. Family and community assessment techniques are examined. Conceptualizations, role development, and competencies of advanced practice are also explored. Laboratory practice hours are required for this course.
Prerequisite: Undergraduate Health Assessment course
- 516 Introduction to Qualitative Research** **3 credits**
This course introduces the student to the nature and importance of qualitative research methods. Case study, phenomenologic, grounded theory, historical and ethnographic methods are explored in relation to the health professions. Examples of qualitative research are analyzed.
- 517 Research Analysis and Utilization** **3 credits**
This course examines the principles and processes of research. Characteristics of quantitative and qualitative research methods are explored. Emphasis displaced on data analysis, critique, and utilization of research findings in practice.
Prerequisites: MTH 115 and undergraduate research course or permission of instructor

- 525 Introduction to Nursing Administration** 3 credits
- This course explores the nature of administration as a concept and a variety of theoretical approaches to the process of administration. Common elements of administration are considered and analyzed within the organizational framework of nursing services as a subsystem of an overall health care delivery system.
- Prerequisites or Corequisites: OM 509, NSG 512*
- 535 Nursing Education Practicum** 3 credits
- This course provides opportunities for students to develop the skills of classroom and clinical teaching and evaluation using various modalities. Students will explore the need to interface with faculty from nursing and other departments of the institution, administration, support service personnel, and clinical site agency personnel. The logistics of student placement, contractual agreements, state approval, and accreditation are additional areas which are explored. Weekly seminars provide opportunities for exchange of ideas, clarification of concerns, and analysis of educational development and evaluative strategies.
- Prerequisites: NSG 504, 505, and at least one clinical course*
- 545 Nursing Administration Practicum** 3 credits
- This course is designed to expand on the content of NSG 525, introduction to nursing administration. Students will have selected experiences in a nursing service department with a nursing administration and/or designed and explore issues that affect the delivery of nursing care in that situation. Concurrent classes will focus on an analysis of the scope of nursing services in the total health care system and particularly on the role of the nursing administrator.
- Prerequisites: NSG 525 and at least one clinical course*
- 551 Advanced Pharmacology** 3 credits
- Principles of pharmacology are applied to the advanced practice therapeutic management of the client across the life span. Emphasis is placed on mechanisms of drug action, prescription writing, monitoring drug regimens, identifying adverse reactions/toxicity and anticipating changes inherent in self medication. Potential consequences of multiple drug interactions are considered. The cost effectiveness of medication choices is also discussed.
- Prerequisite or Corequisite: NSG 552*
- 552 Pathophysiology for Advanced Practice Nursing** 3 credits
- The physiological principles and pathogenesis of common conditions affecting children and adults are presented. The application of concepts from anatomy and physiology, pathophysiology and epidemiology as a basis for advanced nursing practice is emphasized. Physical findings and diagnostic studies appropriate for common health problems occurring across the life span are addressed.
- 554 Diagnostic Reasoning and Therapeutic Interventions for Primary Care** 3 credits
- This is a laboratory/clinical course designed to assist students to use clinical decision-making theory as the foundation for performing clinical interventions. Data collection and hypothesis formulation is emphasized. Students practice psychomotor and psychosocial therapeutic interventions in a variety of clinical settings. A beginning understanding of the role of the Family Nurse Practitioner is stressed. (A minimum of 135 hours of combined laboratory and clinical practice are required for this course.)
- Corequisite for FNP students only: NSG 514*
- 555 Legal, Ethical, and Public Policy Issues in Health Care** 3 credits
- This course is designed to analyze the impact of legal, ethical and public policy dimensions as they relate to health care in general and nursing specifically. Emphasis will be on examination of current issues in these areas. Current trends and issues in health care will provide a framework for analyzing the legal, ethical and public policy aspects of the health care system.

- 556 Primary Care Management of Children's Health 2 credits**
 Students will develop competence in performing a comprehensive health assessment of children. Clinical experiences also will assist students to gain competence in the management of children's health/illness status. Students will be guided by a preceptor in the implementation of treatment plans or protocols utilized to manage common childhood health problems and illnesses. (A minimum of 90 hours of precepted clinical practice is required for this course.)
Corequisite: NSG 565
- 557 Care of Adults with Health Promotion Needs and Episodic Health Problems 2 credits**
 Focuses on the delivery of theory-based care to adults with health promotion needs and episodic health problems. The application of advanced comprehensive assessment skills to the adult population are covered. Emphasis is placed on risk analysis and reduction and principles of pharmacologic and non-pharmacologic clinical therapeutics. The stabilization of acute and management of common episodic health problems of adults are included. In addition there are selected practice experiences.
*Prerequisites: NSG 551, NSG 552, NSG 514, *NSG 554 for FNP students only*
- 558 Primary Care Management of Adults with Health Promotion Needs and Episodic Health Problems 2 credits**
 Students will develop competence in performing a comprehensive health assessment of adults with episodic health problems. Clinical experiences also will assist students to gain competence in the theory based management of adult's health/illness status. Students will be guided by a preceptor in the implementation of treatment plans or protocols utilized to manage common adult health problems and illnesses. (A minimum of 90 hours of precepted clinical practice is required for this course.)
Corequisite: NSG 557
- 559 Health Care of Women 3 credits**
 Emphasis is on gynecological and reproductive health care. Health promotion issues specific to women are covered. Focus is on the theory based management of gynecologic health needs and the normal reproductive cycle. The application of research findings to the health care of women is discussed.
*Prerequisites: NSG 551, NSG 552, NSG 514, *NSG 554 for FNP students only*
- 561 Primary Care Management of Women's Health 2 credits**
 Students will develop competence in comprehensive health assessment of the gynecologic and reproductive health care needs of women. Clinical experiences also will assist students to gain competence in the theory based management of women's health. Students will be guided by a preceptor in the implementation of treatment plans or protocols utilized to manage common health concerns of women throughout the life cycle. The application of research to practice will be included. (A minimum of 90 hours of precepted clinical practice is required for this course.)
Corequisite: NSG 559
- 562 Care of Adults with Chronic Health Needs and Problems 2 credits**
 Focuses on the delivery of theory-based care to adults with chronic health problems. The ongoing assessment and management of chronic illnesses will be discussed. Students will be encouraged to utilize problem solving techniques to determine potential strategies for breaking through barriers to care. The utilization of computers to facilitate client care objectives will also be covered. Selected practice experiences are included.
*Prerequisites: NSG 551, NSG 552, NSG 514, *NSG 554 for FNP students only*

563 Primary Care Management of Adults with Chronic Health Needs and Problems 2 credits

Students will develop competence in performing a comprehensive, ongoing health assessment of adults with chronic health problems. Clinical experiences also will assist students to gain competence in the theory based management of chronic health problems. Students will be guided by a preceptor in the implementation of treatment plans or protocols utilized to manage common, stabilized adult chronic health problems and illnesses in collaboration with other members of the health care team. (A minimum of 90 hours of precepted clinical practice is required for this course.)

Corequisite: NSG 562

565 Health Care of Children 3 credits

This course focuses on strategies for the delivery of health care to children and adolescents. Comprehensive health assessment of children including health promotion needs, growth and development, family and cultural dynamics, physical and psychosocial status are covered. Emphasis is placed on clinical therapeutics both pharmacologic and non-pharmacologic which are appropriate for the management of children experiencing acute and chronic illnesses. Selected practice experiences are included.

*Prerequisites: NSG 551, NSG 552, NSG 514, *NSG 554 for FNP students only*

567 Family Nurse Practitioner Clinical Synthesis 3 credits

This course serves as the culminating experience in the family nurse practitioner clinical specialization. Students work with clinical preceptors in family practice settings to apply previously acquired knowledge and skills. This capstone clinical experience focuses on demonstration of competency in the areas of: management of client health/illness status; nurse-client relationship; teaching-coaching function; professional role; managing and negotiating health care delivery systems; and monitoring and ensuring quality of health care practices. (A minimum of 135 hours of precepted clinical practice in a family practice setting is required for this course.)

Prerequisite: All courses except NSG 555

570 Faculty Role Development 3 credits

This course is designed to develop a full understanding of entry into a faculty position. Students will be provided with the opportunity to learn how to initiate a job search, develop a dossier for promotion and tenure; implement the educator role as it relates to curriculum and evaluation and explore the opportunities for career advancement.

576 Advanced Nursing Management of Adults with Health Promotion Needs and Episodic Health Problems 3 credits

Students will develop competence in identifying health promotion needs and performing a comprehensive health assessment of adults with episodic health problems. Clinical experience also will assist students to gain competence in the theory-based management of adults' health/illness status. Students will be guided by a preceptor in the implementation of clinical paths and/or protocols used in acute care settings to manage common adult health problems and illnesses. (A minimum of 90 hours of precepted clinical practice is required for this course.)

Corequisite: NSG 557

577 Advanced Nursing Management of Adults with Chronic Health Needs and Problems 3 credits

Students will develop competence in performing a comprehensive, ongoing health assessment of adults with chronic health problems. Clinical experience also will assist students to gain competence in the theory-based management of chronic health problems. Students will be guided by a preceptor in the implementation of clinical paths or protocols used in acute care or long-term settings for clinical management of adult chronic health problems and illnesses. Collaboration with other members of the health care team will be stressed. (A minimum of 90 hours of precepted clinical practice is required for this course.)

Corequisite: NSG 562

- 578 Advanced Nursing Management of Women with Health Problems and Health Promotion Needs** **3 credits**
- Students will develop competence in comprehensive health assessment of gynecologic, obstetric, and reproductive health care needs of women. Clinical experiences also will assist students to gain competence in the theory-based management of women's health in acute care, ambulatory, and community settings. Students will be guided by a preceptor in the implementation of advanced nursing strategies utilized to manage common childhood health concerns of women throughout the life cycle. The application of research to practice will be emphasized. (A minimum of 90 hours of precepted clinical practice is required for this course.)
Corequisite: NSG 559
- 579 Advanced Nursing Management of Children with Health Problems and Health Promotion Needs** **3 credits**
- Students will develop competence in performing a comprehensive health assessment of children. Clinical experiences also will assist students to gain competence in the therapeutic management of children's health/illness status in acute care, ambulatory, and community settings. Students will be guided by a preceptor in the implementation of advanced nursing strategies utilized to manage common childhood health problems and illnesses. (A minimum of 90 hours of precepted clinical practice is required for this course.)
Corequisite: NSG 565
- 590 Special Topics** **1–3 credits**
- The nursing department features a series of one, two, and three credit courses which deal with special topics of interest to graduate nursing students. They are taught by respected and expert faculty who are leaders in their field. Special Topics may be used as electives within the graduate nursing program.
- 591 Advanced Practice Nursing Clinical Synthesis** **3 credits**
- This clinical course serves as a culminating experience in the advanced practice nursing clinical sequence for students who will seek certification as clinical specialists. Students work with clinical preceptors to integrate and apply previously acquired knowledge and skills. The clinical experience focuses on the synthesis of the clinical specialist roles, including expert practitioner, case manager, consultant for patient problems and quality improvement, staff educator, collaborator, and clinical leader. Emphasis is placed on evidence-based practice, the formulation, use, and evaluation of independent nursing interventions, and strategies for administration of nursing systems.
Prerequisites: NSG 576 and 577 or NSG 578 and 579
- 596 Independent Study** **Variable credits**
- Allows students to investigate a topic of interest, complete their research, or implement a special project with the guidance of a faculty. Topics/projects/thesis must be approved in advance.
- 599 Graduate Nursing Synthesis Seminar** **3 credits**
- This course represents the culmination of graduate nursing knowledge and skills. A seminar format is used to facilitate students' demonstration of their ability to integrate theory, research, and clinical or functional practice. A capstone scholarly project provides evidence of students' synthesis of knowledge, written, oral, and critical thinking skills.
Prerequisites: All courses except the following corequisites NSG 555, NSG 535, NSG 545, or NSG 567, NSG 591

Occupational Therapy

Division of Health Sciences

Degree MS, Occupational Therapy

Department Chair Ellen McLaughlin, EdD, OTR/L

Coordinator, Weekend Program: Gwen Bartolacci, MEd, OTR/L

Faculty

Gwen Bartolacci, Associate Professor of Occupational Therapy, AS Mount Aloysious College; BS University of North Dakota; MS The Pennsylvania State University; OTD Nova Southeastern University

Joseph A. Cipriani, Professor of Occupational Therapy, BA Wilkes University; BS College Misericordia; MA Wichita State University; EdD Nova Southeastern University

Grace S. Fisher, Assistant Professor of Occupational Therapy, BA Wilkes University; PostBaccalaureate Certificate University of Pennsylvania; MS College Misericordia; EdD Temple University

Ellen McLaughlin, Associate Professor of Occupational Therapy, BS, MS College Misericordia; EdD Rutgers University

Molly Mika, Assistant Professor of Occupational Therapy, BS, MS College Misericordia

Elizabeth Pfeiffer, BS Beaver College; MS Temple University; PhD Nova Southeastern University

Lalit J. Shah, Associate Professor of Occupational Therapy, BS University of Bombay; MS College Misericordia; EdD, Nova Southeastern University

Adjunct Faculty

Denis K. Anson, AAS Tacoma Community College, BS, MS University of Washington

Jeffrey Becker, BA The Pennsylvania State University; DO Illinois College of Optometry

Denise Cotillo, BS College Misericordia

Dawn Evans, BS College Misericordia

Lisa Sunday Leftkowitz, BS, MS College Misericordia

Veronica Penney, BS College Misericordia

Nancy Swiderski, BS, MS College Misericordia

Post-professional Pediatric Certificate

for Occupational and Physical Therapists

Program

The program is for occupational and physical therapists at all clinical levels that would like to advance their clinical knowledge in pediatric practice. The Certificate is a series of four 3 credit graduate courses. There is one required course in the beginning of the series and three courses that are chosen by each student on an individual basis. The program is offered in a flexible format for working professionals, primarily in distance formats with short on campus experiences during two weekends. There are also some hands-on clinical courses offered in a five-day intensive format. Students can choose the courses that meet their needs both clinically and personally. Classes may also be taken individually for continuing education. Additional courses, other than those listed below, are currently in development.

Occupational Therapy Course Descriptions (OT)

- 600 Advanced Practice Pediatric Issues and Trends 3 credits**
This course is designed to explore the most recent issues and trends in the area of pediatric occupational and physical therapy. The course will focus on evidence-based practice, mentorship and leadership, and community based practice within the current profession of the student. The students will apply the course content to their clinical and professional practice settings through course assignments. It will be offered primarily in a distance-learning format with two weekends of on campus experiences.
- 605 Pediatric Evaluation 3 credits**
This course is designed to provide students with an intermediate to advanced level understanding of the process of pediatric evaluation in occupational therapy. The course will focus on the full process of occupational therapy evaluation including referral sources, identifying appropriate evaluation tools, clinical observations, standardized assessment, report writing, evaluation accommodations, and the reporting of assessment results.
- 615 Treatment and Evaluation of Pediatric Feeding Issues 3 credits**
This course provides an extensive overview of evaluation and treatment of pediatric feeding disorders. The course will focus on oral motor dysfunction, tube-feeding, sensory issues, positioning and handling, and behavioral management related to feeding/eating. Conditions that effect feeding/eating are explored along with medical and therapeutic assessments. The students will apply the course content to their clinical and professional practice settings through course assignments. It will be offered in both an intensive weeklong on-campus format.
- 625 Sensory Integration Treatment and Evaluation 3 credits**
This course is designed to provide an extensive overview of sensory integration theory, neurology, evaluation and treatment related to clinical practice for occupational and physical therapists. Sensory integration theory is explored in relationship to function and occupation. The most relevant evaluations and treatment interventions are presented as well as a critical review of effectiveness research in sensory integration. The students will apply the course content to their clinical and professional practice settings through course assignments. This course is offered in a 4-day intensive course format.
- 635 School Based Pediatric OT & PT 3 credits**
The purpose of this course is to provide the student with intermediate level knowledge related to the provision of best practice occupational therapy services within the educational environment. Practices particularly relevant to the school setting in terms of assessment, individualized educational planning, intervention, re-assessment and discharge will be discussed. Additional course topics will include legislation, service provision models, evidence based practice in the schools, consultation, effective teaming, and advocacy.
- 645 Neonatal Intensive Care Unit: Issues and Interventions 3 credits**
This course provides an overview of the Neonatal Intensive Care Unit including common conditions, technology, personnel, and the environment. It also addresses the most common issues surrounding the NICU, along with occupational and physical therapy strategies for intervention and evaluation. It will be offered primarily in a distance-learning format with two weekends of in-class experiences. These weekends will involve a visit to a NICU in Allentown, Pennsylvania.
- 650 Early Intervention 3 credits**
The purpose of this course is to prepare the student to implement the occupational therapy process with children who are from birth to three years of age and to be knowledgeable about factors that affect service delivery. In-class exercises and out-of-class assignments will be provided.

**655 Evidence Based Neurodevelopmental Treatment & Evaluation
for Children with Central Nervous System Dysfunction**

3 credits

This is a treatment course for children with neurological deficits based on the work of Berta Bobath, MCSP, Karel Bobath, MD, Mary B. Quinton, MCSP, OBE and Elsbeth Kong, MD. Therapy skills to be developed and refined will include observation and analysis of typical and atypical child development. The treatment approach features the hands on facilitation and stimulation of more effective movement as well as the inhibition of unwanted movement patterns. This will be an evidenced based course featuring the Movement Assessment of Children, an evaluation tool, used at the beginning and end of the intervention period. The course will include distance learning, on site sessions for learning and practice of treatment techniques, and a required commitment of a minimum of 12 hours of treatment for each of three children with neurological deficits. This course is open to occupational and physical therapists working with children, or who are planning to enter the pediatric field. In order to integrate the information that you will acquire it will be necessary to have access to children for treatment. The instructors will be guiding treatment through one of several means; visits to the participants work sites, observation videotaped treatments, or review of treatment plans or logs.

670 Grant Writing

3 credits

This course is designed to provide an extensive overview of the grant writing process. Students will learn how to identify a funding need, develop a case for support, and research potential funding opportunities. The student will develop a comprehensive grant proposal that directly responds to an identified funding opportunity. The various components of a grant proposal are explored, including the introduction, problem statement, objectives, methodology, evaluation, budget, and summary sections. Strategies for persuasive writing techniques are presented.

Organizational Management

Division of Behavioral Science, Educations, and Business

Degree BS, Business Administration

Department Chair Fred J. Croop, MBA, CMA

Program Director Dr. John L. Kachurick, DBA

Adjunct Faculty

Ivar Berg, AB Colgate University, PhD Harvard University

Edward L. Brady, BS King's College, JD, Dickinson School of Law

John Burns, BS King's College, MBA University of Scranton

Leo Carr, BS, MS, College Misericordia

William Crossin, BA Kings College, MPA The Pennsylvania State University

Dawn Evans, BS College Misericordia

Joan Foster, BS College Misericordia, MBA Wilkes University

Paul Gionfriddo, BS University of Connecticut, MS College Misericordia

Susan Hosage, BS, MS College Misericordia

Scott Jenkins, BS King's College, MS College Misericordia

Karen Kachurick, BS King's College, MS College Misericordia

Kellie Ann Knesis, BS King's College, MS College Misericordia

Ronald V. Petrilla, BA Bloomsburg University, MS University of Scranton, PhD University of Pennsylvania

Kevin Salaway, BS State University of New York, Binghamton, MBA University of Scranton

Barry Simmons, BS Bloomsburg University, MPA Marywood University

a month for 24 months. Further information on the cluster programs is available from the Office of Adult Education or from the Organizational Management Program Director.

Certificate

The program offers a 15-credit Certificate in Human Resource Management to those individuals who are interested in the field of human resources, but do not wish to pursue the degree. Course requirements for entering and completing the certificate program include:

1. A baccalaureate degree from an accredited college or university in a field compatible with the area of advanced study
2. Completion of the following designated courses: OM 500, OM 545, OM 552
3. Completion of 6 additional credits from the Human Resource Management specialization.

Second Specialization

Graduates of the Organizational Management Program can return to CM to complete a second specialization by taking the required courses within the specialization area at a reduced tuition rate. The specialization requires the completion of a minimum of 12 credit hours of course work. Those interested should contact the Office of Adult Education.

Medical Imaging and Organizational Management Option

This five-year program for Medical Imaging majors culminates with a bachelor of science degree in Medical Imaging and a master of science degree in Organizational Management. Those interested should refer to the undergraduate section for further details on the program.

Course Scheduling and Sequence

Fall Semesters

Weeknights

- | | |
|--------|---|
| OM 500 | Organizational Behavior |
| OM 509 | Financial Management |
| OM 530 | Legal Aspects of Administration |
| OM 536 | Marketing Management |
| OM 527 | Selection, Recruitment, and Training |
| OM 562 | Consumer Advertising and Promotion |
| OM 573 | Systems Analysis and Design (Odd Years) |
| OM 575 | Data and Computer Communications (Even Years) |

Weekend Clusters

Odd Years On Campus

- | | |
|--------|-------------------------------|
| OM 500 | Organizational Behavior |
| OM 551 | Organizational Communications |

Hazleton

- | | |
|--------|---|
| OM 509 | Financial Management |
| OM 586 | Strategic Planning and the Management of Change |

Even Years On Campus

- | | |
|--------|----------------------------|
| OM 535 | Leadership |
| OM 538 | Perspectives in Management |

Hazleton

- | | |
|--------|--|
| OM 520 | Introduction to Management Information Systems |
| OM 536 | Managing Customer Satisfaction |

On-line Cluster

Odd Years

- OM 509 Financial Management
- OM 538 Perspectives in Management

Even Years

- OM 515 Research Methods
- OM 536 Managing Customer Satisfaction

Spring Semesters

Weeknights

- OM 551 Organizational Communications
- OM 515 Research Methods
- OM 520 Introduction to Management Information Systems
- OM 538 Perspectives in Management
- OM 552 Regulation of Human Resource Management
- OM 557 Performance, Compensation, and Reward Systems
- OM 564 Consumer and Marketing Research
- OM 573 Systems Analysis and Design (odd years)
- OM 587 MIS Policy and Management of Technology (even years)

Weekend Clusters

Odd Years On Campus

- OM 536 Marketing Management
- OM 586 Strategic Planning and Management of Change

Hazleton

- OM 500 Organizational Behavior
- OM 551 Organizational Communications

Even Years On Campus

- OM 545 Introduction to Human Resources
- OM 530 Legal Aspects of Administration

Hazleton

- OM 538 Perspectives in Management
- OM 515 Research Methods

On-line Cluster Odd Years

- OM 500 Organizational Behavior
- OM 551 Organizational Communications

Even Years

- OM 520 Introduction to Management Information Systems
- OM 535 Leadership

Summer Semesters

Weeknights

- OM 533 Managing Customer Satisfaction
- OM 535 Leadership
- OM 545 Introduction to Human Resources
- OM 558 Employee Relations and Services

- OM 577 Special Topics in Information Technology Management
 OM 586 Strategic Planning
- Weekend Clusters**

Odd Years On Campus

- OM 515 Research Methods
 OM 533 Managing Customer Satisfaction

Hazleton

- OM 545 Introduction to Human Resources
 OM 530 Legal Aspects of Administration

Even Years On Campus

- OM 509 Financial Management
 OM 520 Introduction to Management Information Systems

Hazleton

- OM 535 Leadership
 OM 536 Marketing Management

On-line Cluster

Odd Years

- OM 530 Legal Aspects of Administration
 OM 545 Introduction to Human Resource Management

Even Years

- OM 536 Marketing Management
 OM 586 Strategic Planning

Organizational Management Course Descriptions (OM)

- 500 Organizational Behavior** **3 credits**
 Social and behavioral science approaches to the study of human activity in organizations. The course is designed to equip administrators with skills for managing interactions, differences, and relationships in organizational settings.
- 505 Decision Making** **3 credits**
 A study of decision making in complex human service organizations. Examination of a variety of conceptual frameworks to enable administrators to develop an evaluative design for ethical, effective, and efficient decision making.
- 509 Financial Management** **3 credits**
 This course is an introduction to the financial system and its relationship to the financing of business activities. The course emphasizes areas dealing with corporate financing decisions such as time value of money, security valuation, financial statement analysis, and financial forecasting.
- 510 Financial Management I** **3 credits**
 Introduction to basic economic theory, accounting principles, budget theory and practice, and financial control procedures necessary to the successful manager. Designed for the non-financial manager and presupposes little or no previous education or experience in finance.
- 511 Financial Management II** **3 credits**
 Applies the basic skills mastered in Financial Management I through case studies of public and private organizations. Emphasis on integrating financial considerations with other management considerations when analyzing and solving problems, and in planning. Investments, borrowing, information systems, and financial analysis are covered.
Prerequisite: OM 510

- 512 Management Science** **3 credits**
 Management Science is concerned with providing advice, analysis, and support to decision makers based on a scientific approach and looking systematically at goals, scarce resources, and decision implementation. This course provides students with a conceptual understanding of the role that management science plays in the decision-making process, introduces students to procedures used to solve problems, and explores the procedures to review and interpret management literature and to determine the characteristics of quality research in the field of management.
- 515 Research Methods** **3 credits**
 Provides students with an understanding of the concepts, principles, and techniques associated with the investigation of specific research problems in organizational behavior and management.
Prerequisite: MTH 115
- 516 Introduction to Qualitative Research** **3 credits**
 This course introduces the student to the nature and importance of qualitative research. Case study, grounded theory, historical and ethnographic methods are explored. Examples of qualitative research are analyzed, especially program evaluation.
- 520 Introduction to Management Information Systems** **3 credits**
 Review and application of basic computer concepts, methods, and information systems techniques that contribute to business decision making and organizational performance. Topics include operating systems and hardware, graphics, desktop publishing, analysis and design, databases, communications, decision support systems, and artificial intelligence and robotics.
- 525 Human Services Systems** **3 credits**
 An integrated seminar which examines the programs and policies of the major human service areas, with emphasis on the dynamics of the system as it evolves. Topics for discussion include aging, adult services, children and youth, drugs and alcohol, health, mental health/mental retardation.
- 527 Selection, Recruitment, and Training/Development** **3 credits**
 An in-depth examination of the recruitment and selection process and the training and development function. The course develops the key relationships among recruitment, selection and training/development of employees and explores the impact these functions have on organizational competitiveness and success. The course emphasizes the importance of proper recruitment, selection and training/development.
- 530 Legal Aspects of Administration** **3 credits**
 Provides students with an understanding of legal aspects of administrative action that includes the sources and scope of administrative authority and the function of the legal process. Case method of decision analysis is utilized, supplemented by lecture and discussion.
- 533 Managing Customer Satisfaction** **3 credits**
 This course is a detailed analysis of the value chain concept and the essential interrelationships among logistics, production and operations, specification preparation, bid analysis, and vendor analysis. Emphasis is on how total integration of these concepts leads to customer satisfaction.
Prerequisite: OM 538
- 535 Leadership** **3 credits**
 This course is an analysis of the effectiveness of various leadership styles on a continuum from authoritarian to participative. Emphasis will be on the impact of style on productivity, morale, commitment, and achievement of strategies and goals.
Prerequisites: OM 545, OM 530

- 536 Marketing Management** **3 credits**
 An analytical approach to the study of marketing issues. Focus is on influence of the market place and the marketing environment, on decision making in regard to the determination of the organization's services, fee structures, channels and strategies of communication and the organization's system for planning and controlling its marketing effort.
- 538 Perspectives in Management** **3 credits**
 This course focuses on the changing nature of management in response to new challenges in the internal and external managerial environment. Emphasis is placed on the problem-solving aspects of the managerial process. Special areas include globalization of the decision-making/problem-solving process, motivation for performance, and fostering an atmosphere for innovation and creativity.
- 540 Grant/Contract Development and Management** **3 credits**
 Systematic approach to the mechanics, techniques, and issues involved in external funding. Covers the pre-application phase, the application phase, the post-application phase, and the administration phase of grant/contract development and management.
- 541 Not-For-Profit Management** **3 credits**
 An examination of the management principles and practices as particularly applied to the not-for-profit sector. Topics include board relations, staff effectiveness, fund-raising, marketing, financial information systems, management information systems, governmental relations, legal resources, and use of consultants.
Prerequisites: OM 500, OM 586
- 542 Fund-raising: Theory and Application** **3 credits**
 Designed for the current or prospective administrator. Focus is on mechanics of fund-raising, the tools of the fund-raiser, and the types of fund-raising activities applicable to both public and private sectors. This course considers the role of institutional development in the 1990s.
- 543 Assessment in Not-For-Profit Organizations** **3 credits**
 This course is an introduction to the purposes and practices of program assessment and evaluation with special emphasis on the not-for-profit sector. Topics include: purpose of evaluation; evaluation planning; techniques of evaluation; need, process and outcomes evaluation; and effective application of findings.
Prerequisites: OM 500, OM 586
- 545 Introduction to Human Resource Management** **3 credits**
 This course is an introduction to human resource management. It provides a broad overview in such areas as history and definition of the human resource process, human resource management functions, recurring themes in human resource management including issues of protected classes such as women and the disabled, alternative views, and current and future challenges in the field.
- 550 Personnel and Labor Relations** **3 credits**
 Basic concepts, issues, and practices involved in personnel administration and labor relations. Emphasis on the successful management of human resources.
- 551 Organizational Communication** **3 credits**
 Designed to develop skills in communication to promote organizational goal setting, coherence, and effective teamwork.
- 552 Regulation of Human Resource Management** **3 credits**
 This course is an examination of the legal environment of the workplace and its impact on the human resource function. Compliance with state and federal laws and regulations will be emphasized. It offers an overview of the statutory scheme regulating employment and labor relations, presented primarily through pertinent statutes and their judicial interpretation (case law). Topics include, but are not limited to, issues of discrimination in the workplace, labor relations, health and safety issues, and employment standards.
Prerequisite: OM 530

- 553 Fundamentals of Employment Benefit Planning** 3 credits
An in-depth study of the evolution and development of employee benefit programs. Current practices and their applicability to various organizations is examined.
- 554 Current Issues in Human Resource Management** 3 credits
This seminar, designed for the study of timely and significant issues in human resource management, examines current trends and relevant problem-solving techniques in human resource management.
- 555 Administration of Human Resources** 3 credits
This course examines the theory, policy, and process issues in employment relationships including specific practices in selection, appraisal, compensation, and discipline as they relate to conceptual views of management.
- 556 Policy/Procedure Development in Human Resource Management** 3 credits
Development and implementation of policies relevant to human resource administration. Focus is on the relationship between government policy and corporate policy and influence of management philosophy for policy planning. Discussion on expected and unexpected outcomes of policy decisions.
- 557 Performance, Compensation, and Reward Systems** 3 credits
This course explores the performance appraisal function and process and its linkage to compensation system development, including performance-based pay and benefits (total compensation strategies), and to reward systems.
Prerequisite: OM 545
- 558 Employee Relations and Services** 3 credits
The course examines employee relation issues including management systems and procedures, job design, work environment, and growth and development. Additionally, students study employee services ranging from employee assistance programs and counseling to child and elder care.
- 559 Special Topics in Human Resource Management** 3 credits
Examination of selected topics relevant to human resource management. Possible topics include training and staff development, employee assistance programming, governmental relations strategies, time management, effective supervision.
- 562 Consumer Advertising and Promotion** 3 credits
This course is a comprehensive study of the theory and practical applications of consumer advertising and sales promotion, as part of an integrated marketing communications strategy. Students identify various elements utilized by consumers to achieve tactical and strategic buying decisions. Relationship-building and ethical issues are addressed.
- 564 Consumer and Marketing Research** 3 credits
This course concentrates on the fundamental research methods: hypothesis statements, the survey process, data analysis, conclusions and presentation of research results. Research emphasis is placed on consumer buying decision-making.
- 566 Relationship and Service Marketing** 3 credits
This course examines key concepts, theories, applications, and theoretical and conceptual paradigms, including global viewpoints to develop Relationship Marketing organizational designs. By stressing the importance of cooperation and collaboration with suppliers and customers, relationship marketing emerges as the core of all marketing activity.
- 571 Database Management Systems** 3 credits
Methodologies for logical and physical database design; entity-relationship diagrams and their mapping to database schemes. This course covers data base concepts, data base architecture, data modeling, data dictionaries, data base administration, data security and SQL (Structured Query Language) normalization, query optimization, as well as form and report design, commercial DBMS products, concurrency, recovery, and security. Using Oracle or MS Access or other DBMS, students are responsible for creating an authentic database.

- 573 System Analysis and Design** **3 credits**
 The course provides in-depth coverage of the tools, techniques and methodologies for information systems analysis and design. Other topics include client/server computing, software process management, and software quality management. Students are expected to undertake an authentic, real-world, systems-analysis- and-design project.
- 575 Data and Computer Communications** **3 credits**
 The course provides a comprehensive view of data and computer communications and examines fundamental concepts in telecommunications and networking. Topics include network technologies and services, with an emphasis on understanding digital data communications and their role in business organizations. The course explores key issues, general categories of principles, including basic concepts and terminology, various design approaches and applications in business.
- 577 Special Topics in Information Technology Management** **3 credits**
 An examination of selected topics relevant to the development of knowledge and skills in Information Technology Management. Possible topics include electronic commerce, software engineering, decision support and expert systems, office automation, and other leading-edge technologies.
- 585 Special Topics in Administration** **3 credits**
 Examination of selected topics relevant to the development of skills in administration. Possible topics include governmental relations strategies, time management, program assessment and evaluation.
- 586 Strategic Planning and Management of Change** **3 credits**
 An introduction to the strategic planning process and its application in managing organizational change. Techniques and skills involved in designing and implementing planned change to improve organizational adaptiveness and effectiveness in the changing political, economic, social, and technological environments.
- 587 MIS Policy and Management of Technology** **3 credits**
 Based on the premise that the effective management of information systems requires some level of understanding of the underlying technologies, the course emphasizes managerial issues in information systems as opposed to concentrating on technical areas. The course considers enterprise architecture as it relates to the providing organizational information systems.
- 590 Seminar** **3 credits**
 Advanced seminar offered to small groups of graduate students who wish to explore in greater depth a sub-specialty in administration that may include human resource issues and/or general management issues.
- 595 Professional Contribution** **3 credits**
 The design and implementation of a special project or study relevant to the expressed needs of an organization or agency.
Prerequisite: Academic advisor approval
- 596 Administrative Practicum** **3 credits**
 An educationally directed experience in an approved organizational setting. Application for the practicum must be made with the student's academic advisor.
- 599 Independent Study** **Variable credits**
 Allows students to investigate a topic of interest with the guidance of a mentor approved by the College. Topics must be approved in advanced.

Physical Therapy

Five-Year Entry Level BS to MS Program

Refer to undergraduate program pages 156-166.

Speech-Language Pathology

Students may enter the graduate speech-language pathology program in one of three ways: (1) those having successfully progressed to the senior year as traditional or undergraduate transfer students (the process for entering graduate study for these individuals is described in the section entitled Undergraduate Program in Speech-Language Pathology above), (2) those having a baccalaureate degree in a field other than communication disorders or speech-language pathology, or (3) those having a baccalaureate degree in communication disorders or speech-language pathology. The sections that follow apply to individuals who meet circumstance (2) or (3).

Admission of Students with Baccalaureates Other than SLP

Students who possess a baccalaureate degree in a field other than communication disorders or speech-language pathology may apply for admission into the graduate portion of the SLP program. Applications will be considered on a competitive, space-available basis. As a minimum, students with a baccalaureate degree must have maintained a cumulative grade point average of 2.70 on a 4.00 scale. In addition, these students must have obtained a combined score of at least 900 on the verbal and quantitative subtests of the GRE, or a comparable score on the Miller's Analogies Test (MAT). If the candidate does not meet these requirements, the chair of the department has the latitude to accept students who can present extenuating circumstances (for example, persons from cultural/ethnic minorities who traditionally do not perform well on standardized tests because of possible test bias).

Students who apply for admission should keep in mind that they will be required to take pre-requisite courses as deemed appropriate by the department, prior to enrolling in any graduate-level courses. Application for admission should be completed by February 1 for admission into the fall semester of the same year.

Completion of the master's degree for these individuals will take approximately three years. During the first year, the student will take pre-requisite courses in preparation for graduate study in speech-language pathology. These pre-requisite courses will include the SLP courses which are typically taken by undergraduate students during the Sophomore and Junior years (the SLP 200-, 300-, and 400-level courses). The remaining two years will consist of graduate study, with the student sequencing through all academic and clinical requirements in the same manner as all other students (see the Senior and 5th years of study under Sequence of Required Courses above).

Admission of Students with Baccalaureates in SLP

Students who possess a baccalaureate degree in communication sciences and disorders may apply for direct admission into the graduate portion of the SLP program. Admission requirements for these individuals are: (1) a cumulative grade point average of at least a 2.70 on a 4.00 scale, and (2) a minimum combined score of 900 on the verbal and quantitative portions of the GRE, or a comparable score on the MAT.

Application deadline for admission is February 1 for enrollment in the fall semester of the same year. Applications will be considered on a competitive, space-available basis.

Completion of the master's degree for these individuals will take approximately two years. The student will enter the graduate program immediately, which is the Senior year of study for traditional undergraduate students (see Sequence of Required Courses above), and will continue through the fifth year of study.

Advancement within the Graduate Portion of the SLP Program

To advance from the first year to the second year of graduate study, students must:

1. Maintain a minimum cumulative GPA of 3.00 in all coursework and a minimum cumulative GPA of 3.00 in the graduate professional courses.
2. Receive a grade of "B-" or better in all graduate level professional courses (SLP courses at the 500 and 600 levels).
3. Successfully master all course objectives for all SLP courses taken during the first year of graduate study.

Graduation

Students who have successfully met all requirements for graduation will be conferred the master of science degree in Speech-language Pathology. These requirements include: (1) completion of all academic coursework, including completion of a research project; (2) completion of all clinical requirements; and (3) passing a comprehensive examination during the last semester of graduate study.

Statement Concerning Program Accreditation

The masters program in speech-language pathology is a Candidate for Accreditation by the Council on Academic Accreditation (CAA) of the American Speech-Language-Hearing Association. This is a "pre-accreditation" status with the CAA, awarded to developing or emerging programs for a maximum period of five years. The candidacy period for this program is from November 1, 2002 through October 31, 2007.

Five-year Entry Level BS to MS Program

Refer to section in undergraduate section see page 147.

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